

COURT SERVICES COMMITTEE  
MINUTES  
APRIL 5, 2018  
5:00 PM

PRESENT: Chairman – John O’Neill, Vice Chairman- Abe Forsyth, Clyde Bunch, Tony DelGiorno, Pam Deppe, & Catie Sheehan

MEMBERS NOT PRESENT: Todd Smith

OTHERS: Paul Palazzolo, David Durall, Mike Torchia, & Mary Carter (secretary)

Chairman O’Neill called the meeting to order at 5:00pm. *Bunch made a motion to approve the minutes from March 1st and Deppe seconded. Motion carried (5-0)*

**New Business:**

**Department Updates:**

**Court Administration:** – Suzann Maxheimer-no report given

**Public Defender:** – Bob Scherschligt-no report given

**Circuit Clerk:** -Paul Palazzolo/David Durall

- Approval to hire Four (4) seasonal workers at an hourly rate of \$10.00/hr effective 5/21/18. Previous employees left the payroll on 1/5/18, 8/23/17, 7/5/17 & 7/27/17. *Sheehan made a motion to approve & Forsyth seconded. Motion carried (5-0)*
- Approval of lateral move for Donna Maybury to the position of Assistant to the Clerk effective 4/10/18. No adjustment in salary at this time. *Sheehan made a motion to approve & Forsyth seconded. Motion carried (5-0)*
- Approval for Service Agreement Extension with IBM Corporation.
- Approval for Title IV-D Child Support grant renewal.
- Approval to Travel for Donna Maybury to attend the JANO Users Conference in Champaign, IL from May 9-10, 2018. Total cost is \$279.07.
- Approval to Travel for David Durall to attend the JANO Users Conference in Champaign, IL from May 9-10, 2018. Total cost is \$279.07. *Bunch made a motion to approve the last 4 items for the Circuit Clerk’s office and Forsyth seconded. Motion carried (5-0)*

**Court Services:** - Mike Torchia

- Approval to Travel for **Judge Jennifer Ascher** to attend the **National Association of Drug Court Professional Conference in Houston, TX** from May 29-June 2, 2018. Total cost is \$1,905.44 which is being paid out of the Probation Fee Fund.
- Approval to Travel for **Judge Ryan Cadagin** to attend the **National Association of Drug Court Professional Conference in Houston, TX** from May 29-June 2, 2018. Total cost is \$1,905.44 which is being paid out of the Probation Fee Fund.
- Approval to Travel for **Probation Supervisor Leslie Van Riper** to attend the **National Association of Drug Court Professional Conference in Houston, TX** from May 29-June 2, 2018. Total cost is \$1,845.44 which is being paid out of the Probation Fee Fund.
- Approval to Travel for **Probation Officer Dana Brady** to attend the **National Association of Drug Court Professional Conference in Houston, TX** from May 29-June 2, 2018. Total cost is \$1,905.44 which is being paid out of the Probation Fee Fund.

