

MINUTES OF MEETING
Springfield-Sangamon County Regional Planning Commission
June 21, 2017

1. CALL TO ORDER.

Chairman Eric Hansen called the meeting to order at 9:31 AM.

2. ROLL CALL.

Mary Jane Niemann called the roll.

JULY 2016	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY 2017	FEBRUARY	MARCH	APRIL	MAY	JUNE
X	X		X		X	X	X	X	X	X	X
X	X		X	X	X	X	X	X	X	X	X
X	X	X	X		X				X		X
X		X	X	X			X	X	X		
X		X	X	X	X	X	X	X	X		X
X	X	X	X	X	X	X	X			X	X
X				X		X	X		X		X
					X	X	X	X		X	X
X	X	X	X	X	X	X	X	X	X	X	X
X	X		X	X		X	X				X
	X	X	X	X	X	X	X	X	X		X
X	X	X	X	X	X	X	X	X	X	X	X
	X	X	X	X		X	X	X	X	X	X
X	X	X	X		X	X	X	X	X	X	X
	X		X		X	X	X	X	X	X	X
											X

COMMISSION MEMBERS

Eric Hansen, Chairman
 Val Yazell, Vice-Chairman
 Larry Hamlin, Secretary
 Mayor Jim Langfelder – K. Davis
 Andy Van Meter – B. McFadden
 Alderman Joe McMenamin
 Alderman Andrew Proctor
 Greg Stumpf – J. Stone
 George Preckwinkle – C. Stratton
 Leslie Sgro – E. McKinley
 Frank Vala – R. Blickensderfer
 Brian Brewer – F. Squires
 Dick Ciotti – G. Humphrey
 Jeff Vose – L. Wind
 Kenneth Springs
 Brad Mills (July 2016 – May 2017)
 Greg Kruger (June 2017)
 Bill Moss (July –Dec. 2016)
 VACANT (Jan. – May 2017)
 Joe Gooden (June 2017)

Others

Staff

Molly Berns	Mary Jane Niemann
Ethan Hendricks	Emily Prather
Shannan Karrick	Norm Sims
Steve Keenan	Erik Thulien
Jordan Leaf	Joe Zeibert

3. **MINUTES OF MEETING.**

Chairman Hansen asked if there were any additions or corrections to the minutes of the May 17, 2017, Regional Planning Commission meeting. There were none. The minutes were accepted as mailed.

4. **MINUTES OF THE EXECUTIVE POLICY BOARD.**

There was no meeting of the Executive Policy Board.

5. **REPORT OF OFFICERS.**

Chairman Hansen thanked Norm Sims and the Planning Commission staff for all of their hard work.

6. **REPORT OF THE EXECUTIVE DIRECTOR.**

- A. **New SSCRPC Members** – Norm Sims welcomed Joe Gooden and Greg Kruger. Both are newly appointed members to the Commission for the City of Springfield.
- B. **New Staff Members** - Sims introduced Ethan Hendricks who recently replaced Jordan Leaf as Planning Specialist. Leaf was promoted recently and is currently working with the Citizens Efficiency Commission and Regional Leadership Council for Sangamon County. Sims noted that Peter Jordet, Associate Planner/Development Planning, has left employment with the Planning Commission to relocate to Minnesota.
- C. **State of Illinois Funding** –Sims stated that the staff was notified last week by the Illinois Department of Transportation (IDOT) that work on State funded projects must cease by June 30 due to the budget situation. It is hoped that the budget issue will be resolved shortly.

State funded projects affecting the SSCRPC include:

Comprehensive Regional Planning Funds (Urban) - \$101,000 – Land Use / Transportation Planning Through the Land Use Evolution & Impact Analysis Model (LEAM); and

Comprehensive Regional Planning Funds (Rural) - \$24,305 – Small Town Roadway Character Area – Development and production of designs for four roadway character areas, one each in four communities.

Sims noted that the LEAM project includes the purchase of two new modules.

