

ROAD AND BRIDGE COMMITTEE
MEETING MINUTES
November 28, 2018

Chairman Tom Fraase called the meeting of the Road & Bridge Committee to order at 6:30 A.M. on Wednesday, November 28, 2018 at the County Highway Department. The following committee members were present: David Mendenhall, Clyde Bunch, Craig Hall, Jeff Thomas, Brad Miller, and Lori Williams. Also present was County Board Member Todd Smith and County Engineer and minute recorder Brian Davis.

A motion made by Williams, seconded by Bunch to approve the minutes of the October 31, 2018 meeting of the Road & Bridge Committee. Motion passed.

Motion made by Miller, seconded by Hall to approve the payment vouchers and to have them signed by the members of the Road and Bridge Committee. Motion passed.

Resolutions:

- a. A resolution accepting the bid for the purchase of an oil distributor was recommended to be withdrawn by Davis. Davis explained that the bidding was difficult to decipher due to inconsistencies with the vehicle specifications not matching the specifications the County distributed to vendors among other bidding inconsistencies. Davis mentioned that all bids would be rejected and the bid documents would be revised and rebid next month. Motion to table by Mendenhall; seconded by Williams. Motion to table passed.
- b. A resolution approving appropriating Motor Fuel Tax funds for IMRF expenses was presented. Davis explained this is the annual resolution for the employees that are paid out of MFT. A motion was made by Williams, seconded by Hall to recommend approval to the county board. Motion passed.
- c. A resolution appropriating Motor Fuel Tax funds for county engineer salary and expenses was presented. Davis explained this is the annual resolution and it includes a performance increase of 2.6% per the evaluation completed by the county administrator. A motion was made by Williams, seconded by Bunch to recommend approval to the county board. Motion passed.
- d. A resolution approving an Agreement between Sangamon County and the Illinois Department of Transportation to transfer Surface Transportation Program Funds for State Funds was presented. Davis explained that this reimburses the county for ½ of the salary approved in the previous resolution per the county engineer salary program. A motion was made by Mendenhall, seconded by Williams to approve. Motion passed.

Committee Approvals:

- a. Davis explained a proposed lease with Mr. James M. Wilson for the Pawnee Stockpile. Davis further explained that previous leases with Mr. Wilson included a provision for the County crews to utilize County materials to seal coat a private driveway once during the 5 year lease. Davis added that he has renegotiated the lease with Mr. Wilson to match other leases and the proposed lease time frame and per acre annual lease payments are in line with other stockpile locations. A motion to approve was made by Thomas, seconded by Miller. Motion passed unanimously.

- b. Davis requested the committee approve disposal of an engineering field office trailer that had been acquired from the Sheriff's Office. Davis explained that there was a leaking roof and this has resulted in mold growth. A motion to approve disposal was made by Williams, seconded by Mendenhall. Motion passed.
- c. Davis presented to the committee quotes from Clevenger Contractors, Inc. for the emergency repair of three separate guardrail damage locations. The quotes vary from \$3,200 to \$5,300. Miller inquired as to why County forces were not repairing the locations as they had done in the past. Davis explained that the upgraded end sections of the County system are not able to be repaired with our current equipment. Whenever County forces can repair tangent sections, Davis informed the committee that we still follow that practice. Also, the damages are passed to the insurance company of the driver causing the damage. A motion was made by Bunch and seconded by Thomas to have County Engineer Brian Davis approve the quotes. Motion passed.

Public Comment:

- a. None

Discussion Items:

- a. Davis briefed the committee that adequate material was on hand to handle the worst winter on record for the past 25+ years that records have been kept. Davis also pointed out that November was a record setting snow fall month thus far.
- b. Next meeting date is scheduled for December 26, 2018. A motion was made by Williams, seconded by Bunch to move the meeting forward one week to December 19, 2018 to avoid some of the holiday season. Discussion revolved around what had been done in the past. Davis mentioned that the December meeting last year was cancelled by the Chairman for lack of business. Davis mentioned that if the motion passed, he would notify the Board Office. Motion passed.
- c. A motion was made to adjourn by Bunch, seconded by Williams. Motion carried and the meeting adjourned at 6:59 AM.