

**Minutes of Meeting
SATS TECHNICAL COMMITTEE
September 7, 2017**

ATTENDANCE

Technical Committee Voting Members

<input checked="" type="checkbox"/>	Patrick McCarthy, Chair	Village of Chatham
<input checked="" type="checkbox"/>	Shoun Reese, Vice Chair	Sangamon Mass Transit District
<input checked="" type="checkbox"/>	Nathan Bottom*	City of Springfield
<input checked="" type="checkbox"/>	Brian Davis	Sangamon County
<input checked="" type="checkbox"/>	Norm Sims	Springfield-Sangamon County Regional Planning Commission
<input checked="" type="checkbox"/>	Jeff Myers**	Illinois Dept. of Transportation (IDOT): Region 4, District 6

* Represented by Andrew Bodine

** Represented by Wes Clark

Technical Committee Advisors – Non-Voting Members

<input checked="" type="checkbox"/>	Holly Ostdick	IDOT: Urban Program Planning
<input checked="" type="checkbox"/>	JD Stevenson	Federal Highway Administration: Illinois Division Office
<input checked="" type="checkbox"/>	Chris Isbell	IDOT: District 6: Local Roads & Streets
<input type="checkbox"/>	Mike Stead	Illinois Commerce Commission
<input checked="" type="checkbox"/>	Mark Hanna*	Springfield Airport Authority
<input type="checkbox"/>	Francesco Bedini-Jacobini	IDOT: Office of Intermodal Project Implementation

* Represented by Traci Cline-Carter

Others

Stan Hansen – Crawford, Murphy, & Tilly

Shannan Karrick - Regional Planning Commission

Mike Vanderhoof – IDOT: Urban Program Planning

Neha Soni – Regional Planning Commission

Bill Donels – Springfield Bicycle Club

Brian Sheehan – Regional Planning Commission

Joe Hill – Village of Rochester

I. CALL TO ORDER

Patrick McCarthy called the meeting of the SATS Technical Committee to order at 8:31 AM.

II. APPROVAL OF MEETING MINUTES: August 3, 2017

Chair McCarthy asked if there were any additions or corrections to the minutes of the August 3, 2017, Technical Committee meeting. Brian Davis made a motion to approve the minutes as submitted. Shoun Reese seconded the motion. The vote to approve was unanimous.

III. 2040 Long Range Transportation Plan (LRTP)

Shannan Karrick announced that work is continuing on the 2.5 year progress report, and that Ms. Karrick had sheets that were sent out for the purpose of getting updates on project statuses needed for completion of the report. This report was to be put out for final review at the October Technical Committee meeting.

IV. 2017-2020 Transportation Improvement Program

A.ST-U Projects Update

Andrew Bodine announced the following:

i. **Stanford Avenue (11th to Fox Bridge & Fox Bridge to Taylor)**

11th to Fox Bridge: This project was scheduled for a June 2018 letting.

Fox Bridge to Taylor: This project was completed and opened to the public on August 23rd, including the installation of traffic signals at Stanford's intersection with Taylor.

ii. **Archer Elevator Road/Illes Avenue**

Curbing, grading, and additional concrete work was underway. Work was expected to be substantially complete by the end of the year.

Brian Davis announced the following:

iii. **Bradfordton Road**

The land acquisition process on this project was being ramped up.

iv. **Woodside Road**

This project had been let and the County was just waiting on the project being awarded for construction to begin.

B. Amendment 21 – Second Transfer Point SMTD

Shoun Reese introduced Amendment #21:

**TO RECOMMEND APPROVAL OF
THE TWENTY FIRST AMENDMENT TO THE
FY/2017-2020 TRANSPORTATION IMPROVEMENT PROGRAM**

WHEREAS, the Springfield Area Transportation Study (SATS), in cooperation with the Illinois Department of Transportation, has a comprehensive, cooperative, and continuing (3C) planning process for transportation planning in compliance with Federal regulations for the urbanized area; and

WHEREAS, the Springfield Area Transportation Study approved the Transportation Improvement Program (TIP) for FY/2017-2020 on October 13, 2016; and

WHEREAS, the Sangamon Mass Transit District requests adding the following project to FY 2017 Annual Element in the FY 2017-2020 Transportation Improvement Program as shown below; and

Project Description and Funding:

Project/Jurisdiction/Class		Description	Action/Comments	Funding Source	Total Cost	
4	Second Transfer Point	Description: Construction of Second Transfer Point on southwest area of Springfield	A & E and Construction of second transfer point will take 12 months from date of award	IDOT TDC		
		Project# Transit Priority 4		FTA 5307		40,000
	Urban Transit	TIP# 06-2018-09				
						\$40,000

WHEREAS, the funding used for this project will not affect any other project in the TIP; and

NOW, THEREFORE, BE IT RESOLVED, that the Technical Committee has voted to recommend approval of the Twenty First Amendment to the FY/2017-2020 Transportation Improvement Program to the Policy Committee.

