

FINANCE COMMITTEE MEETING
MINUTES
December 12, 2017

Members Present: Clyde Bunch, Linda Fulgenzi, Craig Hall, Lisa Hills, David Mendenhall, John O'Neill, George Preckwinkle, Rose Ruzic, Cathy Scaife, Todd Smith, Greg Stumpf, Lori Williams

Members Absent: Annette Fulgenzi

Others Present: Wes Barr, Tom Cavanagh, Mike Cowles, Brian Davis, Tim Eggleston, Brad Hammond, Brian McFadden, Paul Palazzolo, Charlie Stratton, Mike Torchia, Terry Viar, Dan Wright, Denise McCrady (Secretary)

Chairman George Preckwinkle called the meeting to order at 5:05 p.m.

Preckwinkle requested a motion to approve the minutes of the November 28, 2017 meeting of the Finance Committee. A motion to approve the minutes was made by Bunch and seconded by Hills. Motion carried (12-0).

Dan Wright, Assistant State's Attorney, addressed the Committee requesting approval to hire a replacement Assistant State's Attorney at an annual salary of up to \$45,787 effective on or after December 18, 2017 and to hire a replacement Assistant State's Attorney at an annual salary up to \$43,085 effective on or after January 2, 2018. A motion to approve both requests was made by Williams and seconded by Smith. Motion carried (12-0).

Tim Eggleston, Comptroller, addressed the Committee requesting approval to hire a Jury Liaison at a rate of \$10.3373 an hour with this position increasing the pool by one person, but not creating additional hours or expense. Eggleston also requested approval to hire a Correctional Officer at an annual salary of \$34,891. A motion to approve both requests was made by Hills and seconded by Mendenhall. Motion carried (12-0).

Paul Palazzolo, Circuit Clerk, addressed the Committee requesting approval to hire a replacement Criminal Front Counter Clerk at annual salary of \$27,385.19 effective January 2, 2018, a replacement Court Clerk at an annual salary of \$27,385.19 effective December 18, 2017, a replacement Civil Family Front Counter Clerk at an annual salary of \$27,385.19 effective January 16, 2018, a replacement Seasonal at a rate of \$10 an hour effective December 13, 2017, and a replacement Court Operations Asst. Vault at a rate of \$11.43 an hour effective December 13, 2017. A motion to approve all five requests was made by L. Fulgenzi and seconded by Ruzic. Motion carried (12-0).

Brian Davis, Highways, addressed the Committee requesting approval to hire an Asst. County Engineer for Program Development at an annual salary within the range for a Pay Grade 18A, \$79,485 - \$111,276. This position combines two engineer positions into one and will result in a net savings of \$80,000 in salary. A motion to approve the request was made by Mendenhall and seconded by Hall. Motion carried (11-0) with Williams abstaining.

Mike Torchia, Court Services, addressed the Committee requesting approval to hire a replacement Mental Health Counselor at an annual salary of \$43,729 effective January 15, 2018 and a replacement Probation Officer at an annual salary of \$37,506 effective January 16, 2018. A motion to approve both requests was made by Smith and seconded by Bunch. Motion carried (12-0).

Brian McFadden, County Administrator, addressed the Committee requesting approval of the contract between the Sangamon County Department of Public Health, the Menard County Board, and the Menard County Board of Health for the provision of public health services in Menard County. The terms of the contract have remained the same as the previous contracts, but includes an increase in the administration fee of 2.1%. A motion to approve the contract and forward to the County Board was made by Hills and seconded by Scaife. Motion carried (12-0).

McFadden reviewed with the Committee the process/guidelines used for when an elected official or department head requests a wage adjustment for an employee. All requests are made through the County Administrator. Wage adjustments are considered for 1) one-time payments (bonus) that are part of a collective bargaining agreement, 2) a temporary pay

adjustment for an employee performing duties above the pay grade (acting up) or an employee is performing additional duties due to a vacant position, or 3) a permanent adjustment for an employee who has been assigned additional duties, an employee who provides a comparable (internal or external), or due to compression where management earns less than an employee. Past practice dictates that no employee receives a wage adjustment to keep an employee from leaving County employment or because they are doing a great job. Non-union employees receive an annual evaluation and generally are eligible for a pay increase effective December 1 that is generally the CPI, plus 0.5%.

There was no old business or public comment. The next meeting of the Finance Committee will be Wednesday, December 27 at 5:00 p.m.

Preckwinkle requested a motion to approve the requisitions. A motion to approve the requisitions was made Stumpf and seconded by Bunch. Motion carried (12-0).

A motion to adjourn was made by Bunch and seconded by Smith. Motion carried (12-0). Meeting adjourned.

APPROVED