

FINANCE COMMITTEE MEETING  
MINUTES  
January 24, 2017

**Members Present:** Linda Fulgenzi, Craig Hall, David Mendenhall, John O'Neill, Rose Ruzic, Todd Smith, Greg Stumpf, Lori Williams

**Members Absent:** Clyde Bunch, Annette Fulgenzi, Lisa Hills, George Preckwinkle, Cathy Scaife

**Others Present:** Tom Bazan, Kate Downing, Tim Eggleston, Andy Goleman, Brad Hammond, Trustin Harrison, Brian McFadden, Patty Meyer, Charlie Stratton, Terry Viar, Denise McCrady (Secretary)

Greg Stumpf, Vice-Chair called the meeting to order at 5:00 p.m.

Stumpf requested a motion to approve the minutes of the January 10, 2017 Finance Committee meeting. A motion to approve the minutes was made by O'Neill and seconded by Mendenhall. Motion carried (8-0).

Andy Goleman, Auditor, addressed the Committee requesting approval to hire Nathan Schroeder as an Intern at an hourly rate of \$10/25 effective January 25, 2017. Schroeder is a student at UIS and is required to work approximately 150 hours. A motion to approve the request was made by Ruzic and seconded by L. Fulgenzi. Motion carried (8-0).

Goleman requested approval to travel to the Tyler Educational Conference held in San Antonio, TX and May 7-10. A motion to approve the request, plus the request to send Mark Crawford, Treasurer's Office and Kelley Sloper, Human Resources, was made by L. Fulgenzi and seconded by O'Neill. Motion carried (8-0).

Patty Meyer, Building & Grounds, and Charlie Stratton, Human Resources, addressed the Committee requesting approval to hire a replacement Plumber at an annual salary of \$87,027.20 with a waiver of the 30-day hiring lag. Due to the nature of the position, it could potentially be cost prohibitive to wait the 30 days. This position would be a union position, with certifications in HVAC, refrigeration and backflow requested. A motion to approve the request was made by Mendenhall and seconded by L. Fulgenzi. Motion carried (8-0).

Kate Downing, SMART, addressed the Committee requesting approval to enter into a Data Package contract with Verizon Wireless to be used with the Ecolane scheduling software at a cost not to exceed \$5,000 per year, and to purchase 16 tablets and mounts through Verizon Wireless, with Verizon supplying hard covers and charging accessories at no cost. A motion to approve both requests was made by Williams and seconded by Hall. Motion carried (8-0).

Trustin Harrison, Zoning, addressed the Committee requesting approval to hire a replacement Administrative Assistant at an annual salary of up to the midpoint of \$37,838 effective March 17, 2017. A motion to approve the request was made by O'Neill and seconded by Ruzic. Motion carried (8-0).

James Stone, Public Health, addressed the Committee requesting approval to renew three approval hire forms for R.N./Case Manager-HFI positions at an annual salary of \$48,177.41 effective January 24, 2017. A motion to approve the request was made by Smith and seconded by L. Fulgenzi. Motion carried (8-0).

Stone requested approval to hire a replacement R.N./Case Manager at an annual salary of \$48,177.41 and a Kennel Attendant I at an annual salary of \$28,348.79 with both hires effective February 24, 2017. A motion to approve both requests was made by Williams and seconded by Mendenhall. Motion carried (8-0).

Stone will present at the February 7<sup>th</sup> Finance Committee meeting an amendment to a previously approved Approval to Hire for the Assistant Director of Environmental Health. Stone has also scheduled a second meeting for both the Finance Committee and the Public Health Committee that will be held on Monday, February 20 at 5:00 p.m. at the Public Health Building.

There was no old business.

Under Public Comment, Hall questioned the cost of the tablets to be purchased by SMART. McFadden will send an email will be sent to all committee members with more information on the tablets. Tom Bazan, a graduate student of Southern University of California, was introduced to the Committee. Bazan will attend additional meetings in the future.

Stumpf requested a motion to approve the requisitions. A motion to approve the requisitions was made by Mendenhall and seconded by Smith. Motion carried (8-0).

A motion to adjourn was made by O'Neill and seconded by Ruzic. Motion carried (8-0). Meeting adjourned.

APPROVED