

**MINUTES OF MEETING**  
**Springfield-Sangamon County Regional Planning Commission**  
**August 16, 2017**

**1. CALL TO ORDER.**

Chairman Val Yazell called the meeting to order at 9:31 AM.

**2. ROLL CALL.**

Mary Jane Niemann called the roll.

JULY 2017	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY 2018	FEBRUARY	MARCH	APRIL	MAY	JUNE	COMMISSION MEMBERS
X	X											Val Yazell, Chairman
	X											Larry Hamlin, Vice-Chairman
X	X											Joe Gooden, Secretary
												Mayor Jim Langfelder
X	X											Andy Van Meter – <u>B. McFadden</u>
X	X											Alderman Joe McMenamin
	X											Alderman Andrew Proctor
X												Greg Stumpf – J. Stone
	X											George Preckwinkle – C. Stratton
	X											Leslie Sgro – <u>E. McKinley</u>
X	X											Frank Vala – <u>R. Blickensderfer</u>
X	X											Brian Brewer – <u>F. Squires</u>
X	X											Dick Ciotti – <u>G. Humphrey</u>
X	X											Jeff Vose
X	X											Kenneth Springs
X	X											Greg Kruger
X												Eric Hansen

**Others**

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**Staff**

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Molly Berns	Mary Jane Niemann
Ethan Hendricks	Norm Sims
Steve Keenan	Joe Zeibert
Jordan Leaf	

3. **MINUTES OF MEETING.**

Chairman Yazell asked if there were any additions or corrections to the minutes of the July 19, 2017, Regional Planning Commission meeting. There were none. The minutes were accepted as mailed.

4. **MINUTES OF THE EXECUTIVE POLICY BOARD.**

There was no meeting of the Executive Policy Board.

5. **REPORT OF OFFICERS.**

There was no report of officers.

6. **REPORT OF THE EXECUTIVE DIRECTOR.**

- A. **Annual Report**– Norm Sims presented the SSCRPC’s Annual Report for the period of July 1, 2016 – June 30, 2017 via a power point presentation. (See attached). Copies of the Annual Report were also available. (See attached).

Commissioner Joe McMenamin asked if the \$89 million for coordinating and administrating the Springfield Area Transportation Study (SATS) – MPO was federal funds. Sims said federal, state and local match. Commissioner McMenamin noted that the City Council recently received a report from the Illinois Department of Transportation (IDOT) regarding money IDOT controls and spends. He asked if the \$89 million and the money noted in the IDOT report overlapped. Sims said yes, that some of it is money that does not come directly to the SSCRPC. Sims noted that the \$89 million is what is earmarked to come through SATS. Commissioner McMenamin asked if the \$89 million was for one year. Sims said that it was the amount reviewed by SATS the past SSCRPC program year. Commissioner McMenamin asked approximately how much of the \$89 million was federal money. Sims said as a rule of thumb, 80% with the remainder being state and local match.

Commissioner McMenamin asked Sims if he had an update on his plans to retire. Sims stated that his plan is to leave the Commission at the end of December. Commissioner McMenamin asked if there was transition planning in the works. Sims said the City, County and SSCRPC Chair are aware of his plans. Commissioner McMenamin asked if his plans were subject to change. Sims said never say never, that they were 99.9% probable.

Chairman Yazell commended the SSCRPC staff for their assistance to the steering committee on the City’s Comprehensive Plan.

- B. **SSCRPC Annual Audit** – Sims noted that the SSCRPC’s Annual Audit for the period of December 1, 2015 – November 30, 2016 has been completed. Copies of the audit were available at the meeting. (See attached).

7. **CORRESPONDENCE.**

There was no correspondence.

**8. PUBLIC HEARING.**

There was no one who wished to address the Commission.

**9. COMMITTEE REPORTS.**

**Land Subdivision Committee (LSC)** – There were two projects, located within the City of Springfield’s subdivision jurisdiction, to be reviewed and acted upon by the Planning Commission this month:

**UCB Subdivision – Redivision of Lot 93, Ginger Creek Subdivision, Plat 3**

**Location & Sketch Map**

Description: Pt. NE ¼, NE ¼, NW ¼, Section 12, T15N, R6W – Northwest corner of Ginger Creek Drive and Koke Mill Road

**LSC Action:** Recommend approval of the Location & Sketch Map.

Joe Zeibert stated that this development is located at the southwest corner of Iles Avenue and Koke Mill Road. UCB recently purchased this property and there is currently a bank located on the northern portion. UCB would like to divide the southern portion to create two lots. Lot 1 will have access from the existing access points onto Koke Mill Road and Iles Avenue. Lot 2 will have access to Ginger Creek Drive. All essential services are available to serve the site. The development is in accord with the Comprehensive Plan.

Commissioner McMenamain asked if this site was originally Illini Bank that was purchased by UCB. Zeibert said that was correct.

**UCB Subdivision – Redivision of Lot 93, Ginger Creek Subdivision, Plat 3**

**Preliminary Plan**

Description: Pt. NE ¼, NE ¼, NW ¼, Section 12, T15N, R6W – Northwest corner of Ginger Creek Drive and Koke Mill Road

**LSC Action:** Recommend approval of the Preliminary Plan.

Zeibert noted that the preliminary plan is the second phase of the development process and addresses phasing, utilities, drainage, etc.

Zeibert stated that the ordinance allows for simultaneous submission of a Location & sketch Map and Preliminary Plan. If approved today, the Location & Sketch Map will proceed to City Council. At any time should the Location & Sketch Map be denied, all other submittals after that would also be denied as per the ordinance.

**Commissioner Frank Squires moved to concur with the action of the Land Subdivision Committee to recommend approval of the Location & Sketch Map and Preliminary Plan. Commissioner Joe Gooden seconded the motion and the vote was unanimous.**

For informational purposes, Zeibert then summarized projects reviewed by the Land Subdivision Committee at their August 3, 2017 meeting that do not require action by the Regional Planning Commission:

### Mill Creek Estates – Phase 2, Plat 7 - Final Plat

Zeibert noted that this is the final phase of this development. This development consists of 20 lots on 12 acres. Lot 2000 will be platted as an open space / park area. The ordinance requires that if a park area is shown in the Comprehensive Plan, it shall be platted through the subdivision process. It shall be platted for one year to allow the appropriate agency to acquire that property. If it is not acquired within a year, the developer may go forward and develop it as they wish. This development is located off of Greenbriar Road, east of Koke Mill Road. The LSC recommended approval of the Final Plat.

### Springfield Technology Park – 2<sup>nd</sup> Addition – Final Plat

Zeibert stated this development consists of 13 acres located near Mel-O-Cream off of International Parkway, south of Interstate 72, east of Wabash Avenue. Two lots will be platted in accordance with the approved Preliminary Plan. The LSC recommended approval of the Final Plat.

### Oak Park Estates – 5<sup>th</sup> Addition – Lots 67, 68 and 69 – Partial Plat of Easement Vacation

Zeibert said this area is located within an already platted final plat of Oak Park Estates. The developer wishes to vacate a portion of an easement that was platted so that houses may be placed on that area. The LSC recommended approval of the Partial Plat of Easement Vacation.

### Pasfield Park West – 7<sup>th</sup> Addition – Lots 13 and 14 - Plat of Easement Vacation

Zeibert stated that this development is located off of Monroe Street and Mountcastle Road, with Clock Tower Drive being to the west. There is an apartment complex currently located on the site. The developer would like to vacate an existing easement that runs down the middle of the property which currently contains an AT&T utility. The Plat of Vacation cannot go forward until the utility has been relocated and approval has been obtained from AT&T. The LSC recommended approval of the Plat of Easement Vacation.

## **10. UNFINISHED BUSINESS.**

There was no unfinished business.

## **11. NEW BUSINESS.**

There was no new business.

## **12. SPECIAL ANNOUNCEMENTS.**

Sims noted that he would be presenting a report done by the SSCRPC regarding the Millennial Generation at the Citizens Club meeting to be held at 7:30 AM, Friday, August 25 at the Hoogland.

## **13. ADJOURNMENT.**

There being no further business, Commissioner Joe Gooden moved to adjourn and the meeting adjourned at 10:13 AM.

Respectfully Submitted,

MJN

Mary Jane Niemann  
Recording Secretary



# Annual Report of the Executive Director JULY 1, 2016 - JUNE 30, 2017

## Addressing the 'New Normal'



Springfield-Sangamon County Regional Planning Commission



# This program year we began to see missing pieces in the planning puzzle



**“The future is already here—it’s just not evenly distributed.”**

William Gibson

- A changing population.
- Different matters and local needs brought to our attention.
- Information requests and demands were different.
- The changing nature of the tools and outreach needed to assist the region became noticeable.
- What we have assumed was ‘normal’ is changing, and rather quickly.



# PROGRAM STRUCTURE



Management & Operations



Strategic & Comprehensive Planning



Transportation Planning



Land Use & Environmental Planning

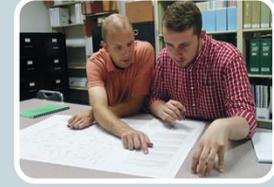
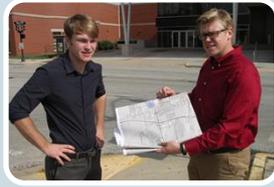


Development Planning





# STAFF STRUCTURE: Organized by Program Area



## Management & Operations

**Norm Sims**  
Exec. Dir

**Molly Berns**  
Ass't Dir.

**Mary Jane Niemann**  
Acct. & Ops.  
Asst.

**Gail Weiskopf**  
Admin. Sec.

## Strategic & Comprehensive Planning

**Molly Berns**  
Manager

**Jordan Leaf**  
Assoc. Planner

**Ethan Hendricks**  
Plan. Specialist

**Erik Thulien**  
Intern

## Transportation Planning

**Shannan Karrick**  
Sr. Planner

**Jason Sass**  
Assoc. Planner

**Brian Sheehan**  
Assoc. Planner

**Neha Soni**  
Assoc. Planner  
AICP

## Land Use & Environmental Planning

**Steve Keenan**  
Sr. Planner

**Emily Prather**  
Assoc. Planner

## Development Planning

**Joe Zeibert**  
Sr. Planner

Vacant Assoc.  
Planner  
Position  
(Peter Jorget)



# FINANCIAL HIGHLIGHTS



Revenues and Expenditures (rounded to nearest dollar) for most recent audit year:  
**Dec. 1, 2015 – Nov. 30, 2016.**

**REVENUES – \$1,091,844**  
**EXPENDITURES – \$1,111,691**

Difference of \$19,847 (1.8%) in expenditures over revenue due to SSCRPC billing on a quarterly basis.

SSCRPC works under four different FY's as well as a different PY, and project years.

**LARGEST CHALLENGE –** Dealt with new GATA requirements: costly and time consuming.

**Another clean audit.**

## FINANCES:

Revenues and Expenditures (rounded to nearest dollar), Dec. 1, 2015, through Nov. 30, 2016, as per independent audit conducted by Hughes, Cameron & Company, LLC.

### REVENUES:

General Planning - City of Springfield	\$157,970
General Planning - Sangamon County	376,270
Transportation Study (SATS)	359,720
Mass Transit Study (SATS)	91,508
Materials & Support - SMTD	25,928
Other Projects	80,298
Reimbursed Expenses	150

**TOTAL REVENUES ..... \$1,091,844**

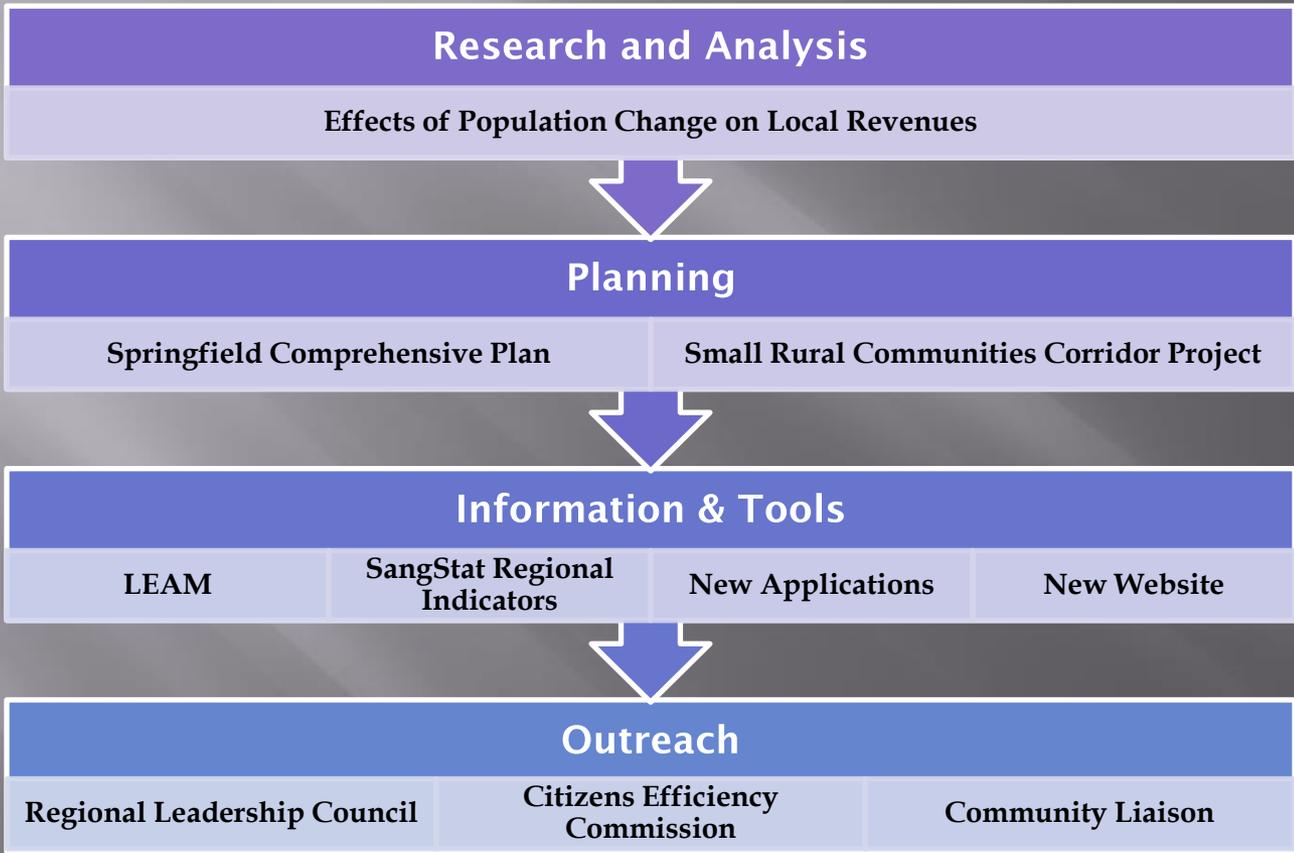
### EXPENDITURES:

Personnel	\$640,483
Boards & Committees	5,750
Fringe Benefits	277,756
Materials & Supplies	6,164
Printing	1,995
Meetings & Dues	2,763
Travel & Mileage	625
Equipment Purchases	3,359
Equipment Maintenance	4,820
Equipment Rental	456
Publications	4,190
Postage	2,141
Contractual Services	42,651
Allocated Administrative Costs	117,467
Depreciation	1,071

**TOTAL EXPENDITURES ..... \$1,111,691**



# STRATEGIC & COMPREHENSIVE PLANNING HIGHLIGHTS



Transportation Planning

Land Use & Environmental Planning

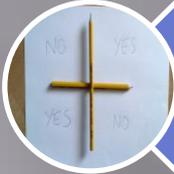
Development Planning



# TRANSPORTATION PLANNING HIGHLIGHTS



Coordinating and administering the Springfield Area Transportation Study – MPO: \$89 million.



