

Minutes of Meeting
SATS TECHNICAL COMMITTEE
March 2, 2017

ATTENDANCE

Technical Committee Voting Members

<input checked="" type="checkbox"/>	Brian Davis, Chair*	Sangamon County
<input checked="" type="checkbox"/>	Patrick McCarthy, Vice Chair	Village of Chatham
<input checked="" type="checkbox"/>	Nathan Bottom	City of Springfield
<input checked="" type="checkbox"/>	Shoun Reese	Sangamon Mass Transit District
<input checked="" type="checkbox"/>	Norm Sims	Springfield-Sangamon County Regional Planning Commission
<input checked="" type="checkbox"/>	Jeff Myers**	Illinois Dept. of Transportation (IDOT): Region 4, District 6

* Represented by Brian Wright

** Represented by Wes Clark

Technical Committee Advisors – Non-Voting Members

<input checked="" type="checkbox"/>	Holly Ostdick	IDOT: Urban Program Planning
<input checked="" type="checkbox"/>	JD Stevenson	Federal Highway Administration: Illinois Division Office
<input type="checkbox"/>	Chris Isbell	IDOT: District 6: Local Roads & Streets
<input checked="" type="checkbox"/>	Mike Stead	Illinois Commerce Commission
<input checked="" type="checkbox"/>	Mark Hanna*	Springfield Airport Authority
<input type="checkbox"/>	Francesco Bedini-Jacobini	IDOT: Office of Intermodal Project Implementation

* Represented by Tracey Carter

Others

Stan Hanson – Crawford, Murphy, & Tilly

Jim Moll – Hanson Engineers

Bill Davison – Knight E/A

Tim Landis – State Journal-Register

Shannan Karrick - Regional Planning Commission

Neha Soni – Regional Planning Commission

Brian Sheehan – Regional Planning Commission

Jason Sass – Regional Planning Commission

Jordan Leaf – Regional Planning Commission

I. CALL TO ORDER

Brian Wright called the meeting of the SATS Technical Committee to order at 8:31 AM.

II. APPROVAL OF MEETING MINUTES: January 5, 2017

Chairman Wright asked if there were any additions or corrections to the minutes of the January 5, 2017 Technical Committee meeting. Nate Bottom made a motion to approve the minutes as submitted. Shoun Reese seconded the motion. The vote to approve was unanimous.

III. 2040 Long Range Transportation Plan (LRTP)**A. Amendment 15 – Guardrail End Treatment Upgrade**

Neha Soni introduced Amendment 15:

**RESOLUTION TO RECOMMEND APPROVAL OF
AMENDMENT FIFTEENTH TO THE
2040 LONG RANGE TRANSPORTATION PLAN**

WHEREAS, the Springfield Area Transportation Study (SATS), in cooperation with the Illinois Department of Transportation, has a comprehensive, cooperative, and continuing (3C) planning process for transportation planning in compliance with Federal regulations for the urbanized area; and

WHEREAS, the SATS Long Range Transportation Plan takes a long-term (25-year) look at transportation needs in the Springfield Metropolitan Planning Area; envisions an efficient, interconnected, multi-modal travel network; and identifies projects to make this vision a reality; and

WHEREAS, the Long Range Transportation Plan is updated every five years and was most recently updated on March 12, 2015 as the SATS 2040 Long Range Transportation Plan; and

WHEREAS, all projects with identified funding sources and anticipated to be completed during the period 2015 – 2019 are listed as Committed Projects in the 2040 Long Range Transportation Plan; and

WHEREAS, the Sangamon County requests that the following project be added to the “Committed Projects” list in the SATS 2040 LRTP; and

MAP #	PROJECT DESCRIPTION	TYPE OF IMPROVEMENT	JURISDICTION	COST
57	Guardrail End Treatment Upgrade	Construction	County	\$ 1,202,000

Nate Bottom made a motion to approve Amendment 15 to the 2040 Long Range Transportation Plan. Patrick McCarthy seconded the motion. The vote to approve was unanimous.

