

**Minutes of Meeting  
SATS TECHNICAL COMMITTEE  
February 1, 2017**

**ATTENDANCE**

## Technical Committee Voting Members

<input checked="" type="checkbox"/>	Patrick McCarthy, Chair*	Village of Chatham
<input checked="" type="checkbox"/>	Shoun Reese, Vice Chair	Sangamon Mass Transit District
<input checked="" type="checkbox"/>	Nathan Bottom	City of Springfield
<input checked="" type="checkbox"/>	Brian Davis	Sangamon County
<input checked="" type="checkbox"/>	Molly Berns	Springfield-Sangamon County Regional Planning Commission
<input checked="" type="checkbox"/>	Jeff Myers**	Illinois Dept. of Transportation (IDOT): Region 4, District 6

\* Represented by Terry Fountain

\*\* Represented by Wes Clark

## Technical Committee Advisors – Non-Voting Members

<input checked="" type="checkbox"/>	Mike Vanderhoof	IDOT: Urban Program Planning
<input type="checkbox"/>	JD Stevenson	Federal Highway Administration: Illinois Division Office
<input checked="" type="checkbox"/>	Brian Wright	IDOT: District 6, Local Roads & Streets
<input type="checkbox"/>	Mike Stead	Illinois Commerce Commission
<input checked="" type="checkbox"/>	Mark Hanna*	Springfield Airport Authority
<input type="checkbox"/>	Francesco Bedini-Jacobini	IDOT: Office of Intermodal Project Implementation

\* Represented by Roger Blickensderfer

**Others**

Stan Hansen – Crawford, Murphy, & Tilly

Jim Moll – Hanson Professional Services

Bill Donels – Springfield Bicycle Advisory Council

Shannan Karrick - Regional Planning Commission

Neha Soni – Regional Planning Commission

Jason Sass – Regional Planning Commission

**I. CALL TO ORDER**

Terry Fountain called the meeting of the SATS Technical Committee to order at 8:30 AM.

**II. APPROVAL OF MEETING MINUTES: December 7, 2017**

Chair McCarthy asked if there were any additions or corrections to the minutes of the December 7, 2017 Technical Committee meeting. Nate Bottom made a motion to approve the minutes as submitted. Shoun Reese seconded the motion. The vote to approve was unanimous.

### **III. 2040 Long Range Transportation Plan (LRTP)**

Shannan Karrick sent Committee members lists of projects for status updates that would be added to the LRTP Progress Report. She requested that project updates be sent to her by February 9, 2018. She asked that Committee members pay specific attention to the projects list for rail projects, bicycle projects, and pedestrian projects, as they had been overlooked previously and the progress report needed to be brought up to date.

### **IV. 2018-2021 Transportation Improvement Program**

#### **A. ST-U Projects Update**

**Nate Bottom announced the following:**

- i. **Stanford Avenue (11<sup>th</sup> to Fox Bridge)**  
The City anticipated a June, 2018 letting.
- ii. **Archer Elevator Road/Iles Avenue**  
The intersection was opened to traffic in December, 2018. Sidewalk and lighting was scheduled to be completed in spring, 2018.

**Brian Davis announced the following:**

- iii. **Bradfordton Road**  
No changes to project status from the previous Committee meeting.
- iv. **Woodside Road**  
Construction was closed down for winter hiatus.

**B. Administrative Modification 4 - I-55 BUSINESS Current to AC**



**Administrative Modification 4 to the  
FY 2018 – 2021 Transportation Improvement Program  
January 19, 2018**

**I-55 BUS Current to AC**

Status of this project was changed from “Current” to “Advanced Construction” because the Illinois Department of Transportation considers specific apportionment or state contract ceiling insufficient to meet project specifications; the FY 2018 Annual Element of the FY 2018-2021 Transportation Improvement Program has been modified to add AC to the federal funding source as shown below.

Project/Jurisdiction/Class	Location	Action/Comments	Map #	Funding Source	Total Cost
2 I-55 BUS State Other Principal Arterial	Termini: Sangamon River Overflow & Sangamon River 0.7 & 0.9 MI N of Dirksen Pkwy In Springfield Contract# 72J53 TIP# 04-2018-07	Bridge Deck Overlay, Bridge Joint Repair, Bridge Repair	66	NHPP-State (AC) 2,000,000 IDOT 500,000	\$2,500,000

And the Advance Construction Projects table in the FY 2018-2021 Transportation Improvement Program has been modified to indicate the change to this project as shown below.