New transportation system performance measures: Exceeding in almost all areas, meeting in remaining.



New transportation safety efforts: For example, crash data analysis, updated Strategic Highway Safety Plan, 911 wayfinding for trails.



Work to improve transportation connectivity: Updating mapping and info to address within and between modes.



Address accessibility: Identifying areas with underserved populations, Passenger Guide, assist with bus technology.



# LAND USE & ENVIRONMENTAL PLANNING HIGHLIGHTS



Staff reviewed 117 zoning cases: 9.75 cases per month avg. Slight increase: 9%.

- 59 in Springfield: little change.
- 58 in County: increase.

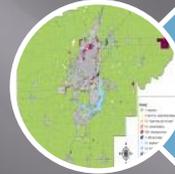
Zoning training sessions provided this year.

Multi-Jurisdictional Natural Hazards Mitigation Plan completed and approved.

Historic Preservation: SCHPC won award, began looking at demolitions for SHSC.



Provides zoning review and analysis for both Sangamon County and the City of Springfield.



Maintains digital zoning map development and case tracking.



Floodplain administrator for Sangamon County: CLASS 7!



Provides planning to address various natural hazards.



Assists the Sangamon County Historic Preservation Commission as well as Historic Zoning review for City of Springfield.



# DEVELOPMENT PLANNING HIGHLIGHTS



**City and County land subdivision review and process coordination, including Large Scale & Planned Unit Development review.**

**Plat Act administration and land divisions.**  
Began serving other communities by intergovernmental agreement

**Natural areas inventory and updating.**

**Land Development Project Locator System, and various other GIS applications.**

**CONTACT PERSON**  
DAVE STUBBS  
(217) 585-6939

**OWNER / LAND SURVYOR**  
GREENE AND BRADFORD, INC.  
3261 CONSTITUTION DRIVE  
SPRINGFIELD, ILLINOIS 62711  
PHONE (217) 763-8844

**REVISIONS**

NO.	DATE	BY	REVISION
1	03/17/08	CLASSY	PRELIMINARY
2	03/17/08	MICHAEL	REVISION
3	03/17/08	CLASSY	REVISION

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3261 CONSTITUTION DRIVE  
SPRINGFIELD, ILLINOIS 62711  
PHONE (217) 763-8844 FAX (217) 763-8844  
www.greeneland.com

**LOCATION AND SKETCH MAP**  
GREENE AND BRADFORD, INC.  
PT. OF W. 1/2 SW 1/4  
SEC. 34, T.16N., R.4W., 3RD P.M.  
SANGAMON COUNTY, ILLINOIS

**PRELIMINARY**  
APR 18 2008  
RESUBMITTING TO SANGAMON COUNTY

**SCALE IN FEET**  
0 100 200  
1" = 100'

**REVISIONS**

ALL STRUCTURES MUST BE IN THE BUILDING ENVELOPE EXCEPT APPROVED BY THE VISION COMMITTEE OR THE LANNING COMMISSION.

LOT HOOK UP TO THE BLC WATER SUPPLY.

LOTS NEED TO BE LOCATED 10' FROM PROPERTY LINES AND 5' FROM NEIGHBORHOODS.

4. LOTS 1 & 2 WILL HAVE CONVENTIONAL LATERAL SYSTEMS, WHILE LOTS 3 - 15 WILL UTILIZE 2/3 LATERAL FIELDS.

40 FEET OF RIGHT-OF-WAY DEDICATED FROM THE CENTER OF IRIEHL ROAD, AS PER COUNTY EPARTEMENT.

A TO BE DEVELOPED = 451.8 ACRES  
G AND PROPOSED ZONING: (SINGLE FAMILY LOTS)

**LOT 16**  
AREA = 25.879  
(FLOOD PLAN INCLUDED)

**SECTION**

**1" = 100'**  
JULY 15, 2008

Shift in the plan phases undergoing review:

- Decline in L&SM and Preliminary Plan reviews since 2015;
- Final Plat reviews remain constant.
- Conclusion: Already planned developments being completed prior to new starts.

Aspects of changing demographics being seen.



# PARTICULAR POINTS OF PRIDE



**Website Update & Social Media:**  
What we are doing and even thinking about

**Transportation Performance Measures:**

One of the first in the state, and ahead of the State itself.



**New Research & Analytic Efforts:**  
Seeing trends and assessing impact

**New Tools: LEAM & LEAM+**



**Springfield Comprehensive Plan & New Demand**

**Partnerships & Work With RLC**



# MANAGEMENT CHALLENGES



## Budget Uncertainty: State Effects on Local Revenues

- While there is a state budget, affect on local resources is uncertain.



## Financial Constraints Affecting Staffing

- Increased difficulty in attracting skilled staff due to financial resources affecting competitive salaries.



## Changing Technology Affecting Cost

- Constant, and often unanticipated, need for technology upgrades.



## State Bureaucratic Challenges: GATA

- New State regulatory demands costly in both staff time, taking staff away from required tasks.





# SO WHAT IS NEXT?

## 1. Management Challenges Will Remain

- Reward Creativity
- Expand Partnerships
- Encourage State Grantor Flexibility

## 2. Continue Following Demographic & Economic Changes

- Impacts on Local Revenue
- Entice Additional Wealth

## 3. Continue Efforts to Retail Information

- Stay Ahead of the Curve
- Pay Attention to Business Attraction
- Aid Potential Residents

## 4. Continue to Improve Practice

- Communication
- New Tools and Technologies
- Find Efficiencies

## 5. Continue to Reach Out to Smaller Communities

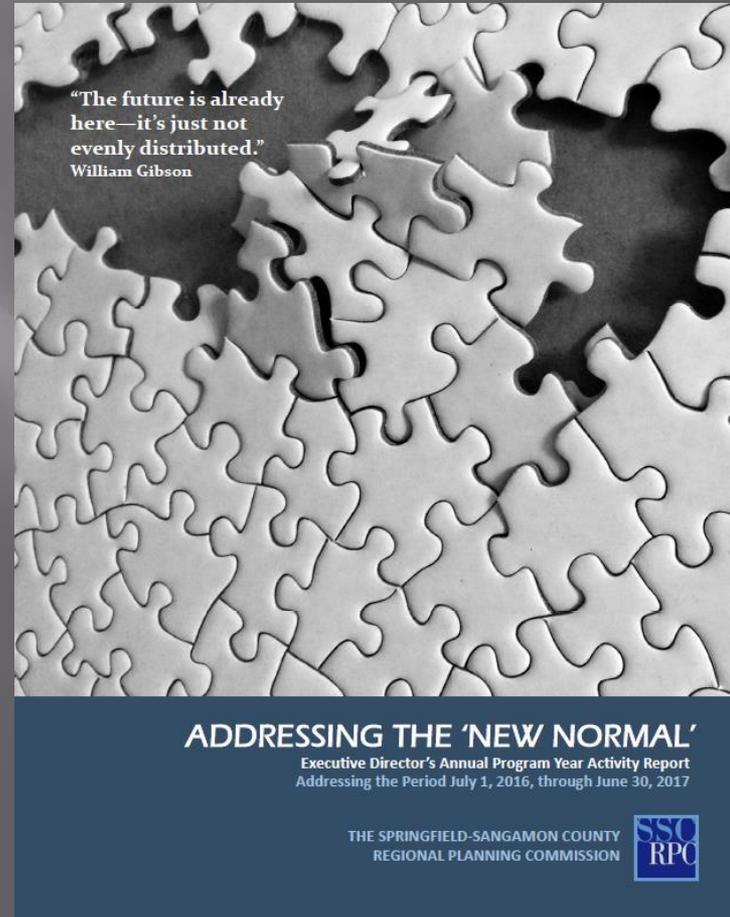
- RLC
- New Rural Efforts
- Disseminate Outcomes
- Encourage Sharing

**ADVISE, PLAN, EVALUATE  
& LEAD**



First, My  
thanks to all of  
you for your  
support and  
involvement!

Second,  
Questions?





“The future is already  
here—it’s just not  
evenly distributed.”

William Gibson

# ADDRESSING THE ‘NEW NORMAL’

Executive Director’s Annual Program Year Activity Report  
Addressing the Period July 1, 2016, through June 30, 2017

THE SPRINGFIELD-SANGAMON COUNTY  
REGIONAL PLANNING COMMISSION



# About the New Normal

## Message from the Executive Director

Planning has always been about addressing change, but recent years have shown that changes can come so quickly, and affect the ways in which we live so fundamentally, that previously unfamiliar or atypical situations become standard, usual and expected. The results of these changes become a *New Normal*.

While we can be tricked into thinking that the future will be much like the past, more-and-more we are finding that new and different challenges and opportunities are facing our communities, causing planners to think in new ways, look into questions they had not considered before, and even devise new tools to help communities plan for the adjustments they may have to make. As the author William Gibson suggests, "The future is already here — it's just not evenly distributed."

Over the past year the staff of the SSCRPC found that new challenges *do* confront the communities we serve, and often go beyond the fiscal. Many are caused by demographic changes as the Baby Boomers age and the Millennials become a driving force. Other changes are due to economic shifts, not simply due to the lingering effects of the Great Recession, but because of world-wide marketplace changes growing from the Information Economy.



And they are also driven by where we find information, the mediums we use to obtain it, how it is put to use, and how quickly we can get it. Even public expectations in the age of instant access to information cause us to rethink what is normal and expected.

For all of these reasons, during the past program year the SSCRPC has moved to look at new issues, develop new tools, and even try to think in new ways to serve Sangamon County and its cities and villages. Along with the Commission's regular responsibilities, this annual report highlights many of the activities the SSCRPC's staff have undertaken during the past program year to help the local communities we serve address the New Normal.

We look forward to continuing to serve you.

E. Norman Sims, Executive Director

Springfield-Sangamon County Regional Planning Commission  
Respectfully submitted to the Commission, August 16, 2017



Commissioner and Springfield Alderman Joe McMenamini talks with incoming 2017-2018 Commission Chair Val Yazell during SSCRPC meeting.

## THE COMMISSION'S LEADERSHIP DURING THE PROGRAM YEAR

### Membership as of June 1, 2017

(Indicates member's official designated representative)

Mr. E. Norman Sims, Executive Director, SSCRPC

### 2016-2017 Officers and Members of the Executive Policy Board:

- Mr. Eric Hansen, Chair, Citizen Member, Sangamon County
- Ms. Val Yazell, Vice Chair, Citizen Member, City of Springfield
- Mr. Larry Hamlin, Secretary, Citizen Member, Sangamon County
- Hon. James Langfelder, Mayor, City of Springfield (Ms. Karen Davis)
- Hon. Andy Van Meter, Chairman, Sangamon County Board (Mr. Brian McFadden)
- Mr. Frank Vala, Chairman, Springfield Airport Authority (Mr. Roger Blickensderfer)
- Mr. Brad Mills, Member-at-Large, Citizen Member, City of Springfield

### Other Commission Members:

- Mr. Brian Brewer, Chair, Springfield Mass Transit District (Mr. Frank Squires)
- Mr. Dick Ciotti, Chair, Sangamon County Water Reclamation Dist. (Mr. Gregg Humphrey)
- Hon. Joe McMenamini, Alderman, City of Springfield
- Mr. Bill Moss, Citizen Member, City of Springfield
- Hon. George Preckwinkle, Member, Sangamon County Board (Mr. Charlie Stratton)
- Hon. Andrew Proctor, Alderman, City of Springfield
- Hon. Leslie Sgro, President, Springfield Park District (Mr. Elliott McKinley)
- Mr. Kenneth Springs, Citizen Member, Sangamon County
- Hon. Greg Stumpf, Member, Sangamon County Board (Mr. Jim Stone)
- Hon. Jeff Vase, Regional Superintendent of Schools (Ms. Shannon Fehrholz/Mr. Lyle Wind)

### Changes in Membership During the Year:

- Mr. Joe Gooden, Citizen Member, City of Springfield, replacing Mr. Moss (June 2017)
- Mr. Greg Kruger, Citizen Member, City of Springfield, replacing Mr. Mills (June 2017)



## Concerning the Commission’s Finances

The column to the right provides information concerning the Commission’s revenues and expenditures from Dec. 1, 2015, through Nov. 30, 2016, the last audited year. The reader will note that expenditures are shown as exceeding revenues by \$19,847. However, the difference in the amount of Revenue and Expenditures is due to the fact that the SSCRPC bills on a quarterly basis. Therefore, two months worth of expenditures are included in the financial statement that are not billed out until the quarterly billing is done in January for the period of October – December.

The SSCRPC’s financial planning must take into account a number of factors each year. The first is that the Commission must operate under four different fiscal years. As per its establishing ordinance, the Commission’s budgeting must be done based upon the Sangamon County fiscal year, which runs from December to the following November. However, the Commission receives funding from the City of Springfield, the State of Illinois, and the Federal government, all of which have fiscal years that differ from the County’s as well as one another’s, and their financial support may not be fully known when the budget is prepared. These years also differ from the Commission’s program year, which runs from July 1 until June 30 of the following year, which is the period covered by this report.

In addition, the Commission often competes for and is awarded grants and contracts during each fiscal year. These opportunities may be unknown when the budget is prepared because of the various project years used by the granting agencies. These projects often have performance periods with specified beginning and ending dates that are different from the governmental fiscal years noted above.

This requires that the Commission staff pay close attention to both budgeting and the management of the resources it receives, and is one of the reasons why the SSCRPC is the subject of two audits each year: the Sangamon County audit and a separate independent audit of the Commission’s finances. The results of the independent audit are presented here.