Sims reported that the selection committee regarding the small town roadway character areas had just met the day before the SSCRPC was advised of the project hold and had selected a consultant, Massie & Massie. Massie & Massie was informed of the project status and has decided to begin work on the project due to the timing on the project being very short and understanding that this work might not get paid. The intention was to have the bulk of this work done prior to the submission date in December for Transportation Alternatives Projects that could be used to fund these projects for the small communities. The SSCRPC will be taking the contract with Massie & Massie to its oversight committee next week so that a contract will be in place once the budget issue is addressed.

Sims noted that the SSCRPC's regular Federal planning money will not likely be affected. The Federal Transit Administration and Federal Highway Administration have the ability to move the funding around the State of Illinois and get it to Metropolitan Planning Organizations as it did last fiscal year if needed.

Commissioner McMenamain asked Sims about the LEAM model project and how much of the \$100,000 grant had been released. Sims noted that a small amount (roughly \$6,000) of the grant had been spent. The LEAM model allows various data to be entered (population, job growth, etc.) and allows that to be projected out and see how land use may be affected. Commissioner McMenamain asked if the full funding had been received, if that planning tool would have been made available indefinitely or for two years. Sims said 5-7 years. Sims said the reason for the limitation was model updates.

D. Sales Tax Revenue – Sims introduced Erik Thulien, a summer intern with the Planning Commission, who is working on the impact of certain changes on sales tax revenue. Sims then summarized “Local Sales Tax Variables: The Policy “Cloud””. (See attached).

7. CORRESPONDENCE.

There was no correspondence.

8. PUBLIC HEARING.

There was no one who wished to address the Commission.

9. COMMITTEE REPORTS.

Land Subdivision Committee (LSC) – There were no projects to be reviewed and acted upon by the Planning Commission this month:

For informational purposes, Joe Zeibert then summarized one project, within the City's subdivision jurisdiction, that was reviewed by the Land Subdivision Committee at their June 8, 2017 meeting. This project does not require action by the Regional Planning Commission:

Illinois Department of Corrections – 1401 Concordia Court – Large Scale Development Plan

Zeibert noted that this project consists of 18 buildings on 15 acres located north of Carpenter Street, east of 12th Street. There is currently a training center / small university type complex on the property. Another building is proposed to be added and a drive would be extended off of the cul-de-sac to the east to connect to a parking lot. Sidewalks will also be provided. Zeibert stated that the LSC recommended approval of the large scale plan.

Commissioner McMenamain asked for the square footage of the proposed building. Zeibert was not sure. Commissioner McMenamain asked if it was intended for office use. Zeibert said it was classrooms for officer training. Commissioner McMenamain asked how this construction would be financed. Zeibert said he had not seen the plan with corrections made that would go to City Council. Commissioner McMenamain asked if it would be a publicly owned building on public property. Zeibert said the building would be owned by the State on public property. Commissioner McMenamain asked what the cost of the project was. Zeibert said staff is not provided that information.

10. UNFINISHED BUSINESS.

There was no unfinished business.

11. NEW BUSINESS.

Chairman Hansen said since this was the Commission's Annual Meeting, election of officers and members of the Commission's Executive Policy Board will take place.

A. Report of the Nominating Committee

Chairman Hansen asked Sims to enter the Report of the Nominating Committee. Sims read the report:

As per the Commission's Bylaws, and as the Chairman mentioned during the last meeting, the terms of Commission officers run from July 1 through June 30, so today new officers for the Commission and members of the Executive Policy Board for the 2017-2018 program year must be elected.

The Officers (a Chair, Vice-Chair and Secretary) must be drawn from the 3 City appointed citizen members, who must be members of the City's Planning and Zoning Commission, and the 3 County appointed citizen members. The Chairmanship must rotate between County and City members. For the upcoming year, the Chair and Secretary of the Commission must be selected from the City's citizen members, while the Vice-Chair is selected from the County's citizen members.

Article 3, Section 2 of the Commission's Bylaws calls for the Chairman to name a 3 member committee from the Executive Policy Board to nominate new officers as well as members of the Executive Policy Board.