B. Amendment 16 – 8th Street Bridge

Neha Soni introduced Amendment 16:

**RESOLUTION TO RECOMMEND APPROVAL OF
AMENDMENT SIXTEENTH TO THE
2040 LONG RANGE TRANSPORTATION PLAN**

WHEREAS, the Springfield Area Transportation Study (SATS), in cooperation with the Illinois Department of Transportation, has a comprehensive, cooperative, and continuing (3C) planning process for transportation planning in compliance with Federal regulations for the urbanized area; and

WHEREAS, the SATS Long Range Transportation Plan takes a long-term (25-year) look at transportation needs in the Springfield Metropolitan Planning Area; envisions an efficient, interconnected, multi-modal travel network; and identifies projects to make this vision a reality; and

WHEREAS, the Long Range Transportation Plan is updated every five years and was most recently updated on March 12, 2015 as the SATS 2040 Long Range Transportation Plan; and

WHEREAS, all projects with identified funding sources and anticipated to be completed during the period 2015 – 2019 are listed as Committed Projects in the 2040 Long Range Transportation Plan; and

WHEREAS, the City of Springfield plan to undertake Phase I and II engineering & Construction and requests that the following project be added to the "Committed Projects" list in the SATS 2040 LRTP; and

MAP #	PROJECT DESCRIPTION	TYPE OF IMPROVEMENT	JURISDICTION	COST
58	8th Street Bridge	Phase I & II Engineering, ROW, Utility, Construction and Construction Engineering	Springfield	\$ 1,620,000

Patrick McCarthy made a motion to approve Amendment 16 to the 2040 Long Range Transportation Plan. Shoun Reese seconded the motion. The vote to approve was unanimous.

C. Amendment 17 – Walnut Street

Neha Soni introduced Amendment 17:

**RESOLUTION TO RECOMMEND APPROVAL OF
AMENDMENT SEVENTEENTH TO THE
2040 LONG RANGE TRANSPORTATION PLAN**

WHEREAS, the Springfield Area Transportation Study (SATS), in cooperation with the Illinois Department of Transportation, has a comprehensive, cooperative, and continuing (3C) planning process for transportation planning in compliance with Federal regulations for the urbanized area; and

WHEREAS, the SATS Long Range Transportation Plan takes a long-term (25-year) look at transportation needs in the Springfield Metropolitan Planning Area; envisions an efficient, interconnected, multi-modal travel network; and identifies projects to make this vision a reality; and

WHEREAS, the Long Range Transportation Plan is updated every five years and was most recently updated on March 12, 2015 as the SATS 2040 Long Range Transportation Plan; and

WHEREAS, all projects with identified funding sources and anticipated to be completed during the period 2015 – 2019 are listed as Committed Projects in the 2040 Long Range Transportation Plan; and

WHEREAS, the City of Springfield plan to undertake Phase I and II engineering, ROW, Utility, Construction and Construction Engineering and requests that the following project be added to the "Committed Projects" list in the SATS 2040 LRTP; and

MAP #	PROJECT DESCRIPTION	TYPE OF IMPROVEMENT	JURISDICTION	COST
59	Walnut Street	Phase I & II Engineering & Construction	Springfield	\$ 923,000

Patrick McCarthy made a motion to approve Amendment 17 to the 2040 Long Range Transportation Plan. Shoun Reese seconded the motion. The vote to approve was unanimous.

D. Amendment 18 – J David Jones Pkwy over Spring Creek

Neha Soni introduced Amendment 18:

**RESOLUTION TO RECOMMEND APPROVAL OF
AMENDMENT EIGHTEENTH TO THE
2040 LONG RANGE TRANSPORTATION PLAN**

WHEREAS, the Springfield Area Transportation Study (SATS), in cooperation with the Illinois Department of Transportation, has a comprehensive, cooperative, and continuing (3C) planning process for transportation planning in compliance with Federal regulations for the urbanized area; and

WHEREAS, the SATS Long Range Transportation Plan takes a long-term (25-year) look at transportation needs in the Springfield Metropolitan Planning Area; envisions an efficient, interconnected, multi-modal travel network; and identifies projects to make this vision a reality; and

