

**Minutes of Meeting  
SATS POLICY COMMITTEE  
February 8, 2018**

**ATTENDANCE****Policy Committee Voting Members**

<input checked="" type="checkbox"/>	Brian McFadden, Chair*	Sangamon County
<input checked="" type="checkbox"/>	Dave Kimsey, Vice Chair	Village of Chatham
<input checked="" type="checkbox"/>	Bonnie Drew	City of Springfield
<input checked="" type="checkbox"/>	Val Yazell	Springfield-Sangamon County Regional Planning Commission
<input checked="" type="checkbox"/>	Jeff South**	Illinois Dept. of Transportation (IDOT): Region 4, District 6
<input checked="" type="checkbox"/>	Frank Squires	Springfield Mass Transit District

\* Represented by Brian Davis

\*\* Represented by Sal Madonia

**Policy Committee Non-Voting Members**

<input checked="" type="checkbox"/>	Mike Vanderhoof	IDOT: Urban Program Planning
<input checked="" type="checkbox"/>	JD Stevenson*	Federal Highway Administration (FHWA): Illinois Div. Office
<input type="checkbox"/>		Federal Transit Administration

\* Represented by Vontra Giles

**Others**

Molly Berns – Regional Planning Commission  
Shannan Karrick – Regional Planning Commission  
Neha Soni – Regional Planning Commission  
Jason Sass – Regional Planning Commission  
Brian Sheehan – Regional Planning Commission

**I. CALL TO ORDER**

Chair Brian Davis called the meeting of the SATS Policy Committee to order at 12:02 PM.

**II. APPROVAL OF MINUTES**

Mr. Davis asked if there were any additions or corrections to the minutes of the December 14, 2017, SATS Policy Committee meeting. Mr. Madonia asked that the minutes be updated to indicate if a representative of Frank Squires attended the December, 2017 meeting, as it was unclear whether Mr. Squires or a representative from SMTD attended the meeting. Mr. Squires indicated that he was unsure if Steve Schoeffel attended the December meeting. Jason Sass told Mr. Madonia that he would check the attendance sheet and clarify. Frank Squires made a motion to approve the minutes, as amended. Sal Madonia seconded the motion. The vote to approve was unanimous.

### **III. TECHNICAL COMMITTEE REPORT**

Shannan Karrick told the Committee that it had previously adopted safety performance measures in the 2040 Long Range Transportation Plan (LRTP). She said that two categories that had not been adopted with the LRTP were non-motorized fatalities and non-motorized serious injuries. Ms. Karrick told the Committee that she was gathering data for review by the Technical Committee and that a performance measure was anticipated to be recommended for approval by the Policy Committee at the March, 2018 meeting.

Ms. Karrick told the Committee that a call for projects had been approved by the Technical Committee for projects seeking Surface Transportation – Urbanized (ST-U) funding. She said that there was an allotment of \$1.7 million for FY2018 and \$1.2 million for FY2019. The application process was proposed to open immediately after approval and to close on March 30, 2018 so approved projects could be added to the Transportation Improvement Program (TIP). She said that SSCRPC was looking to hold a workshop for small communities in the SATS planning area to outline the application requirements for ST-U funds.

### **IV. 2040 Long Range Transportation Plan**

Ms. Karrick told the Committee that the Three-Year Progress Report was in progress and would be presented at the March 8, 2018 meeting. She asked that updates to the report be given to her by Friday, February 9, 2018.

**V. 2017-2020 Transportation Improvement Program**

**A. Modification 4: I-55 BUS Current to AC**

Neha Soni introduced Modification #4.



**Administrative Modification 4 to the  
FY 2018 – 2021 Transportation Improvement Program  
January 19, 2018**

**I-55 BUS Current to AC**

Status of this project was changed from “Current” to “Advanced Construction” because the Illinois Department of Transportation considers specific apportionment or state contract ceiling insufficient to meet project specifications; the FY 2018 Annual Element of the FY 2018-2021 Transportation Improvement Program has been modified to add AC to the federal funding source as shown below.

Project/Jurisdiction/Class	Location	Action/Comments	Map #	Funding Source	Total Cost
2 I-55 BUS	Termini: Sangamon River Overflow & Sangamon River 0.7 & 0.9 MI N of Dirksen Pkwy in Springfield	Bridge Deck Overlay, Bridge Joint Repair, Bridge Repair	66	NHPP-State (AC)	2,000,000
	State Contract# 72J53			IDOT	500,000
	Other Principal Arterial TIP# 04-2018-07				<b>\$2,500,000</b>

And the Advance Construction Projects table in the FY 2018-2021 Transportation Improvement Program has been modified to indicate the change to this project as shown below.