AD MOD #	TIP Year	Project/Jurisdiction/Class	Location	Action/Comments	Map #	Funding Source	Total Cost	Date On AC List	Date Off AC List
AM 4 (FY 2018-2021 TIP)	2018	I-55 BUS State Other Principal Arterial	Termini: Sangamon River Overflow & Sangamon River 0.7	Bridge Deck Overlay, Bridge Joint Repair, Bridge Repair	66	NHPP-State (AC) 2,000,000 IDOT 500,000	\$2,500,000	1/19/2018	

## **V. TECHNICAL ADVISOR UPDATES**

### **A. Illinois Dept. of Transportation (IDOT): Central Bureau of Urban Program Planning**

Mr. Vanderhoof told the Committee that IDOT had initiated a Website User Experience survey. He encouraged Committee members to take some time to give input for the survey. He said that the purpose of the survey was to identify areas where IDOT could make its website easier to use. Mr. Moll asked how widely the survey was being distributed. Mr. Vanderhoof said that the survey was available to anybody on the IDOT internet website.

Mr. Vanderhoof informed the Committee that an All-Illinois MPO advisory council meeting was held the previous day. He said the purpose of the meeting was to discuss updates from MPOs as well as proposed safety performance targets, projects funding, and other issues. The general template for the MPO safety performance agreements was available to Committee members for review.

Mr. Vanderhoof told the Committee that there were a number of NHI training courses available for SATS constituents and staff to attend. He said that the safety planning and performance measures courses had already been circulated. There were four more courses related to performance measures scheduled for the future.

Mr. Vanderhoof said that IDOT was going to develop a call for projects seeking SPR and rural planning funds. He said that the program would be competitive with preference given to projects that align with the IDOT Long Range Transportation Plan. He said that the new funding process would be more transparent than the previous funding process. He said that any governmental and some non-governmental agencies would be eligible for planning funds through the process, but that it would be preferred that entities looking for planning funds go through its MPO for support and sponsorship.

Mr. Vanderhoof added that IDOT was looking to redesign the policy relating to carryover funds. He said that sometimes not all funding is spent within the funding cycle. Previously, this situation would have necessitated extensions and multiple funding agreements. The purpose of the new policy would be to simplify the carryover process.

IDOT was putting out another call for projects for funding through the National Highway Freight Program. He said that funding for FY2018-2022 was approximately \$225 million and that local governments, counties, cities, and MPOs were eligible. The funding seeks to enhance freight corridors, specifically the elimination of bottlenecks, enhanced safety, intermodal accessibility, and technology deployment. Evaluation criteria were being developed as of the time of the meeting. The application period was February 16 and end April 6. He said that an outreach meeting would be held in Springfield to give more information to interested parties.

Mr. Fountain asked Mr. Vanderhoof if the planning fund application process was a one-time call for projects or if it would be renewed annually. Mr. Vanderhoof said that the process was anticipated to be held as an annual program.

**B. Federal Highway Administration: IL Division Office**

No report was given.

**C. IDOT District 6: Local Roads and Streets (LRS)**

No report was given.

**D. Illinois Commerce Commission (ICC)**

No report was given.

**E. Springfield Airport Authority**

No report was given.

**F. IDOT: Office of Intermodal Project Implementation (IPI)**

No report was given.

**VI. AGENCY UPDATES**

**A. Springfield-Sangamon County Regional Planning Commission (SSCRPC)**

No report was given.

**B. Sangamon Mass Transit District**

Shoun Reese told the Committee that SMTD was in the engineering phase of the building process for two new transfer centers, one at 11<sup>th</sup> and Washington and the other at Junction Circle. She anticipated that both transfer centers would open August 1, 2018 with the new route network. She said that open houses had been scheduled to solicit public comment regarding the new route network.

**C. City of Springfield**

Nate Bottom updated the following projects:

**Ash Street Underpass (TIP # 02-2018-05):**

**Laurel Street Underpass (TIP # 02-2018-06):**

Construction was underway with utility relocation and sewer relocation commenced.

**11<sup>th</sup> Street Extension (TIP # 02-2009-03):**

Utility relocations started in early February.