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**TOTAL REVENUES ..... \$1,091,844**

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**TOTAL EXPENDITURES ..... \$1,111,691**

# STRATEGIC & COMPREHENSIVE PLANNING

## Putting the pieces together in the New Normal

In addressing the changes that are creating a New Normal, no SSCRPC planning activity has a broader scope or larger vantage point than that of strategic and comprehensive planning. It is through this work that the Commission's staff synthesizes and analyzes the data that its Land Use Planning, Development Planning and Transportation Planning groups work with and generate, adding to it trend data from an array of sources, and then applying the results to the region and its communities to help make them better-prepared for the opportunities and challenges they will confront in the future.

Strategic planning requires the widest viewpoint. The SSCRPC staff is called upon to identify emerging and important trends, *and* assess their potential effects. For example, during the past year a large part of this effort required the staff to consider how demographic shifts are affecting municipal revenues.

In order to be adequately equipped to address these trends, the Commission's staff must remain actively aware of factors impacting quality of life in the region. To assist in this, the SSCRPC's planning portfolio includes benchmarking, performance measurement, and data analysis. Analyses and peer comparisons, such as that provided by *SangStat* and on-going demographic analysis, bolster the staff's efforts to stay informed as to the region's competitive standing and, in turn, to identify approaches to encourage on-going improvement.

Of course this also entails assisting local governments with comprehensive planning. One of the SSCRPC's foundational tasks is



the development of community comprehensive plans. Comprehensive plans address communities' land use, economic development, demographic trends, transportation, infrastructure, and environmental factors, as well as strategies and tactics that can be utilized in pursuit of improvements in these areas. The Commission's staff has completed six such plans over the past few years and began work on the seventh — the City of Springfield's — during PY 2016-17. Additional comprehensive planning projects, including one for unincorporated Sangamon County, are in the project "pipeline."

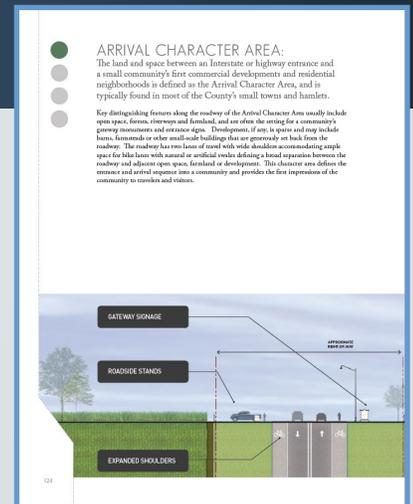
Since communities are also enhanced and enriched by their connections to one another, the SSCRPC's strategic and comprehensive planning staff is also engaged in assisting the Regional Leadership Council (RLC) of Sangamon County in its efforts, and helping smaller communities implement Sangamon County Regional Strategic Plan components. Projects such as the one described below offers a fine example of how the SSCRPC works to move plans toward implementation.

## Helping Small Rural Communities Improve Their Gateways: Moving from plan to implementation

As the Commission is committed to helping small communities as well as the larger ones, this year the staff was pleased to be the recipient of a grant from the Illinois Department of Transportation to help four small rural communities (Auburn, Dawson, Illiopolis, and Riverton) improve their transportation corridor arrival and main street areas. This project grew out of the Commission's 2014 *Sangamon County Regional Strategic Plan* work, which called for the design and implementation of 'character areas' — such as gateway arrival areas and main streets — along the transportation corridors that tie the region together.

During PY 2016-17, the Commission staff worked with the smaller, rural communities in the region to gauge their interest in the project, expecting that only one or two would be interested. The Commission was pleased that four were interested in taking part, so it reorganized some of its planned activities to ensure that all four of the interested communities could be assisted. A large part of the initial project effort was the development of a request for proposals from architectural and engineering firms in the area interested in serving as the design consultant for the four communities. This was followed by a review of the proposals received, and selection of the consultant, by the SSCRPC staff and leaders from the four communities.

We are pleased that Massie-Massie & Associates of Springfield was selected as the consultant for the project. The Massie-Massie team has already begun work with the four communities, and the project should be completed in late 2017.





# COMPREHENSIVE PLANNING: Forging a New Legacy for Springfield

## Developing the City of Springfield's 2017-2037 Comprehensive Plan

It might be fair to say that the planning of Springfield began in 1820 when John Kelly constructed the first cabin in a place then known as Calhoun, Illinois. But the first professional and concrete plan for the city was not done until 1925, when Myron H. West's *City Plan for the City of Springfield, Illinois* was published. This plan was intended to establish a legacy for the city, building upon the legacy of its most honored past resident, Abraham Lincoln.

Many plans for Springfield have been done since that time, but during the past program year the SSCRPC staff has been working with Springfield leadership to create a new legacy for the city by way of an updated city comprehensive plan for 2017 to 2037.

Formal work on this plan began in May 2016 with the first meeting of the project's Steering Committee. During the months that have followed the SSCRPC staff has been an integral part of the planning effort, coordinating and working with the committee, collecting and reviewing existing plans that are relevant to this new work, conducting all of the research and analytic work that an effort like this requires, and seeking input from residents about their vision for the city along with what they see as its strengths and weaknesses.

Work on the plan is being conducted in a series of phases, with a large part of the analytic and public engagement activities completed by the end of 2016. This required a significant effort on the part of the entire planning staff, as it included detailed reviews and analyses of Springfield's demographic, educational, economic, and housing characteristics, as well as its environment and natural resources, utility infrastructure, transportation system, and its various amenities and public facilities.



Initial work on the plan also involved a number of efforts to gain input from the public, including a survey of Springfield residents, the results of which were analyzed by the Commission staff. This work also included SSCRPC staff attending meetings in each of the city's 10 wards, engaging in several focus groups as well as a series of special out-reach sessions on the Old Capitol Plaza, holding an open house to gain additional comments from the public for the plan, working with the city to establish a web presence for the project, and creating a special interactive mapping application.

Following the initial analytic work and the public engagement activities, Commission staff began working with the Steering Committee to finalize such plan elements as land use policy recommendations and current land use. Staff then began the task of creating the proposed land use map for the next 20 years, which included an in-depth review of 17 specific sections of the city.

Projects such as this one generally take 24 months, and the last plan, done by the SSCRPC in 1999-2000 for the city, did. But in the case of the current plan, the Commission staff is endeavoring to complete the work in 16 months. The expedited planning effort this requires is only possible because of new planning tools now available to the SSCRPC that were not available in 2000 (and some of them are highlighted in this report) as well as the commitment of all of the Commission staff working on the project. Almost every member of the Commission's staff has assisted in the project during the past year in one way or another.

With the intent of creating a new legacy for Springfield, the staff expects that the final draft of the plan will be completed this summer. From there it will go to the city's Planning and Zoning Commission for review and recommendation, and then to the Springfield City Council for final action.



Some of the Commission's work on this project entailed developing examples that visualize components of it. The drawing to the left, offering an example of how a vacant lot can be converted into a "Gathering Place", is one example.

# STRATEGIC EFFORTS: Research and Analytic Projects

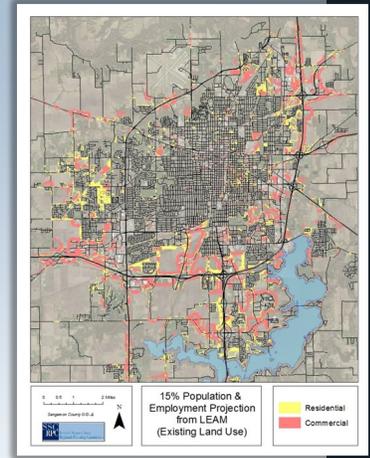
Conducting the research and developing the tools necessary to identify and address the challenges that the New Normal will create

## LEAM: A Sophisticated Model for Land Use Planning and Analysis

During PY 2016-17 the SSCRPC began using the *Landuse Evolution and Impact Assessment Model*, better known by its acronym, LEAM. The model was developed at the University of Illinois at Urbana-Champaign, and is managed by a group of faculty and students along with the National Center for Supercomputing Applications and the United States Army Corps of Engineers.

LEAM is a sophisticated computerized probability model that allows Commission staff to actually test and visualize the impact that various policy decisions can have on land use. It does this by allowing the user to input various scenarios, and then see how they might change land use and development across space and time. The model works by combining and connecting multiple forms of input data together: for example, population, employment, use of land, the road network, and undevelopable land. After combining and processing the data, the model returns mapped information that shows where development is most likely to occur, the type of development (for example, residential or commercial) that is most likely in those places, and an impression of its likely magnitude.

During the past year the SSCRPC staff used LEAM in the development of Springfield's 2037 Comprehensive Plan. Thanks to financial assistance from the Illinois Department of Transportation, the SSCRPC is now working to make improvements to the model. This will include the capability of determining how new development projects will likely affect existing land use as well as the environment.



## Considering the Effects of Population Change on Local Revenue

Following the release of final U.S. Census data about four years ago, the SSCRPC identified a number of demographic trends that it expected would either directly or indirectly affect local property values, and therefore also affect municipal property tax revenues. The SSCRPC's staff began its work with a study of the impact of changing demographics on property values, the results of which were presented last summer to a group of local public and private sector leaders. This was followed by a review of the financial impact that the aging of the regional population would have on local governments due to one state established property tax exemption: the homestead exemption for homeowners 65 years-of-age and older.

With the approval of the Commissioners, the SSCRPC staff continued this work, most recently considering how the same demographic forces affecting local property tax revenues might also affect sales tax revenues. This work was completed toward the end of the year by SSCRPC Economics Intern Erik Thulien as one of the SSCRPC's *Information Brief* publications. Follow-on analysis is planned.

**Information Brief**  
JULY 1, 2017  
Factors Affecting Local Sales Tax Revenue

**Key Findings:**

- As population declines, which... (text partially obscured)
- Various scenarios are being... (text partially obscured)
- State's budget deficit... (text partially obscured)
- Factors Potentially Affecting Revenue Decline

Prepared by Erik Thulien  
SSCRPC, Economic Studies Intern  
University of Illinois Springfield

## Keeping Up With Regional Changes: SangStat

Effective planning involves evaluation; in the case of the SSCRPC, some basic measures that indicate whether or not the region is improving in a number of performance and foundation areas. This is done through the Commission's *SangStat* Regional Indicators Project. *SangStat* regularly compares Sangamon County to three other peer counties (Champaign, McLean, and Peoria) to see where our region stands. This includes reviewing such *foundation areas* as population growth, educational attainment and housing, which are seen as inputs, as well as *performance areas* such as labor force employment, income growth, and health and well-being, which are considered outputs. All-in-all, 32 different indicators are tracked by *SangStat*.

The Commission updates *SangStat* on a regular cycle, and this past program year the work was done by Planning Specialist Ethan Hendricks.

**SangStat**  
REGIONAL INDICATORS PROJECT

Foundation and Performance Indicators

June 2017

SSCRPC

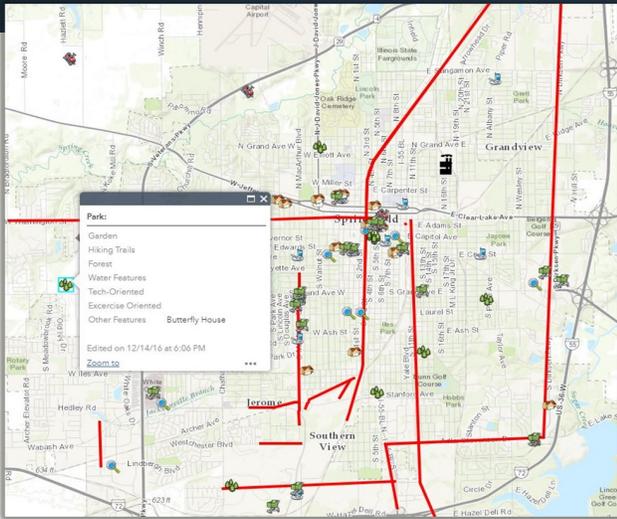
# STRATEGIC EFFORTS: New Applications for the New Normal



Meeting the challenges of the New Normal requires finding new ways to engage the public in municipal planning, but also providing residents with the information they need to make decisions that affect them and their families. During the 2016-17 program year the Planning Commission's staff continued its efforts to develop applications for these purposes.

With the updating of the SSCRPC's website, for example, a new component was added: the *eMap Room*. This is where the Com-

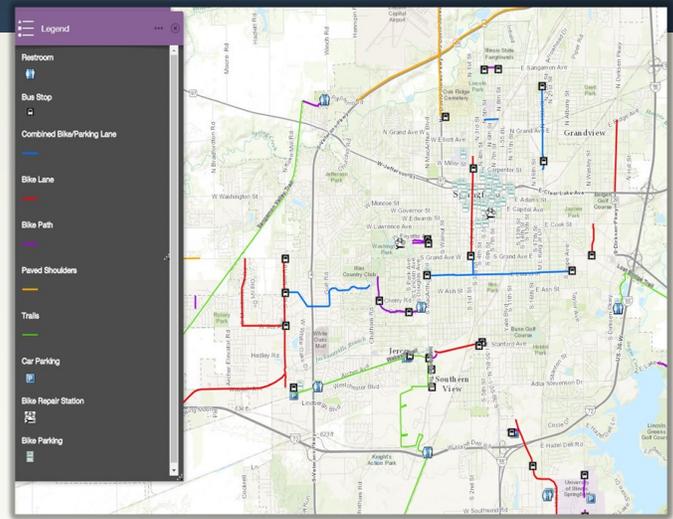
mission is now providing the public with new ways to be involved in the planning process, and also put some of the work that the Commission staff does to use in their daily lives. While over a dozen applications have been developed, two developed during the program year are highlighted below as examples of this work.



## U-Plan-It

Stemming from Springfield's Comprehensive Plan, *U-Plan-It* gave residents of Springfield the ability to voice an idea for development on a map. The purpose behind this web application was to acquire input, opinions, and insight as to what Springfieldians would like to see built in and around town. Not only was *U-Plan-It* a means to receive input on development, it was also a user-friendly and fun way of acquiring such data. This was used as one of the many resources in defining policies for future land use within the 2037 Comprehensive Plan.

Obtaining input from citizens of Springfield was a major goal of Springfield's comprehensive planning team. The responses and ideas from residents obtained through *U-Plan-It* were wide spread. Ideas such as extending roads, building a theme park, and adding residential housing were just some of the features suggested by residents. Although some features are less likely to be developed than others, gaining insight into the many needs or interests of residents gave SSCRPC staff and the comprehensive plan Steering Committee a better understanding of the public's desires for the city.



