

COURT SERVICES COMMITTEE
MINUTES
MARCH 5, 2020
5:00 PM

PRESENT: John O'Neill- Chair, Abe Forsyth- Vice Chair, Clyde Bunch, Tony DelGiorno, Pam Deppe, Ryan Melchin & Todd Smith

MEMBERS NOT PRESENT: none

OTHERS: Mike Torchia, Suzann Maxheimer, Dan Wright, & Mary Carter (secretary)

A quorum was present. Chair O'Neill called the meeting to order at 5:00pm. **Bunch made a motion to approve the minutes from February 6th and Deppe seconded. Motion carried (7-0)**

New Business:

Department Updates:

Court Administration: Suzann Maxheimer

Public Defender's Office

Circuit Clerk – Paul Palazzolo/David Durall

State's Attorney – Dan Wright

1. Approval to Hire an Assistant State's Attorney Level 3 at an annual salary of up to \$65,000 effective on or after 3/11/20. The previous employee left the position on 12/31/19.
2. Approval to Hire an Assistant State's Attorney Level 2 at an annual salary of up to \$53,000 effective on or after 4/6/20. The previous employee left the position on 2/20/20.
3. Approval to Hire a Supreme Court 711 Intern (seasonal) at an annual salary of \$3000 for 1 position or \$1500/ea for 2 positions on or after 3/30/20. Previous employees left in August 2018.
4. Approval to Hire a Supreme Court 711 Intern (seasonal) at an annual salary of \$3000 on or after 3/11/20. Previous employee left in August 2019.
5. Approval to Hire a Supreme Court 711 Intern (temporary) at an hourly salary of \$10.00 effective 2/18/20. **Smith made a motion to approve all requests (#1-5) & Bunch seconded. Motion carried (7-0)**

Court Services – Mike Torchia/Terry Moore

1. Pre-Travel Approval for Judge Jennifer Ascher to attend the National Association of Drug Court Professionals Conference in Anaheim, CA from May 26-30, 2020 at a cost of \$2,284.32.
2. Pre-Travel Approval for John McGlathery to attend the National Association of Drug Court Professionals Conference in Anaheim, CA from May 26-30, 2020 at a cost of \$2,284.32. **Bunch made a motion to approve #1 & #2 & Deppe seconded. Motion carried (7-0)**

3. Approval to Hire a Detention Officer at an annual salary of \$42,689.00 effective 3/9/20 and will leave the payroll on 3/3/20. Furthermore, we are requesting waiver of the 30 day lag as the salary is 100% reimbursement from the State of Illinois. **Bunch made a motion to approve & Deppe seconded. Motion carried (7-0)**

**The Juvenile Detention report: average daily population is 8.62 for February. Average for the year is 9.85. Capacity is 16. We are running at 61.6% capacity rate.

Acceptance of Purchase Reports-**DelGiorno made a motion to approve & Melchin seconded. Motion carried (7-0)**

Old Business-

Tabled Item-Public Defender's Office – Approval to Hire three (3) Assistant Public Defender III at an annual salary of \$65,000 effective 2/3/20. These are new positions-This item was removed from the table – Bunch made a motion & Deppe seconded. Motion carried (7-0) The item is withdrawn.

There was no public comment.

DelGiorno made a motion to adjourn, seconded by Smith. The motion carried (7-0) and the meeting was adjourned at 507pm.

APPROVED