

# *Sangamon Valley LEPC*

*P.O. Box 2105, 2801 N. Fifth Street  
Springfield, IL 62705-2105  
(217) 747-5150*

## **AGENDA**

*November 19, 2009*

*8:30 AM*

*Office of the State Fire Marshal  
1035 Stevenson Drive  
Springfield, IL 62703*

*Meeting Called to Order by David Butt, Chairman*

*Approval of Minutes from Last Meeting (09/17/2009)*

### *Introductions*

*Recognition of LEPC Members and Visitors*

### *New Business*

*Notification (Alerting) Systems*

*Changes to IL Freedom of Information Act (FOIA)*

*Designation of FOIA Officer for LEPC*

*Intention to Amend By-laws at January Meeting*

*Bulk Fuel Terminals within our Planning District*

*Menard Terminal – Growmark, Inc.*

*Lincoln Land Oil Company – Springfield*

### *Old Business*

*Emergency Coordinator's Report on Progress of Site Specific Planning Project*

*Tier 2 Forms*

*Tier 2 Manager Software*

*AT&T Tier 2 Filings*

*Implications of H1N1 Influenza*

*Interoperable Emergency Communications Grant Program (IECGP)*

### *Other Business*

*Other Business New or Old*

*Next Meeting: January 21, 2010*

*Motion to Adjourn*

# *Sangamon Valley LEPC*

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Springfield, IL 62705-2105

## **MINUTES OF THE SANGAMON VALLEY LEPC MEETING – November 19, 2009**

**Call to Order** - The Chair, David Butt, called the meeting to order at 8:35 am, at the State Fire Marshal's Office Auditorium, 1035 Aldai Stevenson Drive, Springfield IL 62703.

Members present included: David Butt, Sangamon County Office of Emergency Management (OEM); Brian Churchill, St. John's Hospital (SJH); Larry Graf, Menard County EMS; Matt Helms, Springfield Fire Department (retired); Pat Metz, City Water, Light & Power (CWLP); Mike Moos, Sherman EMA; Bill Russell, Sangamon County Rescue Squad; Colleen Stone, American Red Cross; Jason Sukut, Menard County EMS; Linda Swartz, Sangamon County Department of Public Health (SCDPH); Vonda Van Hooser, WTAX Radio, and Ken Yocom, Petersburg ESDA.

**Approval of the Minutes** - Minutes from the LEPC meeting of September 17, 2009, were distributed via e-mail prior to this meeting. A motion was made by Pat Metz, seconded by Bill Russell and approved unanimously to accept the minutes from September 17, 2009.

**Introductions** - The Chair recognized Vonda Van Hooser of the WTAX news department, as a new LEPC member since our last meeting. Self-introductions were made by the members in attendance. Diana Wade (SCDPH) was welcomed as a visitor.

### **New Business**

Notification (Alerting) Systems – Mike Moos spoke about a notification system adopted by the villages of Sherman and Williamsville provided by Nixle. Access to this system is free-of-charge. Sherman investigated several vendors, including the eLert system used elsewhere in Sangamon County. Nixle had the cost advantage (free) and is flexible to allow 4 different types of alerting. National Weather Service alerts can be obtained through Nixle. Messages come as cell phone text messages or computer e-mails. Recipients of text messages may have a charge from their cell phone provider. Information about this is made clear through Sherman's Web-site before the opportunity to sign up for this service. Both villages have their Nixle systems up and running.

Changes to IL Freedom of Information Act (FOIA) – The Chair identified that this topic was a late addition to the agenda based on an e-mail from the State Emergency Response Committee (SERC) that changes to FOIA and the Open Meetings Act will become effective with 2010. Our LEPC needs to have a FOIA Officer. This fits with the existing position of Information Coordinator. A motion was made by Ken Yocom, seconded by Brian Churchill and approved unanimously that our Information Coordinator, Bill Russell, be designated FOIA Officer for the LEPC. In January, LEPC members will receive written information from the Chair about amending our by-laws to reflect this duty and other changes that may be required to keep the by-laws current.