## Biking Springfield

Within the past year, the SSCRPC has increased its focus on the needs and interests of residents in Springfield and Sangamon County. Biking has been a popular recreational activity of residents and visitors, so finding a medium to promote and support such an activity became a priority at the Planning Commission. One of the SSCRPC's newest web applications operates as a 'one-stop shop' for bikers in Springfield. *Biking Springfield* displays existing bike-able routes (and more) throughout Springfield and the surrounding area.

The biking application displays multiple features related to biking such as amenities, in-application tools, and linking SMTD's Bus Routes and Trip Planner web pages. Restrooms, bike repair stations, parking spots and more are mapped within the app. A *current location* widget gives the user a precise location of where he or she is currently located, and a *directions* tab gives guidance for traveling from one location to another. Biking Springfield is mobile-friendly and can be used on smart devices as well as on the SSCRPC's eMap Room webpage.

**Other Current SSCRPC eMap Room Resources:** Sangamon County Zoning Interactive Web Application; Development Project Locator; Natural Areas Inventory; Neighborhood Associations; Landmarks & Selected Historic Resources; Springfield Central Business District Inventory; SATS 2040 Long Range Transportation Plan Committed Project Status; SMTD Access Springfield; Envisioned Bicycle Network; Hourly Public Parking in Downtown Springfield; Bicycle Parking in Downtown Springfield; Abraham Lincoln Capital Airport Parking; Sangamon County Trails Amenities; Sangamon County Route 66 Bicycle Trails.

# STRATEGIC EFFORTS: The New Normal Changes How Information is Shared

The Commission's new website and social media presence are designed to meet modern information seeking demands

The SSRPC has set as one of its important goals finding new ways to “retail” information. Most of the work done by organizations such as the Regional Planning Commission involves the development of information, but this information is rarely provided directly to residents so that they may put it to use in making the every day decisions that modern life requires. Typically the fruits of the planner's work is gathered into plans and reports that go to local government authorities, so that they can put it to use to benefit residents. In other words the planning work is “wholesaled”.

The Commission staff believes that much of this same information can and should be provided directly to residents: that is, “retailed”. Over the past few years the SSRPC staff has looked for better approaches for doing just that, and the New Normal is calling for it. Residents want better access to the information that governments hold, and they want to be able to get it from government agencies just as quickly as they can perform a Google search. Moreover, America's youngest — and now largest — generation, the Millennials, often seek the information they need electronically, and particularly through social media such as Facebook.

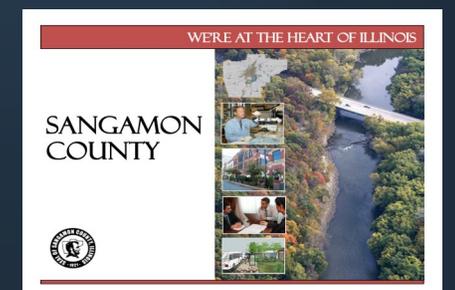
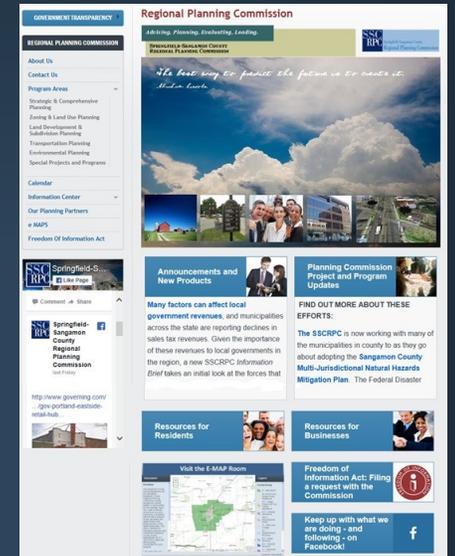
For these reasons the Commission expanded its efforts to provide the information it holds to both the public and its partnering communities during the past program year.

For example, thanks to the assistance of Sangamon County, the Commission revised and updated its website ([www.ssrpc.com](http://www.ssrpc.com)) in November 2016. Not only was the site redesigned to be more user friendly, its was designed to perform better for those who access it through smart devices and those with visual impairments. The improvements included the addition of the eMap Room and the various new interactive applications the SSRPC continues to develop (see page 7).

The Commission also expanded its Facebook presence in order to provide the public with additional information about what the SSRPC is doing, as well as the topics it is following. Almost 250 individuals have elected to regularly receive information through the Commission's Facebook site.

But the efforts to provide additional information to the public have not ended. During the 2016-17 program year the Commission's staff began the development of two new web services: a portal to help businesses — both those already in the region and those interested in moving here — quickly find the information they need, and another one targeted toward new residents. Both of these portals will be available for initial testing this summer.

The Commission is also working to develop web-based materials that tell potential new businesses and residents more about the region overall. Both of these activities are a product of the *Sangamon County Regional Strategic Plan* that the Commissioners approved in 2015.



# TRANSPORTATION PLANNING

What we see in today's transportation network is often the product of seeds planted long ago.

In the transportation planning world, there are no such things as instant gratification or immediate results. Successful planning takes time, collaboration *and* patience. The last is often in short supply in the New Normal.

After conception, it may take a transportation project years, or even decades, to come to fruition. Multiple entities must come together to make the endeavor a reality. The public must be given the opportunity to provide input, as they are as integral to the success of the planning process as the jurisdictions, agencies, consultants and contractors that oversee developments. Every completed project is the culmination of the efforts of many groups to provide area residents and visitors with a variety of mobility options that are safe and accessible, regardless of the traveler's age or ability.

As the performance targets on page 12 show, safety is always a priority in transportation planning. Studies, crash data analysis, input from the public, and new developments in the industry assist planners in identifying areas of concern that must be addressed. Efforts are made to enhance safety as part of every new transportation project and roadway improvement. For example, roads are widened to create additional lanes in areas with heavy vehicular traffic, streets may be reconfigured to provide safer bike accommodations, and turn lanes or islands provided to protect pedestrians crossing multiple lanes. In addition efforts to calm traffic are planned and improvements made in areas with a higher concentration of crashes.

Particular attention is given to rail crossing safety and can include roadway approach improvements, installation of upgraded traffic signals, and limiting contact with other modes through the use of overpasses, underpasses, quad and pedestrian gates, closing low-traffic crossings, and fencing along future high speed rail lines.

Accessibility, defined as the ease of reaching goods, services, activities and destinations, is another primary interest in the SSCRPC's

transportation planning.

Of course public engagement is a vital part of this process.

Public input is required to understand the needs of system users and the locations to which they must travel. Efficient transit services, roads, sidewalks and bicycle accommodations must be available in proximity to residential areas and popular destinations for those most likely to utilize a particular mode or modes of transportation. Age, income, commuting needs, physical, and communication ability are also factors in making sure all users of all abilities can get where they need and want to go.

All-in-all, connectivity is what holds the transportation network together. What use is a network that is safe and accessible if it is cumbersome and inefficient? A connected transportation network provides a variety of options that are seamless and efficient, meaning that transit stops are located in convenient areas, through streets allow users to get across town in less time, and, one day, a multimodal center in Springfield will provide a single location for bus and rail services.

Connectivity also means that users are able to access smart device apps and websites that provide helpful, real-time information they can use to meet their transportation needs.

The SSCRPC's vision for the future of transportation planning in the New Normal is one in which safety, access, and connectivity for all residents can be provided through a unified, multi-modal, and efficient transportation network.

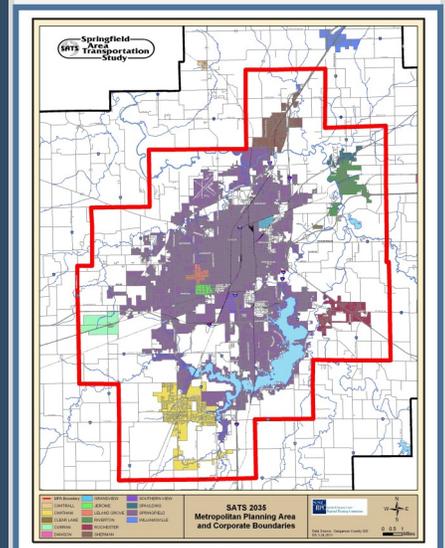


Transportation planning staff, from right, Associate Planners Jason Sass and Brian Sheehan, Senior Planner Shannan Karrick, and Associate Planner Neha Söni

## ABOUT THE SATS METROPOLITAN PLANNING AREA

The Springfield Area Transportation Study (SATS) is the transportation planning entity for the Springfield metro area. The boundaries of the area addressed by SATS, are defined by the U.S. Bureau of the Census.

While still remaining totally in Sangamon County, the bounds of the SATS metropolitan planning area has expanded to include many additional communities since 1990. Currently it includes the communities of Chatham, Clear Lake, Curran, Grandview, Jerome, Leland Grove, Riverton, Rochester, Sherman, Southern View, Springfield, and Spaulding, as well as portions of unincorporated Sangamon County. In this area there is a diversity of demographics, economies, and environments, but also many commonalities important in meeting current transportation needs.



# Actions Improve Transportation System Performance

The primary goal of good transportation planning is the creation of a connected, accessible, and safe transportation system

Since change is constantly occurring, during the 2016-17 program year the SSCRPC's Transportation staff was actively compiling the data, analyzing current transportation network uses and users, envisioning the future needs that changing conditions bring, and coordinating the transportation planning process through the Springfield Area Transportation Study (SATS). As the SSCRPC is the Metropolitan Planning Organization (MPO) for transportation in the region, during the past year its staff provided the expertise necessary to coordinate over \$89 million in transportation projects.



## TRANSPORTATION SAFETY

Assuring the safety of all travelers within the area is of the utmost concern and a large focus of the work performed by the SSCRPC's Transportation planning staff. Their participation in several committees and working groups gave insight into regional safety concerns, and SATS provided a forum to remedy problems identified. For example, their participation in IDOT's Pedestrian and Pedalcyclist safety working groups allowed staff to provide input in the latest update to their Strategic Highway Safety Plan (SHSP). In addition, their work with the Multi-Jurisdictional Trail Committee will result in the posting of wayfinding signs for users injured on a trail for 911 purposes.



Unique tools were also put to work. For example, the staff analyzed crash data as well as the Commission's sophisticated travel demand model to identify ways to improve traffic safety. This data, provided by IDOT, was used to identify dangerous intersections, ramps and roadways so that they would become priorities for future road improvement projects. Staff is now in the process of creating a Storybook as an informational tool to visualize the time, causes, types and locations where crashes have and are most likely to occur.

## TRANSPORTATION SYSTEM CONNECTIVITY

It should go without saying that a transportation system must connect, and much of the work the SSCRPC's transportation planning staff does throughout the year involves ensuring just that. For example, during PY 2016-17 the staff was involved in continued mapping of both the current and future transportation networks and assessing progress toward assured connectivity; both *within* and *between* modes. As just one task, the staff maintained and updated the comprehensive countywide street network plan, including identification of important road segment attributes critical to SATS transportation planning efforts. The staff was also significantly involved in the development of Springfield's new Comprehensive Plan, providing the analysis of the transportation system vis-à-vis future anticipated needs. They also providing mapping assistance on roadway width and road surface type for street segments.



Connectivity is frequently intermodal in nature. Users are becoming more likely to engage in multiple modes for a single trip. As a result, it is necessary to make sure both visitors and residents are able to do this as efficiently as possible. To this end, SSCRPC transportation staff created a trail brochure containing maps showing amenities and connections of trail heads to SMTD bus stops. They also identified sections of the Priority Pedestrian Network within 1/8 mile of an SMTD bus stop. The SSCRPC is now working with SMTD to enhance its bus route network based upon this analysis.

Also during the year, SMTD began work on an off-street transfer center by razing the buildings on 9th Street, between Washington and Adams. This is the first step in a plan to bring a multi-modal transit center to the area, providing a single point for people to access, buses, trains, taxis, and bike share. Several years ago the SSCRPC provided an illustrative design for such a center and the Transit Oriented Development that could go with it, and is now assisting SMTD by providing geospatial analysis and mapping services. The result will be a revamped bus route network service tied to the transfer center that will increase the safety, efficiency and frequency of bus service, while serving more people within the Springfield-Sangamon County area.

## TRANSPORTATION ACCESSIBILITY

An accessible system is one that provides all users of all abilities an equal opportunity to get where they need to go. During the past year the SSRPC Transportation planning staff assisted in this by mapping Census tracts containing a disproportionately high number (30-40% or more) of traditionally underserved populations. This will not only help with planning, but will also identify segments of the population that should be a focus of SATS public engagement activities.



For example, the Sangamon Mass Transit District's (SMTD) Disabled Persons Advisory Committee gives people with disabilities a voice in the public transit planning process. As the SSRPC is an active member of the Committee, it lent its staff expertise to the effort of making transit accessible to everyone in Springfield, regardless of their physical condition.

Accessibility sometimes requires better ways of providing information. This year the SSRPC and SMTD also worked together to create a new *Passenger Guide* for bus riders.

Prior to publication of the *Guide*, bus users would have to navigate a large and unwieldy map. The new *Passenger Guide* shows users the entire bus network, but breaks it down into individual routes and gives passengers more information regarding bus times, points of interest, and even answers to frequently asked questions regarding bus service.

In PY 2016-17, SMTD began the process of upgrading its onboard bus technology. In addition to new accessibility features, such as automated location and safety message announcements and automated phone dispatch services, it is outfitting its buses with Global Positioning Systems (GPS), automated vehicle location services, automated passenger counters, and other new features. Throughout this process, the SSRPC Transportation planning staff worked in partnership with SMTD to provide expertise and consulting services during vendor selection, as well as during construction and implementation of the system.

## TRANSPORTATION AND DEVELOPMENT

A well-developed and efficient transportation system is important as it provides the means by which goods get to market, consumers get to goods, workers get to work, students get to school, and residents even get to places where they recreate and are entertained. In meeting these needs the transportation system provides a variety of economic and social opportunities. Acknowledging this, the SSRPC conducted a number of activities this program year to assist in development.



For example, the previously mentioned SSRPC staff work in support of the multi-modal center demonstrates how transportation and development go together. But it does so in more mundane ways as well. In PY 2016-17 SSRPC staff worked with the City of Springfield to continue efforts to revitalize the downtown area. Using the SSRPC's Travel Demand Model, the Transportation staff worked with Springfield's Department of Public Works to assess the effects of switching selected streets in the downtown from one-way

traffic to two-way. The City's goal, shared by SSRPC, is to create a safer environment in the city-center for pedestrians, bicyclists, and motorists, while increasing accessibility to downtown amenities and businesses to aid in the on-going revitalization of this important area.