As has been past practice, last month Chairman Hansen named County Board Chairman Van Meter and Mayor Langfelder to join him on the Nominating Committee.

That committee has discussed the matter and wishes to present the following slate as their recommendation. As officers they nominate:

- **Commissioner Val Yazell for Chair;**
- **Commissioner Larry Hamlin for Vice-Chairman; and**
- **Commissioner Joe Gooden for Secretary.**

Staff notes for the record that the Chairman of the Commission also represents the Commission on the Springfield Area Transportation Study's Policy Committee as per that body's bylaws, and all officers may serve ex officio on the Commission's Land Subdivision Committee.

Chairman Hansen stated that he understood that these members have all agreed to serve if elected. He asked if there were any other nominations. There being no other nominations, Chairman Hansen entertained a motion for the election of these officers, their terms to run from July 1, 2017 until June 30, 2018, pursuant to the conditions for holding these offices as established in ordinance and the Commission's bylaws.

B. Election of Officers

Commissioner McMenamin moved to elect Val Yazell, Chair; Larry Hamlin, Vice-Chair; and Joe Gooden, Secretary of the SSCRPC for the period of July 1, 2017 through June 30, 2018. Frank

Squires seconded the motion and the roll call vote was unanimous of Commission members in attendance. Note: Commissioner Andrew Proctor needed to leave the meeting prior to this action due to business at the General Assembly.

C. Election of Executive Policy Board Representatives

Chairman Hansen congratulated the newly elected officers and then asked Sims to continue with the report of the Nominating Committee as it related to membership on the Executive Policy Board.

Sims noted that the Executive Policy Board is made up of the Commission's Chairman, Vice-Chairman and Secretary, the County Board Chair and Springfield Mayor, a representative of a special jurisdiction represented on the Commission, and a member-at-large. The representative of the special jurisdiction and member-at-large will be elected at this time.

The Nominating Committee recommended:

- **Mr. Dick Ciotti, Chairman of the Board of the Sangamon County Water Reclamation District, to serve as the representative of special jurisdictions; and**
- **Commissioner and Immediate Past Chair Eric Hansen, as the member-at-large.**

Chairman Hansen stated that he understood that these members have indicated their willingness to serve if elected. He asked if there were any other nominations. There were no other nominations.

Chairman Hansen then entertained a motion for the election of the above mentioned nominees to the Executive Policy Board, their terms to run from July 1, 2017 to June 30, 2018, pursuant to the conditions for holding these offices as established in ordinance and the Commission's bylaws.

Commissioner Larry Hamlin moved to elect Dick Ciotti and Eric Hansen to the Executive Policy Board for the period of July 1, 2017 through June 30, 2018. Commissioner Val Yazell seconded the motion and the roll call vote of Commission members in attendance was unanimous. Note: Commissioner Andrew Proctor needed to leave the meeting prior to this action due to business at the General Assembly.

Chairman Hansen sent congratulations to Dick Ciotti and noted that the election was complete.

12. SPECIAL ANNOUNCEMENTS.

Sims then thanked Hansen for his assistance and service as Chairman of the SSCRPC during the past year as well as serving on the SATS Policy Committee. Chairman Hansen was then presented a bust of Abraham Lincoln as a token of appreciation on behalf of the staff.

13. ADJOURNMENT.

There being no further business, Gregg Humphrey moved to adjourn. The motion was seconded by Commissioner Joe McMenamin and the meeting adjourned at 9:56 AM.

Respectfully Submitted,

MJN
Mary Jane Niemann
Recording Secretary

LOCAL SALES TAX VARIABLES: The Policy "Cloud"

Major Trends:

- Growth in e-Commerce.
- Population growth slowing.
- Population aging.
- Households forming later.
- Desires shifting.

8.5% of sales are eCommerce.
5% retail, 90% business to business, 5% services.
Retail component:
Up 0.5% - 1.0% per year.
10 years: 13.5% - 18.5%.