WHEREAS, the Long Range Transportation Plan is updated every five years and was most recently updated on March 12, 2015 as the SATS 2040 Long Range Transportation Plan; and

WHEREAS, all projects with identified funding sources and anticipated to be completed during the period 2015 – 2019 are listed as Committed Projects in the 2040 Long Range Transportation Plan; and

WHEREAS, the Illinois Department of Transportation, Region 4 District 6 requests that the following project be added to the “Committed Projects” list in the SATS 2040 LRTP; and

MAP #	PROJECT DESCRIPTION	TYPE OF IMPROVEMENT	JURISDICTION	COST
60	J David Jones Pkwy over Spring Creek	Bridge Joint Repair	IDOT - District 6	\$ 180,000

Shoun Reese made a motion to approve Amendment 18 to the 2040 Long Range Transportation Plan. Nate Bottom seconded the motion. The vote to approve was unanimous.

IV. 2017-2020 Transportation Improvement Program

A. ST-U Projects Update

i. **Stanford Avenue (11th to Fox Bridge & Fox Bridge to Taylor)**

Final plans were completed and land acquisition was nearly complete for the 11th Street to Fox Bridge section. A Summer, 2017 letting was anticipated for the project. Construction was anticipated to resume within a couple weeks on the section between Fox Bridge and Taylor Avenue. Mr. Bottom estimated a June, 2017 completion date.

ii. **Archer Elevator Road/Iles Avenue**

The project was on the January, 2017 letting and Halverson Construction won the bid at approximately \$5.2M. The City anticipated work to begin at the end of March, 2017 with utility relocation and construction was anticipated to start in April.

iii. **Bradfordton Road**

No change since the January, 2017 Technical Committee meeting. The County was preparing the right-of-way acquisition process.

iv. **Woodside Road**

The County received the paperwork for a temporary easement from Cherry Hills Baptist Church. The County was waiting for a permanent easement from one landowner. A June, 2017 letting was anticipated.

Mr. Sims asked the Chairman that the votes to amend the Transportation Improvement Program be tied to their analogues in the Long range Transportation Plan as such:

TIP Amendment 11 – LRTP Amendment 15

TIP Amendment 12 – LRTP Amendment 16

TIP Amendment 13 – LRTP Amendment 17

Tip Amendment 15 – LRTP Amendment 18

Nate Bottom seconded the request. The request was passed unanimously.

B. Amendment 11 – Guardrail End Treatment Upgrade

Neha Soni introduced Amendment 11:

**RESOLUTION TO RECOMMEND APPROVAL OF
THE ELEVENTH AMENDMENT TO THE
FY/2017-2020 TRANSPORTATION IMPROVEMENT PROGRAM**

WHEREAS, the Springfield Area Transportation Study (SATS), in cooperation with the Illinois Department of Transportation, has a comprehensive, cooperative, and continuing (3C) planning process for transportation planning in compliance with Federal regulations for the urbanized area; and

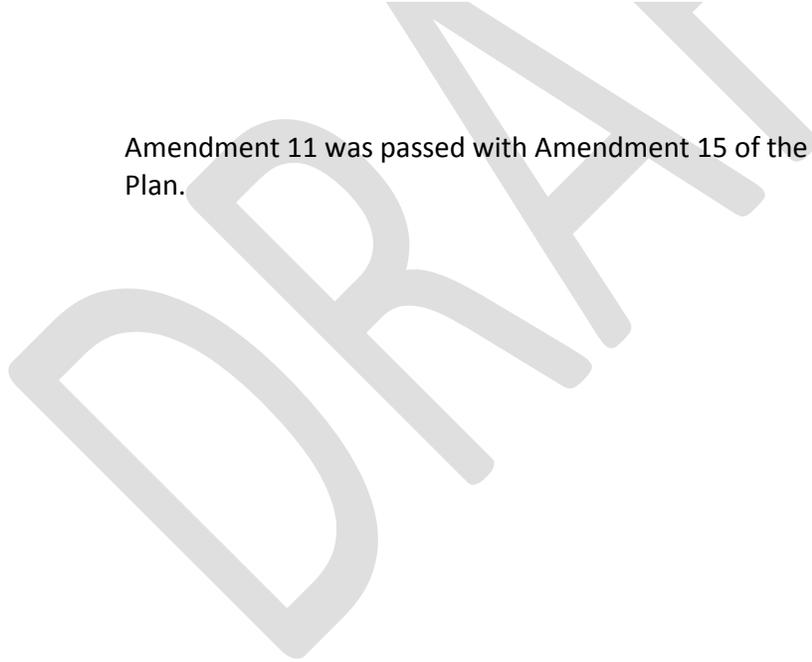
WHEREAS, the Springfield Area Transportation Study approved the Transportation Improvement Program (TIP) for FY/2017-2020 on October 13, 2016; and