## OUR SATS PARTNERS: Putting the Transportation Puzzle Together (as of June 30, 2017)

### Voting Members of SATS Policy Committee

- Hon. Jim Langfelder, Mayor, City of Springfield (Bonnie Drew)
- Hon. Andy Van Meter, Chairman, Sangamon County Board (Brian McFadden)
- Hon. Dave Kimsey, Board President, Village of Chatham
- Ms. Val Yazell, Chair, SSRPC (Norm Sims)
- Mr. Jeff South, IDOT Region 4 Engineer (Jeff Myers)
- Mr. Brian Brewer, SMTD Board Chair (Frank Squires)

### Non-Voting SATS Technical Advisors

- Mr. Francesco Bedini-Jacobini, High Speed Rail Manager, IDOT
- Mr. Mark Hanna, Exec. Dir., Springfield Airport Authority (Roger Blickensderfer)
- Mr. Chris Isbell, Local Roads Field Engineer, IDOT
- Ms. Holly Ostidick, Metro Planning Section Chief, IDOT
- Mr. Mike Stead, IL. Commerce Commission Rail Safety Program Administrator
- Mr. J.D. Stevenson, Planning, Environ. & ROW Team Leader, FHWA

### Voting Members of SATS Technical Committee

- Mr. Nate Bottom, Springfield City Engineer
- Mr. Brian Davis, Sangamon Co. Engineer (Brian Wright)
- Mr. Pat McCarthy, Chatham Planning Coordinator (Jim Michael)
- Mr. Norm Sims, SSRPC Exec. Director (Molly Berns)
- Mr. Jeff Myers, Prog. Dev. Eng. IDOT Region 4/District 6 (Sal Madonia)
- Mr. Frank Squires, Managing Director, SMTD (Shoun Reese)

(Indicates primary official representative in the member's absence.)



# Transportation improvement through planned performance

## Monitoring progress and change in the transportation network helps the SSCRPC's transportation planning respond to the New Normal

The New Normal calls for progress to be measured against established goals, and the Federal *Moving Ahead for Progress in the 21st Century Act* (MAP-21) makes that a requirement for all of those involved in transportation planning. Signed into law in 2012, MAP-21 requires the establishment of data-driven local performance targets in a number of areas to assess whether the transportation planning and execution is actually achieving what the expenditure of Federal dollars expects.

The SSCRPC, through SATS, was one of the first Metropolitan Planning Organizations in the state to establish and track performance targets, doing so in 2015 as part of the area's *2040 Long Range Transportation Plan* (LRTP).

And efforts to achieve these targets have met with success. The information below lists the targets established and the current progress toward meeting them in the two years since the performance measures were established.

- **TARGET:** Reduce the five-year rolling average of traffic fatalities by 25% (approximately 2% per year) by 2025. The result is that the area has experienced a 4.2% decrease in the five-year rolling average.
- **TARGET:** Reduce the number and square footage of road bridges in the MPA, currently in service and expected to be in service during the life

of the LRTP, classified as “structurally deficient” 10% by 2020. Now only 12 bridges in service are classified as “structurally deficient”. This represents a 15.4% decrease in the number of bridges and 4.9% fewer square feet of structurally deficient bridges.

- **TARGET:** Build 50% of the key missing links in the Priority Pedestrian Network identified in the SATS Bicycle and Pedestrian Plan by 2020. That plan identified 106 missing links in the Priority Pedestrian Network. To date, 26 have been completed.
- **TARGET:** Complete 50% of key bicycle corridors identified by SATS that will connect citizens without vehicles to the SSCRPC's eight identified economic activity centers by 2020. Today 53.7% of the 76.7 miles of key bicycle corridors have been constructed.
- **TARGET:** By 2020, complete 100% of the on-road connections of multi-use trails existing in 2014. In not quite two years 25% of these connections have been completed.
- **TARGET:** Increase the number of SMTD passengers in FY 2014 10% by FY 2020. While SMTD experienced an overall 2.6% decrease in ridership in the last two years, the paratransit service increased 18.2%. Fixed line ridership fell 3.3%.

- **TARGET:** Provide transit service to all eight economic activity centers in the area by 2020. Transit service is currently provided to six of these.
- **TARGET:** Complete upgrades to the high-speed rail corridor, including the 3rd Street rail line in Springfield, by July 2017. Even though this is a very large project, the list of committed projects has increased over the last two years from 39 to 51. As of March 2017, 19.6% had been completed.
- **TARGET:** Consolidate the 3rd Street rail line on the 10th Street corridor by 2030. As of the LRTP Progress Report published in March 2017, 13.5% of the 37 projects have been completed.

As the reader will see from the results presented above, the efforts coordinated by the SSCRPC's staff through SATS are achieving or exceeding the targets in almost every case.

# LAND USE & ENVIRONMENTAL PLANNING

## Adapting to, and Planning for, the New Normal

No area better represents the potential for contention *and* consensus in the New Normal than zoning hearings. From the controversial to the ordinary, the Commission’s Land Use and Environmental (LU&E) planning staff must analyze and formulate zoning opinions for both the City of Springfield and unincorporated Sangamon County. This includes a very diverse array of requests, from the common, such as residential developments, to new ones, like stealth cellular towers in churches and placement of solar energy facilities.

During the past year LU&E staff reviewed 117 zoning cases. Of these, 59 were in Springfield’s jurisdiction and 58 were in unincorporated Sangamon County. Comparing year-over-year numbers, the total zoning cases saw a slight increase of 9%. This equates to about 9.75 cases needing review each month. The number of County cases trended higher than the previous year, while City cases remained about the same as in 2016. Springfield cases continue to track lower year-over-year compared to 2012 through 2015, which could be symptomatic of both slower economic and population growth in the city.

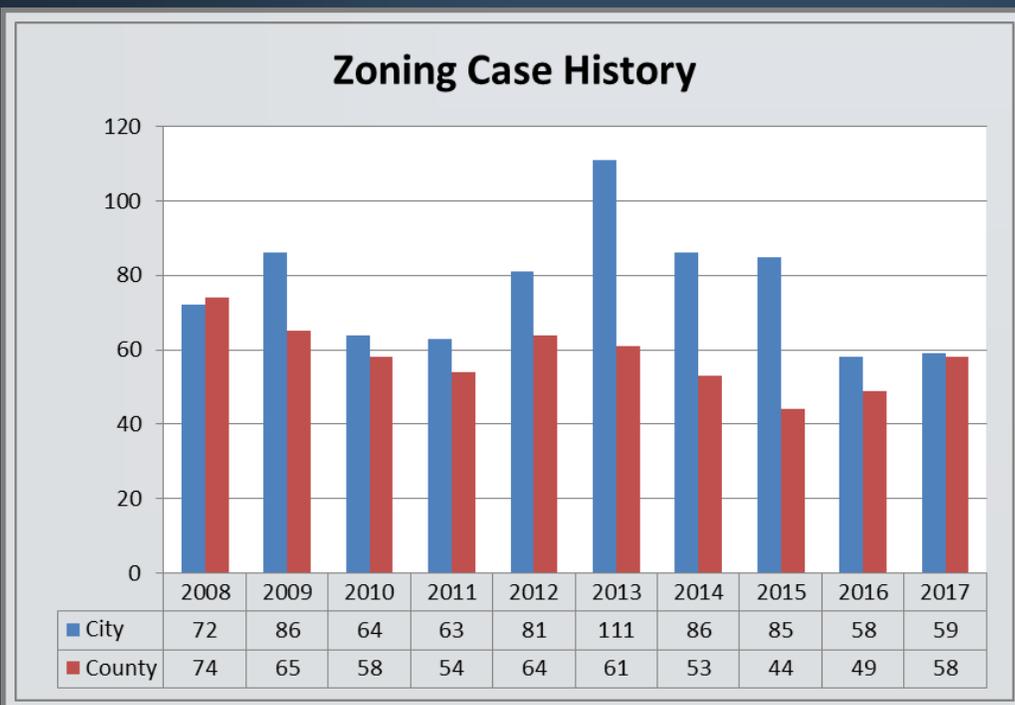
The analysis of these cases is rigorous. For every zoning case that is submitted, two LU&E staff visit the site, looking at both the subject property as well as its surrounding area. Along with the current uses surrounding the subject property, LU&E staff must consider similar past cases to determine if a precedent had been set affecting the newer case. After staff has done this basic homework on each case, a professional staff recommendation is prepared assessing if the zoning request meets all the necessary criteria and should be granted.



To ensure policy consistency, LU&E staff then present their recommendations to the Commission’s executive staff, who are seasoned zoning veterans, for review, polishing and strengthening the recommendation to produce a finished product. This recommendation is then sent to the appropriate zoning body: the County Zoning Board of Appeals or the Springfield Planning and Zoning Commission.

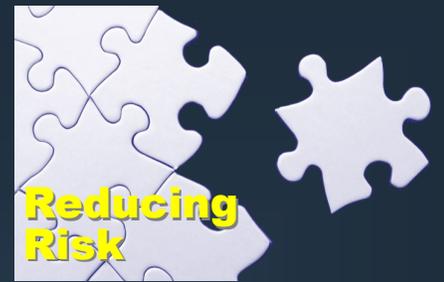
LU&E staff must also be aware of changes in law as they go about their work, and sometimes assist in the drafting of new ordinances. In the County, for example, a change in ordinance was approved this past year that will have a future impact on both zoning and the work of the SSCRPC staff. This amendment asserted County zoning jurisdiction for all properties subject to annexation agreements that are beyond a municipality’s 1.5 mile extraterritorial jurisdiction. The purpose of the amendment is to give the County Board zoning authority in areas where villages and cities “pre-annex” territories that are not contiguous to the municipality’s corporate limits.

To add value to zoning practice in the region, LU&E staff also conducted and participated in two very well attended training sessions during the past year. Mr. Ronald Cope, a leading authority on Illinois zoning law, provided a seminar for county and Springfield zoning board members and officials on various legal matters pertaining to zoning and zoning hearing practice. The SSCRPC and county zoning staff followed this with an additional training session addressing such operational topics as filing a zoning petition, the types of requests zoning boards and legislative bodies review, and the nuts and bolts of how the SSCRPC staff approaches a zoning case and then prepares a zoning recommendation.



# MULTI-JURISDICTIONAL NATURAL HAZARD MITIGATION

## “The Plan is now approved.”



With those final words from the Federal Emergency Management Agency (FEMA) 16 participating local jurisdictions were informed that their communities remained eligible to apply for federal Hazard Mitigation Assistance (HMA) Grants.

The “plan” referred to is the *Sangamon County Multi-jurisdictional Natural Hazards Mitigation Plan 2015 Update* made possible by a FEMA grant to the SSCRPC. The planning process included more than three years of hard work by a task force comprised of representatives from local communities, various public agencies, and interested private entities.

Federal agencies recognize the benefits of comprehensive planning at the local level. In fact, having a natural hazards mitigation plan may determine if a community is eligible not only for HMA grants but also for other federal funds as well. This is one of the reasons why it is important to update this plan every five years as required by FEMA.

SSCRPC staff coordinated the planning process which included a thorough analysis of the previous plan and update of all the data to identify what, if any, changes there had been since the original plan was approved. Part of this process was for the task force to identify the hazards that may affect our area. Not surprisingly, the group confirmed that the hazards of drought, extreme heat, flood, severe storm, tornados and winter storms remain potential risks to our area. Earthquake, mine subsidence and dam failure were also confirmed as continued risks, although the evidence of occurrences of those hazards has been limited. Confirming potential natural hazards may seem a waste of time, but doing so is important to making sure that strategies are in place to deal with a hazard should one strike a community.

A prime example is that several communities in Illinois are now faced with an additional hazard of wildfires. For-

tunately, wildfires have not occurred in central Illinois.

As part of the plan, each community must develop and prioritize mitigation action items to reduce the risks of loss of life and property, as well as other impacts associated with natural disasters. Some of the actions include improving infrastructure to help mitigate risks, increasing education and awareness activities to keep residents informed about the threats, and developing partnerships with other communities to work together to reduce risks.

Plans can be amended to include communities that opted not to participate in the plan update or did not meet the requirements, and the SSCRPC is currently working with five such communities in the region.

## Historic Preservation

### County Historic Preservation Commission wins award and the SSCRPC helps Springfield Historic Sites Commission consider loss of historic properties

Many may not be aware that the SSCRPC has a role to play in historic preservation. This includes serving on the Springfield Historic Sites Commission (SHSC) as a voting member of that body, but also coordinating and staffing the work of the Sangamon County Historic Preservation Commission (SCHPC).

In December 2016, the SCHPC was honored to receive a *Commission Excellence Award* in the Survey and Inventory category from the Illinois Association of Historic Preservation Commissions at its annual meeting. The award was for the Commission’s “Pre-Civil War Farmhouse Search” project. Several Commissioners attended the meeting and accepted the award on behalf of the SCHPC. The award was a nod to the SCHPC’s hard work during the search to educate the public on the importance of historic preservation.



In addition, two historic properties in Sangamon County received landmark status from the Sangamon County Board after the SCHPC recommended approval: the Buffalo Hart Presbyterian Church in Buffalo Hart Township, and the Churchill Cemetery (also known as the Bissell Cemetery or the German Prairie Cemetery).

The SCHPC is now in the process of starting their next project; creating a book featuring Sangamon County’s historic barns.

As the SHSC is interested in finding ways to reduce the demolition of historic structures that could be worthy of landmarking, during PY 2016-2017 the SSCRPC began to look at neighborhoods and factors that might increase the risk of building loss in Springfield. Using properties currently on the city’s list of properties eligible for landmarking and therefore subject to Springfield’s “demolition delay” ordinance, SSCRPC staff reviewed conditions within four neighborhoods that host many of these structures. The SSCRPC’s *Research Report* found four neighborhood factors associated with increased demolition risk: low property values in the area; age of the structures; the presence of renter-occupied units; and, low household income levels.



