JOINT FINANCE COMMITTEE AND
PUBLIC HEALTH, SOLID WATE & ZONING COMMITTEE MEETING

MINUTES
June 29, 2017

Finance Committee Members Present: Annette Fulgenzi, Craig Hall, Lisa Hills, George Preckwinkle, Rose Ruzic, Greg Stumpf, Lori Williams

Finance Committee Members Absent: Clyde Bunch, Linda Fulgenzi, David Mendenhall, John O'Neill, Cathy Scaife, Todd Smith

Public Health Committee Members Present: Linda Douglas-Williams, Abe Forsyth, Annette Fulgenzi, Craig Hall, Lisa Hills, Rose Ruzic, Sam Snell, Greg Stumpf, Mike Sullivan

Public Health Committee Members Absent: Linda Fulgenzi, David Mendenhall, Jason Ratts

Others Present: Tim Eggleston, Brian McFadden, James Stone

Chairmen George Preckwinkle and Greg Stumpf called the meeting to order at 5:00 p.m.

James Stone, Director of Public Health, reviewed with the Committees fee recommendations for Animal Control, Environmental (Food, Septic, Wells) , and Building that will be effective December 1, 2017. The recommended fee schedule is attached to these minutes.

For Animal Control, all recommendations that were presented had been previously approved by the Animal Control Advisory Board. Registration fees will be phased in over a three year period. All fees were accepted as presented. Fees will be reviewed again in 2020.

For Environmental, Food Service annual licenses and Permanent New Facility Owner fees will be phased in over a three year period. It was recommended to eliminate late fees, but Committee members agreed to adjust the schedule to reflect that late fees should remain, with the holders of a 1-year licenses charged a late fee of $100 after a 30-day grace period, and the holders of a 6-month license charged a late of $50 after a two-week grace period. For critical violations, there is no fee if the violation can be fixed at the time of the inspection. Committee members discussed and agreed to adjust the schedule to reflect that fees over the three year phase for the first re-inspection fee should be $100/$125/$125, the second re-inspection fee changed to $150 for all three years, the third-fifth re-inspection fee should be $200 for all three years, and the sixth or more re-inspection fee should be $300 for all three years. The Committee also agreed to leave the Septic System Installers License Fee at $52. All other fee changes were accepted as presented. The policy and fee scheduled may be amended in the future due to policy changes and food code changes. The Public Health, Solid Waste and Zoning Committee will investigate septic and well fees with comparable counties for future reference.

For Building fees, all fees were accepted as presented. Stone reviewed with the Committees the violation penalties already in place by the Code for those who fail to apply/purchase a permit prior to the start of a project. The penalty includes that the cost of the application is subject to an up-charge of 150% of the normal fee, place a violation of $25 to $2,500 per day as long as the violation continues.

A motion to approve the recommended fees for Animal Control, Environmental (Food, Septic, Wells), and Building with the noted changes and to forward to the full County Board on July 11th was made by Snell and seconded by Forsyth. Motion carried by the Public Health, Solid Waste & Zoning Committee (9-0).

The Finance Committee will vote on the recommended fees at the July 11th meeting due to the loss of a quorum.

There was no Old Business or Public Comment.

APPROVED

A motion to adjourn the Public Health, Solid Waste & Zoning Committee meeting was made by Fulgenzi and seconded by Douglas-Williams.

A motion to adjourn the Finance Committee meeting was made by Hall and seconded by Ruzic.

Meeting adjourned.

APPROVED

ANIMAL CONTROL

Sangamon County, Illinois
Dept of Public Health - Animal Control 007.021
FY 2016 Budget