AD MOD #	TIP Year	Project/Jurisdiction/Class	Location	Action/Comments	Map #	Funding Source	Total Cost	Date On AC List	Date Off AC List
AM 4 (FY 2018-2021 TIP)	2018	I-55 BUS	Termini: Sangamon River Overflow & Sangamon River 0.7	Bridge Deck Overlay, Bridge Joint Repair, Bridge Repair	66	NHPP-State (AC)	2,000,000	1/19/2018	
			State Contract# 72J53			IDOT	500,000		
			Other Principal Arterial TIP# 04-2018-07				<b>\$2,500,000</b>		

## **VI. TECHNICAL ADVISOR UPDATES**

### **A. Illinois Dept. of Transportation: Office of Planning and Programming**

Mike Vanderhoof asked that documentation regarding the adoption of new safety performance measures be sent to him after approval. He asked for both established and newly adopted performance measures.

Mr. Vanderhoof told the Committee that a template for performance measures had been sent to each MPO in Illinois from IDOT. He said that IDOT was required to enter into safety performance agreements with every MPO and transit provider in the state. He said the template was designed to maximize data sharing and uniformity and added that SATS, having adopted its own performance measures, would be allowed to customize the performance measures template to adapt to the measures that were already set. He told the Committee that there were a number of NHI educational sessions set up to assist MPOs with adopting performance measures.

Mr. Vanderhoof told the Committee that IDOT was putting out a call for freight projects. He said the FAST act provides approximately \$45 million over the life of the act for freight projects in Illinois. He said the program would be application-based and open to local and state government agencies. He said evaluation criteria included: bottleneck reduction, improved safety, intermodal accessibility, and technology deployment. He said the application process would be competitive and recommended applications would be submitted to the State Freight Advisory Council. The call for projects began February 9, 2018. Mr. Madonia asked if the funding was limited to construction projects or if it could be used for engineering as well. Mr. Vanderhoof indicated that funds could be used for engineering, as well as other phases. Ms. Berns asked if funding allowed for environmental studies. Mr. Vanderhoof said that Phase I studies were eligible. The deadline for applications was April 6, 2018.

### **B. Federal Highway Administration: Illinois Division Office**

No report was given.

## **VII. AGENCY UPDATES**

### **A. Sangamon Mass Transit District (SMTD)**

No report was given.

### **B. City of Springfield**

Ms. Drew updated the Committee:

The Department of Public Works has had to spread less salt than planned. She added that the City was working to establish a budget for the next year and the budget outcome would dictate much of the work schedule for road improvements and maintenance during the year.

### **C. Sangamon County**

No report was given.

**D. Springfield-Sangamon County Regional Planning Commission**

Ms. Karrick told the Committee that SSCRPC was working with the Village of Chatham to complete its comprehensive plan. Ms. Karrick told the Committee that previous meetings with the representatives of smaller communities indicated that many local governments were unaware of the role that SATS fills in the planning process. She said the SATS Communities Committee would hold an informational session in April, 2018 to outline the role SATS plays in the planning and project funding processes.

Ms. Karrick told the Committee that SSCRPC had recently completed the review process for ITEP project applications within the SATS MPA. She told Mr. Vanderhoof that SATS representatives planned to attend the NHI performance measure webinars in the future.

Mr. Vanderhoof asked what date the Communities Committee would meet. It was verified that the meeting was scheduled for April 25, 2018 at 4:30 pm.

**E. Illinois Department of Transportation: Region 4, District 6**

No report was given.

**F. Village of Chatham**

No report was given.

**VIII. PUBLIC COMMENTS**

**IX. UNFINISHED BUSINESS**

Shannan Karrick asked the Policy Committee for a vote of approval to begin the application process for ST-U funded projects. She said that the applications were ready to be distributed to all local governments after approval and that the application deadline would be March 30, 2018. Preliminary review of all applications would be done by the Technical Committee at the April 5, 2018 meeting with all applicants invited to present their projects to the Committee. Applications would be scored prior to the May 3, 2018 meeting, when the application process results would be announced.

Val Yazell made a motion to vote in concurrence with the Technical Committee to begin the application process for projects seeking ST-U funds in the SATS MPA. Bonnie Drew seconded the motion. The vote to approve concurrence was unanimous.

**X. NEW BUSINESS**

**A. Next Meeting Date – March 8, 2018**

**XI. ADJOURNMENT**

There being no further business, Chair Davis called for a motion to adjourn. Frank Squires made a motion to adjourn. Sal Madonia seconded the motion. The vote to adjourn was unanimous.

The regular meeting was adjourned at 12:16 PM.

Respectfully Submitted,

Jason Sass  
Recording Secretary