



MEETING NOTICE

TIME: 9:30 A.M.

DATE: July 16, 2014

PLACE: County Board Room, 2nd Floor - County Building
200 South 9th Street, Springfield, Illinois

Preliminary Agenda

1. CALL TO ORDER.
2. ROLL CALL.
3. APPROVAL OF MINUTES OF PREVIOUS MEETING.
4. MINUTES OF THE EXECUTIVE POLICY BOARD.
5. REPORT OF OFFICERS.
6. REPORT OF THE EXECUTIVE DIRECTOR.
7. CORRESPONDENCE.
8. PUBLIC HEARINGS.
9. COMMITTEE REPORTS.
(A) Land Subdivision Committee
(Projects to be reviewed will be listed on the final agenda)
10. UNFINISHED BUSINESS.
11. NEW BUSINESS.
12. SPECIAL ANNOUNCEMENTS.
13. ADJOURNMENT.

MINUTES OF MEETING
Springfield-Sangamon County Regional Planning Commission
June 18, 2014

1. CALL TO ORDER.

Chairman Brad Mills called the meeting to order at 9:32 AM.

2. ROLL CALL.

Mary Jane Niemann called the roll.

JULY 2013	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY 2014	FEBRUARY	MARCH	APRIL	MAY	JUNE	COMMISSION MEMBERS
X	X	X	X	X	X	X	X	X	X	X	X	
X	X	X	X	X	X				X	X	X	Kenneth Springs, Vice-Chairman
X	X		X		X	X		X		X	X	Bruce Strom, Secretary
X	X		X	X	X	X	X	X	X	X	X	Mayor Mike Houston – <u>M. Farmer</u>
X	X	X	X	X	X	X	X	X	X	X	X	Andy Van Meter – <u>B. McFadden</u>
		X	X	X	X	X		X				Alderman Sam Cahnman
												Alderman Cory Jobe
												Greg Stumpf
	X	X	X	X	X	X	X	X	X	X	X	Andy Goleman – <u>C. Stratton</u>
X	X	X		X		X		X	X		X	Leslie Sgro – <u>E. McKinley</u>
X	X	X	X	X	X	X	X	X	X	X	X	Frank Vala – <u>R. Blickensderfer</u>
X	X	X	X	X	X		X	X	X	X	X	Brian Brewer – <u>F. Squires</u>
X	X	X	X	X	X	X	X	X	X	X	X	Dick Ciotti – <u>G. Humphrey</u>
X	X	X	X	X	X		X		X	X	X	Jeff Vose
X		X	X					X	X		X	Larry Hamlin
X	X	X		X	X	X	X			X	X	Eric Hansen
				X	X			X				Bill Moss

Others

Cherril Graff
 Jim Mitchell

Staff

Molly Berns
 Steve Keenan
 Mary Jane Niemann
 Norm Sims
 Linda Wheeland
 Joe Zeibert

3. **MINUTES OF MEETING.**

Chairman Mills asked if there were any additions or corrections to the minutes of the May 21, 2014 Regional Planning Commission meeting. There were none. The minutes were accepted as mailed.

4. **MINUTES OF THE EXECUTIVE POLICY BOARD.**

There was no meeting of the Executive Policy Board.

5. **REPORT OF OFFICERS.**

Chairman Mills noted that this was his last meeting as Chairman. He thanked everyone, said it has been great and an honor to serve as Chairman the past year.

6. **REPORT OF THE EXECUTIVE DIRECTOR.**

A. **Project Inventory Report** – Norm Sims presented the SSCRPC's Current Project Inventory Report as of June 2014. See attached. The last report was presented in January 2014. Sims said the report outlines projects that have been completed, projects that are currently being worked on, and projects in the pipeline. Sims noted that activities under general planning such as work associated with zoning review and land subdivision review are not included in the report.

B. **Regional Economy** – Sims outlined a report prepared by Amy Uden of the SSCRPC staff entitled, "How Resilient is Our Regional Economy - A Peer Comparison of the Springfield Metropolitan Area's Resilience Capacity". See attached. The study indicated that the Springfield area has strengths in civic connectiveness and weaknesses in the diversity of the local economy. Sims noted staff are now looking into the issue of economic diversity using 1993 to 2013 data, and said more reporting would be done in the future.

C. **Annual Report** – Sims stated that the Annual Report will be presented at the July 16, 2014 Regional Planning Commission meeting.

7. **CORRESPONDENCE.**

There was no correspondence.

8. **PUBLIC HEARING.**

There was no one who wished to address the Commission.

9. **COMMITTEE REPORTS.**

Land Subdivision Committee – Joe Zeibert presented one project to be reviewed by the Planning Commission this month.

**Cobblestone Estates
Preliminary Plan**

Description: Pt. E ½, Section 11, T15N, R6W (Northeast corner of Archer Elevator Road and Yucan Drive)

LSC Action: Recommend approval of the Preliminary Plan.

