

**Minutes of Meeting**  
**SATS TECHNICAL COMMITTEE**  
**May 7, 2020**

**ATTENDANCE**

## Technical Committee Voting Members

<input checked="" type="checkbox"/>	Stephanie Malcom, Chair	Sangamon Mass Transit District
<input checked="" type="checkbox"/>	Nate Bottom, Vice Chair	City of Springfield
<input checked="" type="checkbox"/>	Patrick McCarthy	Village of Chatham
<input checked="" type="checkbox"/>	Brian Davis	Sangamon County
<input checked="" type="checkbox"/>	Molly Berns	Springfield-Sangamon County Regional Planning Commission
<input checked="" type="checkbox"/>	Jeff Myers*	Illinois Dept. of Transportation (IDOT): Region 4, District 6

\* Represented by Wes Clark

## Technical Committee Advisors – Non-Voting Members

<input checked="" type="checkbox"/>	Holly Bieneman	IDOT: Urban Program Planning
<input type="checkbox"/>	JD Stevenson	Federal Highway Administration: Illinois Division Office
<input type="checkbox"/>	Ron Rybolt	IDOT: District 6, Local Roads & Streets
<input checked="" type="checkbox"/>	Stephen Laffey	Illinois Commerce Commission
<input checked="" type="checkbox"/>	Mark Hanna*	Springfield Airport Authority
<input type="checkbox"/>		IDOT: Office of Intermodal Project Implementation

\* Represented by Roger Blickensderfer

**Others**

Stan Hanson – Crawford, Murphy & Tilly

Shannan Karrick – Regional Planning Commission  
 Jason Sass – Regional Planning Commission  
 Neha Soni – Regional Planning Commission  
 Brian Sheehan – Regional Planning Commission  
 Jordan Leaf – Regional Planning Commission

**I. CALL TO ORDER**

Chair Stephanie Malcom called the meeting of the SATS Technical Committee to order at 8:32 AM.

**II. APPROVAL OF MEETING MINUTES: February 6, 2020**

Ms. Malcom asked if there were any additions or corrections to the minutes of the February 6, 2020 Technical Committee meeting. Nate Bottom made a motion to approve the minutes as submitted. Molly Berns seconded the motion. The vote to approve was unanimous.

### III. 2040 Long Range Transportation Plan (LRTP)

Shannan Karrick told the Committee that the 2040 LRTP had expired in March, 2020 and that the 2020-2023 Transportation Improvement Program (TIP) was frozen, with no amendments or modifications allowed, until the 2045 Long Range Transportation Plan was adopted by the SATS Policy Committee.

Brian Davis asked Ms. Karrick if items already in the TIP would be moved or have their statuses changed. Holly Bieneman said that modifications of some items already in the TIP could be done, but no new items could be added or removed at this time. Molly Berns said that the Technical Committee would vote to approve the draft LRTP later in the meeting to allow public comment, and that the new LRTP would be scheduled for an adoption vote by the Policy Committee on June 11, 2020.

### IV. 2020-2023 Transportation Improvement Program

#### A. ST-U Projects Update

##### City of Springfield:

- i. **Archer Elevator Road: Wabash Avenue to Greenbriar Drive**  
Nate Bottom told the Committee that construction of storm sewer between Greenbriar and Iles had begun. He anticipated that section opening June 30, 2020.
- ii. **Koke Mill Road: Old Jacksonville Road to Washington Street**  
Nate Bottom said that the QBS process had begun and that Crawford, Murphy, and Tilly had been selected to provide engineering services. The agreement should be approved by the City Council later in May.

##### Village of Chatham:

- iii. **East Walnut Street: Park Avenue to Meadow View Lane (Chatham)**  
No updates were given.

##### Sangamon County:

- iv. **Iron Bridge Road and Woodside Road underpasses**  
Brian Davis told the Committee that the Sangamon County Highway Department was meeting with Union Pacific officials to receive approval for the project plan. The Illinois Department of Transportation approved letting, and a September, 2020 letting was scheduled.

## V. TECHNICAL ADVISOR UPDATES

### A. Illinois Dept. of Transportation (IDOT): Central Bureau of Urban Program Planning

Holly Bieneman told the Committee that IDOT staff was working remotely, due to precautions taken by the State to limit the spread of COVID-19. Despite working remotely, IDOT staff were available for most essential functions, such as lettings and TIP amendments. She reported that IDOT was working well from remote locations.

Ms. Bieneman thanked SSCRPC and FHWA staff for quickly completing the 2045 LRTP and allowing the LRTP approval process to go forward with little disruption to normal SATS business. She added that a call for projects was going out in summer, 2020, due to some changes in Rebuild Illinois and that there would be three webinars conducted later in the month to announce and outline the changes.

Molly Berns asked Ms. Bieneman if the SPR award process would be altered by IDOT's remote work order. Ms. Bieneman said that the process would move forward and that a July 1, 2020 announcement was anticipated.

### B. Federal Highway Administration: IL Division Office

No report was given.

### C. IDOT District 6: Local Roads and Streets (LRS)

No report was given.

### D. Illinois Commerce Commission (ICC)

No report was given.

### E. Springfield Airport Authority

No report was given.

### F. IDOT: Office of Intermodal Project Implementation (IPI)

No report was given.

