

EMPLOYEE SERVICES COMMITTEE MINUTES

May 6, 2019

Members Present: Tony DelGiorno, Pam Deppe, Tim Krell, Jason Ratts, Vera Small, Jeff Thomas

Members Absent:

Others Present: Kimberly Banister, Charlie Stratton, Dan Wright, Denise McCrady (Secretary)

Chair Krell called the meeting to order at 5:00 p.m.

A motion to approve the minutes of the April 1, 2019 meeting was made by Deppe and seconded Thomas. Motion carried (6-0).

Dan Wright, State's Attorney, addressed the Committee requesting approval Approve a Merit/Salary Adjustment for Chauncey Graham, from ASA-Traffic/Misdemeanor Division to Assistant State's Attorney with an increase in annual salary from \$40,800 to \$45,000 effective May 15, 2019, approval to hire a replacement Assistant State's Attorney at an annual salary of up to \$40,800 effective on or after June 15, 2019 and approval to hire a replacement Assistant State's Attorney at an annual salary of up to \$40,800 effective on or after May 15, 2019. A motion to approve all requests was made by Thomas and seconded by Small. Motion carried (6-0).

Kimberly Banister, Veterans, addressed the Committee requesting approval of Purchase Order 1 for VETPRO software and license fees. For Years 1-3, the annual cost is \$4,831 and includes the data conversion fee; starting with Year 4, the annual cost is reduced to \$3,000. A motion to approve the request was made by Thomas and seconded by Ratts. Motion carried (6-0).

Banister requested approval of a travel request to send herself to the annual Veterans Service Officer Training and the Certified Veterans Advocate Training held in Cleveland, OH on June 2-7, 2019. A motion to approve the request was made by DelGiorno and seconded by Small. Motion carried (6-0).

A motion to approve the Purchase Reports was made by Deppe and seconded by Small. Motion carried (6-0).

There were no Procurement/Grant Notifications, old business or public comment.

A motion to adjourn was made Small and seconded by DelGiorno. Motion carried (6-0). Meeting adjourned.