

ELECTION OVERSIGHT COMMITTEE
AUGUST 11, 2020
4:30 PM

PRESENT: Sam Snell – Chair, Tom Madonia – Vice Chair, Clyde Bunch, Abe Forsyth, Ryan Melchin, Brad Miller, John O’Neill, Cathy Scaife & Joel Tjelmeland.

NOT PRESENT: none

OTHERS: Don Gray, Stacey Kern, Jeff Wilhite & Mary Carter (Secretary)

A quorum was present. Chair Snell called the meeting to order at 4:30 pm. **Bunch made a motion to approve the meeting minutes from July 14th and Tjelmeland seconded. Motion carried (9-0).**

Don Gray gave his report.

New Business

1. Approval to Hire a twenty-eight (28) Temp/Seasonal (Vote by Mail Processors) at an hourly salary of \$12/hr effective 8/12/20. The expense of these employees will be reimbursed through the CARES Act Grant. **Madonia made a motion to approve & Melchin seconded. Motion carried (9-0)**
2. Approval to Promote & Adjust Salary for Jacquelyn Hilton from Deputy Clerk to Tax Extension Specialist/Election Clerk with an increase in annual salary from \$38,668.14 to \$43,668.14 effective 8/12/20. **O’Neill made a motion to approve & Tjelmeland seconded. Motion carried (9-0)**
3. Approval of Resolution & Purchase Order #438 Authorizing the Sangamon County Clerk’s office to purchase additional Vote By Mail supplies from Byers Printing, due to COVID-19, in the amount of \$32,685.02.
4. Approval of Purchase Order #506 for additional Vote By Mail envelopes from Quick Silver in the amount of \$3,490.
Madonia made a motion to approve #3 & 4, Miller seconded. Motion carried (9-0)

Acceptance of Purchase Reports- Madonia motioned to approve and Bunch seconded. Motion carried (9-0). There were no notifications to report.

There was no old business or public comment.

Bunch motioned to adjourn and Melchin seconded. Motion carried (9-0) and the meeting adjourned at 4:54pm.