WHEREAS, the Sangamon County requests adding the following project shown in FY 2017 of the FY 2017-2020 TIP; and

Project Description and Funding:

Project/Jurisdiction/Class	Location		Action/Comments	Map #	Funding Source		Total Cost
10 Guardrail End Treatment Upgrade Sangamon County Various Highways	Termini:	County Wide	Construction	N/A	County	121,000	
	Contract#				HSIP	1,081,000	
	TIP#	03-2017-07			\$1,202,000		

Amendment 11 was passed with Amendment 15 of the Long Range Transportation Plan.



C. Amendment 12 – 8th Street Bridge

Neha Soni introduced Amendment 12:

**RESOLUTION TO RECOMMEND APPROVAL OF
THE TWELFTH AMENDMENT TO THE
FY/2017-2020 TRANSPORTATION IMPROVEMENT PROGRAM**

WHEREAS, the Springfield Area Transportation Study (SATS), in cooperation with the Illinois Department of Transportation, has a comprehensive, cooperative, and continuing (3C) planning process for transportation planning in compliance with Federal regulations for the urbanized area; and

WHEREAS, the Springfield Area Transportation Study approved the Transportation Improvement Program (TIP) for FY/2017-2020 on October 13, 2016; and

WHEREAS, the City of Springfield plan to undertake Phase I and II engineering to replace the 8th Street bridge over Spring Creek and requests that the FY 2017 Annual Element of the FY 2017-2020 TIP be amended by adding the project as shown below; and

Project Description and Funding:

Project/Jurisdiction/Class		Location		Action/Comments	Map #	Funding Source		Total Cost
12	8th Street Bridge	Termini:	Over Spring Creek, 0.3 miles north of Veterans Parkway	Phase I & II Engineering	58	Springfield	24,000	
	City of Springfield	Contract#				STP-BR	96,000	
	Minor Arterial	TIP#				02-2017-05		
								\$120,000

WHEREAS, the City of Springfield plan to undertake ROW, Utility, Construction and Construction Engineering to replace the 8th Street bridge over Spring Creek and requests that the FY 2018 Annual Element of the FY 2017-2020 TIP be amended by adding the project as shown below; and

Project Description and Funding:

Project/Jurisdiction/Class		Location		Action/Comments	Map #	Funding Source		Total Cost
8	8th Street Bridge	Termini:	Over Spring Creek, 0.3 miles north of Veterans Parkway	ROW, Utility, Construction and Construction Engineering	58	Springfield	300,000	
	City of Springfield	Contract#				STP-BR	1,200,000	
	Minor Arterial	TIP#				02-2017-05		
								\$1,500,000

Amendment 12 was passed with Amendment 16 of the Long Range Transportation Plan.