**Street Maintenance Program (TIP #02-2018-02)**

The overlay and brick programs for 2018 were released on January 30, 2018.

**Sidewalk and Concrete Program (TIP #02-2018-04)**

The program was scheduled to be released February 6, 2018.

Mr. Bottom told the Committee that the City was applying for Bicycle Friendly Community designation and that the City was working with the Springfield Bicycle Advisory Council to complete the application.

**D. Sangamon County**

Brian Davis updated the following projects:

**Wesley Chapel/Mansion Road Bridge (TIP #03-2014-03):**

Construction is continuing through the winter. An April, 2018 completion date was anticipated.

**E. Illinois Department of Transportation: Region 4, District 6**

Wes Clark updated the following projects:

**Sangamon River Overflow Bridge (TIP #04-2018-07):**

Additional funding had been identified and a March, 2018 letting was anticipated.

**IL 29 Main Street Rochester (TIP #04-2018-06):**

An April, 2018 letting was anticipated for the project.

**I-55 Stevenson to Southwind (TIP #04-2018-01):**

The project was let in January, 2018 and an award would be announced soon.

**I-55 Clear Lake to Stevenson (TIP #04-2017-02):**

Project was completed and final inspection was scheduled.

**Reflective Backplates (TIP #04-2017-05):**

The project had been awarded and the construction was anticipated to start January 19, 2018.

**J. David Jones at Spring Creek (TIP #04-2017-04):**

Project was completed.

**IL 29 Dirksen Parkway RR Bridge (TIP #04-2017-07):**

Stage I of the project was complete, with Stage II anticipated to begin in spring, 2018.

**High Speed Rail Updates:**

**Madison/Jefferson Interconnect:**

The project was delayed, pending railroad mobilization

**Third Street Corridor Fencing:**

Project was complete with final cleanup and inspection remaining.

Nate Bottom noted that the five crossings closed by the City of Springfield had been installed with permanent barriers. Shannan Karrick asked if the fencing project completion included Goldenrod Road in Chatham. Mr. Clark said that he anticipated that the temporary fencing would be removed if the fencing project was completed. He had not seen the work site recently to confirm.

**F. Village of Chatham**

Mr. Fountain told the Committee that the Village's consultant completed an evaluation of all the Village's roads that the Village would use to determine future road projects and maintenance.

**VII. Committee Updates**

**A. Communities Committee**

Jason Sass told the Committee that the Communities Committee had met the previous day and that the members were made aware of possible ST-U funding opportunities being made available. Members were interested in applying for funding.

**B. Multi-Use Trails Jurisdictions Committee**

Neha Soni told the Committee that the Multi-Use Trails Jurisdictions Committee would hold its first quarterly meeting on February 21, 2018.

**VIII. PUBLIC COMMENTS**

No public comments were given.

**IX. UNFINISHED BUSINESS**

**A. Programming of FY 2020 ST-U Funding**

Shannan Karrick distributed a comparison list showing what projects using ST-U funding had been completed, were in progress, and at what time future ST-U funding would be available. She said the data had been confirmed as of January 2, 2018. The project list compares project costs approved by SATS versus the actual cost of the project after completion. She said that approximately \$1.28 million for projects in FY 2019, and approximately \$3.0 million available for projects in FY 2020.

The application to be used for the funding cycle was approved previous month and Ms. Karrick asked for a motion to open the application process be opened. She asked the Committee for clarification on when the application process would close. Shoun Reese asked if the call for projects was for the FY 2019 or FY 2020 funding cycle. Ms. Karrick asked that the Committee clarify before approving the cycle.

Mr. Davis asked if any ST-U funding was left from the Stanford Avenue extension. Mr. Bottom said that it was uncertain if any funding would be left but did not anticipate any leftover funds. He said that the City had used all of the funding from the project. Mr. Davis said that he had misspoke and clarified that he wanted to know if any funds were left from the MacArthur Boulevard extension. Mr. Bottom said that no ST-U funds were utilized for the MacArthur Extension and no funds would be available for this application cycle.

Mr. Fountain noticed that some projects that had been finished were still listed as open on the list. Mr. Wright said that it was a priority for IDOT to investigate the open projects and close as many as it could. Mr. Fountain asked when IDOT began its programming cycle for FY 2019. Mr. Wright said that he was not working at IDOT when the programming cycle began and that he would find the answer for Mr. Fountain. Mr. Bottom said that programming began in late November or early December.