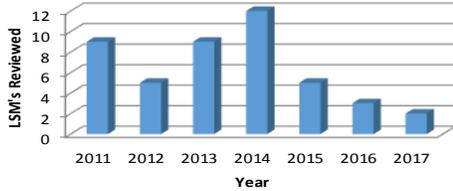
# DEVELOPMENT PLANNING

Demographic changes and economic trends of the area serve as the New Normal for development

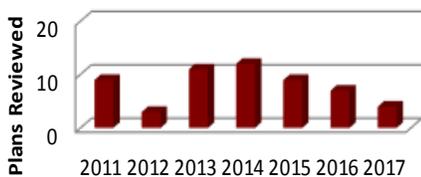


Senior Development Planner Joe Zeibert (left) works with Planning Specialist Ethan Hendricks to review a proposed development

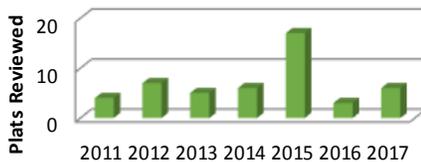
## Location & Sketch Maps



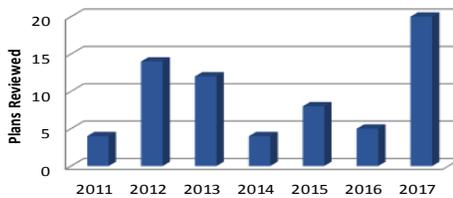
## Preliminary Plans



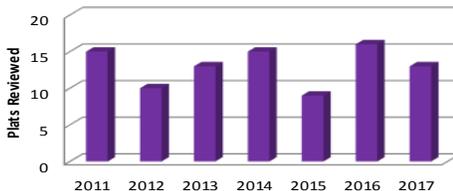
## Plats of Easement & Vacation



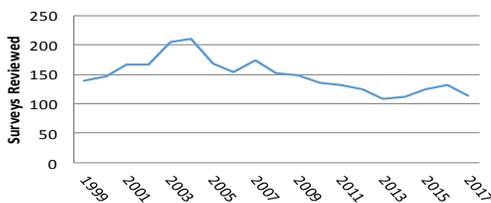
## Site & Large Scale Plans



## Final Plats



## Tract Surveys



The SSCRPC's Development Planning staff is responsible for the review of all subdivisions, large scale development plans and tract surveys for unincorporated Sangamon County and the City of Springfield.

The procedure for dividing land through the subdivision process begins at the Planning Commission and requires further consideration by the Commission's Land Subdivision Committee, Springfield City Council or the Sangamon County Board.

The conventional subdivision process consists of three separate phases. The first phase is a Location and Sketch Map (L&SM). The L&SM is the most important phase of the subdivision planning process because it identifies the potential problems a development may encounter that the developer will need to address.

The second phase is the Preliminary Plan, which addresses such things as the drainage of the development and the manner in which a development will be constructed with the coordination of all utilities and services. This plan is valid for three years from the date of approval.

The third phase is a Final Plat, which establishes the boundaries and easements of each lot within the subdivision. Each time a Final Plat is approved the validity of the Preliminary Plan is extended another three years.

Over the past few years the SSCRPC has seen a shift in the plan phase that is submitted for review. As you can see from the charts to the left, they indicate a decline in the amount of L&SM and Preliminary Plan reviews

since 2015. While those items have decreased, the number of Final Plat reviews has remained constant. This indicates that most developments in the area are completed before new developments are started. Instead of developers investing in a new subdivision they finish the developments that have already been approved. This trend has been partially caused by the demographic changes and economic trends of the area which demonstrate a New Normal for development.

Another indicator of this trend in development concerns large scale development plans. In general, large scale developments are larger, often multi-structure, developments on single lots: for example, apartment complexes, commercial buildings, large churches, and storage units. Instead of platting a new subdivision with large lots, development has occurred on lots that have already been established located near local services.

In addition to plan review, the Development Planning staff has approved 113 tract surveys during the program year. This is a slight decrease from the previous year.

**Project Locator**  
Project tracking for those items reviewed by the City of Springfield and Sangamon County Land Subdivision Committee.

Description	Legend
<p><b>Customer:</b> The Springfield-Sangamon County Regional Planning Commission handles all applications and all liability or responsibility for any damage, injury, loss, cost or expense arising from any error, omission or the contents of the document, the digital media or any products from, or the digital media files.</p> <p><b>Description:</b> The Land Subdivision Committee of the Springfield-Sangamon County Regional Planning Commission reviews subdivision related issues for the City of Springfield.</p>	<p><b>Subdivisions</b></p> <ul style="list-style-type: none"> <li>Blackstone Subdivisions</li> <li>Clayport Commons</li> <li>Marion Grove</li> <li>Royal Life Church</li> <li>Springfield Technology Plans</li> </ul>

The SSCRPC's on-line Project Locator is maintained by the Development planning staff.

# ENTERPRISE ZONE EXPANSION

## SSCRPC assists in review of Springfield-Sangamon County Joint Enterprise Zone

The SSCRPC's Commissioners took on additional responsibilities in the 2016-2017 program year: reviewing requested expansions of the joint City of Springfield and Sangamon County Enterprise Zone (EZ).

The Illinois Enterprise Zone program was established in 1983 to provide a variety of state and local incentives for businesses to take advantage of if they located in a designated EZ, made capital investments, and created and/or retained jobs. Both Springfield and Sangamon County were part of the original EZ program; the city establishing its own zone and the county joining with a zone established in Logan County.

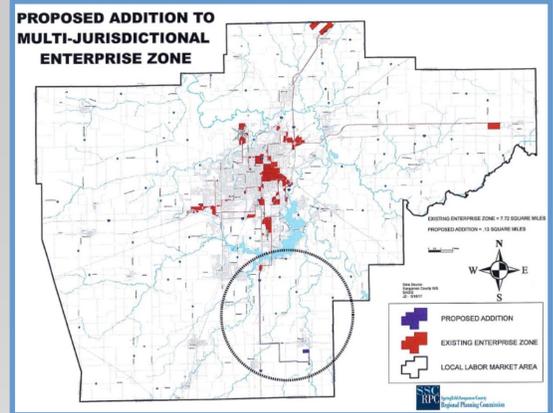
However, the General Assembly changed the law in 2013, requiring that all localities interested in having a zone to stimulate growth reapply for EZ status in 2015. This was to be a competitive process with only a limited number of zones designated. Due to this change in the law, Springfield and Sangamon County opted to not go their separate ways, but to work cooperatively to propose and establish a new joint zone. The proposal for the new zone required a great deal of analytic work, and the bulk of this work was done by the SSCRPC staff for the city and county in 2014-2015. The application for the joint zone was successful, with it being approved and available in 2016.

The management of the zone was established through an intergovernmental agreement between the city and the county, and that agreement established a new responsibility for the Regional Planning Commission's members. That was to act as the Advisory Board on matters related to changes in the boundaries of the areas identified as located in the Enterprise Zone; that is, to make recommendations to the city and county concerning the addition or removal of properties in the zone.

As there is a cap on the amount of land that can be placed in an Enterprise Zone — 12 sq. miles — this is an important activity, as it affects how much land might be available for future projects seeking Enterprise Zone benefits.

During PY 2016-17 the Commission reviewed three requests for zone expansion: two for the City of Springfield and one for Sangamon County.

All three requests were approved and recommended as additions to the joint Enterprise Zone.



## MEMBERS OF THE COMMISSION'S LAND SUBDIVISION COMMITTEE (as of June 30, 2017)

Much of the work done by the Land Development Planning staff is with the assistance of the Commission's Land Subdivision Committee. This committee is a standing committee of the SSCRPC and its responsibilities and processes are recognized in both Sangamon County and City of Springfield ordinances pertaining to land development. Often spoken of simply as "Land Sub", this committee includes representatives of both the City of Springfield and Sangamon County, as well as representatives of relevant special districts and private utilities. It also includes representatives of the Commission and the public. All SSCRPC officers serve as ex officio members of the Land Subdivision Committee. The Commission staff wishes to thank the Land Subdivision Committee members for all of the valuable assistance they provided to the Commission and its staff during the past Program Year. [Committee member alternates noted within brackets.]

**Gregg Humphrey, Chair:** Director & Engineer, Sangamon County Water Reclamation District [Fred Nika/Jason Jacobs]

**Nate Bottom, Vice Chair:** City Engineer, Springfield Department of Public Works [T.J. Heavisides]

**Andrew Bodine:** Traffic Engineer, Springfield Department of Public Works

**Brad Bixby:** City Water, Light and Power-Electric Division [Gary Hurley]

**Chris Cole:** Springfield Fire Department-Fire Safety [Chris Richmond]

**Brian Davis:** Director & County Engineer, Sangamon County Highway Department [Brian Wright/Casey Pratt]

**Karen Davis:** Director, Springfield Office of Planning & Economic Development [Lauren Gibson/Jessica Weitzel]

**Dean Graven:** Citizen Member

**Steve Hall:** Sangamon County Public Health Department [Allen Alexander]

**Trustin Harrison:** Zoning Administrator, Sangamon County Zoning Office [Greg Kluckman]

**Mike Johnson:** City Water, Light and Power-Water Division [Lori Cox]

**Elliott McKinley:** Springfield Park District [Derek Harms]

**Matt McLaughlin:** Zoning Administrator, Springfield Building & Zoning Department [John Harris]

**Kenneth Springs:** Citizen Member and SSCRPC Commissioner

# THE COMMISSION WORKS OUTSIDE THE SILOS

## Working with others makes 1+1>2 in the New Normal

The SSCRPC's staff has many responsibilities, and meeting these obligations requires them to work with many other agencies and organizations beyond those represented on the Commission itself.

Planning is a team sport, and in today's world is not effective when conducted in silos. The changes that we are seeing in the region and across the country now require organizations such as the SSCRPC to reach out to others to address the challenges that the New Normal brings. For this reason the SSCRPC's staff maintains a number of partnerships and linkages to carry out their duties. Many of these involve advising and/or providing staff assistance to committees or other bodies established by the Commission, such as the Land Subdivision Committee and Executive Policy Board. Others involve partnerships with agencies and organizations relevant to advancing the SSCRPC's mis-

sion. Some of these include:

**County:** Sangamon County Historic Preservation Commission; Sangamon County Public Health, Solid Waste and Zoning Committee; Sangamon County Zoning Board of Appeals.

**City of Springfield:** Springfield Historic Sites Commission; Springfield Planning and Zoning Commission; Springfield Comprehensive Plan Steering Committee; Downtown Springfield, Inc.; Greater Springfield Chamber of Commerce ( Q-5 Initiative Land Subdivision Advisory Committee, Development Policy Council, Executive Policy Council).

**Regional:** Citizens' Efficiency Commission for Sangamon County; the Regional Leadership Council of Sangamon County; SATS Communities Committee; Springfield Area Transportation Study; Multi-Use Trails Jurisdictional Committee; Sangamon Valley Local Emergency Planning Committee; SMTD Disabled Person Advisory Committee; Region 7 Human Ser-

vices Transportation Planning Committee; Central Illinois Chapter of the American Society for Public Administration; Illinois Chapter of the American Planning Association.

**State:** Illinois Greenways and Trails Council; Illinois Dept. of Transportation Travel Demand Modeling Group; Illinois Association of Regional Councils; Landmarks Preservation Council; Illinois Association of Historic Preservation Commissions; Illinois Association of Floodplain and Stormwater Management.

**National:** American Planning Association; American Society for Public Administration; Association of Metropolitan Planning Organizations; National Association of Regional Councils.



## Working with Local Leaders: RLC & CEC

During the program year the SSCRPC continued to meet its commitment to assist local leaders. This involved two staff activities and responsibilities: the coordination of the **Regional Leadership Council (RLC)**, and continuing to work with the **Citizens' Efficiency Commission (CEC)** for Sangamon County.

The RLC is made up of city and village mayors and board presidents from the various communities in Sangamon County, along with the Chairman of the Sangamon County Board. Its purpose is to establish a forum where municipal officials can meet and work together to solve common problems, share ideas, make use of opportunities for collaborative action, and even find ways to serve their communities more efficiently and effectively. This past year the RLC addressed a number of items, from fire districts to animal control to new highway signage.

The CEC, which has now completed the second phase of its work, was involved during the past year in identifying ways in which its various recommendations to improve the efficiency and effectiveness of local governments in the region might be implemented. The SSCRPC provided a great deal of research and analytic assistance to the CEC in the development of its original recommendations, and continued to assist it as the group went about the more difficult job of implementation. During the 2017-2018 program year the CEC plans to identify new efforts and areas of interest.



Thanks to the support of the Sangamon County Board, the Commission made an additional improvement this program year by creating a new staff position dedicated to working with the RLC and CEC, as well as the many small communities in our region. Mr. Jordan Leaf is now the SSCRPC's first Associate Planner for Community Assistance and Improvement. In this role he will be working with municipalities and other public bodies in the region to identify common problems and the potential solutions to them. He will additionally assist them in their implementation planning, and the small communities corridor project, addressed on page 4, is but one example.

# PUTTING THE PIECES TOGETHER IN THE NEW NORMAL

Considering some of the new year's challenges and opportunities



The Commission's work and responsibilities do not end at the conclusion of a program year. As each year ends, the SSCRPC staff begin planning for the next year and the opportunities and challenges it offers. That is certainly the case as the 2017-18 program year begins.

## FOLLOWING DEMOGRAPHIC & ECONOMIC CHANGES



In large part the New Normal has come about due to economic and demographic changes that are affecting the Springfield-Sangamon County region as well as the state and nation. Since these changes may occur slowly over a period of time,

they are often disregarded, but as William Gibson's quotation on the cover of this report warns us, "The Future is here — it's just not evenly distributed."

For this reason, during PY 2017-18 the Commission's staff will continue to track various trends and advise our partnering jurisdictions about what we see over the horizon and how the trends we see may affect local governments and their citizens. Particular attention will be given to trends likely to affect local revenues and the economic base.

The Commission must address the many questions, issues and problems brought to it in the *now*, but as a planning body it must also be focused on the *future*.

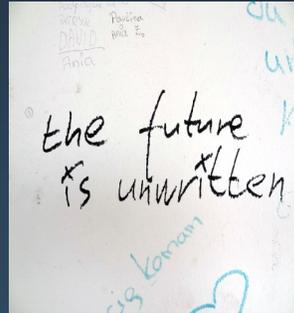
## RETAILING INFORMATION



As stated previously in this report, both technology and the public's use of it are racing ahead of us at tremendous speed. More-and-more residents in the region are looking to the internet and social media for the answers to the many questions they have. This is particularly true for the younger residents of the region and the new ones we wish to attract.

For this reason the Commission's staff will continue to look for ways to better retail the great amount of information they develop and find new ways to put it to use.

## IMPROVING PLANNING PRACTICE



Successful organizations demonstrate several common traits, among them the desire to constantly improve. The challenges of the New Normal will require that the SSCRPC do that as well.

This report highlights many actions that the Commission has undertaken to do this in

the past program year. These include adding new tools such as LEAM to our planning toolbox, developing new ways to communicate the fruits of our work to our partnering jurisdictions and their citizens, developing evaluative processes and procedures as part of our transportation planning efforts, and working outside of our silos both internally and externally. This effort to improve and adjust to change will continue during the new program year as well as those to come.

