

ROAD AND BRIDGE COMMITTEE MEETING  
MINUTES  
May 31, 2017

Chairman Tom Fraase called the meeting of the Road & Bridge Committee to order at 6:30 A.M. on Wednesday, May 31, 2017 at the County Highway Department. The following committee members were present: David Mendenhall, Clyde Bunch, Craig Hall, Jeff Thomas, Brad Miller, and Lori Williams. Also present were Todd Smith, County Board District 2 and County Engineer and minute recorder Brian Davis.

A motion made by Bunch, seconded by Thomas to approve the minutes of the April 26, 2017 meeting of the Road & Bridge Committee. Motion passed.

Motion made by Mendenhall, seconded by Williams to approve the payment vouchers and to have them signed by the members of the Road and Bridge Committee. Motion passed.

**Resolutions:**

- a. A resolution approving the annual Prevailing Wage Rates for Sangamon County was presented by Davis. Davis explained that this is the annual required resolution called for by state statutes. A motion was made by Miller, seconded by Thomas to recommend approval to the County Board. Motion passed unanimously.
- b. A resolution approving a Federal Aid Agreement with the Illinois Department of Transportation for a road improvement on Woodside Road (County Highway 23) was presented by Davis. Davis explained that this resolution set up the funding allocations for federal funds and the local matching funds for the project. Davis added that the total cost for the project is estimated to be \$5,630,000.00. A motion was made by Miller, seconded by Hall to recommend approval to the county board. Motion passed unanimously.
- c. A resolution approving the purchase of two (2) engineering pickup trucks was presented. Davis explained that these would replace one engineering pickup truck and a pickup truck used by the Fleet Maintenance Department. Davis also explained that the two trucks leaving the fleet were a 2006 Dodge Dakota with 122,000 miles and a 2000 GMC Sonoma with 146,000 miles. These two trucks would be traded in for a total credit of \$3,300. The cost of the two new trucks is \$25,346 each with the government pricing from Landmark Ford, a local dealer. A motion was made by Mendenhall, seconded by Williams to recommend approval to the county board. Motion passed unanimously.
- d. A resolution approving the purchase of replacement surveying equipment was presented. Davis explained that the current equipment is over 15 years old and is causing delays in the construction layout process. Davis explained that Seiler Instrument Company of St. Louis, MO can provide a new set of equipment for about half of the amount originally paid. The total amount, with trade-in allowance of the current data collector is a net cost of \$21,765.11. A motion was made by Mendenhall, seconded by Bunch to recommend approval to the county board. Motion passed unanimously.

**Committee Approvals:**

- a. Approval to hire a Highway Maintenance Crew Chief was presented by Davis. Davis mentioned that the position has been vacant since December due to the retirement of Robert Thornton. Davis added

that this would be an internal promotion opportunity within AFSCME. A motion to approve was made by Williams, seconded by Bunch. Motion passed unanimously.

- b. Approval to adjust the salary of Construction Engineer David Johnson was presented by Davis. Davis explained that Johnson had been overseeing the maintenance garage as well as his Construction Engineer duties. Davis also mentioned that Johnson filled in as Bridge Program Manager until Davis received his certification. The result would be a one-time salary adjustment of approximately \$1,900 for the snow call out overtime and the Bridge Program Manager duties that would otherwise been contracted out. A motion to approve was made by Williams, seconded by Thomas. Motion passed unanimously.
- c. Approval to replace the security camera system in the Fleet Maintenance garage was presented by Davis. Davis mentioned that one camera had gone bad and that a second camera was going bad. Davis presented quotes from two companies for the replacement but requested that Young's Security be approved even though their quote exceeded the other quote by about \$250 due to the quality of the service provided by Young's and the issues that have arisen with the competitor. A motion to approve was made by Thomas, seconded by Bunch. Motion passed unanimously.
- d. Approval of a Traffic Signal On-call Engineering Contract with Knight Engineering was presented by Davis. Davis explained that this provided on-call engineering services for the traffic signals that are under County Highway maintenance. A motion was made by Williams, seconded by Thomas to approve. Motion passed unanimously.
- e. Approval of the Springfield Area Multi-use Trails: Trailheads, Access Points and Amenities Plan was presented by Davis. Davis explained that other jurisdictions in the area had already approved this plan and that the plan had been amended to add an introduction and a note that more fully explained the document. Davis stated that the regional planning commission staff had identified potential trailhead and access points along with existing trailhead and access points and prescribed amenities currently available or that would be recommended for these locations. Davis added that there was no obligation other than to consult the plan should amenities be added to trails or access points be added since no funding was being provided for the improvements. A motion was made by Williams, seconded by Thomas to approve. Motion passed with Hall voting no.

**Public Comment:**

- a. None

**Discussion Items:**

- a. Davis explained to the committee that there has been time to give attention to the west maintenance lot due to the rain we have received the past several weeks. As a result, a Highway Department crew has done a wonderful job cleaning up the north barn and we are completing an inventory of the old equipment and materials on the north end of the lot to consider disposal and clean-up of those items as well.
- b. Mendenhall asked about the current mowing procedures. Davis explained that, as in the past two years, the current mowing policy is to mow foreslopes only and mow intersections and other areas for sight distance and safety. Mendenhall expressed concern about the agricultural community getting

weeds into the fields as they were not being mowed by the Highway Department. Davis responded that the Department would certainly follow the guidance given by the committee but that the largest concern with right-of-way mowing at this point in time is the potential habitat for the Monarch Butterfly. Davis added that the Illinois Department of Transportation has adopted a new policy of mowing only 15 foot widths along their highways for this same reason. The committee agreed that Sangamon County should continue with the current policy.

- c. Next meeting date is scheduled for June 28, 2017.
- d. A motion was made to adjourn by Bunch, seconded by Thomas. Motion carried and the meeting adjourned at 7:18 AM.

APPROVED