Norm Sims made a motion to recommend approval of Amendment 19 to the 2040 Long Range Transportation Plan. Brian Davis seconded the motion. The vote to recommend approval was unanimous.

V. TECHNICAL ADVISOR UPDATES

A. Illinois Dept. of Transportation (IDOT): Central Bureau of Urban Program Planning

Holly Ostdick introduced Mike Vanderhoof, the new Metro Planning Section Chief. Vanderhoof was a former IDOT employee who was less than one week into working at his new job.

Ms. Ostdick announced that the draft chapters of their long range plan were complete and under review, and will be posted for public comment. She added that safety performance targets had been sent off to all MPOs in the state.

She also announced that the IDOT Fall Planning Conference, set for October 3-4, had a draft agenda available on their website. In addition, a Notice of Funding Opportunity (NOFO) had gone out for TIGER funds the previous day, and that an enhancement call for projects is anticipated to be announced in October.

Norm Sims asked when the closing date for the enhancement call is. Ms. Ostdick said that she believed that it was in December but she is unsure.

B. Federal Highway Administration: IL Division Office

No report was given.

C. IDOT District 6: Local Roads and Streets (LRS)

Chris Isbell announced that the contracts for the Ash and Laurel streets underpasses had been awarded. He also announced that, as of January 2018, all letting and plan submittals are required to be done electronically. This will be necessary in addition to hard copies of these documents which will remain required, due to their inability to accept hard signatures. He said that LRS is still working on determining how this will be exactly implemented.

Norm Sims expressed concern on how this will be communicated to smaller communities, perhaps being done so via the Regional Leadership Council, and be implemented in a way that works for them. Mr. Isbell clarified that this was a change coming from IDOT's Central Office, but that submittals would still be sent to District 6. Patrick McCarthy asked if the submissions had to be done via PDFs or CAD files, and Mr. Isbell clarified that only PDF files would be needed for the electronic submission, except in special circumstances. This was primarily due to storage issues relating to the size of CAD files.

Mr. Isbell concluded by mentioning that their budget may likely take a hit due to the money owed to the Regional Transportation Authority in Chicago by Urban Program Planning, for which exact figures were not yet available, causing currently programmed projects to be moved to a different time. Mr. Sims expressed concern as to how this may affect land development projects in Springfield due to a potential change in timing on certain transportation projects.

D. Illinois Commerce Commission (ICC)

No report was given.

E. Springfield Airport Authority

No report was given.

F. IDOT: Office of Intermodal Project Implementation (IPI)

No report was given.

VI. AGENCY UPDATES

A. Springfield-Sangamon County Regional Planning Commission (SSCRPC)

Norm Sims began by asking IDOT representatives in attendance if there was any way to get signage installed on the Interstates to direct travelers to the Mid-Illinois Medical District, especially given that it is one of only two state-established Medical Districts within Illinois. He cited the example of Peoria's district receiving equivalent wayfinding signage along the Interstate from IDOT, despite the fact that it is not a state established district.

Shannan Karrick announced that the 2017 Parking Survey had been completed, and that a link to the document could be found on the website. In addition, she said that she had recently met with John Wetmore, a pedestrian advocate who runs the website pedestrians.org, as well as his own TV show which airs on local cable access channels around the country. Ms. Karrick said that Mr. Wetmore stated that he was pleasantly surprised with the quality of the conditions for pedestrians in Springfield, compared to other cities of similar size, including the downtown pedestrian countdowns, and he said he may feature an episode about Springfield on his show.

B. Sangamon Mass Transit District

No report was given.

C. City of Springfield

Andrew Bodine updated the following projects:

Overlay Program (TIP # 02-2018-03):

Work was 80 percent complete on this project, although no paving was foreseen in the coming two weeks.

11th Street Extension (TIP # 02-2009-03):

Storm sewer work and subgrade preparation was underway.

Street/Road Maintenance Program (TIP # 02-2018-02):

Concrete patching and brick street repair was complete for the year, with sidewalks 60% complete, with current installations having been near 7th and Myrtle following a completed installation on East Lake Shore Drive.

In addition, Bodine announced that the City Council had approved funding a feasibility study for converting some one-way streets downtown to two-way streets. Following a question from Norm Sims, Bodine added that Knight Engineering had already compiled the necessary data for the study so it is expected that the study will be complete by the end of the calendar year.

D. Sangamon County

Brian Davis updated the following projects:

Sangamon Valley Trail (TIP # 03-2012-13):

Trail was still on schedule for a mid-October opening despite a small, unexpected hiccup in completing the extension; paving had been finishing up on the north end of this trail.

Norm Sims added that he had heard many good things from people who have used portions of the trail that had already been functionally complete, and asked Mr. Davis if there was any way if a drone flyover on the trail could be arranged. Mr. Davis said that one had been done pre-construction, and that another is in the plans following its completion.