Mr. Fountain suggested that SATS open applications through summer, 2018 in order to review applications and put approved projects forward for funding. Mr. Bottom said that previous ST-U application cycles were done a couple years prior to the actual program year. He said that projects that receive funding should be shovel-ready. Mr. Clark asked Mr. Bottom if he was talking about the FY 2020 and FY 2021 cycles. Mr. Bottom said that was correct, but that FY 2020 and FY 2021 were not far out, from a planning perspective.

Mr. Clark noted that the previous funding cycle had \$6 million available. Mr. Bottom agreed, noting that ST-U funding was used for Stanford Avenue, Archer Elevator Road, and Woodside Road. Ms. Berns asked when those projects were reviewed by SATS. Mr. Bottom said he believed that the projects were submitted in August, 2013 and subsequently reviewed. Ms. Berns suggested that June 1, 2018 be the closing date for the application process for August submittal. Mr. Bottom said that the previous cycle opened in May in order to give the review process a couple months. Mr. Fountain suggested that the applications be required by April 1 or April 15 for review in April and May. Mr. Bottom agreed.

Ms. Berns asked if six weeks enough time for all communities to create competitive proposals for funding. Mr. Bottom said that the April date was a suggestion based on the previous cycle. He noted that the previous application process had nine proposals and that the timeframe seemed to be long enough for every interested party to submit an application.

Mr. Fountain asked what date the April, 2018 SATS Technical Committee would meet. It was confirmed that the date would be April 5, 2018. Mr. Fountain suggested a March 30 or April 1 deadline and asked if it would give enough time for staff to summarize and present projects and applications at the April 5 meeting. Ms. Berns said that it would be enough time for review, but that the projects could not be placed on the Committee agenda. Mr. Bottom said that it would take three weeks for SATS to review and score the applications so they could be presented at the May, 2018 Technical Committee meeting. Mr. Fountain asked if submitting parties could use the April, 2018 meeting to introduce their project submittals. Mr. Davis and Mr. Bottom noted that the previous cycle asked applicants to give short presentations to the application subcommittee. Mr. Fountain said that applicants can give presentations at the April, 2018 meeting.

Molly Berns made a motion that the submittal applications be completed by March, 30, 2018 and that the application process and review proceed as outlined by previous discussion. Shoun Reese seconded the motion.

Mr. Vanderhoof asked for clarification on the project list distributed to members. Ms. Karrick told Mr. Vanderhoof that projects in yellow with negative amounts had not had final vouchers submitted as of January 2.

Mr. Vanderhoof asked how projections for funding years past 2019 were calculated. Ms. Karrick said that it was calculated using a standard funding increment. Mr. Vanderhoof asked why projections weren't made past 2020. Ms. Karrick said that the FAST act only allowed for allotments through 2020 and that future funding was too uncertain to project. Mr. Vanderhoof suggested that SATS plan further ahead, based on the knowledge that there would be urbanized area project funds available, no matter which transportation funding program was in effect at the time. Having future projects planned would make decision making easier project funding in the short term was made available. Mr. Bottom said that it was decided to use a shorter-term application process to ensure that projects looking for ST-U funding that was to become available unexpectedly could go to projects that were the most feasible and ready to proceed.

Mr. Clark said that in previous cycles, there were projects that were good projects but weren't good enough to give funding. A call for projects and an application cycle could allow some of those projects to rise up the funding order. Mr. Vanderhoof said that he wanted to see a longer-term approach so that communities could get a long-term perspective on project funding and be able to have projects ready when they anticipate funding would be available. He said that the call for projects should be the beginning of a multi-year planning process. Mr. Davis said that SATS could submit a prioritized list of projects to IDOT, but IDOT would ultimately be the organization that would prioritize those projects. Mr. Davis said that SATS should maintain a prioritized project list, outside the Transportation Improvement Program in order to recommend projects for funding to IDOT when funding becomes available. He said it would give some of the smaller communities some stability and allow them to proceed with engineering and matching funds with some certainty that the project will commence when the project is planned.

