

COURT SERVICES COMMITTEE
MINUTES
OCTOBER 3, 2019
5:00 PM

PRESENT: John O'Neill- Chair, Abe Forsyth- Vice Chair, Clyde Bunch, Tony DelGiorno, Pam Deppe, & Ryan Melchin

MEMBERS NOT PRESENT: Todd Smith

OTHERS: Terry Moore, Bob Scherschligt, Dan Wright, Dave Durall & Mary Carter (secretary)

A quorum was present. Chair O'Neill called the meeting to order at 5:00pm. **Bunch made a motion to approve the minutes from September 5th and Deppe seconded. Motion carried (6-0)**

New Business:

Department Updates:

Court Administration: -Suzann Maxheimer-no report

State's Attorney: – Dan Wright

1. Pre-Travel Approval for Marilyn Medica to attend the annual IFSEA 2019 Conference-Child Support: The Next Generation in Champaign, IL from 10/20-22, 2019 at a cost of \$431.11.
2. Pre-Travel Approval for Holli Gleason to attend the Illinois Prosecutor-based Victims Assistance Association Conference in Galena, IL from 10/22-25, 2019 at a cost of \$399.
3. Pre-Travel Approval for Amber Calvert to attend the Illinois Prosecutor-based Victims Assistance Association Conference in Galena, IL from 10/22-25, 2019 at a cost of \$399.
4. Pre-Travel Approval for Diane Bell to attend the Illinois Prosecutor-based Victims Assistance Association Conference in Galena, IL from 10/22-25, 2019 at a cost of \$399. **Bunch made a motion to approve all requests from the SA and Melchin seconded. Motion carried (6-0)**

Public Defender: – Bob Scherschligt

1. Approval to Hire an Assistant Public Defender at an annual salary of up to \$55,000 effective 10/14/19. Previous employee left the payroll on 9/24/19. **DelGiorno made a motion to approve & Bunch seconded. Motion carried (6-0)**

Circuit Clerk: -Paul Palazzolo/David Durall

1. Pre-Travel Approval for David Durall to attend the IACO Fall Conference in Peoria, IL from 11/12-15, 2019 at a cost of \$624.30.
2. Pre-Travel Approval for Donna Maybury to attend the IACO Fall Conference in Peoria, IL from 11/12-15, 2019 at a cost of \$624.30..
3. Pre-Travel Approval for Dawn Montgomery to attend the IACO Fall Conference in Peoria, IL from 11/12-15, 2019 at a cost of \$624.30..

4. Purchase Order No. 2019-1001-00, DOSarrest for DDoS protection for the Circuit Clerk's website at a cost of \$6,000. **DelGiorno made a motion to approve all requests by the CC and Melchin seconded. Motion carried (6-0)**

Court Services: - Mike Torchia

1. Approval to Hire a Detention Officer at an annual salary of \$42,689 effective 11/18/19. The current employee will leave the payroll on 10/18/19. **Forsyth made a motion to approve and Melchin seconded. Motion carried (6-0)**

**The Juvenile Detention report: average daily population is 14.93 for September. Average for the year is 12.53. Capacity is 16. We are running at 78.3% capacity rate.

DelGiorno made a motion to approve the purchase reports and Bunch seconded. Motion carried (6-0) There were no procurement/grant notifications to report.

There was no old business or public comment.

DelGiorno made a motion to adjourn, seconded by Deppe. The motion carried (6-0) and the meeting was adjourned at 507pm.

APPROVED