

ROAD AND BRIDGE COMMITTEE
MEETING MINUTES
September 27, 2017

Chairman Tom Fraase called the meeting of the Road & Bridge Committee to order at 6:30 A.M. on Wednesday, September 27, 2017 at the County Highway Department. The following committee members were present: David Mendenhall, Craig Hall, Jeff Thomas, Brad Miller, and Lori Williams. Committee member Clyde Bunch was excused. Also present was County Engineer and minute recorder Brian Davis.

A motion made by Williams, seconded by Mendenhall to approve the minutes of the August 30, 2017 meeting of the Road & Bridge Committee. Motion passed.

Motion made by Miller, seconded by Hall to approve the payment vouchers and to have them signed by the members of the Road and Bridge Committee. Motion passed.

Resolutions:

- a. A resolution approving the purchase of a utility pick-up truck was presented by Davis. The truck would replace the current mower support truck and the vehicle was planned in the current budget. The replacement would be a 2017 Ford F-350 cab and chassis from Morrow Brothers who has the State Purchasing contract with a utility box provided by Drake and Scruggs. The existing vehicle will be traded in on this purchase. A motion was made by Thomas, seconded by Mendenhall to recommend approval to the County Board. Motion passed unanimously.

Committee Approvals:

- a. Approval of the FY-2018 budget was tabled by the committee as Davis mentioned he was still finalizing budget details for submittal to the Auditor's Office on September 29, 2017. A motion to table was made by Williams, seconded by Thomas. Motion passed unanimously.
- b. Approval to hire three (3) Maintainers was presented by Davis. Davis mentioned that with the promotion of the last three operators, these vacancies were created. Davis added that these would be entry level positions with the Sangamon County Highway Department. A motion to approve was made by Hall, seconded by Miller. Motion passed unanimously.
- c. Approval to hire one (1) Heavy Equipment Operator was presented by Davis. Davis mentioned that with the resignation of Tom Lewis, there was a vacancy created. Davis added that this would be an internal promotion from Highway Maintainers within the Sangamon County Highway Department. A motion to approve was made by Williams, seconded by Mendenhall. Motion passed unanimously.
- d. A motion was made to remove item d from the table by Williams, seconded by Thomas. Motion passed unanimously. Davis explained that the Assistant County Engineer for Construction & Operations was a modified position assignment that Dave Johnson has been performing since last December. Davis discussed that Johnson has been doing exemplary work in the position and he would like the position to become permanent in regards to the daily scheduling but that the Field Manager of Maintenance Operations would be responsible for the day-to-day oversight of implementing the work schedule created by Johnson. Chairman Fraase added that this position has been looked at by County Engineer Davis and reviewed by him, the county board office and human resources. He felt the committee should give the

chance for this proposed organizational changes to occur. A motion was made by Mendenhall, seconded by Thomas to offer the revised job position to David Johnson and to forward it to the Finance Committee. Motion passed unanimously.

- e. No action was taken. Item e remained tabled.
- f. No action was taken. Item e remained tabled.
- g. A motion was made to remove item g from the table by Williams, seconded by Thomas. Motion passed unanimously. Davis explained that this position would work hand-in-hand with the previously approved Assistant County Engineer for Construction & Operations. This position would be a full-time position that would work to ensure the day-to-day schedule is implemented as planned and published by the Assistant County Engineer for Construction & Operations. This position would be posted for internal and external applications. Chairman Fraase added that this was part of the package reviewed after being presented by County Engineer Davis. A motion to approve forwarding the position to the Finance Committee was made by Thomas, seconded by Miller. Motion passed unanimously.

Public Comment:

- a. None

Discussion Items:

- a. The annual Snow Rodeo will be held at the Sangamon County Highway Department on Wednesday, October 25, 2017. A presentation will also be made by the Midwest Truckers Association regarding recent CDL law changes. Davis informed the committee that the winning team from last year's Snow Rodeo recently competed at the IPWA state competition and represented Sangamon County well. Once again, we would look to send this year's winning team to next year's IPWA competition.
- b. Next meeting date is scheduled for October 25, 2017.
- c. A motion was made to adjourn by Mendenhall, seconded by Thomas. Motion carried and the meeting adjourned at 7:02 AM.