Zeibert stated that this development began in 1993 and is nearly complete with only a couple phases left. It is located off of Archer Elevator Road and Yucan Drive. He noted that Lot 2 was originally one lot and is now being proposed to become two lots (Lot 2 and Lot 2A). Zeibert said that all essential services are available to the site and the Land Subdivision Committee recommended approval of the plan.

Larry Hamlin moved to concur with the action of the Land Subdivision Committee on the above mentioned project. Mike Farmer seconded the motion and a roll call vote was unanimous.

10. **UNFINISHED BUSINESS.**

There was no unfinished business.

11. **NEW BUSINESS.**

Chairman Mills said as this is the Commission's Annual Meeting, there are several important items of new business to come before us pertaining to the election of officers as well as members of the Commission's Executive Policy Board. If there is no objection, we will first deal with the election of officers and then the Executive Policy Board.

A. Report of the Nominating Committee

Chairman Mills asked Sims to enter the Report of the Nominating Committee. Sims read the report:

As per the Commission's Bylaws, and as the Chairman mentioned during the last meeting, the terms of Commission officers run from July 1 through June 30, so today new officers and members of the Executive Policy Board for the 2014-2015 program year must be elected.

The Officers (a Chair, Vice-Chair and Secretary) must be drawn from the 3 City appointed citizen members, who must be members of the City's Planning and Zoning Commission, and the 3 County appointed citizen members. The Chairmanship must rotate between County and City members.

The Executive Policy Board is made up of the Commission's Chairman, Vice-Chairman and Secretary, the County Board Chair and Springfield Mayor, a representative of a special jurisdiction represented on the Commission, and a member-at-large.

Article 3, Section 2 of the Commission's Bylaws calls for the Chairman to name a 3 member committee from the Executive Policy Board to nominate new officers as well as members of the Executive Policy Board.

As has been past practice, last month the Chairman named County Board Chairman Van Meter and Mayor Houston to join him on the Nominating Committee.

That committee has discussed the matter and wishes to present the following slate as their recommendation. As officers they nominate:

- **Commissioner Kenneth Springs for Chairman;**
- **Commissioner Bruce Strom for Vice-Chairman; and**
- **Commissioner Eric Hansen for Secretary.**

Staff notes for the record that the Chairman of the Commission also represents the Commission on the Springfield Area Transportation Study's Policy Committee as per that body's by-laws, and all officers may serve ex officio on the Commission's Land Subdivision Committee.

Chairman Mills stated that he understood that these members have all agreed to serve if elected. He asked if there were any other nominations. There being no other nominations, Chairman Mills entertained a motion for the election of these officers, their terms to run from July 1, 2014, until June 30, 2015, pursuant to the conditions for holding these offices as established in ordinance and the Commission's bylaws.

B. Election of Officers

Brian McFadden moved to close the nominations and elect Mr. Kenneth Springs, Chairman; Mr. Bruce Strom, Vice-Chairman; and Mr. Eric Hansen, Secretary of the SSCRPC for the period of July 1, 2014 through June 30, 2015. Gregg Humphrey seconded the motion and the roll call vote was unanimous.

C. Election of Executive Policy Board Representatives

Chairman Mills then asked Sims to continue with the report of the Nominating Committee as it relates to membership on the Executive Policy Board.

Sims stated that the Commission must also elect two members to serve with these Officers, the County Board Chair and the Mayor, on the Executive Policy Board. One of these to represent special jurisdictions serving on the Commission and the other to be a member-at-large.

The Nominating Committee recommended:

- **Mr. Jeff Vose, Regional Superintendent of Schools, to continue as the representative of special jurisdictions; and**
- **Commissioner Brad Mills, immediate past-Chairman, as the member-at-large.**

Chairman Mills stated that he understood that these members have indicated their willingness to serve if elected. He asked if there were any other nominations. There being none, he entertained a motion for their election of the above mentioned nominees to the Executive Policy Board, their terms to run from July 1, 2014, to June 30, 2015, pursuant to the conditions for holding these offices as established in ordinance and the Commission's bylaws.

Larry Hamlin moved to close the nominations and elect Mr. Jeff Vose and Mr. Brad Mills to the Executive Policy Board for the period of July 1, 2014 through June 30, 2015. Frank Squires seconded the motion and the roll call vote was unanimous.

12. SPECIAL ANNOUNCEMENTS.

Sims thanked Mills for his assistance and service as Chairman during the past year and presented him with an engraved wooden box as a token of appreciation on behalf of the staff. Mills said it has been a pleasure serving a second term as Chairman. Mills noted that his career was in construction for 30 years and he enjoyed being a part of the process as new development occurs. He commended the Executive Director and SSCRPC professional staff and congratulated the newly elected officers.

13. ADJOURNMENT.

There being no further business, Eric Hansen moved to adjourn. Frank Squires seconded the motion and the meeting adjourned at 9:49 AM.

Respectfully Submitted,

Mary Jane Niemann
Recording Secretary