

JAIL COMMITTEE MEETING  
MINUTES  
FEBRUARY 5, 2019

**Members present:** Joel Tjelmeland (Chairman), Catie Sheehan (Vice-Chairman), Tony DelGiorno, Tim Krell, Tom Madonia & Linda Douglas-Williams

**Members absent:** Annette Fulgenzi, George Preckwinkle & Rose Ruzic

**Others present:** Jail Superintendent Larry Beck, Chief Cheryllynn Williams, Coroner Cinda Edwards, Tim Eggleston & Mary Carter (Secretary)

Chairman Tjelmeland called the meeting to order at 1201p. Tjelmeland requested a motion to approve the minutes of the January 15th meeting. ***Krell made a motion and Douglas-Williams seconded. Motion carried (5-0)***

**REPORTS:**

Sheriff Campbell-no report given

Chief Williams-Chief reported that the Merit Deputy position is not going to be filled right away, the Sheriff has several to interview. Strayer will be Assistant Superintendent & Terry Durr will be working in Internal Affairs and this change is because Lt. Brents retired recently. She also let the committee know that upon approval they will get a second dog for the K-9 unit.

Superintendent Beck reported that the jail count is 363. Beck reported that overtime is higher than last year's average. Headcount is down by 8 employees right now. We are talking to the merit commission about testing in May because we don't have a hiring list right now. PTI graduation is this Friday, 2/8.

Coroner's Office-Coroner Edwards shared statistics for 2018 with the committee. Drug related deaths – there are a variety of drugs that contributed to their deaths. Opiate related deaths are down from last year. Chief says that meth is being made in Mexico & then shipped Fed Ex to the US. Coroner says reported that there has been a drop in suicides from last year. The committee discussed the statistics.

**New Business:**

Coroner's Office:

1. Purchase Order No. 1-Kirby Lester for tablet counter at a cost of \$5,080.00 We get a grant from the death certificate surcharges & this will pay for the counter. ***Krell made a motion to approve & Douglas-Williams seconded. Motion carried (6-0)***
2. Resolution for compensation for Part-Time Deputy Coroners Policy & Procedure. ***Krell made a motion to approve & DelGiorno seconded. Motion carried (6-0)***

Tim Eggleston:

1. Approval to hire a Correctional Officer at an annual salary of \$34,891.00 effective 2/6/19. Previous employee left the position on 11/30/18. ***Madonia made a motion to approve items 1 & 2 & Sheehan seconded. Motion carried (6-0)***
2. Approval to hire a Merit Deputy at an annual salary of \$52,025.00 effective 2/6/19. Previous employee left the position on 11/16/18. ***Madonia made a motion to approve items 1 & 2 & Sheehan seconded. Motion carried (6-0)***
3. Approval to promote & adjust salary for William Strayer. New title is Assistant Superintendent with a change in salary from \$73,733.00 to \$88,054.30. ***DelGiorno made a motion to approve and Douglas-Williams seconded. Motion carried (6-0)***
4. Pre-Travel Approval for Ben Helton, Detective, to attend the Less Lethal Instructor Training in Woodstock, IL from July 10-12, 2019 at a cost of \$736.00 ***Madonia made a motion to approve & Krell seconded. Motion carried (6-0)***
5. Vehicle Disposal List (12 Vehicles) ***DelGiorno made a motion to approve & Douglas-Williams seconded. Motion carried (6-0)***

6. Purchase Order No. 2019-011-981020015877354-Jose Rodriguez for K-9 "Asa" at a cost of \$5,000.00. ***DelGiorno made a motion to approve & Sheehan seconded. Motion carried (6-0)***
7. Purchase Order No. 2019-011-383-Ray O'Herron for ammunition at a cost of \$7,050.00. ***DelGiorno made a motion to approve & Sheehan seconded. Motion carried (6-0)***

Chairman Tjelmeland requested a motion to approve the requisitions. ***Sheehan made a motion & Douglas-Williams seconded. Motion carried (6-0)*** Chairman Tjelmeland requested a motion to approve the purchase reports for the Sheriff & Coroner. ***Sheehan made a motion to approve and Madonia seconded. Motion carried (6-0).***

**Old Business:** none.

***Madonia made a motion to adjourn, seconded by Douglas-Williams. Motion carried (6-0) and the meeting adjourned at 12:21pm.***

APPROVED