

**Minutes of Meeting
SATS POLICY COMMITTEE
April 12, 2018**

ATTENDANCE**Policy Committee Voting Members**

<input checked="" type="checkbox"/>	Brian McFadden, Chair*	Sangamon County
<input checked="" type="checkbox"/>	Dave Kimsey, Vice Chair	Village of Chatham
<input checked="" type="checkbox"/>	Bonnie Drew	City of Springfield
<input checked="" type="checkbox"/>	Val Yazell**	Springfield-Sangamon County Regional Planning Commission
<input checked="" type="checkbox"/>	Jeff South***	Illinois Dept. of Transportation (IDOT): Region 4, District 6
<input checked="" type="checkbox"/>	Frank Squires	Springfield Mass Transit District

* Represented by Arlin Williams

** Represented by Molly Berns

*** Represented by Sal Madonia

Policy Committee Non-Voting Members

<input checked="" type="checkbox"/>	Mike Vanderhoof	IDOT: Urban Program Planning
<input type="checkbox"/>	JD Stevenson	Federal Highway Administration (FHWA): Illinois Div. Office
<input type="checkbox"/>		Federal Transit Administration

Others

Ronald Walker – Resident, City of Springfield
Shannan Karrick – Regional Planning Commission
Neha Soni – Regional Planning Commission
Jason Sass – Regional Planning Commission
Brian Sheehan – Regional Planning Commission

I. CALL TO ORDER

Acting Chair Williams called the meeting of the SATS Policy Committee to order at 12:00 PM.

II. APPROVAL OF MINUTES

Mr. Williams asked if there were any additions or corrections to the minutes of the March 8, 2018, SATS Policy Committee meeting. Frank Squires made a motion to approve the meeting minutes. Dave Kimsey seconded the motion. The vote to approve the meeting minutes was unanimous.

III. TECHNICAL COMMITTEE REPORT

Shannan Karrick told the Committee that Technical Committee members were reminded that projects for inclusion in the Transportation Improvement Program were to be submitted to SSCRPC in May, 2018. She added that the Technical Committee had voted to recommend approval of the 2019 Unified Planning Work Program and Intergovernmental Agreement for Performance Measures. Both documents would be submitted for approval later in the meeting.

Ms. Karrick noted that the Technical Committee was reviewing four projects that were submitted during the ST-U funding application process.

Projects included:

- Koke Mill Road: Old Jacksonville Road to Washington
- Archer Elevator Road: Yucan Drive to Greenbriar
- East Walnut Street, Chatham
- Iron Bridge Road and Woodside Road

The projects were slated to be scored and discussed by the Technical Committee on April 27, 2018. She anticipated that a recommendation vote for approved projects would be made at the May, 2018 Technical Committee meeting for approval by the Policy Committee the following week.

IV. 2040 Long Range Transportation Plan

No Changes or report were given

V. 2017-2020 Transportation Improvement Program

A. Administrative Modification 5: IL 29 – W Main St in Rochester

Neha Soni introduced Administrative Modification 5:



**Administrative Modification 5 to the
FY 2018 – 2021 Transportation Improvement Program
February 23, 2018**

IL 29 – W Main St in Rochester Current to AC

Status of this project was changed from “Current” to “Advanced Construction” because the Illinois Department of Transportation considers specific apportionment or state contract ceiling insufficient to meet project specifications; the FY 2018 Annual Element of the FY 2018-2021 Transportation Improvement Program has been modified to add AC to the federal funding source as shown below.

Project/Jurisdiction/Class	Location	Action/Comments	Map #	Funding Source	Total Cost
3 IL 29 State Other Principal Arterial	Termini: At W Main St in Rochester	Right Turn Lane, Traf Signal Modernization, Sidewalk/Bicycle Ramp / Pedestrian Improvements	43	NHPP - State (AC)	720,000
	Contract# 72F40			IDOT	161,000
	TIP# 04-2018-06			Rochester	19,000
					\$900,000

And the Advance Construction Projects table in the FY 2018-2021 Transportation Improvement Program has been modified to indicate the change to this project as shown below.