Customer Impact

Billed service name	Current Authorized Price	Cost of billed services	Recommended Fee Change 12/01/2017	Recommended Fee Change 12/01/2018*	Recommended Fee Change 12/01/2019*
Canine/Feline Registration fee (1 yr) - Spayed/Neutered	$9.00	$17.83	$13.00	$15.00	$17.00
Canine/Feline Registration fee (1 yr) - Unspayed or Unneutered	$39.00	$17.83	$33.00	$35.00	$37.00
Canine/Feline Registration fee (1 yr) - 6th or more dogs by kennel owner	$19.00		$19.00	$21.00	$23.00
Canine/Feline Registration fee (3 yr) - Spayed/Neutered	$27.00	$15.98	$26.00	$30.00	$34.00
Canine/Feline Registration fee (3 yr) - Unspayed or Unneutered	$117.00	$15.71	$66.00	$70.00	$74.00
Canine/Feline Registration fee (3 yr) - 6th or more dogs by kennel owner	$57.00		$57.00	$59.00	$61.00
Rabies Inoculation	$19.00	$17.31	$18.00		
Animal Control: Reclamation fee ($21 per day or part of day (May be waived for 1st night/1st time pick up))	$21.00		$21.00		
Impoundment fee - First Impoundment	$52.00	$101.04	$102.00		
Impoundment fee - Second Impoundment	$155.00	$101.04	$155.00		
Impoundment fee - Third Impoundment	$206.00		$206.00		
Impoundment fee - Third Impoundment & Subsequent - City	$515.00	$101.04	$515.00		
Impoundment fee - Fourth & Subsequent Impoundments	$258.00	$101.04	$258.00		
Adoption Fee- Dog	$124.00	$96.42	$97.00		
Adoption Fee - Cat	$93.00	$96.42	$97.00		
Dead Animal Disposal Fee	$10.00	$63.30	$50.00		
Euthanization - Dog < 20 lbs.	$26.00	$51.58	$52.00		
Euthanization - Dog 21- 40 lbs	$31.00	$54.32	$55.00		
Euthanization - Dog > 41 lbs.	$36.00	$57.07	$58.00		
Euthanization - Cat	$26.00	$51.58	$52.00		
Spay/Neuter Public	$129.00	$89.10			
Bite Free Rabies Exam	$15.00	$20.40	$21.00		
Animal Control:Municipal Calls/Investigations	$65.25		$65.25		

Sangamon County, Illinois
Dept of Public Health - Animal Control 007.021
FY 2016 Budget

Customer Impact

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Animal Control:County Calls/Investigations	$65.25		$65.25		
Vicious Dog Inspections	$0.00				
Humane Care Investigations	$0.00				
Municipal Boarding (Does not include Springfield) per day	$59.26		$59.26		
Trap Deposit Dog (recoverable deposit)	$50.00		$50.00		
Trap Deposit Cat (recoverable deposit)	$50.00		$50.00		
Pet Carrier	$12.00	$13.33	$14.00		
AVID Microchip	$31.00	$28.66	$31.00		
NSF return check fee	$25.00		$25.00		
FOIA photocopy fee per pg after 3 pages	$0.10		$0.10		
Public Safety Fee (PSF) - Altered	$25.00	$5.17	$25.00		

*All other fees will remain unchanged until another fee study is conducted in 2020.

Registration Revenue Projections Based On Recommended Fee Adjustments

A

Fee Study Registration Numbers (Current)			Registrations Needed for Current Rev.		
Registration Type	Fee	Revenue	Registrations	Fee	Revenue
30,272 1-Year Altered	$ 9.00	$272,448	20,957	$13.00	$272,441
2,358 1-Year Unaltered	$ 39.00	$ 91,962	2,786	$33.00	$ 91,938
544 3-Year Altered	$ 27.00	$ 14,688	564	$26.00	$ 14,644
87 3-Year Unaltered	$117.00	$ 10,179	154	$66.00	$ 10,164
33,261 Total Reg.		$389,277	24,461		$389,187

B

1st Year Projected Revenue w/New Fees No Change in Number of Registrations

Registration Type	Fee	Revenue
30,272 1-Year Altered	$13.00	$393,536
2,358 1-Year Unaltered	$33.00	$ 77,814
544 3-Year Altered	$26.00	$ 14,144
87 3-Year Unaltered	$66.00	$ 5,742
33,261 Total Reg.		$491,236

C

1st Year Projected Revenue w/10% (3,027) Shift Of 1-Yr Altered to 3-Yr Altered

Registration Type	Fee	Revenue
27,245 1-Year Altered	$13.00	$354,185
2,358 1-Year Unaltered	$33.00	$ 77,814
3,571 3-Year Altered	$26.00	$ 92,846
87 3-Year Unaltered	$66.00	$ 5,742
33,261 Total Reg.		$530,587

ENVIRONMENTAL

(FOOD, SEPTIC, WELLS)

Sangamon County, Illinois
Dept of Public Health - Environmental
Health 007.047
FY 2016 Budget

