

ELECTION OVERSIGHT COMMITTEE  
FEBRUARY 5, 2019  
4:30 PM

PRESENT: Sam Snell – Chairman, Tom Madonia – Vice Chairman, Clyde Bunch, Abe Forsyth, Brad Miller, John O'Neill, & Joel Tjelmeland.

NOT PRESENT: Cathy Scaife & Catie Sheehan

OTHERS: Don Gray, Stacey Kern, & Mary Carter (Secretary)

Chairman Snell called the meeting to order at 4:31 pm. ***Bunch made a motion to approve the meeting minutes from January 8th and O'Neill seconded. Motion carried (7-0).***

**Don & Stacy –report:**

Don reported that his office is in election mode. We have 540 election judges & 179 registrars. Vote By Mail requests: 1936-310 by mail, 877 via online & about 742 by third party. Last similar election, we had 1499 total ballots requested. We have already surpassed that number this year. The materials in the vote by mail packet have been streamlined to make it easier to follow. It is tailored off of Cook County. The instructions have been redesigned to just three steps. We have made it easier for them to return their ballot.

**New Business:**

1. Purchase Order No. 2019-003-Penske Truck Rental at a cost of \$4,657.50.
2. Purchase Order No. 2019-004-Byers Printing-Election Forms at a cost of \$11,810.
3. Purchase Order No. 2019-005-Election Publications (various vendors) at a cost of \$23,471.00 (best estimate)
4. Purchase Order No. 2019-006 & Resolution to Authorize Purchase of Barracuda email security gateway from AOS/Converge One
5. Purchase Order No. 2019-007-Verizon Wi-Fi devices & service for Election Day Registration at a cost of \$12,255.00. ***Madonia made a motion to approve 1-5 and Bunch seconded. Motion carried (7-0)***
6. Approval of 2019 Contract for Jeff Berry, Election Judge/Deputy Registrar Trainer ***Bunch made a motion to approve & Forsyth seconded. Motion carried (7-0)***
7. Approval to hire two (2) temp/seasonal positions at an hourly rate of \$12.00 effective 2/14/19. Previous employees left the positions on 11/7/18. ***Tjelmeland made a motion to approve & Miller seconded. Motion carried (7-0)***

The requisitions were reviewed. ***Bunch made a motion to approve & Tjelmeland seconded. Motion carried (7-0).*** The purchase reports were reviewed. ***Madonia motioned to approve and O'Neill seconded. Motion carried (7-0).***

There was no old business or public comment.

***O'Neill motioned to adjourn and Tjelmeland seconded. Motion carried (7-0) and the meeting adjourned at 4:50 pm.***

APPROVED