D. Amendment 13 – Walnut Street

Neha Soni introduced Amendment 13:

**RESOLUTION TO RECOMMEND APPROVAL OF
THE THIRTEENTH AMENDMENT TO THE
FY/2017-2020 TRANSPORTATION IMPROVEMENT PROGRAM**

WHEREAS, the Springfield Area Transportation Study (SATS), in cooperation with the Illinois Department of Transportation, has a comprehensive, cooperative, and continuing (3C) planning process for transportation planning in compliance with Federal regulations for the urbanized area; and

WHEREAS, the Springfield Area Transportation Study approved the Transportation Improvement Program (TIP) for FY/2017-2020 on October 13, 2016; and

WHEREAS, the City of Springfield plan to undertake Phase I and II engineering to perform a road diet and modernize traffic signals on Walnut Street between Capitol Avenue and South Grand Avenue and requests that the FY 2017 Annual Element of the FY 2017-2020 TIP be amended by adding the project as shown below; and

Project Description and Funding:

Project/Jurisdiction/Class		Location		Action/Comments	Map #	Funding Source		Total Cost
13	Walnut Street	Terminl:	Capitol Avenue to South	Phase I & II Engineering	59	Springfield	11,862	
	City of Springfield	Contract#:	Grand Avenue			HSIP	106,761	
	Minor Arterial	TIP#:	02-2017-06			\$118,623		

WHEREAS, the City of Springfield plan to undertake Construction to perform a road diet and modernize traffic signals on Walnut Street between Capitol Avenue and South Grand Avenue and requests that the FY 2018 Annual Element of the FY 2017-2020 TIP be amended by adding the project as shown below; and

Project Description and Funding:

Project/Jurisdiction/Class		Location		Action/Comments	Map #	Funding Source		Total Cost
9	Walnut Street	Terminl:	Capitol Avenue to South	Construction	59	Springfield	80,438	
	City of Springfield	Contract#:	Grand Avenue			HSIP	723,939	
	Minor Arterial	TIP#:	02-2017-06			\$804,377		

Amendment 13 was passed with Amendment 17 of the Long Range Transportation Plan.

E. Amendment 14 – IL 29 (J David Jones Pwky)

Neha Soni introduced Amendment 14:

**RESOLUTION TO RECOMMEND APPROVAL OF
THE FOURTEENTH AMENDMENT TO THE
FY/2017-2020 TRANSPORTATION IMPROVEMENT PROGRAM**

WHEREAS, the Springfield Area Transportation Study (SATS), in cooperation with the Illinois Department of Transportation, has a comprehensive, cooperative, and continuing (3C) planning process for transportation planning in compliance with Federal regulations for the urbanized area; and

WHEREAS, the Springfield Area Transportation Study approved the Transportation Improvement Program (TIP) for FY/2017-2020 on October 13, 2016; and

WHEREAS, the following Illinois Department of Transportation, Region 4 District 6 project has a portion of the route on the National Highway System (NHS) and should be funded with National Highway Performance Program (NHPP) funds; and

WHEREAS, the following Illinois Department of Transportation, Region 4 District 6 project is shown in FY 2017 of the FY 2017-2020 TIP; and

Project Description and Funding:

Project/Jurisdiction/Class	Location		Action/Comments	Map #	Funding Source		Total Cost
2 IL 29 (J David Jones Pwky)	Termini:	0.1 Mi S of Andrew Rd to 0.2 Mi N of Capital Airport Ent in Springfield	Resurfacing, Bridge Repair, Rip Rap	44	STP-Rural-State	1,348,000	
	State	Contract# 72J12			STP-URB	600,000	
	Minor Arterial	TIP# 04-2014-02			IDOT	487,000	
							\$2,435,000

WHEREAS, the Illinois Department of Transportation, Region 4 District 6 requests changing the funding source, cost of the project and minor information pertaining to the Action/Comments to the following project as shown below; and

Project Description and Funding:

Project/Jurisdiction/Class	Location		Action/Comments	Map #	Funding Source		Total Cost
2 IL 29 (J David Jones Pwky)	Termini:	0.1 Mi S of Andrew Rd to 0.2 Mi N of Capital Airport Ent in Springfield	Resurfacing, Bridge Repair, Rip Rap, ADA Improvements at the intersection of IL 29 & Hackmore Drive	44	STP-Rural-State	1,216,000	
	State	Contract# 72J12			NHPP-State	640,000	
	Minor Arterial	TIP# 04-2014-02			IDOT	464,000	
							\$2,320,000

Patrick McCarthy made a motion to approve Amendment 14 to the 2017-2020 Transportation Improvement Program. Norm Sims seconded the motion. The vote to approve was unanimous.