Customer Impact

Billed service name	Current Authorized Price	Cost of Billed Services per Fee Study	Recommended Fee Change 12/01/2017	Recommended Fee Change 12/01/2018*	Recommended Fee Change 12/01/2019*
Food Service: Annual License - Class I High Risk	$825.00	$944.00	$866.00	$906.00	$944.00
Food Service: Annual License - Class II Medium Risk	$625.00	$784.00	$678.00	$731.00	$784.00
Food Service: Annual License - Class III Low Risk	$250.00	$500.00	$334.00	$418.00	$500.00
Food Service: Annual License - Not-for-Profit					
Food Service: Annual License - Class XVI Retail A	$825.00	$766.00	$766.00		
Food Service: Annual License - Class XVII Retail B	$625.00	$708.00	$653.00	$681.00	$708.00
Food Service: Annual License -Class XVIII Retail C	$250.00	$612.00	$370.00	$490.00	$612.00
Food Service: Temp. License-Class V Temp. 1-day High	$77.00	$100.00	$100.00		
Food Service: Temp. License-Class V Temp. 1-day Medium	$52.00	$90.00	$83.00		
Food Service: Temp. License-Class V Temp. 1-day Low	$41.00	$80.00	$53.00		
Food Service: Temporary License additional day(s)	$26.00	$50.00	$26.00		
Food Service: Temp. License-Class XI Temp. Not for Profit					
Food Service: Temp. License-Class IX Mobile-High Risk	$273.00	$575.00	$591.00		

Sangamon County, Illinois
Dept of Public Health - Environmental
Health 007.047
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Customer Impact

Billed service name	Current Authorized Price	Cost of Billed Services per Fee Study	Recommended Fee Change 12/01/2017	Recommended Fee Change 12/01/2018*	Recommended Fee Change 12/01/2019*
Food Service: Temp. License-Class IX-B Mobile-Medium Risk	$196.00	$475.00	$491.00		
Food Service: Temp. License-Class IX-C Mobile-Low Risk	$77.00	$375.00	$313.00		
Food Service: Temp. License-Class XII Not-for-Profit/Mobile					
Food Service: Temp. License-Class XIII Seasonal:15-183 days	$221.00	$575.00	$591.00		
Food Service: Temp. License-Class XIV Not-for-Profit/Seasonal					
Food Service: Permanent New Facility Owner	$592.00	$1,000.00	$728.00	$864.00	$1,000.00
Food Service: Permanent New Plan Review Fee	$361.00	$300.00	$300.00		
Food Service: Permanent Remodeling Plan Review Fee	$180.00	$263.00	$263.00		
Food Service: Critical Violations Fine (per violation)	$25.00	$100.00	$100.00		
Food Service: First Reinspection Fee	$77.00	$125.00	$125.00		
Food Service: Second Reinspection Fee	$103.00	$150.00	$150.00		
Food Service: Third thru Fifth Reinspection Fees	$155.00	$192.00	$192.00		
Food Service: Sixth or more Reinspection Fee (plus 50% increase in following year's license fee)	$206.00	$270.00	$270.00		
Water Well Permit	$103.00	$103.00	$103.00		

Sangamon County, Illinois
Dept of Public Health - Environmental
Health 007.047
FY 2016 Budget

Customer Impact

Billed service name	Current Authorized Price	Cost of Billed Services per Fee Study	Recommended Fee Change 12/01/2017	Recommended Fee Change 12/01/2018*	Recommended Fee Change 12/01/2019*
Water Well Inspection Fee	$386.00	$545.00	$545.00		
Water Analysis/Interpretation	$31.00	$50.00	$50.00		
Well Sealing	$0.00	$862.52	$0.00		
Septic System Permit Fee	$397.00	$525.00	$525.00		
Septic System Installers License Fee	$52.00	$100.00	$100.00		

BUILDING

Sangamon County, Illinois
Dept of Public Health - Environmental Health 007.047
FY 2016 Budget

Customer Impact

Billed service name	Current Authorized Price*	Cost of Billed Services**	Recommended Fee Change 12/01/2017 (Increase CPI from Program Inception 04/09/2002)
Residential Building Permit - $0 - $500,000 Structure (sq ft living area x $60 x .007)	$840.00	$800.04	$1,134.98 (sq ft living area x $81.07 x .007)
Residential Building Permit - Electrical (sq ft living area x $5 x .007)	$70.00	$238.77	$94.64 (sq ft living area x $6.76 x .007)
Residential Building Permit - HVAC (sq ft living area x $5 x .007)	$70.00	$156.83	$94.64 (sq ft living area x $6.76 x .007)
Residential Building Permit - Plumbing (sq ft living area x $5 x .007)	$70.00	$131.34	$94.64 (sq ft living area x $6.76 x .007)
Residential Building Permit - Cost $500,001 to $1,000,000 (cost x $5 per $1,000)	cost x $5 per $1,000		cost x $6.76 per $1,000
Residential Building Permit - Cost $1,000,001 to $1,500,000 (cost x $4 per $1,000)	cost x $4 per $1,000		cost x $5.40 per $1,000
Residential Building Permit - Cost $1,500,001 and greater (cost x $3 per $1,000)	cost x $3 per $1,000		cost x $4.05 per $1,000
Accessory Structures Permit(Detached garages, pole barns,sheds over 120 sq. ft ($15 x sq ft x .007, $50 minimum)	$52.50	$736.98	$70.94 (sq ft x $20.27 x .007)
Accessory Structures Permit - Mechanical systems ($5 x sq ft x .007)	$17.50		$23.66 (sq ft x $6.76 x .007)
Mobile Home Fee (includes Zoning, Electrical, HVAC, Plbg)	$200.00	$321.29	$270.24
Modular Homes Fee (includes Zoning, Elect., HVAC, Plbg.)	$400.00	$612.86	$540.48
Homes Moved to Other Locations	$400.00		$540.48
Residential Demolition Fee	$50.00	$175.89	$67.56
Furnace Change Out Fee (Cost x .007, $30 minimum)	cost x .007, $30 min		Cost x .007, $40.54 min
Condensing Unit Change Out Fee (Cost x .007, $30 minimum)	cost x .007, $30 min		Cost x .007, $40.54 min