AD MOD #	TIP Year	Project/Jurisdiction/Class	Location	Action/Comments	Map #	Funding Source	Total Cost	Date On AC List	Date Off AC List
AM 5 (FY 2018-2021 TIP)	2018	IL 29 State Other Principal Arterial	Termini: At W Main St in Rochester	Right Turn Lane, Traf Signal Modernization, Sidewalk/Bicycle Ramp / Pedestrian Improvements		NHPP-State (AC)	720,000	2/23/2018	
			Contract# 72F40			IDOT	161,000		
			TIP# 04-2018-06			Rochester	19,000		
							\$900,000		

B. Administrative Modification 6: I-55, I-72 AC to Current

Neha Soni introduced Administrative Modification 6:



**Administrative Modification 6 to the
FY 2018 – 2021 Transportation Improvement Program
March 16, 2018**

I-55, I-72 AC to Current

Status of this project was changed from “Advanced Construction” to “Current” because the Illinois Department of Transportation considers specific apportionment or state contract ceiling sufficient to meet project specifications and the project is financially active; and the Advance Construction Projects table in the FY 2018-2021 Transportation Improvement Program has been modified to indicate the change to this project as shown below.

Project/Jurisdiction/Class	Location		Action/Comments	Map #	Funding Source		Total Cost
1 I-55, I-72	Termini:	0.2 MI N of Southwind Rd to 0.5 MI N of Stevenson Dr In Springfield	Resurfacing, Bridge Joint Repair, Ditch Cleaning	48	NHPP-State	10,800,000	
	State Contract#	72J83			IDOT	1,200,000	
	Interstate TIP#	04-2018-01			\$12,000,000		

And the Advance Construction Projects table in the FY 2018-2021 Transportation Improvement Program has been modified to indicate the change to this project as shown below.

AD MOD #	TIP Year	Project/Jurisdiction/Class	Location		Action/Comments	Map #	Funding Source		Total Cost	Date On AC List	Date Off AC List
AM 3 (FY 2018-2021 TIP)	2018	I-55, I-72	Termini:	0.2 MI N of Southwind Rd to 0.5 MI N of Stevenson Dr In Springfield	Resurfacing, Bridge Joint Repair, Ditch Cleaning	48	NHPP-State	10,800,000		11/3/2017	3/16/2018
			State Contract#	72J83			IDOT	1,200,000			
			Interstate TIP#	04-2018-01			\$12,000,000				

VI. TECHNICAL ADVISOR UPDATES

A. Illinois Dept. of Transportation: Office of Planning and Programming

Mike Vanderhoof told the Committee that IDOT completed a call for projects for Freight Plan project funding. He said that IDOT received 46 applications, including several from the SATS MPO. He said that projects would be scored and ranked before being sent to the State Freight Advisory Committee for approval. He added that rankings would be made public, but cautioned that ranking would not necessarily determine programming order and that some projects with high ranking could be programmed later than projects with lower rankings.

Mr. Vanderhoof said that IDOT was looking to publish its Long Range Transportation Program on April 13, 2018 for public review. In conjunction with the release, IDOT would conduct a call for projects seeking State Planning and Research funds. He added that the funding cycle was anticipated to be an annual occurrence.

B. Federal Highway Administration: Illinois Division Office

No report was given.

VII. AGENCY UPDATES

A. Sangamon Mass Transit District (SMTD)

Frank Squires told the Committee that bids for the off-street transfer center were due on Monday, April 16, 2018. He anticipated that the Board of Trustees could approve an acceptable bid by Monday, April 23. When approved, project construction of the off-street transfer center could begin shortly after. He said that SMTD had stipulated a July 20, 2018 completion date.

B. City of Springfield

Bonnie Drew reported on the following:

- Archer Elevator Road and Iles was finishing sidewalk installation.
- 11th Street at Stevenson was in the process of utility relocation.
- Pump stations and electric work was continuing on the Ash Street Underpass.
- Utility work and grading was continuing on Jackson Street.

C. Sangamon County

No Report was given.

D. Springfield-Sangamon County Regional Planning Commission

Molly Berns told the Committee that SSCRPC had received notification that its GATA indirect cost rate had been determined and forwarded for approval to IDOT, the cognizant agency. She was unsure whether the approved indirect cost rate was the rate requested by SSCRPC and that she had been in contact with Tom Kelso at IDOT regarding the rate and the timing of the rate's approval.