Mr. Clark asked if the Committee believed that smaller communities in the SATS planning area needed more time to complete the application process. Mr. Fountain said that the Village of Chatham had identified some priorities for the funding cycle and could have an application ready in time. Mr. Sass said that some of the smaller communities had only been notified the previous day that ST-U funding would become available and that many communities had projects they wanted to complete, but not many projects that were "shovel-ready". He also noted that getting application instructions and expertise to the committees would take extra time. Ms. Reese asked when the Communities Committee would next meet. Mr. Sass said that the Committee met quarterly and that the next meeting was scheduled for April, 2018. Ms. Karrick said that SSCPRC would get information to interested communities in time for them to participate in the call for projects. Mr. Bottom commented that the upcoming ST-U funding cycle had been on the Technical Committee's agenda for close to a year and asked why smaller communities did not act on that information. Mr. Sass said that many representatives of smaller communities were not aware of the ST-U funding availability and did not believe that they were eligible, as ST-U funds were for urbanized areas. They did not know the process to apply. Ms. Berns said that the County has committed SSCRPC staff to organizing the Regional Leadership Council so representatives of smaller communities in Sangamon County are aware of funding opportunities and were able to communicate with County government and share information. She said that the RLC would be an instrument to get information and expertise to the smaller communities. Mr. Fountain asked if the RLC would ensure that small communities received correct information and were aware of the requirements for ST-U funds. Ms. Berns said that the RLC will do its best to ensure that representatives of the small communities receive proper training and information. Ms. Berns said that RLC would take the lead to assist small communities.

Mr. Fountain asked for a vote to approve Ms. Berns previous motion to proceed with the ST-U application process. The vote to approve was unanimous.

## **B. Proposed Changes to the National Highway System**

Ms. Karrick read a letter of support from the Springfield Airport Authority outlining its reasoning for requesting that Illinois 29 between Veterans Parkway and Camp Lincoln Road retain its designation as a component of the National Highway System. The letter explained how the airport was integral to the transportation network as an intermodal hub of travel, as well as a positive economic driver through commerce, education, and employment.

Ms. Berns asked Mr. Clark how long it would take to hear a response from the Federal Highway Administration regarding the status of IL 29. Mr. Clark said that he waited until he was sure he had all the comments regarding changes to the NHS before he forwarded SATS recommendations to FHWA. Ms. Berns said that SATS had minor concerns about IL 97 between Veterans Parkway and the MPO boundary, but the only formal comment agreed upon was regarding IL 29. Mr. Davis said that the Sangamon County Highway Department submitted comments to IDOT in support of the SATS comments. Mr. Clark said that he would submit comments to the IDOT central office and added that a response may be received by a couple months.

## **X. NEW BUSINESS**

### **A. Safety Performance Measures**

#### **i. Number of Non-Motorized Fatalities and Non-Motorized Serious Injuries**

Ms. Karrick told the Committee that SATS had created performance measures for safety a few years ago, but did not have a measure for non-motorized fatalities and non-motorized serious injuries. She said that those measures needed to be included in SATS safety performance measures. She said that the goal of other motorized fatalities and serious injury performance measures was to reduce the number of incidences by 25%. She asked the committee if it wanted to create a similar reduction of 25% for non-motorized fatalities and serious injuries.

Mr. Fountain asked if the data were available for review. Ms. Karrick confirmed that data were available. He said that he believed that the number of incidences was low enough that a small difference could create large percentage differences when evaluating the performance measure. Ms. Karrick confirmed that the number of incidences for the past five years was between nine and twenty-three, with an upward trend of incidences in 2015.

Ms. Karrick asked that the Committee adopt safety performance measures for non-motorized fatalities and serious injuries, with the goal of a 25% reduction.

Mr. Bottom asked if Ms. Karrick could send the data to the Committee after the meeting for review. A vote for adoption would be scheduled for the March, 2018 meeting.

Mr. Fountain asked if there would be a penalty in funding or resources if SATS did not meet its safety performance measures target. Ms. Karrick said that the targets were not tied to any funding or resources and no penalties would be incurred if the SATS MPO did not meet its targeted goals.

**B. Next Meeting Date: March 1, 2018**

**XI. ADJOURNMENT**

There being no further business, Terry Fountain asked for a motion to adjourn. Nate Bottom made a motion to adjourn. Molly Berns seconded the motion. The vote to adjourn was unanimous.

There being no further business, the regular meeting was adjourned at 9:31 AM.

Respectfully Submitted,

Jason Sass,  
Recording Secretary