

Sangamon County LEPC

P.O. Box 2105, 2801 N. Fifth Street
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AGENDA

May 17, 2007

8:30 AM

Office of the State Fire Marshal
1035 Stevenson Drive
Springfield, IL 62703

Meeting called to order by David Butt, Chairman

Acceptance of minutes from last meeting (03/15/07)

Recognition of LEPC members and visitors

Old Business

2006 Tier II Forms filed during 2007

Emergency Coordinator's Report on Progress of Site Specific Planning Project

New Plans Completed

Completed Plans Updated

Update of Sangamon County Comprehensive Emergency Management Plan

Other

New Business

Department of Homeland Security "Chemical Security Assessment Tool"

Review of Winnebago County LEPC Conference

Panhandle Eastern Pipeline Explosion – April 29, 2007

Other

Next meeting: September 20, 2007 (Have a great summer!)

Motion to adjourn

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MINUTES OF THE SANGAMON COUNTY LEPC MEETING – May 17, 2007

- I.** The Chair, David Butt, called the meeting to order at 8:33 a.m. at the State Fire Marshal's Office Conference Room, 1035 Aldai Stevenson Drive, Springfield Illinois, 62703.

Members present included: John Brennan, *Memorial Medical Center*; David Butt, *Sangamon County Office of Emergency Management*; Brian Churchill, *St. John's Hospital*; Ray Cooke, *Sangamon County Office of Bioterrorism Preparedness*; Tom Fraase, *Sangamon County Board*; Matt Helms, *Springfield Fire Department (retired)*; Pat Metz, *City Water Light & Power*; Bill Russell, *Sangamon County Rescue Squad*; Kim Spann, *Sangamon County Department of Public Health*; Colleen Stone, *American Red Cross*; Jim Strutz, *American Society for Industrial Security (ASIS International)*; Becky Styron, *OSHA*; Linda Swartz, *Sangamon County Department of Public Health* and Kevin Switzer, *Springfield Fire Dept.*

Guests present were: Kathy Allen, *Illinois Emergency Management Agency* and John Reynolds, *State Journal-Register*.

- II.** A motion was made by B. Styron, seconded by B. Russell, to approve the minutes of the March 15, 2007, LEPC meeting. The motion passed unanimously.
- III.** Recognition of LEPC members & visitors. A sign-in sheet was distributed. Self-introductions were made.
- IV. Old Business**

Tier II Forms - The Chair announced that 81 Tier II forms have been received to-date (88 in 2006). Forth-nine (49) are showing Extremely Hazardous Substances (EHS). Last year 51 Tier II forms with EHS were received (still missing some from Ag/Chemical and from Communications – all have been contacted and will be followed). Through the extra work from M. Helms, additional EHS sites have been identified and will be contacted.

Site Specific Planning – M. Helms gave a report about a completed plan for Lincoln Land FS, Inc.-Williamsville Plant (that did not file a Tier II last year). He is also working on additional FS sites at this time. Annual updating is being done with Landmark Aviation (formally Garrett Aviation) as the first site specific plan to be updated.

Matt also reported that he has found a new chemical data sheet which will be included with the MSDS in new and updated site specific plans. Matt also reviewed a new Ag Chemical Reference book with MSDS info. B. Styron announced that there is a web site with more than a million MSDS available and can be found at www.msds.com

Sangamon County Comprehensive Emergency Management Plan – The Chair announced that he met with the Springfield Fire Department and both hospitals to update the County's plan. The plan has a new section on Incident Command. The ICS section will meet many of the National Incident Management System (NIMS) requirements and was sent to the City of Springfield for uniformity.

MABAS Exercise in Decatur – K. Switzer reported on a Mutual Aid Box Alarm System (MABAS) exercise held at Richland Community College in Decatur yesterday. Six (6) HazMat teams drilled together (Bloomington, Champaign, Charleston, Danville, Decatur, & Springfield). Dual incidents commenced at the same time and included a suspicious product incident at the college and an anhydrous ammonia incident.

Homeland Security Training – J. Strutz reported on a mobile training activity that will help fill the homeland security exercise and evaluation requirement. Volumes 1, 2 & 3 have been revised and are now in place. A 3-day mobile instructor course was held. Several IEMA regional coordinators attended and may hold area training throughout the state. Mike Moos, Russ Steil and Jim attended the course and are approved to instruct it. Any interest or questions should be directed to Russ.

V. New Business

Department of Homeland Security “Chemical Security Assessment Tool” – P. Metz reported on a proposed rule from the DHS. In October 2006, it was mandated by Congress to enhance security of chemical storage facilities. April 9, the rules were published (screening threshold quantities for 307 chemicals of concern). A draft summary of the Assessment Tool and list of draft standards by chemical were distributed. It was suggested that the LEPC consider sending a courtesy notice to current Tier II filers in Sangamon County to inform them of these new Federal requirements. A consensus of the committee agreed on pursuing this matter.

Review on the 2007 Winnebago County LEPC Conference – M. Helms reported on the conference sessions. K. Allen was there as a presenter. B. Styron reported that OSHA has technical assistance to small employers to help set up safety programs for employers free of charge. Anyone interested should contact: *the Illinois Department of Commerce & Economic Opportunity On-Site Safety & Health Consultation Program, 100 West Randolph Street, Suite 3-400, Chicago IL 60601, (312) 314-2337*

Risk Management Plan (RMP) reports which are filed when entities have certain chemicals at thresholds quantities on-site (updated/submitted 1999, 2004 & the next will be 2009), were discussed and a couple of potential Tier II filers were identified.

Panhandle Eastern Pipeline Explosion of April 29, 2007 (near Pawnee, IL) – The MABAS ICS worked (command assumed by the Pawnee Fire Department) and was centered on the hood of a truck until the Sheriff's Mobile Command Vehicle arrived. The pipeline is a "long haul" pipeline that travels through Illinois to other states.

GIS Fly-Over – T. Garrison reported on the completion in April of the County's fly-over for GIS aerial photography, which includes elevation measurement data.

Sangamon County SAR Canine Unit – B. Russell reported that the SAR Canine Unit has a litter of 4 puppies, born earlier this month. Service dogs normally cost \$5,000 each to purchase.

VI. Meeting Closure

The next meeting is scheduled for 8:30 am, September 20, 2007, at the Office of the State Fire Marshal. We have a July vacation built into our meeting schedule. C. Stone would like one of our future meetings to be held at the new ARC building.

There being no further business, a motion was made by B. Churchill and seconded by J. Strutz to adjourn the meeting at 10:00 am. Have a great summer!