As the future is unwritten, so is the array of actions we must take and capacities we must develop to effectively fulfill the responsibilities the SSCRPC has been given.

## ADDRESSING CHALLENGES FACING SMALL COMMUNITIES



Even as the SSCRPC works regularly with some of the larger communities in the region, it cannot forget the smaller ones.

This being the case, during PY 2017-18 the Commission's staff will continue to expand its efforts to assist smaller

communities in the region, particularly those in more rural areas. Some of this work will be done through the Regional Leadership Council, but it will also be done by the Commission seeking resources to advance projects like the one highlighted on page 4 of this report.

Thanks to the assistance of Sangamon County, the SSCRPC now has staff assigned specifically to the task of assisting our smaller communities, and we anticipate that we will build upon this base during the next program year.



From Left: SSCRPC Assistant Director Molly Berns, and Senior Planners Joe Zeibert, Shannan Karrick, and Steve Keenan

## LINDA WHEELAND



This program year the SSCRPC staff had direct contact with a change in what for many years was considered to be normal. That break in normality occurred due to the retirement of Linda Wheeland, the Commission's Senior Planner for Transportation Planning.

Linda joined the Commission staff in 1985, beginning her career here as an Associate Planner in transportation. She then advanced to the position of Senior Planner for Land Use, being responsible for the SSCRPC's analysis of zoning cases for both Springfield and Sangamon County, as well as serving as Floodplain Coordinator and working on a number of environmental matters.

Over the last several years she was asked to turn her attention to another part of the Commission's practice, overseeing the work of the Springfield Area Transportation Study (SATS) and the SSCRPC's transportation planning work as Senior Planner for Transportation Planning.

Her efforts and professionalism were always valuable. For example, she won awards for her work as Floodplain Coordinator and achieved the first of a series of reductions in the cost of flood insurance premiums for property owners in that role. She also coordinated the County's purchase of over 100 flood prone properties so that they could return to natural areas to reduce flood risk.

Linda coordinated the region's first Natural Hazards Mitigation Plan, as well as the Bicycle and Pedestrian Plan.

Her work with SATS helped ensure that the region would be eligible for state and federal transportation funding, which amounted to over 500 million dollars between 2009 and 2014 alone.

We thank her for all she did during the past program year, and since 1985.

# COMMISSION STAFF: Program Year 2016-2017 (as of June 30, 2017)

### ADMINISTRATIVE

Norm Sims, Executive Director  
Molly Berns, Assistant Director & Strategic and Comprehensive Planning Manager  
Mary Jane Niemann, Accounting Technician & Operations Assistant  
Gail Weiskopf, Administrative Secretary

### DEVELOPMENT PLANNING

Joe Zeibert, Senior Planner

### LAND USE & ENVIRONMENTAL PLANNING

Steve Keenan, Senior Planner  
Emily Prather, Associate Planner

### TRANSPORTATION PLANNING

Shannan Karrick, Senior Planner  
Jason Sass, Associate Planner  
Brian Sheehan, Associate Planner  
Neha Soni, Associate Planner, AICP

### STRATEGIC & COMPREHENSIVE PLANNING

Jordan Leaf, Associate Planner  
Ethan Hendricks, Planning Specialist

### INTERNING DURING PY2016-17

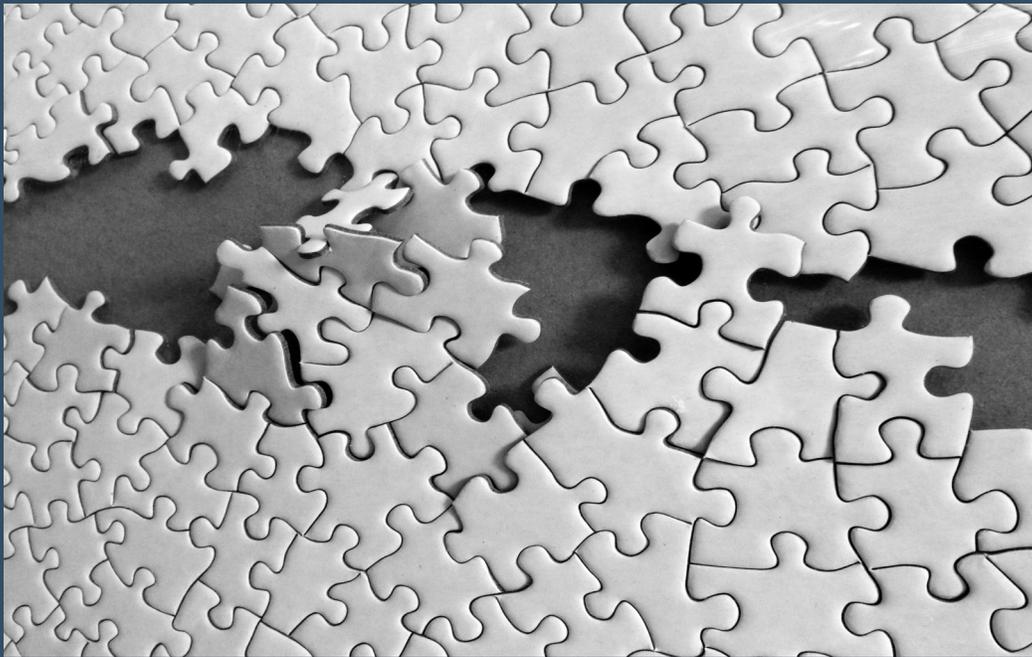
Erik Thulien, Economics, University of Illinois-Springfield

### STAFF WHO LEFT THE COMMISSION DURING PY2016-17

Linda Wheeland, Senior Planner, Transportation Planning  
Peter Jordet, Associate Planner, Development Planning



SSCRPC Operations Assistant Mary Jane Niemann, left, and Administrative Secretary Gail Weiskopf



ADVISING  
PLANNING  
EVALUATING  
LEADING

## ABOUT THE REGIONAL PLANNING COMMISSION

Created in 1987 to address the planning needs in the region in a coordinated, cooperative and continuing way, the Springfield-Sangamon County Regional Planning Commission (SSCRPC) serves as the joint planning body for Sangamon County and the City of Springfield, as well as the Metropolitan Planning Organization for transportation planning in the region.

The Commission works with other local units of government, public agencies and special districts throughout the region to promote orderly growth and redevelopment, and assists Sangamon County's communities with their planning needs. Through its professional staff, the SSCRPC provides overall planning services related to land use, housing, recreation, transportation, economic development, environmental matters, and risk mitigation, while also conducting various special research, analytic and demonstration projects.

The SSCRPC's staff work is overseen by the Commission, a 17 member board which includes representatives from the Sangamon County Board, the Springfield City Council, various special units of government, and six citizens appointed by the City and County.



200 South 9th Street, Room 212  
Springfield, Illinois 62701

217.535.3110 ph  
217.535.3111 fax

[www.sscrpc.com](http://www.sscrpc.com)

August 2017





July 15, 2017

Springfield-Sangamon County Regional Planning Commission  
200 South 9<sup>th</sup> Street  
Room 212  
Springfield, Illinois

Members of the Commission:

We have audited the financial statements of Springfield-Sangamon County Regional Planning Commission as of and for the year ended November 30, 2016, and have issued our report thereon dated July 15, 2017. Professional standards require that we advise you of the following matters relating to our audit.

#### **Our Responsibility in Relation to the Financial Statement Audit**

As communicated in our engagement letter dated December 9, 2016, our responsibility, as described by professional standards, is to form and express an opinion(s) about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of your respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of Springfield-Sangamon County Regional Planning Commission solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

#### **Planned Scope and Timing of the Audit**

We conducted our audit consistent with the planned scope and timing we previously communicated to you.

#### **Compliance with All Ethics Requirements Regarding Independence**

The engagement team, others in our firm, as appropriate, our firm, and our network firms have complied with all relevant ethical requirements regarding independence.

## **Qualitative Aspects of the Entity's Significant Accounting Practices**

### *Significant Accounting Policies*

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by Springfield-Sangamon County Regional Planning Commission is included in Note 1 to the financial statements. There have been no initial selection of accounting policies and no changes in significant accounting policies or their application during fiscal year 2016. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

### *Significant Accounting Estimates*

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

### *Financial Statement Disclosures*

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting Springfield-Sangamon County Regional Planning Commission's financial statements relate to revenue recognition.

## **Significant Difficulties Encountered during the Audit**

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

## **Uncorrected and Corrected Misstatements**

For purposes of this communication, professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole and each applicable opinion unit. The attached schedule summarizes uncorrected financial statement misstatements whose effects in the current and prior periods, as determined by management, are immaterial, both individually and in the aggregate, to the financial statements taken as a whole and each applicable opinion unit.

In addition, professional standards require us to communicate to you all material, corrected misstatements that were brought to the attention of management as a result of our audit

procedures. None of the misstatements identified by us as a result of our audit procedures and correctly by management were material, either individually or in the aggregate, to the financial statements taken as a whole.

### **Disagreements with Management**

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to Springfield-Sangamon County Regional Planning Commission's financial statements or the auditor's report. No such disagreements arose during the course of the audit.

### **Representations Requested from Management**

We have requested certain written representations from management, which are included in the attached letter dated January 17, 2017.

### **Management's Consultations with Other Accountants**

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

### **Other Significant Matters, Findings, or Issues**

In the normal course of our professional association with Springfield-Sangamon County Regional Planning Commission, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, operating and regulatory conditions affecting the entity, and operational plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as Springfield-Sangamon County Regional Planning Commission's auditors.

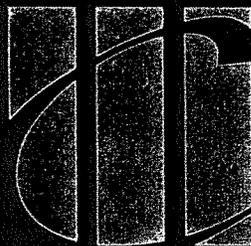
The report is intended solely for the information and use of the Members of the Springfield-Sangamon County Regional Planning Commission and is not intended to be and should not be used by anyone other than these specified parties.

Sincerely,  
Hughes, Cameron & Company



Robert Cameron  
Principal

**Springfield-Sangamon County  
Regional Planning Commission**  
Financial Statements  
November 30, 2016 and 2015



**HUGHES,  
CAMERON  
& COMPANY<sub>LLC</sub>**  
Your Partner In Financial Success

Springfield-Sangamon County Regional Planning Commission  
Audited Financial Statements  
November 30, 2016 and 2015

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July 15, 2017

*Independent Auditor's Report*

Springfield-Sangamon County Regional Planning Commission  
200 South 9<sup>th</sup> Street  
Room 212  
Springfield, Illinois

**Report on the Financial Statements**

We have audited the accompanying financial statements of the business-type activities of Springfield-Sangamon County Regional Planning Commission (the Commission), a component unit of the County of Sangamon, as of and for the year ended November 30, 2016 and 2015, and the related notes to the financial statements, which collectively comprise Springfield-Sangamon County Regional Planning Commission's basic financial statements as listed in the table of contents.

***Management's Responsibility for the Financial Statements***

Springfield-Sangamon County Regional Planning Commission's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

***Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the business-type activities, of the Springfield-Sangamon County Regional Planning Commission, as of November 30, 2016 and 2015, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Other Matters***

***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the budgetary comparison information on page 12 and 13 be presented to supplement the basic financial statements. Such information, although not part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has omitted the management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statement is not affected by this missing information.

Sincerely,  
Hughes, Cameron & Company



Robert Cameron  
Principal

Springfield-Sangamon County Regional Planning Commission  
Statement of Net Position - Proprietary Fund  
November 30, 2016 and 2015

	Planning Assistance Fund	
	2016	2015
<b>Assets</b>		
<i>Current Assets</i>		
Cash	\$ 238,078	\$ 160,033
Accounts receivable	131,116	237,009
<i>Total Current Assets</i>	369,194	397,042
<i>Noncurrent Assets</i>		
Property and equipment	7,495	7,495
Accumulated depreciation	(5,889)	(4,819)
<i>Total Noncurrent Assets</i>	1,606	2,676
<b>Total Assets</b>	\$ 370,800	\$ 399,718
<b>Liabilities</b>		
<i>Current Liabilities</i>		
Accounts payable	\$ -	\$ -
Due to the Sangamon County General Fund	1,473	1,473
Accrued compensation	151,320	160,432
<i>Total Current Liabilities</i>	152,793	161,905
<i>Deferred Outflows of Resources</i>		
Deferred revenue	110,029	110,029
<i>Total Deferred Outflows of Resources</i>	110,029	110,029
<b>Net Position</b>		
Unrestricted	107,978	127,784
<i>Total Net Position</i>	107,978	127,784
<b>Total Liabilities and Net Position</b>	\$ 370,800	\$ 399,718

The accompanying notes are an integral part of these financial statements.

Springfield-Sangamon County Regional Planning Commission  
Statement of Revenues, Expenses and Changes in Fund Net Position - Proprietary Funds  
For the Years Ended November 30, 2016 and 2015

	Planning Assistance Fund	
	2016	2015
Operating Revenues		
Contract Revenues		
General planning - City of Springfield	\$ 157,970	\$ 184,342
General planning - Sangamon County	376,270	376,270
Transportation study	359,720	366,514
Mass transit study	91,508	98,989
Marketing materials - Springfield Mass Transit District	25,928	19,490
Hazard mitigation plan	-	23,202
Other projects	80,298	1,768
Other Revenues	150	240
Total operating revenues	1,091,844	1,070,815
Operating Expenses		
Salaries and wages	640,483	629,288
Fringe benefits	277,756	250,990
Materials and supplies	6,164	10,206
Printing	1,995	2,392
Boards and committees	5,750	3,750
Meetings and dues	2,763	2,823
Travel	625	1,270
Equipment maintenance	4,820	4,294
Equipment rental	456	418
Publications	4,190	5,129
Postage	2,141	2,178
Contractual services	42,651	17,166
Allocated administrative costs	117,467	125,793
Equipment purchases	3,359	9,379
Bad debts	-	15,000
Depreciation	1,071	1,071
Total operating expenses	1,111,691	1,081,147
Total operating income	(19,847)	(10,332)
Nonoperating Revenues		
Interest earned	41	36
Total nonoperating revenues	41	36
Change in net position	(19,806)	(10,296)
Total beginning net position	127,784	138,080
Total ending net position	\$ 107,978	\$ 127,784

The accompanying notes are an integral part of these financial statements.