F. Amendment 15 – J David Jones Pkwy over Spring Creek

Neha Soni introduced Amendment 15:

**RESOLUTION TO RECOMMEND APPROVAL OF
THE FIFTEENTH AMENDMENT TO THE
FY/2017-2020 TRANSPORTATION IMPROVEMENT PROGRAM**

WHEREAS, the Springfield Area Transportation Study (SATS), in cooperation with the Illinois Department of Transportation, has a comprehensive, cooperative, and continuing (3C) planning process for transportation planning in compliance with Federal regulations for the urbanized area; and

WHEREAS, the Springfield Area Transportation Study approved the Transportation Improvement Program (TIP) for FY/2017-2020 on October 13, 2016; and

WHEREAS, the Illinois Department of Transportation, Region 4 District 6 requests that the FY 2017 Annual Element of the FY 2017-2020 TIP be amended by adding the project at the request of the District's Bridge Maintenance Engineer as shown below; and

Project Description and Funding:

Project/Jurisdiction/Class	Location	Action/Comments	Map #	Funding Source		Total Cost	
7 J David Jones Pkwy over Spring Creek	Termini: Spring Creek 0.5 Mi S of Veterans Pkwy in Springfield	Bridge Joint Repair	60	NHPP-State	144,000		
	State			Contract# 72J67	IDOT		36,000
	Other Principal Arterial			TIP# 04-2017-04	\$180,000		

Amendment 15 was passed with Amendment 18 of the Long Range Transportation Plan.

V. TECHNICAL ADVISOR UPDATES

A. Illinois Dept. of Transportation (IDOT): Central Bureau of Urban Program Planning

Holly Ostdick told the Committee that IDOT was soliciting input for the statewide Long Range Transportation Plan and had set up an interactive website to make a survey available. The survey is at www.allourideas.org/IDOTideas. The survey was open February 8, 2017 to March 8, 2017. Ms. Ostdick also told the Committee that interested parties could sign up for the IDOT in Motion newsletter at its [website](#).

B. Federal Highway Administration: IL Division Office

No report was given.

C. IDOT District 6: Local Roads and Streets (LRS)

No report was given.

D. Illinois Commerce Commission (ICC)

Mr. Stead told the Committee that railway project selection had been completed for FY18-FY22 Five-Year Plan and the list had been submitted to the Illinois Commerce Commission. He anticipated a March 15, 2017 date for approval and the projects would be made available in April, 2017.

E. Springfield Airport Authority

No report was given.

F. IDOT: Office of Intermodal Project Implementation (IPI)

No report was given

VI. AGENCY UPDATES

A. Springfield-Sangamon County Regional Planning Commission (SSCRPC)

Mr. Jordan Leaf, SSCRPC, introduced a new internet mapping application available to the public outlining bike routes through Springfield, as well as amenities and direction for using the bicycle network in Springfield. The map can be found at www.sscrpc.com.

Mr. Sims noted that this was part of SSCRPC's continuing efforts to give Springfield residents planning information at the "retail" level. Mr. Wright asked how SSCRPC was marketing the application, specifically if it was introduced to the bicycle shop proprietors in Springfield. Mr. Sims said that it was put out via social media. Jason Sass, SSCRPC, noted that the application would be introduced to team leaders and Planning Committee members for the Curb Your Car Commute Challenge. Mr. Bottom suggested that the Bicycle Advisory Council be included in marketing the application.

B. Springfield Mass Transit District

Shoun Reese told the Committee that the contract for demolition of the Greco and Bunn Buildings was awarded and that work on asbestos remediation and salvage had begun. She anticipated that the demolition project would be done by June 30, 2017. Mr. Sims asked if streets would be closed for demolition. Ms. Reese said that SMTD did not want to close streets for an extended period of time, but may need to close some streets for a day or two during the course of demolition. Sangamon County employees who park on the Greco-Bunn lot would be moved to the former Horace Mann Parking Lot on 9th and Washington.