## VI. AGENCY UPDATES

### A. Springfield-Sangamon County Regional Planning Commission (SSCRPC)

Molly Berns told the Committee that SSCRPC staff was working remotely, with little disruption to normal business. She said that transportation staff had spent the past 3-4 weeks working on completion of the 2045 LRTP, with other SSCRPC staff. She said that she was unsure when the SSCRPC office was opening again, and that it would be dictated by the Governor's reopening plan, as well as Sangamon County's reopening schedule.

**B. Sangamon Mass Transit District**

Stephanie Malcom told the Committee that SMTD staff was working remotely, with some limited office hours for specific functions. Bus service had been reduced, due to reduced demand and that all bus passengers and operators were required to wear masks and practice social distancing to the best of their ability while riding the bus. She added that SMTD was advertising and reaching out to transit customers. She said that board meetings were being held via videoconference and FaceBook Live so that people could attend the meetings.

**C. City of Springfield**

Nate Bottom updated the following projects:

**5<sup>th</sup> Street and 6<sup>th</sup> Street Rail Underpasses (TIP # 02-2019-05):**

Work had begun on the embankment and abutments, along with storm sewer installation.

**Laurel Street Underpass (TIP # 02-2018-06):**

The bridge and retaining walls were under construction.

**Rail Consolidate Usable Segment V:**

The City was working to complete land acquisition.

**Sidewalk Updates:**

Work was being done to update sidewalks on Bruns Lane.

**Road Maintenance:**

Asphalt resurfacing was in process on Lawrence Avenue and Washington Street between Chatham Road and Amos Street.

**D. Sangamon County**

Brian Davis told the Committee that the Sangamon County Highway Department was working with consultants to move forward on the Sangamon County Transportation Center. He said that the final report was scheduled to be completed in the near future. He added that plans were being made to have a public meeting and comment period regarding the center and that the meeting plan and structure were still being determined, due to State orders limiting meeting sizes and locations.

Shannan Karrick asked Mr. Davis about the virtual public review meeting for the Iron Bridge and Woodside Road projects. He said that the virtual public meeting was still ongoing and that the County had received more public feedback than initially anticipated.

**E. Illinois Department of Transportation: Region 4, District 6**

Wes Clark reported the following:

**I-72 NS and Wabash Street Bridges (TIP #04-2019-01)**

An April, 2020 letting was successful for the project.

**I-55: Glenarm interchange to Lake Springfield Bridge (TIP #04-2021-02)**

The project was on the April, 2020 letting and bids were under review.

**IL 29: Experimental Pavement (TIP #04-2020-05)**

The project had started and the contractor anticipated that the project would be finished by June 1, 2020.

**I-55 Sherman/Fancy Creek (TIP # 04-2019-03)**

The project is at Stage II with a June, 2020 completion date.

**I-55 and I-72 Crack and Joint Sealing (TIP #04-2020-03):**

The project was anticipated to begin in May, 2020

**Bridge Painting (Various Locations)**

Bridge painting was anticipated to begin June, 2020.

Mr. Clark said that he had not heard any indication when the FY 2021-2026 Multi-Year Program would be published.

**F. Village of Chatham**

Patrick McCarthy reported that the Village of Chatham had finished up its 2019 maintenance projects funded by Motor Fuel Tax and was starting new 2020 MFT projects.

**VII. Committee Updates**

**A. Communities Committee**

No report was given.

**B. Multi-Use Trails Jurisdictions Committee**

No report was given.

**VIII. PUBLIC COMMENTS**

No public comments.

**IX. UNFINISHED BUSINESS**

No unfinished business.

**X. NEW BUSINESS**

**A. 2045 Long Range Transportation Plan**

Shannan Karrick presented the 2045 Long Range Transportation Plan. She reminded the Committee that the 2040 LRTP had expired and that the current Transportation Improvement Program was frozen. She said that in future LRTPs that any projects not received by the due dates would be added through the amendment process, after the new LRTP had been adopted. She outlined the LRTP draft process for the committee and informed them that the Committee would be voting to approve the draft version of the 2045 LRTP that would be submitted for public comment. Once a 30-day public comment period and public hearing had elapsed, all public comments would be added to the public participation section of the plan, and the Policy Committee would vote to adopt the 2045 Long Range Transportation Plan in June, 2020.

Brian Davis made a motion to approve the draft version of the 2045 Long Range Transportation Plan for public review. Molly Berns seconded the motion. The vote to approve the draft 2045 LRTP was unanimous.

**B. 2021 Unified Planning Work Program**

Shannan Karrick introduced the 2021 Unified Planning Work Program. The program is drafted annually to communicate with interested parties and the public how SSCRPC utilizes planning funds it is awarded. The program is necessary to meet Federal metropolitan planning requirements and outlines SSCRPC activities, such as administrative duties, long range planning, short range planning, and community coordination, as well as technical functions, such as GIS, website maintenance, and computer generated models. The program outlines activities from July 1, 2020 to June 30, 2021.

Patrick McCarthy made a motion to recommend approval of the 2021 Unified Planning Work Program to the Policy Committee. Molly Berns seconded the motion. The vote to recommend approval of the 2021 UPWP was unanimous.

**C. Next Meeting Date: June 4, 2020**

**XI. ADJOURNMENT**

There being no further business, Chair Malcom asked for a motion to adjourn the meeting. Molly Berns made a motion to adjourn. Patrick McCarthy seconded the motion. The motion to adjourn passed unanimously.

The regular meeting was adjourned at 9:02 AM.

Respectfully Submitted,

Jason Sass,  
Recording Secretary