

ROAD AND BRIDGE COMMITTEE
MEETING MINUTES
August 30, 2017

Chairman Tom Fraase called the meeting of the Road & Bridge Committee to order at 6:30 A.M. on Wednesday, July 26, 2017 at the County Highway Department. The following committee members were present: David Mendenhall, Clyde Bunch, Craig Hall, Jeff Thomas, Brad Miller, and Lori Williams. Also present were Todd Smith, County Board District 2 and County Engineer and minute recorder Brian Davis.

A motion made by Bunch, seconded by Williams to approve the minutes of the July 26, 2017 meeting of the Road & Bridge Committee. Motion passed.

Motion made by Mendenhall, seconded by Thomas to approve the payment vouchers and to have them signed by the members of the Road and Bridge Committee. Motion passed.

Resolutions:

- a. A resolution approving a Bridge Petition for Ball Road District was presented by Davis. The petition would be to replace a structure on Burnstine Road, approximately ½ mile east of Gordon Drive. The estimated cost for the replacement would be \$250,000 and the project will seek to utilize 80% federal or state funds. The balance would be split between Ball Road District and Sangamon County. A motion was made by Hall, seconded by Thomas to recommend approval to the County Board. Motion passed unanimously.

Committee Approvals:

- a. Approval of a Bridge Petition for Island Grove Road District was presented by Davis. The petition seeks replace a culvert and drainage tile approximately ¼ mile south of County Highway 8 – Old Jacksonville Road on McQueen Road. The petition estimates the project to cost \$6,000. The project will be funded 50% by Island Grove Road District and 50% by Sangamon County utilizing county bridge funds. A motion was made by Hall, seconded by Williams. Motion passed unanimously.
- b. Approval to hire one (1) Heavy Equipment Operator was presented by Davis. Davis mentioned that with the promotion of Casey Crayne to Crew Chief, there was a vacancy created. Davis added that this would be an internal promotion from Highway Maintainers within the Sangamon County Highway Department. A motion to approve was made by Thomas, seconded by Bunch. Motion passed unanimously.
- c. A motion was made to table Committee Approval agenda items c-f by Bunch, seconded by Lori. Davis explained that the position descriptions, pertaining to a departmental reorganization, were still being revised but that he felt they could be approved in the near future. Motion passed unanimously.
- d. See item c.
- e. See item c.
- f. See item c.

- g. Pre-travel approval for Davis to attend the Illinois Association of County Engineers Fall Meeting in Moline, Illinois was presented. Davis explained that continuing education credits would be offered as well as State of Illinois and Federal Highway Administration updates. A motion was made by Williams to approve, seconded by Mendenhall. Motion passed unanimously.
- h. Approval for the purchase of a portable message board was presented by Davis. Davis explained that three quotes were received and that Warning Lights of Southern Illinois was the lowest quote at \$13,850, honoring the same price we purchased our first board for approximately one year ago. Davis explained that this would give the Highway Department two message boards and allow greater communication with the motoring public concerning roadway projects. Davis added that the money for this purchase was received from the IPRF Safety Grant received by Sangamon County. A motion to approve the purchase was made by Williams, seconded by Hall. Motion passed unanimously.
- i. Approval of a bid estimate for the replacement of a furnace and associated duct work was tabled at the June Road and Bridge Committee meeting. Davis explained that an update was received from Patty Meyer regarding the inability of her department to install the furnace due to City of Springfield permitting regulations. Davis did mention that a quote for the furnace did show some savings and that Buildings and Grounds could technically install the furnace by not complete the exhaust and gas line connections. Any savings would most likely not be realized after needing to hire a contractor to perform the final connections. Additionally, Davis expressed concern about getting the project completed in a timely manner due to demands for service from the Buildings and Grounds Department. As a result, Davis presented the two quotes for the replacement from contractors and recommended E.L. Pruitt was the low quote at \$5,083.00. A motion to remove from the table and approve the E.L. Pruitt quote was made by Bunch and seconded by Thomas. Motion passed unanimously.

Public Comment:

- a. None

Discussion Items:

- a. None.
- b. Next meeting date is scheduled for September 27, 2017.
- c. A motion was made to adjourn by Miller, seconded by Williams. Motion carried and the meeting adjourned at 6:55 AM.