

COURT SERVICES COMMITTEE
MINUTES
MAY 3, 2018
5:00 PM

PRESENT: Chairman – John O’Neill, Vice Chairman- Abe Forsyth, Clyde Bunch, Tony DelGiorno, Catie Sheehan & Todd Smith

MEMBERS NOT PRESENT: Pam Deppe

OTHERS: Paul Palazzolo, Mike Torchia, & Mary Carter (secretary)

Chairman O’Neill called the meeting to order at 5:00pm. ***Bunch made a motion to approve the minutes from April 5th and Sheehan seconded. Motion carried (6-0)***

New Business:

Department Updates:

Court Administration: – Suzann Maxheimer-no report given

Public Defender: – Bob Scherschligt-no report given

Circuit Clerk: -Paul Palazzolo/David Durall

- Approval to hire Three (3) seasonal workers at an hourly rate of \$10.00/hr effective 5/21/18. Previous employees left the payroll on 8/23/17.
- Approval to hire a Trainer/eFile Administrator at an annual salary of \$40,000 effective 5/10/18. Previous employee left the position on 4/10/18.
- Approval to hire a Court Clerk at an annual salary of \$27,385.19. Previous employee left the position on 4/20/18.
- ***Smith made a motion to approve all hires & DelGiorno seconded. Motion carried (6-0)***

Court Services: - Mike Torchia

- Approval to hire a Probation Officer at an annual salary of \$38,870.00 effective 6/18/18. Current employee will leave the payroll on 5/18/18.
- Approval to hire a Detention Officer at an annual salary of \$42,689.00 effective 6/4/18. Current employee will leave the payroll on 5/4/18.
- Approval to proceed with a grant approval to the Finance Committee for one (1) grant in the amount of \$309,415.00 for Adult Redeploy Illinois through the Illinois Criminal Justice Information Authority. No matching funds required.
- Approval to proceed with a grant approval to the Finance Committee for three (3) grants in the amount of \$750,000.00 for Justice and Mental Health Collaboration Program through the US Department of Justice-Bureau of Justice Assistance. Matching funds in the amount of \$150,000 (\$50,000 per year) is required. Probation fees will be utilized for the matching funds. ***Bunch made a motion to approve all Court Services requests and Sheehan seconded. Motion carried (6-0)***

The Juvenile Detention report: average daily population is 7.7 for April. Average for the year is 10.25. Capacity is 16. We are running at 64.1% capacity rate.

The requisitions were reviewed and signed. ***Bunch made a motion to approve and DelGiorno seconded. Motion carried (6-0).***

There was no old business or public comment.

Smith made a motion to adjourn, seconded by DelGiorno. The motion carried (6-0) and the meeting was adjourned at 507pm.

APPROVED