

EMPLOYEE SERVICES COMMITTEE MINUTES

April 3, 2017

Members Present: Tony DelGiorno, Pam Deppe, Tim Krell, Jason Ratts, Vera Small, Jeff Thomas

Members Absent:

Others Present: Andy Goleman, Brad Hammond, Charlie Stratton, Denise E. McCrady (Secretary)

Chair Krell called the meeting to order at 5:00 p.m.

Krell requested a motion to approve the minutes of the March 6, 2017 meeting. A motion was made by Deppe and seconded by Small. Motion carried (6-0).

Krell requested a motion to table all agenda items for the State's Attorney's Office. A motion was made by Ratts and seconded by DelGiorno. Motion carried (6-0).

Andy Goleman, Auditor, and Brad Hammond, addressed the committee requesting approval to renew the vehicle insurance policy for County vehicles with Cincinnati Insurance Company at a cost of \$39,561, which is an increase of \$3,313 over the 2016 premium. Since April 2016, 24 vehicles have been removed from the policy, but 33 vehicles have been added. A motion to approve the request and to forward to the County Board was made by DelGiorno and seconded by Thomas. Motion carried (6-0).

The Auditor's Office requested approval to purchase vehicle insurance for the SMART program at a cost of \$73,093 which is an increase of \$13,220 from 2016. This increase is due to the addition of seven additional vehicles since April 2016. Coverage for General and Professional Liability will be thru Lloyds of London at a cost of \$6,054, coverage for Commercial Auto will be thru National Liability and Fire Insurance Company at a cost of \$44,939, and coverage for Excess Liability will be thru RSUI Indemnity at a cost of \$22,100. If additional vehicles are received during the year, the County Administrator will have authority to make the additions to the policy. A motion to approve the request was made by DelGiorno and seconded by Small. Motion carried (6-0).

Charlie Stratton, Human Resources, addressed the Committee and presented to each member two Draft handouts – Notice Under the American with Disabilities Act and the Sangamon County Grievance Procedure under The American with Disabilities Act. In order to be compliant with ADA issues, Sangamon County has designated Stratton to serve as ADA Coordinator. As the ADA Coordinator, Stratton will address any concerns/issues regarding ADA compliance and will answer all questions regarding the County buildings and services for both the County and for the user. Stratton will also address any grievances/complaints filed under the Americans with Disabilities Act. The second step to be completed will be the self-evaluation tool and to identify any barriers, and the third step will be the transition plan that will address any issues found in the self-evaluation tool to make corrections where needed. DelGiorno suggested that Stratton contact the Springfield Assisted Living to assist in the completion of the self-evaluation tool.

Krell requested a motion to approve the requisitions. A motion was made by Ratts and seconded by Thomas. Motion carried (6-0).

There was no old business or public comment.

A motion to adjourn was made Deppe and seconded by Small. Motion carried (6-0).

Meeting adjourned.