

COURT SERVICES COMMITTEE
MINUTES
AUGUST 2, 2018
5:00 PM

PRESENT: Clyde Bunch, Pam Deppe, Catie Sheehan & Todd Smith.

MEMBERS NOT PRESENT: John O'Neill, Abe Forsyth & Tony DelGiorno

OTHERS: David Durall, Mike Torchia, Suzann Maxheimer, Bob Scherschligt & Mary Carter (secretary)

Temporary Chair Sheehan called the meeting to order at 5:00pm. ***Bunch made a motion to approve the minutes from July 5th and Deppe seconded. Motion carried (4-0)***

New Business:

Department Updates:

Court Administration: – Suzann Maxheimer-nothing to report

Public Defender: – Bob Scherschligt

- Approval to promote & adjust salary for Katelyn Hall and convert her to a Full-Time Assistant Public Defender with an increase from \$30,750 to \$45,000 annually, effective 7/23/18. Scherschligt let the committee know that a case flow study was done in the juvenile division & it isn't final but it indicates that a full time attorney should have no more than 100 active cases & his public defenders have 350-400 cases. We are way over the national standards. This would be a first step in trying to address that. Smith asked Scherschligt if he had met with Charlie or Brian about the first approval. He told him that he had met with Brian. Scherschligt received an okay for Brian on the salary adjustment. Smith asked if it was in his budget & Scherschligt said yes that it is in his overall budget. ***Bunch made a motion to approve & Deppe seconded. Motion carried (4-0)***
- Approval to hire a Part-Time Assistant Public Defender at an annual salary of \$33,718 effective 7/23/18. Scherschligt asked that this approval be tabled so that he & Brian can meet with Judge Belz to discuss. ***Smith made a motion to table & Bunch seconded. Motion carried (4-0)***

Circuit Clerk: -Paul Palazzolo/David Durall

- Approval of a resolution for a maintenance agreement from Levi Ray & Shoup, beginning August 1, 2018 through July 31, 2019.
- Approval of a resolution for a contract with JANO Technologies for software integration. This allows us to do research Illinois statewide (efile) & is mandated through the Supreme Court.
- Approval of a resolution for an IGA between the County & the Village of Spaulding for digiTICKET. ***Bunch made a motion to approve all resolutions & Smith seconded. Motion carried (4-0)***

Court Services: - Mike Torchia

- Approval to hire a Detention Officer at an annual salary of \$42,689 effective 9/10/18. Previous employee will leave the payroll 7/28/18.
- Approval of a County Board Resolution for approval of a grant in the amount of \$373,415.00 from the Adult Redeploy Illinois through the Illinois Criminal Justice Information Authority to operate three (3) Problem-Solving Courts (Drug Court, Mental Health Recovery Court & Veterans Court) **Bunch made a motion to approve both & Deppe seconded. Motion carried (4-0)**

**The Juvenile Detention report: average daily population is 13.90 for July. Average for the year is 9.99. Capacity is 16. We are running at 62.4% capacity rate.

Torchia let the committee know that they were informed that in regards to Salary Enforcement, there have been state cuts. He has met with Brian, Suzann & Terry Viar a couple of times to come up with a plan. Torchia has 4 openings in his office, 2 are detention officers & the other 2 are adult probation officers. They will only fill the detention openings. Torchia will wait & see how the FY2019 budget looks. He will keep the committee posted. Torchia said there might be a supplemental state budget submitted in the veto session but he's not holding his breath on that.

The requisitions were reviewed and signed. **Bunch made a motion to approve and Deppe seconded. Motion carried (4-0).**

There was no old business or public comment.

Smith made a motion to adjourn, seconded by Bunch. The motion carried (4-0) and the meeting was adjourned at 509pm.

APPROVED