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Customer Impact

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Roofing,Re-roofing,Siding,Gutters,Windows & Door Replacement (Cost x .007, $30 minimum)	cost x .007, $30 min		Cost x .007, $40.54 min
Fireplaces (if not installed in new home construction) (Cost x .007, $30 minimum)	cost x .007, $30 min		Cost x .007, $40.54 min
Swimming Pools - Above Ground (Does not include decks, misc. electrical outlets	$50.00	$148.60	$67.56
Swimming Pools - In-Ground (Does not include decks, misc. electrical outlets	$100.00	$172.38	$135.12
Installation of Hydronic Boiler	$30.00		$40.54
Fuel gas piping systems,not combined with other plumbing/HVAC permits	$30.00		$40.54
Installation of water heaters (Elect, NG or LP)	$30.00		$40.54
Installations of water treatment systems(water softeners)	$30.00		$40.54
Installation of RPZ, Dual Check or Cross Connection control devices not combimed with other plbg permits	$30.00		$40.54
Plumbing Permit Transfer Fee	$30.00	$7.93	$40.54
Commercial Building Permit:First $500,000 of bldg cost (cost x $7 per $1,000)	cost x $7 per $1000	$1,189.13	cost x $9.46 per $1,000
Commercial Building Permit:Second $500,000 of bldg cost (Cost x $5 per $1,000)	cost x $5 per $1000		cost x $6.76 per $1,000
Commercial Building Permit:Third $500,000 of bldg cost (Cost x $4 per $1,000)	cost x $4 per $1000		cost x $5.40 per $1,000
Commercial Building Permit:Cost greater than $1,500,000 (cost x $3 per $1,000)	cost x $3 per $1000		cost x $4.05 per $1,000
Commercial Demolition Permit Fee	$100.00	$122.68	$135.20

Sangamon County, Illinois
Dept of Public Health - Environmental Health 007.047
FY 2016 Budget

Customer Impact

Billed service name	Current Authorized Price*	Cost of Billed Services**	Recommended Fee Change 12/01/2017 (Increase CPI from Program Inception 04/09/2002)
Re-Inspection Fee	$40.00		$54.05
Fee for Inspections Out of Hours(Normal hours 7AM to 4:30PM)	$40.00		$54.05
Minimum Permit Fee	$30.00		$40.54
Change In Occupancy w/o Building Permit Fee	$50.00		$67.56
Other Types of Construction Not Specifically Addressed (Fee Set by County Building and Public Health Dept.)			
Permit Violation Penalties (50% of original permit fee	50% original permit fee	$47.58	50 % of original permit fee
Erosion Control - Residential	$50.00	$71.36	$67.56
Erosion Control - Commercial	$150.00		$210.45
Commercial Sign Permit	$100.00	$47.58	$100.00
Alteration to Single Family Residence (project cost x .007)	cost x .007, $30 min	$0.00	Cost x .007, $40.54 min
Alteration to Single Family Residence Plumbing Only (project cost x .007 or minimum $30 fee)	cost x .007, $30 min	$69.80	Cost x .007, $40.54 min
Alteration to Single Family Residence Electrical Only (project cost x .007 or minimum $30.00 fee)	cost x .007, $30 min	$145.67	Cost x .007, $40.54 min
Alteration to Single Family Residence Mechanical Only (project cost x .007 or minimum $30.00 fee)	cost x .007, $30 min	$100.15	Cost x .007, $40.54 min

*based on 2000 sq. ft. home or 500 sq. ft. accessory
**Not reliable due to current data collection