

Sangamon Valley LEPC

*P.O. Box 2105, 2801 N. Fifth Street
Springfield, IL 62705-2105
(217) 747-5150*

AGENDA

November 17, 2016

8:30 AM

*Office of the State Fire Marshal
1035 Stevenson Drive
Springfield, IL 62703*

*Meeting Called to Order by David Butt, Chairman
Approval of Minutes from Last Meeting (09/15/2016)
Welcome to LEPC Members and Visitors
Sign-in Sheet Circulated
Self-introductions*

Old Business

Hazardous Materials Emergency Planning (HMEP) Grant

- Application approved by Illinois Emergency Management Agency*

Hazardous Material Commodity Flow Study (CFS)

- Authorize RFP for truck-counting portion of CFS*

New Business

Group Activity

- Hazard Vulnerability Assessment for Sangamon and Menard Counties*

Other Business

*Public Comment
Around the Room
Next Meeting: January 19, 2017, at Office of the State Fire Marshal
Motion to Adjourn*

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MINUTES OF THE SANGAMON VALLEY LEPC MEETING – November 17, 2016

Call to Order - The Chair, David Butt, called the meeting to order at 8:30 am, at the State Fire Marshal's Office Auditorium, 1035 Aldai Stevenson Drive, Springfield IL 62703.

There was a quorum with 16 members present: Katie Bates, Lincoln Prairie Behavioral Health Center; Jamie Beaver, American Red Cross; Mike Burg, Menard County EMS; David Butt, Sangamon County OEM; Roger Cruse, Ameren Illinois; Ernie Goetsch, National Weather Service; Brian Hollencamp, Menard County GIS; Tim Krell, Sangamon County Board; Jim Leach, WMAV Radio; Eli Logan, Memorial Medical Center; Mike Moos, Sherman EMA; Justin Olson, City Water, Light and Power; Chris Richmond, Springfield Fire Dept. (SFD); Bill Russell, Sangamon County Rescue Squad; Laura Valente, Illinois Air National Guard (IANG); and Lee Wheeler, IANG.

Approval of the Minutes - Minutes from the LEPC meeting of September 15, 2016, were distributed via email prior to this meeting. A motion was made by Mike Moos, seconded by Chris Richmond and approved unanimously to accept these minutes.

Welcome – A sign-in sheet was circulated. Self-introductions were made. Four visitors were present: Tim Foley and John Hedeman, IANG; Lori Canterbury, Illinois Emergency Management Agency (IEMA) and Joe Magnotta, Sangamon County GIS. All were welcomed.

Old Business

Hazardous Materials Emergency Planning (HMEP) Grant – Since the Grant Accountability and Transparency Act, the State of Illinois is more precise in treating its sub-grantees (our status for the HMEP grant) exactly as 2 CFR 200 has the federal government make requirements of its grantees (state's HMEP status). The HMEP grant application was more difficult. Less money is available. Fewer LEPCs applied for the grant. We requested a high dollar amount with low expectations. Last week, we were allocated our full request of \$149K. A signed grant agreement has been returned to IEMA. Over \$40K of our allocation is intended to go toward a Marplot-based updating of our HazMat planning. Captain Jim Johnson has the lead for the mapping project, with SFD being treated as a third party organization, as allowed by 2 CFR 200.306(f). Over \$100K of our allocation is intended to go towards truck-counting of hazardous materials, covering a multi-county area (Sangamon, Menard and Christian), as required by terms of the application.

Hazardous Materials Commodity Flow Study (CFS) – Our CFS will also include railcar counting of hazardous materials, covering a multi-county area (Sangamon, Menard, Macon and Christian), to be done by the Chair. Its generated expenses will be used for our 20% local matching funds that the HMEP grant requires. The truck counting will need to be performed by an independent contractor. Sangamon County's procurement rules require that this large of an endeavor needs to be handled thru a Request for Proposals (RFP). The Chair has a meeting next week with an Assistant State's Attorney for guidance on writing an RFP. A motion was made by Chris Richmond, seconded by Mike Burg and approved unanimously to authorize pursuing an RFP for the truck-counting portion of the CFS.

New Business

Hazard Vulnerability Assessment (HVA) for Sangamon and Menard Counties – At 9:15 the Chair introduced a group activity to consider an HVA for 25 hazards that could affect our 2 counties. These ranged among technological, human-caused and natural hazards. In groups of 3 or 4, the committee used an assessment matrix developed by Kaiser Permanente®. This tool is based on the equation "Probability * Severity = Risk". After 35 minutes of working on selected portions of the matrix, each group reported-out on one of the hazards that they assessed. The Chair collected all the worksheets for tabulating. All who were present and our entire email list of Members & Friends will receive an electronic version of the HVA packet used in the activity along with these minutes. Anyone who cares to continue further with this activity is asked to complete the electronic matrix and send it back to the Chair.

Other Business

Public Comment – There was no public comment.

Around the Room – This portion of the agenda was skipped due to the time spent with our activity and everyone was encouraged to bring news from their organization to our next meeting.

Meeting Closure – The next LEPC meeting is scheduled for 8:30 am, January 19, 2017, at the Office of the State Fire Marshal (OSFM). Other meetings are 3/16/17, also at OSFM, and 5/18/17, at the Athens City Hall. The Chair thanked Justin Olson, Lee Wheeler and Jim Leach for joining our LEPC. A certificate for completing the Attorney General's on-line Open Meetings Act training is need from each. There being no further business, a motion was made by Mike Moos, seconded by Eli Logan and approved unanimously to adjourn the meeting at 10:15 am.