E. Illinois Department of Transportation: Region 4, District 6

Sal Madonia reported on the following projects:

I-55 Business Loop Sangamon River Overflow (TIP #04-2018-07):

The project was let on March 9, 2018 and awarded to Sangamo Construction. The project was anticipated to start April 16, 2018.

Dirksen Parkway: South of Sangamon Avenue (TIP #04-2017-07):

The bridge work was scheduled to begin stage two on April 16.

I-55 Southwind Rd. to Stevenson Drive (TIP #04-2018-01):

The project was awarded to Illinois Valley Paving with patching, milling and surfacing begun the previous day.

Camp Butler Road (TIP #04-2017-06):

The resurfacing project was scheduled to begin in May, 2018.

F. Village of Chatham

Dave Kimsey announced that the Village of Chatham conducted a pavement rating survey in anticipation of capital improvements to roads within the Village. He said that Motor Fuel Tax funds would be used for a substantial project on Walnut Street between Park and Plummer.

VIII. PUBLIC COMMENTS

Mr. Ronald Walker addressed the Committee. He expressed concern that the availability of ZipCar car shares was decreasing. He said that he believed that the City of Springfield should promote car share programs more, as he believed that there were more people like him who find it useful.

Mr. Walker asked the Committee whether fencing would be placed over the entire length of the 3rd Street rail corridor. He was concerned that people who cross the tracks could be struck by trains.

Mr. Walker expressed his concerns with the SMTD system redesign. He said that there were many instances where his travel time would be increased due to the nature of the bus routes. He hoped that more funding would be available from the State, allowing increased transit coverage. He worried that funding cuts could endanger half-hour Saturday service. He told the Committee that he opposed expanding transit coverage to outlying communities, because he believes that it would take resources away from routes and decrease transit opportunities for people in more central areas of Springfield who use transit more frequently.

IX. UNFINISHED BUSINESS

There was no unfinished business.

X. NEW BUSINESS

A. SATS PY2019 Unified Planning Work Program

Shannan Karrick told the Committee that some changes were made to the format of the most recent UPWP from previous years. She added that the Technical Committee had recommended approval of the UPWP at the previous week's meeting. She asked for a motion to approve the document.

Dave Kimsey made a motion to approve the 2019 Unified Planning Work Program. Bonnie Drew seconded the motion. The vote to approve was unanimous.

B. Intergovernmental Agreement

Shannan Karrick outlined the Intergovernmental Agreement. The Agreement outlines procedures for data sharing regarding performance measures between IDOT, the SATS MPO, and Sangamon Mass Transit District. She said the Agreement formalized the process and sets deadlines and expectations for future data sharing. The document was under review by SMTD and Sangamon County legal counsel, but no major objections had been expressed. She asked for a motion from the Committee to approve the Intergovernmental Agreement.

Molly Berns asked Mr. Squires if he knew the status of SMTD's legal review. Mr. Squires said that the document was at counsel's office and indicated that review would be complete by the end of the day.

Mr. Vanderhoof said that the deadline for the agreement was May 27, 2018, so the agreement was made as anodyne as possible on purpose in order to expedite approval. Ms. Berns agreed that the general language was necessary for timely approval. Mr. Squires noted that there were some sections of the agreement regarding data that SMTD does not collect or store and that would be addressed during review. Ms. Berns said that the agreement would have to be approved by the Sangamon County Finance Committee as well as the County Board, but she anticipated a vote during the May, 2018 County Board meeting. Mr. Squires concurred that SMTD would have approval at its May, 2018 Board of Trustees meeting.

Mr. Kimsey asked why the Policy Committee would need to approve the agreement, noting that the major parties were SMTD, SMART, IDOT, and SSCRPC. Ms. Karrick said that SSCRPC acted as the representative of the SATS MPO and that the Policy Committee would need to approve the agreement.

Molly Berns made a motion to approve the Intergovernmental Agreement, barring any substantive changes to the language of the agreement itself. Sal Madonia seconded the motion. The vote to approve the Intergovernmental Agreement was unanimous.

C. Next Meeting Date – May 10, 2018

XI. ADJOURNMENT

There being no further business, Acting Chair Williams called for a motion to adjourn. Frank Squires made a motion to adjourn. Molly Berns seconded the motion. The vote to adjourn was unanimous.

The regular meeting was adjourned at 12:23 PM.

Respectfully Submitted,

Jason Sass
Recording Secretary