



## MEETING NOTICE

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**TIME:** 9:30 A.M.

**DATE:** February 20, 2013

**PLACE:** County Board Room, 2nd Floor - County Building

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## A G E N D A

1. CALL TO ORDER.
2. ROLL CALL.
3. APPROVAL OF MINUTES OF PREVIOUS MEETING.
4. MINUTES OF THE EXECUTIVE POLICY BOARD.
5. REPORT OF OFFICERS.
6. REPORT OF THE EXECUTIVE DIRECTOR.
7. CORRESPONDENCE.
8. PUBLIC HEARINGS.
9. COMMITTEE REPORTS.  
(A) Report of the Land Subdivision Committee and  
Action on Recommendations
10. UNFINISHED BUSINESS.
11. NEW BUSINESS.
12. SPECIAL ANNOUNCEMENTS.
13. ADJOURNMENT.

**MINUTES OF MEETING**  
**Springfield-Sangamon County Regional Planning Commission**  
**January 16, 2013**

**1. CALL TO ORDER.**

Chairman Eric Hansen called the meeting to order at 9:31 AM.

**2. ROLL CALL.**

Mary Jane Niemann called the roll.

JULY 2012	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY 2013	FEBRUARY	MARCH	APRIL	MAY	JUNE
X	X	X	X	X	X	X					
X	X	X	X	X	X						
	X			X	X	X					
	X	X		X	X	X					
			X	X	X	X					
						X					
X	X	X	X	X							
X	X	X	X	X		X					
			X	X		X					
X		X	X	X	X	X					
X				X	X						
	X	X	X	X	X	X					
		X			X	X					
X		X	X	X		X					
						X					

**COMMISSION MEMBERS**

- Eric Hansen, Chairman
- Bill Moss, Vice-Chairman
- Kenneth Springs, Secretary
- Mayor Mike Houston – M. Farmer
- Andy Van Meter – B. McFadden
- Alderman Sam Cahnman
- Alderman Cory Jobe (November 2012 – June 2013)  
(Vacant – September 2012-October 2012)  
(Alderman Doris Turner – July 2012-August 2012)
- Greg Stumpf (January 2013–June 2013)  
(Vacant – December 2012)  
(Tim Moore – July 2012-November 2012)
- Andy Goleman – C. Stratton
- Leslie Sgro – M. Stratton
- Frank Vala – R. Blickensderfer
- Brian Brewer – F. Squires
- Dick Ciotti – F. Nika
- Jeff Vose – S. Fehrholz (January 2013-June 2013)  
(Susan White, SSD #186 – July 2012-December 2012)
- Larry Hamlin
- Brad Mills
- Bruce Strom (December 2012–June 2013)  
(Vacant – July 2012-November 2012)

**Others**

David Smith

**Staff**

Abby Bybee	Mary Jane Niemann
Molly Berns	Norm Sims
Steve Keenan	Joe Zeibert

Chairman Hansen welcomed three new members to the Commission: Alderman Cory Jobe, Regional Superintendent of Schools Jeff Vose, and Bruce Strom.

3. **MINUTES OF MEETING.**

Chairman Hansen asked if there were any additions or corrections to the minutes of the December 19, 2012 Regional Planning Commission meeting. There were none. The minutes were accepted as mailed.

4. **MINUTES OF THE EXECUTIVE POLICY BOARD.**

There was no meeting of the Executive Policy Board.

5. **REPORT OF OFFICERS.**

There was no report of officers.

6. **REPORT OF THE EXECUTIVE DIRECTOR.**

- A. **SSCRPC Information Packets** – Norm Sims encouraged everyone to pick up information packets available at the meeting. The packets include: the Commission's bylaws, establishing ordinance, last Annual Report, 2013 meeting dates, a list of frequently asked questions, and a copy of State law regarding compliance with the Open Meetings Act.

Sims asked new members to submit a copy of their open meetings act certification to the Planning Commission office within 90 days.

- B. **SSCRPC Membership Change** – Sims noted that the County Board unanimously approved a change in the Commission's governing ordinance replacing Springfield School District 186 with the Regional Superintendent of Schools. The change was previously approved by the Executive Policy Board. Springfield School District #186 also concurred. The Planning Commission reviews many projects that do not fall within Springfield School District 186 and it was felt that they should be replaced with the Regional Superintendent of Schools so that all school districts would be represented.

- C. **Project Inventory** – Sims reported that the staff will begin preparing a project inventory report to be presented to the Commission soon. The report outlines projects undertaken by the SSCRPC staff during the program year and their current status. Sims noted that the project involving geocoding of properties in the downtown area has been completed as well as a project identifying the location of current industrial sites in Springfield and unincorporated Sangamon County.

- D. **Zoning Process Training** – Sims stated that in the past year, the county has directed Zoning Board of Appeals members to receive training related to the zoning process. Staff will be providing the training and are looking at a March 2013 date. Sims said the session will be open to anyone wishing to learn about the zoning process. He will pass along the date once it is finalized.

7. **CORRESPONDENCE.**

There was no correspondence.

8. **PUBLIC HEARING.**

There was no one who wished to address the Commission.

9. **COMMITTEE REPORTS.**

Joe Zeibert presented the following project to be reviewed by the Planning Commission this month via a power point presentation.

**Schnucks East Subdivision  
Large Scale Development Plan**

Description: Pt. SW ¼, Section 36, T16N, R5W (Southwest corner of Singer Avenue and Dirksen Parkway)

**LSC Action:** Recommend approval of the Large Scale Development Plan.

Zeibert stated that this proposed development is located on 11 acres, south of Singer, west of Dirksen Parkway, north of J.C. Penney and east of the Pepsi development. Two buildings are proposed -- a larger building for the grocery store and a small retail building to the south.

Zeibert said a large scale development is defined as two principal structures located on any parcel of any size or a principal structure located on a parcel of five acres or more. In this case, there are two principal uses on one parcel which triggers the large scale process.

Zeibert noted that an existing access with Shackelford will be utilized and two accesses onto Singer Avenue will be provided.

*Brad Mills moved to concur with the action of the Land Subdivision Committee on the above mentioned project. Sam Cahnman seconded the motion and the roll call vote was unanimous.*

10. **UNFINISHED BUSINESS.**

There was no unfinished business.

11. **NEW BUSINESS.**

There was no new business.

12. **SPECIAL ANNOUNCEMENTS.**

There were no special announcements.

13. **ADJOURNMENT.**

There being no further business, the meeting was adjourned at 9:40 AM.

Respectfully Submitted,



Mary Jane Niemann  
Recording Secretary