Springfield-Sangamon County Regional Planning Commission  
Statement of Cash Flows - Proprietary Funds  
For the Years Ended November 30, 2016 and 2015

	Planning Assistance Fund	
	<u>2016</u>	<u>2015</u>
Cash Flows from Operating Activities		
Cash received for contractual services	\$ 1,197,737	\$ 970,802
Payments to employees	(933,101)	(876,690)
Payments to suppliers	<u>(186,632)</u>	<u>(196,480)</u>
Net cash provided (used) by operating activities	78,004	(102,368)
Cash Flows from Investing Activities		
Interest earned from County	<u>41</u>	<u>36</u>
Net cash provided (used) by investing activities	41	36
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	<u>160,033</u>	<u>262,365</u>
CASH AND CASH EQUIVALENTS, END OF YEAR	<u>\$ 238,078</u>	<u>\$ 160,033</u>
Reconciliation of Operating Income to Cash Provided by Operating Activities		
Operating income (loss)	\$ (19,847)	\$ (10,332)
Adjustments to reconcile operating income to net cash provided (used) by operating activities:		
Depreciation	1,071	1,071
Changes in assets and liabilities:		
Accounts receivable	105,892	(100,013)
Accounts payable	-	(432)
Accrued compensation	<u>(9,112)</u>	<u>7,338</u>
	<u>\$ 78,004</u>	<u>\$ (102,368)</u>

The accompanying notes are an integral part of these financial statements.

Springfield-Sangamon County Regional Planning Commission  
Sangamon County Regional Planning Commission

Notes to the Financial Statements  
November 30, 2016 and 2015

**Note 1 – Summary of Significant Accounting Policies**

*General Information and Functions*

The Springfield-Sangamon County Regional Planning Commission was established by the Sangamon County Board to serve as the joint planning body for the City of Springfield and Sangamon County. In performing this service, the Commission may make recommendations concerning land use, circulation, future location of planned major streets in unsubdivided land, general location of public works, urban renewal, storm or floodwater runoff channels and basins, and other such problems of development as are relevant to regional planning. The Planning Commission also advises and consults other units of government as to the relationship of any plans, projects, or proposals adopted or under consideration for adoption with other plans, projects, or proposals in the regional planning area. In order to accomplish these objectives, the Planning Commission has the authority, with the concurrence of the Sangamon County Board, to contract with any unit of government so desiring, to provide specialized planning services with appropriate reimbursement and, to accept, receive, and expend funds, grants, and services received from any Federal, State or local department or agency. The Springfield-Sangamon County Regional Planning Commission also serves as the Metropolitan Planning Organization (MPO) for transportation planning for the Springfield area.

The Planning Commission is governed by a 17 member board consisting of representatives from the Springfield City Council, the Sangamon County Board, special units of government, and 6 appointed citizens from the City and County.

*Financial Reporting Entity*

Generally accepted accounting principles define the financial reporting entity to consist of both the primary government and its component units, which are legally separate organizations for which the elected officials of the primary government are financially accountable. Financial accountability is defined as:

1. Appointment of a voting majority of the component unit's board and either (a) the primary government's ability to impose its will, or (b) the possibility that the component unit will provide a financial benefit to or impose a financial burden on the primary government; or
2. Financial dependency on the primary governments.

Based upon the required criteria, the Commission has no component units. However, the Commission is a component unit of Sangamon County.

*Basis of Presentation*

The Commission administers one proprietary fund:

PLANNING ASSISTANCE FUND - The Planning Assistance Fund is used to account for all resources obtained and used for those services traditionally provided by the Planning Commission other than those activities required to be accounted for in other funds or account groups.

Springfield-Sangamon County Regional Planning Commission  
Sangamon County Regional Planning Commission  
Notes to the Financial Statements  
November 30, 2016 and 2015

**Note 1 – Summary of Significant Accounting Policies - (continued)**

Proprietary fund revenues are split into two categories. Operating revenues, such as charges for services, resulting from exchange transactions associated with the principal activity of the fund. Exchange transactions are those in which each party receives and gives up essentially equal values. Nonoperating revenues, such as subsidies and investment earnings, result from nonexchange transactions or ancillary activities.

*Basis of Accounting*

The Planning Commission prepares a budget and maintains and monitors its accounts using the cash basis method of accounting. This method defers revenue and expense recognition until cash is either received or paid out. Adjustments are made, as necessary, in order that the financial statements may be prepared on the accrual basis of accounting. Modifications from the cash basis are as follows:

REVENUES - Revenues are generally recorded when they become susceptible to accrual as being both available and measurable, rather than when they are received.

EXPENDITURES - Expenditures are generally recognized when incurred rather than paid.

The financial statements of the Commission are prepared in accordance with generally accepted accounting principles (GAAP). The Commission applies all relevant Governmental Accounting Standards Board (GASB) pronouncements and applicable Financial Accounting Standards Board (FASB) pronouncements and Accounting Principles Board (APB) opinions issued on or before November 30, 1989, unless they conflict with GASB pronouncements. The Commission does not apply FASB pronouncements or APB opinions after November 30, 1989.

*Budget and Budgetary Accounting*

The Planning Commission is primarily funded through the execution of contracts with various state and local agencies which provide for the provision of planning services. These contracts normally cover services to be provided over a twelve-month period; however, they can be executed for periods which are shorter or longer than twelve months. In addition, the contract periods may or may not coincide with the Commission's fiscal year.

In preparing the annual budget, the Commission anticipates that appropriations will lapse at the end of the fiscal year. In addition, because of the Planning Commission's dependency on state and local budgetary decisions, revenue estimates are based upon the best available information as to the potential sources of funding. However, the resultant annual budget is subject to constant change within the fiscal year due to:

- Increases or decreases in the actual contract amounts from those estimated;
- Changes in contract periods;
- Unanticipated contracts not included in the budget; and
- Expected contracts which fail to materialize.

Springfield-Sangamon County Regional Planning Commission  
Sangamon County Regional Planning Commission  
Notes to the Financial Statements  
November 30, 2016 and 2015

**Note 1 – Summary of Significant Accounting Policies - (continued)**

In addition, although the Commission formally approves and monitors the budget, greater emphasis is placed on complying with the contract amounts, terms, and conditions on a contract by contract basis. These terms and conditions usually specify the period during which costs may be incurred and outline budget restrictions or allowances.

*Cash and Cash Equivalents*

For purposes of the statement of cash flows, the Commission considers all cash and all highly-liquid investments with a maturity of three months or less to be cash equivalents. These funds are held by the County Treasurer.

*Capital Assets*

Property and equipment over \$5,000, which consists of office furniture and equipment purchased by the Planning Commission, are capitalized at historical cost. Capital assets are depreciated using the straight-line method over estimated useful lives ranging from 6 to 10 years. Depreciation of property and equipment used by the Commission is charged as an expense against the Commission's Planning Assistance Fund.

*Use of Estimates*

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported revenues and expenses during the reporting period. Actual results could differ from those estimates.

*Subsequent Events*

The Commission has adopted the requirements of Accounting Standards Codification (ASC) 855-10 *Subsequent Events*. In accordance with ASC 855-10, the Commission reviewed events for inclusion in the financial statements through July 15, 2017 the date that the financial statements were available to be issued. The adoption of ASC 855-10 did not impact the Commission's financial statements for the current year.

*Reclassifications*

Certain reclassifications were made to prior year amounts to correspond with the current year's presentation.

**Note 2 – Accounts Receivable**

In order to match revenue and expenditures more closely, salaries and other costs relating to contracts in progress have been recorded as unbilled work in process and included in accounts receivable.

Springfield-Sangamon County Regional Planning Commission  
 Sangamon County Regional Planning Commission  
 Notes to the Financial Statements  
 November 30, 2016 and 2015

**Note 3 – Rental of Building and Equipment**

On November 10, 1998, the Planning Commission updated an agreement with Sangamon County to sub-lease 3,660 square feet of the Sangamon County Courthouse for their use. Under the terms of the lease, which expired in December 2002, the Planning Commission was required to make monthly rental payments of \$3,800. Payment of utilities (including the costs of telephone usage and photocopying) is the responsibility of Sangamon County. The lease has not been updated and the Commission is now charged for both building use as well as other costs as part of the County’s cost allocation plan.

**Note 4 – Capital Assets**

Capital asset activity for the year ended November 30, 2016 was as follows:

	<u>Balance</u> <u>12/1/15</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> <u>11/30/16</u>
<u>Business-type activities:</u>				
Capital assets being depreciated				
Furniture and equipment	\$ 7,495	\$ -	\$ -	\$ 7,495
Accumulated depreciation:				
Furniture and equipment	<u>4,819</u>	<u>1,071</u>	<u>-</u>	<u>5,890</u>
Business-type activities, Net of depreciation	\$ <u>2,676</u>	\$ <u>1,071</u>	\$ <u>-</u>	\$ <u>1,605</u>

**Note 5 – Risk Management**

The Commission is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Commission is covered by insurance carried by Sangamon County. There have been no losses incurred during each of the past three years.

**Note 6 – County Support Activities**

Sangamon County provides support to the Commission by processing the Commission’s payroll taxes and retirement plan contributions and by providing insurance, legal defense and other administrative costs. The amount paid for this support has been included as allocated administrative costs expense on the financial statements.

# Springfield-Sangamon County Regional Planning Commission

## Budgetary Comparison Schedule

For the Year Ended November 30, 2016

(Unaudited)

Revenues	Actual Amounts GAAP Basis	Budget to GAAP Differences Over (Under)	Actual Amounts Budgetary Basis	Budgeted Amounts Original	Final	Variance Favorable (Unfavorable)
<i>Contract Revenues</i>						
General planning - City of Springfield	\$ 157,970	\$ 1,297	\$ 159,267	\$ 179,550	\$ 179,550	\$ (20,283)
General planning - Sangamon County	376,270	-	376,270	376,270	376,270	-
Transportation study	359,720	90,553	450,273	388,668	388,668	61,605
Mass transit study	91,508	23,554	115,062	99,828	99,828	15,234
Marketing materials	25,928	(212)	25,716	25,000	25,000	716
Regional comprehensive planning grant	-	-	-	-	-	-
Rural comprehensive regional planning grant	-	-	-	-	-	-
Hazard mitigation plan	-	-	-	-	-	-
Other projects	80,298	(9,298)	71,000	94,529	94,529	(23,529)
<i>Other Revenues</i>						
Other	191	-	191	-	-	191
<b>Total Revenues</b>	1,091,885	105,894	1,197,779	1,163,845	1,163,845	33,934
<i>Expenditures</i>						
Salaries and wages	640,483	(8,438)	632,045	716,231	716,231	84,186
Fringe benefits	277,756	17,551	295,307	277,749	277,749	(17,558)
Materials and supplies	6,164	-	6,164	10,000	10,000	3,836
Printing	1,995	-	1,995	2,750	2,750	755
Boards and committees	5,750	-	5,750	7,335	7,335	1,585
Meetings and dues	2,763	-	2,763	2,500	2,500	(263)
Travel	625	-	625	2,000	2,000	1,375
Equipment maintenance	4,820	-	4,820	5,800	5,800	980
Equipment rental	456	-	456	500	500	44
Publications	4,190	-	4,190	4,500	4,500	310
Postage	2,141	-	2,141	4,500	4,500	2,359
Contractual services	42,651	-	42,651	8,138	8,138	(34,513)
Allocated administrative costs	117,467	-	117,467	117,142	117,142	(325)
Equipment purchases	3,359	-	3,359	4,700	4,700	1,341
Bad debts	-	-	-	-	-	-
Depreciation	1,071	(1,071)	-	-	-	-
<b>Total Expenditures</b>	1,111,691	8,042	1,119,733	1,163,845	1,163,845	44,112
<b>Excess of (Deficiency in) Revenues over Expenditures</b>	\$ (19,806)	\$ 97,852	\$ 78,046	\$ -	\$ -	\$ 78,046

# Springfield-Sangamon County Regional Planning Commission

## Budgetary Comparison Schedule

For the Year Ended November 30, 2015

(Unaudited)

	Actual Amounts GAAP Basis	Budget to GAAP Differences Over (Under)	Actual Amounts Budgetary Basis	Budgeted Amounts		Variance Favorable (Unfavorable)
				Original	Final	
<b>Revenues</b>						
Contract Revenues	\$ 184,342	\$ 4,988	\$ 189,330	\$ 171,000	\$ 171,000	\$ 18,330
General planning - City of Springfield	376,270	-	376,270	376,270	376,270	-
General planning - Sangamon County	366,514	(86,127)	280,387	388,667	388,667	(108,280)
Transportation study	98,989	(21,040)	77,949	108,595	108,595	(30,646)
Mass transit study	19,490	(845)	18,645	25,000	25,000	(6,355)
Marketing materials	-	4,509	4,509	101,731	101,731	(97,222)
Regional comprehensive planning grant	-	-	-	24,051	24,051	(24,051)
Rural comprehensive planning grant	23,202	(23,202)	-	11,736	11,736	(11,736)
Hazard mitigation plan	1,768	6,706	8,474	11,500	11,500	(3,026)
Other projects	-	-	-	-	-	-
Other Revenues	276	-	276	-	-	276
Other	-	-	-	-	-	-
<b>Total Revenues</b>	<b>1,070,851</b>	<b>(115,011)</b>	<b>955,840</b>	<b>1,218,550</b>	<b>1,218,550</b>	<b>(262,710)</b>
<b>Expenditures</b>						
Salaries and wages	629,288	(1,990)	627,298	700,945	700,945	73,647
Fringe benefits	250,990	(5,347)	245,643	288,858	288,858	43,215
Materials and supplies	10,206	370	10,576	9,000	9,000	(1,576)
Printing	2,392	-	2,392	2,750	2,750	358
Boards and committees	3,750	-	3,750	6,700	6,700	2,950
Meetings and dues	2,823	-	2,823	8,000	8,000	5,177
Travel	1,270	25	1,295	2,000	2,000	705
Equipment maintenance	4,294	-	4,294	5,800	5,800	1,506
Equipment rental	418	38	456	500	500	44
Publications	5,129	-	5,129	4,500	4,500	(629)
Postage	2,178	-	2,178	4,500	4,500	2,322
Contractual services	17,166	-	17,166	45,704	45,704	28,538
Allocated administrative costs	125,793	-	125,793	125,793	125,793	-
Equipment purchases	9,379	-	9,379	13,500	13,500	4,121
Bad debts	15,000	(15,000)	-	-	-	-
Depreciation	1,071	(1,071)	-	-	-	-
<b>Total Expenditures</b>	<b>1,081,147</b>	<b>(22,975)</b>	<b>1,058,172</b>	<b>1,218,550</b>	<b>1,218,550</b>	<b>160,378</b>
<b>Excess of (Deficiency in) Revenues over Expenditures</b>	<b>\$ (10,296)</b>	<b>\$ (92,036)</b>	<b>\$ (102,332)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (102,332)</b>