Guardrail End Treatment Upgrade (TIP # 03-2017-07):

Work was roughly 75% to 80% complete on this project.

E. Illinois Department of Transportation: Region 4, District 6

Wes Clark announced updates to the following projects:

Interstate 55/72: Stevenson Drive to Clear Lake Avenue (TIP # 04-2017-02):

Work was underway completing the striping and guardrail.

IL 29: N of Fisher Rd S. of Cantrall to 0.2 mile N of Capital Airport Entrance (TIP # 04-2014-02):

Milling and paving was expected to start the following week, with other minor work on the project having already been completed.

J David Jones Pkwy over Spring Creek (TIP # 04-2017-04)

Bridge joint repair was expected to have started the following week pending the completion of metal joint fabrication.

Goldenrod Drive Extension: Main Street to IL 4: (TIP # 21-2016-12)

Project was functionally complete, with IDOT waiting on final inspection before opening. Patrick McCarthy added that he believed that there were some jurisdictional transfer issues holding up the opening of this new crossing, and that not all the fencing was complete.

Mr. Clark added that regarding Norm Sims' earlier question about adding signage directing drivers from the Interstates to the Mid-Illinois Medical District, that he could speak with their Operations Engineer about adding signage to help direct drivers to the District.

F. Village of Chatham

Patrick McCarthy announced that the Village was letting a couple of projects funded by the Motor Fuel Tax (MFT); this includes a major striping program featuring a complete removal and replacement for a block on Oakbrook Avenue, as well as some storm sewer work where the design of the back fill had not been completed properly.

Finally, Mr. McCarthy announced that he had been promoted from being the Interim Village Manager to becoming the official Village Manager for at least the next four years. Meeting attendees congratulated him on this promotion.

VII. Committee Updates

A. Communities Committee

No report was given.

B. Multi-Use Trails Jurisdictions Committee

Neha Soni announced that the Intergovernmental Signage Plan was being adopted by the individual jurisdictions as of the third quarterly meeting of the committee which had taken place in August.

VIII. PUBLIC COMMENTS

No public comments were given.

IX. UNFINISHED BUSINESS

A. Programming of FY 2020 ST-U Funding (Tabled)

B. FY 2018-2021 Transportation Improvement Program

i. Public Informational Meeting

Neha Soni announced that public comments were still open until September 15th, and that five comments had been received.

Shannan Karrick added that the five questions were sent to the individual jurisdiction handling them; the questions and associated answers are as follows:

Q1: 2018 City of Springfield Item 7: Stanford Avenue. Will this utilize bike lanes or a side path for the bike component of the project?

A1: A sidepath will be constructed.

Q2: 2018 SMTD Item 5: Second Transfer Point. Is this the one that is proposed near Junction Circle? Will it be ready in time for the proposed route restructure taking place in August 2018?

A2: Yes, this is the site near Junction Circle and the plan is to have it completed in time for the launch of the re-designed system in 2018.

Q3: 2019 IDOT Item 7: Has IDOT considered reducing lane width (such as center turn lane) to make bike lanes possible for inclusion on this repaving project? As a bicyclist, even having bike lanes from Woodward Ave (beginning of Stevenson Dr viaduct) westward to Eleventh Street and/or Stanton Avenue eastward to Taylor or Dirksen would help. I do believe there is the ROW to facilitate such a striping. I encourage IDOT to consider this change, as well as the use of "sharrows" and "Bicycles May Use Full Lane"-signage at the viaduct.

A3: IDOT is working with the City of Springfield to explore options to accommodate bicycles along Stevenson Drive. The viaduct is definitely the most challenging area to determine appropriate (and safe) accommodations.

Q4: 2021 Sangamon County Item 1: I did not see any mention bike lanes or wide shoulders in this description. Will the improved Old Jacksonville Road include bicycle infrastructure that will allow bicyclists to continue using the shoulder on Old Jacksonville Road?

A4: At this point, the plans do not call for bike lanes or wide shoulders due to the curb and gutter. There are sidewalks, however; the project report was approved and engineering has essentially been complete on this project for a number of years while we have been working toward funding this project and the Bradfordton Road realignment as well.

Q5: 2021 IDOT Item 2: As with the Stevenson Drive comment above, can the Dirksen Parkway improvements include bike lanes and/or possibility of future bike lanes?

A5: IDOT is exploring options to accommodate bicycles on Dirksen in this section, and further north to tie into the improvements near Clear Lake. The most challenging area here would be getting the bikes through the South Grand intersection.

X. NEW BUSINESS

A. Next Meeting Date – Thursday, October 5, 2017 at 8:30 AM

XI. ADJOURNMENT

There being no further business, Chair McCarthy asked for a motion to adjourn. Shoun Reese made a motion to adjourn. Brian Davis seconded the motion. The vote to adjourn was unanimous.

There being no further business, the regular meeting was adjourned at 8:56 AM.

Respectfully Submitted,

Brian Sheehan
Recording Secretary