Bulk Fuel Terminals within our Planning District – The Chair explained that Matt Helms has been approached by the fire chiefs of Athens, Greenview and Petersburg with questions about Growmark's Menard Terminal in the Greenview Fire Protection District. All LEPC members received a copy of a newspaper article profiling this facility. Matt spoke about visits he has made in the past 6 weeks to Menard

Terminal and the contacts he has had with Growmark, the 3 fire departments and the Springfield Fire Department Hazardous Materials Team about it. We are proceeding with writing one of our LEPC plans for this site, even though it does not store any extremely hazardous substances. Its risk is associated with the sheer volume of hydrocarbons at the facility. Tactical information for fighting a fire at this site will not be part of our plan, but it is a topic that Matt and the fire chiefs are giving great consideration to. Lincoln Land Oil Company has a smaller bulk fuel terminal at 2026 Republic Avenue in Springfield. Matt is also authorized to begin writing an LEPC plan for this facility which is bounded by a residential area.

### **Old Business**

Emergency Coordinator's Report on the Site Specific Planning Project – Matt Helms reported that he has completed updates of the Berry Fertilizer and Winfield Solutions plans since we last met. Winfield Solutions' 2009 update was delayed several months to better fit its business schedule. In the future, we will continue to address them in early autumn. Updates of the many Verizon Wireless plans are being worked on now.

Tier 2 Forms – Tier 2 forms have always been filed on paper with LEPCs. The SERC receives its copies electronically via Tier 2 Manager software. In 2010, we may receive ours electronically as well. The SERC is contemplating a Tier 2 filing fee to support LEPCs. We need to get more information about this. The Chair has been in contact with AT&T with questions about a site south of New Berlin for which it files a Tier 2 form. Other AT&T sites at smaller communities within our planning district have been filed without a 9-1-1 (street) address. This matter will also be addressed with AT&T before the next round of Tier 2 filing begins in late winter. Previous efforts to help nationwide companies correct errors on their Tier 2 forms have been favorably met.

Implications of H1N1 Influenza – Linda Swartz spoke about SCDPH vaccination efforts for H1N1 and seasonal influenza. Diana Wade has joined Linda on matters involving communicable diseases and other topics that will relate with LEPC activities. Brian Churchill stated that there has been a recent decline in influenza-like illness presentations at the SJH Emergency Department. This is expected to be cyclical. Both SJH and Memorial Medical Center are scheduled for deliveries later today from the strategic national stockpile. Brian also expressed gratitude toward SCDPH for earlier sharing some of its H1N1 vaccine with SJH.

Interoperable Emergency Communications Grant Program (IECGP) – The Chair reported that Sangamon County has been awarded \$56,000 through the IECGP and intends to conduct an interoperable communications assessment. Bids to conduct this study were opened on Tuesday and the Sangamon County Board is expected to select the successful bidder at its December board meeting. A tabletop exercise for the IECGP will be conducted in late June. The LEPC will be kept informed about it.

### **Other Business**

Training Opportunity – The Illinois Fire Service Institute will be holding its 5-day training for Command and General Staff Functions in the Incident Command System at Springfield between January 25–29, 2010. More information can be found at:

[http://www.fsi.illinois.edu/content/courses/schedule/results.cfm?action=search&keywords=general+staff&start\\_date=10%2F08%2F2009&end\\_date=01%2F01%2F2011&choice=list&cost=&delivery=any&seats=0&city=&county\\_name=&course=\\*&program=\\*](http://www.fsi.illinois.edu/content/courses/schedule/results.cfm?action=search&keywords=general+staff&start_date=10%2F08%2F2009&end_date=01%2F01%2F2011&choice=list&cost=&delivery=any&seats=0&city=&county_name=&course=*&program=)

CWLP Dallman 4 Project – The Chair noted that our LEPC plan for CWLP includes information about the safety plan for the project developer, Kiewit-Black & Veatch (KBV), and asked Pat Metz about how the construction is progressing. Pat indicated that CWLP will be taking ownership of the new Dallman 4 power plant from KBV by week's end.

Meeting Closure – The next LEPC meeting is scheduled for 8:30 am, January 21, 2010, at the Office of the State Fire Marshal. There being no further business, a motion was made by Ken Yocom, seconded by Linda Swartz and approved unanimously to adjourn the meeting at 10:02 am.