C. City of Springfield

Nathan Bottom announced updates to the following projects:

11th Street Extension (TIP # 02-2009-03):

The City anticipated a March, 2017 letting for the project.

Annual Street and Road Maintenance Program (TIP # 02-2017-02):

The City was compiling projects to put out for bid.

Ash Street Underpass (TIP # 02-2018-05):

Laurel Street Underpass (TIP # 02-2018-06):

The final plans were completed. Five parcels were going through the condemnation process and tentative agreements were reached on the other five final parcels. A total of 47 parcels were acquired for the project. He said that a \$15M grant was agreed upon from the Illinois Commerce Commission.

D. Sangamon County

Brian Davis updated the following projects:

Sangamon Valley Trail (TIP # 03-2012-13):

Construction was proceeding through the winter. Bridges over the Sangamon River and Cantrall Creek had been cleaned and decking was being installed. About 50% of the sub-base for the trail had been installed.

Guard Rail End Treatments (TIP # 03-2017-07):

This project was anticipated to have an April, 2017 letting.

Woodside Road (TIP # 03-2011-02):

This project was anticipated to have an June, 2017 letting.

E. Illinois Department of Transportation: Region 4, District 6

Wes Clark announced updates to the following projects:

IL Route 29: Capitol Airport Drive to Andrew Road (TIP # 04-2014-02):

Plan preparation was continuing on this project, with anticipation of an April 2017 letting.

Interstates 55/72: Stevenson Drive to Clear Lake Avenue (TIP # 04-2017-02):

The project has been awarded during the January, 2017 letting. Construction was anticipated to begin in the Spring of 2017.

Guardrail Terminal Upgrade (TIP # 04-2017-03):

The project has been awarded during the January, 2017 letting. Construction was anticipated to begin in the Spring of 2017.

Dirksen Parkway: Clear Lake to Ridge (TIP # 04-2012-09):

The project was "99%" complete, with minor punch list projects left to finish in Spring, 2017.

Wabash Avenue: Curran Road to Koke Mill (TIP # 04-2011-07):

There were still some locations where utilities needed relocation before sidewalk and seeding work could be completed. Work should finish in Spring.

F. Village of Chatham

There were no projects to report. Mr. McCarthy reported that the Village Board voted to renew the general revenue bonds that could fund future projects, including Gordon Drive, that had been on hold.

VII. Committee Updates

A. Communities Committee

The Communities Committee did not meet in January, 2017 due to a lack of business.

B. Multi-Use Trails Jurisdictions Committee

Neha Soni reported that the Committee met February 15, 2017 and had prepared a draft budget for the signage project. Committee members are reviewing the document. The Committee will next meet on May 17, 2017.

VIII. PUBLIC COMMENTS

No public comment.

IX. UNFINISHED BUSINESS

A. Programming of FY 2020 ST-U Funding (Tabled)

X. NEW BUSINESS

A. SATS PY 2018 Unified Planning Work Program

Shannan Karrick told the Committee that submitted corrections were added to the draft UPWP document and it was ready for approval. Mr. Clark asked that Jeff Meyers be listed as "Program Development Engineer".

Norm Sims made a motion to recommend approval the PY 2018 Unified Planning Work Program, as amended, to the SATS Policy Committee. Wes Clark seconded the motion. The vote to approve was unanimous.

B. Draft 2017 Public Participation Plan

Shannan Karrick acknowledged that Jeff Meyers' title would be changed for the draft Public Participation Plan.

Shoun Reese made a motion to recommend approval the PY 2018 Public Participation Plan, as amended, to the SATS Policy Committee. Patrick McCarthy seconded the motion. The vote to approve was unanimous.

C. Next Meeting Date – Thursday, April 6, 2017 at 8:30 AM

XI. ADJOURNMENT

There being no further business, Chairman Wright asked for a motion to adjourn. Nate Bottom made a motion to adjourn. Shoun Reese seconded the motion. The vote to adjourn was unanimous.

There being no further business, the regular meeting was adjourned at 8:50 AM.

Respectfully Submitted,

Jason Sass
Recording Secretary