

Sangamon Valley LEPC

*P.O. Box 2105, 2801 N. Fifth Street
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AGENDA

January 15, 2009

8:30 AM

*Office of the State Fire Marshal
1035 Stevenson Drive
Springfield, IL 62703*

Meeting Called to Order by David Butt, Chairman

Approval of Minutes from Last Meeting (11/20/2008)

Introductions

Recognition of LEPC Members and Visitors

Old Business

Emergency Coordinator's Report on Progress of Site Specific Planning Project

New Plans Completed and /or Distributed

Completed Plans Updated

New Sites Visited

MSDS Sheets from Panhandle Eastern Pipeline

Department of Homeland Security "Chemical Security Assessment Tool"

Let-it-Burn Policies

New Business

Summary Report Relative to LEPC Activities During 2008

Plume and Dispersion Forecasting by the National Weather Service

Filing of 2008 Tier 2 Forms During 2009

USEPA's Risk Management Planning Requirements for 2009

Other Business

Other Business Old or New

Next Meeting: March 19, 2009

Motion to Adjourn

Sangamon Valley LEPC

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MINUTES OF THE SANGAMON VALLEY LEPC MEETING – January 15, 2009

Call to Order - The Chair, David Butt, called the meeting to order at 8:50 am, at the State Fire Marshal's Office Auditorium, 1035 Aldai Stevenson Drive, Springfield IL 62703.

Members present included: David Butt, Sangamon County Office of Emergency Management; Tom Fraase, Sangamon County Board; Larry Graf, Menard County EMS; Matt Helms, Springfield Fire Department (retired); Brian Markley, Village of Curran; Pat Metz, City Water, Light & Power; Mike Moos, Sherman EMA; Billy Ousley, National Weather Service (NWS); Bill Russell, Sangamon County Rescue Squad; Colleen Stone, American Red Cross; Linda Swartz, Sangamon County Department of Public Health; Linda Wheeland, Springfield-Sangamon County Regional Planning Committee; Ken Yocom, Petersburg ESDA and Mike Zagotta, SIU School of Medicine.

Approval of the Minutes - Minutes from the LEPC meeting of November 20, 2008, were distributed via e-mail prior to this meeting. A motion was made by Brian Markley, seconded by Mike Moos and approved unanimously to accept the minutes from November 20, 2008.

Introductions - Self-introductions were made by the members in attendance. Five visitors were recognized: Kathy Allen from Illinois Emergency Management Agency (IEMA), Joseph Szerletich and Jason Sukut from Menard County EMA and Matt Barnes and Chuck Schaffer from NWS. The Chair thanked all in attendance for getting to the meeting, noting that the temperature at the top of the hour remained at 9 degrees below zero which was the coldest temperature of the season.

Old Business

Emergency Coordinator's Report on the Site Specific Planning Project – Matt Helms reported on his activities since the November meeting. He has visited 5 new sites: 2 Brandt Consolidated in Menard County and one in Sangamon County and 2 PAETEC facilities (formerly McLeod USA) within Springfield. Matt expects to have these 5 plans completed by the end of January. Plans for the other 6 Brandt facilities with extremely hazardous substances (EHS) in Sangamon County will have their first updates completed this month too.

MSDS Sheets from Panhandle Eastern Pipeline – Matt spoke with the EHS Coordinator for Panhandle Eastern about hazardous materials. In this case, EHS means Environmental Health and Safety. We did receive MSDS sheets for the hazardous waste present in their operations, but nothing that is present requires them to continue filing with this LEPC.

Other – There were no reports on the Chemical Security Assessment Tool or Let-it-Burn Policies.

New Business

2008 LEPC Summary Report – The Chair directed everyone’s attention to the draft summary report of our 2008 LEPC activities that had been distributed with the agenda prior to the meeting. The contents of the report were characterized and the ending statistics were read directly from the report. Emphasis was made that Matt Helms drove nearly 4,000 miles during 2008 while doing the work of our LEPC. A motion was made by Pat Metz and seconded by Brian Markley to accept the summary report as provided and forward it to IEMA on behalf of the LEPC. There was no discussion to offer any changes or corrections to the report and the motion carried unanimously. With this authorization, the Chair signed a copy of the 2008 LEPC Summary Report and presented it directly to Kathy Allen of IEMA.

2008 Tier 2 Forms – The Chair indicated that we should expect around 120 Tier 2 forms to be filed for our 2-county planning district. We will again be receiving paper copies, but none have been received yet. Kathy Allen said that the electronic system for filing Tier 2 forms with the State is up and running, but that the deadline for filing will be extended to at least the middle of March.

Risk Management Plans (RMPs) – Facilities which store certain hazardous materials must file RMPs with the USEPA. RMPs were first required in 1999 and revised RMPs were required in 2004. Our LEPC has a disk from the USEPA with RMPs filed in 2004 by Illinois facilities. Matt includes this information in his site plans whenever a facility has an RMP. The USEPA confirmed for the Chair that another round of revision for RMPs is due mid-2009 and that we have standing to get another disk.

Plume and Dispersion Forecasting – Billy Ousley introduced Matt Barnes and Chuck Schaffer from the NWS office at Lincoln. They provided a hand-out and video discussing HYSPLIT modeling for plume and dispersion forecasting. HYSPLIT was compared with familiar modeling available through the CAMEO suite. We have access to HYSPLIT modeling by calling the NWS in Lincoln at 217-732-2871. A first model can be run with initial data from the release site. Further models can be run as more data is accumulated.

Other – No other matters were brought forward.

Meeting Closure - The next LEPC meeting is scheduled for 8:30 am, March 19, 2009, at the Office of the State Fire Marshal. There being no further business, a motion was made by Mike Moos, seconded by Linda Swartz and approved unanimously to adjourn the meeting at 10:15 am.