

COURT SERVICES COMMITTEE
MINUTES
OCTOBER 4, 2018
5:00 PM

PRESENT: John O'Neill- Chairman, Abe Forsyth – Vice Chairman, Clyde Bunch, Tony DelGiorno, Pam Deppe, Catie Sheehan & Todd Smith.

MEMBERS NOT PRESENT: n/a

OTHERS: David Durall, Mike Torchia, Suzann Maxheimer, Paul Palazzolo & Mary Carter (secretary)

Chairman O'Neill called the meeting to order at 5:00pm. ***Bunch made a motion to approve the minutes from September 6th and Deppe seconded. Motion carried (7-0)***

New Business:

Department Updates:

Court Administration: – Suzann Maxheimer
Suzann reported that everything is going well.

Public Defender: – Bob Scherschligt

- Approval to hire a Part-Time Assistant Public Defender at an annual salary of \$33,718 effective 7/23/18-**TABLED 8/2/18 Smith made a motion to remove from the table & withdraw this item, Bunch seconded. Motion carried (7-0)**

Circuit Clerk: -Paul Palazzolo/David Durall

- Pre-Travel Approval for David Durall to attend the IACO Fall Conference in Peoria, IL, from 11/13-11/16/18 at a cost of \$578.85.
- Pre-Travel Approval for Donna Maybury to attend the IACO Fall Conference in Peoria, IL, from 11/13-11/16/18 at a cost of \$580.85.
- Pre-Travel Approval for Dawn Montgomery to attend the IACO Fall Conference in Peoria, IL, from 11/13-11/16/18 at a cost of \$580.85. ***Bunch made a motion to approve all travel requests and DelGiorno seconded. Motion carried (7-0)***
- Approval for renewal of a service agreement with Conscisys Corp. ***Bunch made a motion to approve & Forsyth seconded. Motion carried (7-0)***
- Purchase Order No. 2018-0927-001 Ad Gators.com at a cost of \$3,264.00.
- Purchase Order No. 2018-0926-00 Vision Solutions at a cost of \$6,712.26. ***Bunch made a motion to consolidate both purchase orders & Forsyth seconded. Motion carried (7-0) DelGiorno made a motion to approve both purchase orders & Bunch seconded. Motion carried (7-0)***
- Approval to hire a Court Clerk at an annual salary of \$27,385.19 effective 11/7/18. Previous employee will leave the payroll on 10/5/18.
- Approval to hire a Part Time Court Clerk at an hourly rate of \$11.43/hr effective 10/15/18. Previous employee left the payroll on 9/7/18. ***Bunch made a motion to approve both hires and Deppe seconded. Motion carried (7-0)***

Court Services: - Mike Torchia

- Approve to hire a Senior Detention Officer at an annual salary of \$44,647.00 effective 11/19/18. This employee will leave the payroll on their current position on 10/19/18. **DelGiorno made a motion to approve & Sheehan seconded. Motion carried (7-0)**
- Approval for the renewal license agreement with Solution Specialties, Inc. in the amount to not exceed \$5,199. **Bunch made a motion to approve & Deppe seconded. Motion carried (7-0)**
- Notice of County Board Resolution for approval of a 15-month planning grant in the amount of \$50,000 from the Urban Institute and John D. and Catherine T. MacArthur Foundation to look into the possibility of looking at utilizing the non-secure space at the Juvenile Detention Center as a Crisis Center.
- Notice of County Board Resolution for approval of a 3-year implementation grant in the amount of \$900,269 (\$750,000 in federal funding with \$150,269 in matching funds) from the United States Department of Justice Office of Justice Programs to divert adults with mental illness and co-occurring addictions from entering or continuing in the criminal justice system. **Bunch made a motion to approve both & DelGiorno seconded. Motion carried (7-0)**

**The Juvenile Detention report: average daily population is 9.63 for September. Average for the year is 10.23. Capacity is 16. We are running at 64.6% capacity rate.

The requisitions were reviewed and signed. **Forsyth made a motion to approve and Bunch seconded. Motion carried (7-0).**

There was no old business or public comment.

Bunch made a motion to adjourn, seconded by Forsyth. The motion carried (7-0) and the meeting was adjourned at 5:09pm.