- Approval to Travel for **Probation Officer Jamie West** to attend the **National Association of Drug Court Professional Conference in Houston, TX** from May 29-June 2, 2018. Total cost is \$1,283.00 which is being paid out of the Probation Fee Fund.
- Approval to Travel for **Director Michael Torchia** to attend the **American Probation and Parole Association Conference in Philadelphia, PA** from July 28-August 1, 2018. Total cost is \$1,952.00 which is being paid out of the Probation Fee Fund.
- Approval to Travel for **Director Michael Torchia** to attend the **2018 Adult Redeploy Illinois All-Sites Summit** in Bloomington/Normal, IL from May 8-10, 2018. Total cost is \$284.80 which is being paid out of the Adult Redeploy Illinois grant.
- Approval to Travel for **Probation Manager Kent Holsopple** to attend the **2018 Adult Redeploy Illinois All-Sites Summit** in Bloomington/Normal, IL from May 8-10, 2018. Total cost is \$284.80 which is being paid out of the Adult Redeploy Illinois grant.
- Approval to Travel for **Probation Manager Supervisor Leslie Van Riper** to attend the **2018 Adult Redeploy Illinois All-Sites Summit** in Bloomington/Normal, IL from May 8-10, 2018. Total cost is \$284.80 which is being paid out of the Adult Redeploy Illinois grant.
- Approval to Travel for **Senior Probation Officer Norman Reeves** to attend the **2018 Adult Redeploy Illinois All-Sites Summit** in Bloomington/Normal, IL from May 8-10, 2018. Total cost is \$284.80 which is being paid out of the Adult Redeploy Illinois grant.
- Approval to Travel for **Probation Officer Jamie West** to attend the **2018 Adult Redeploy Illinois All-Sites Summit** in Bloomington/Normal, IL from May 8-10, 2018. Total cost is \$284.80 which is being paid out of the Adult Redeploy Illinois grant.
- Approval to Travel for **Behavioral Health Specialist John McGlathery** to attend the **2018 Adult Redeploy Illinois All-Sites Summit** in Bloomington/Normal, IL from May 8-10, 2018. Total cost is \$219.80 which is being paid out of the Adult Redeploy Illinois grant.
- Approval to Travel for **Robert Scherschligt, Public Defender's Office** to attend the **2018 Adult Redeploy Illinois All-Sites Summit** in Bloomington/Normal, IL from May 8-10, 2018. Total cost is \$219.80 which is being paid out of the Adult Redeploy Illinois grant.
- Approval to Travel for **Tawnya Frioli, Public Defender's Office** to attend the **2018 Adult Redeploy Illinois All-Sites Summit** in Bloomington/Normal, IL from May 8-10, 2018. Total cost is \$219.80 which is being paid out of the Adult Redeploy Illinois grant.
- Approval to Travel for **Kimberly Banister, Veteran Assistance Commission** to attend the **2018 Adult Redeploy Illinois All-Sites Summit** in Bloomington/Normal, IL from May 8-10, 2018. Total cost is \$219.80 which is being paid out of the Adult Redeploy Illinois grant.
- Approval to Travel for **Winston Henry, Gateway Foundation** to attend the **2018 Adult Redeploy Illinois All-Sites Summit** in Bloomington/Normal, IL from May 8-10, 2018. Total cost is \$219.80 which is being paid out of the Adult Redeploy Illinois grant.
- Approval to Travel for **Laura Salefski, Prime For Life** to attend the **2018 Adult Redeploy Illinois All-Sites Summit** in Bloomington/Normal, IL from May 8-10, 2018. Total cost is \$219.80 which is being paid out of the Adult Redeploy Illinois grant.
- Approval to Travel for **Sgt. Gerry Castles, Springfield Police Department** to attend the **2018 Adult Redeploy Illinois All-Sites Summit** in Bloomington/Normal, IL from May 8-10, 2018. Total cost is \$219.80 which is being paid out of the Adult Redeploy Illinois grant.
- Approval to Travel for **Officer Chris Jones, Springfield Police Department** to attend the **2018 Adult Redeploy Illinois All-Sites Summit** in Bloomington/Normal, IL from May 8-10, 2018. Total cost is \$219.80 which is being paid out of the Adult Redeploy Illinois grant.
- Approval to Travel for **Officer Matt Doss, Springfield Police Department** to attend the **2018 Adult Redeploy Illinois All-Sites Summit** in Bloomington/Normal, IL from May 8-10, 2018. Total cost is \$219.80 which is being paid out of the Adult Redeploy Illinois grant.

*Bunch made a motion to approve all travel items and Sheehan seconded. Motion carried (6-0)*

- Approval to adjust salary for Probation Supervisor, Michael Campbell from \$59,374.00 to \$60,627.00 effective 12/1/17. ***Bunch made a motion to approve & DelGiorno seconded. Motion carried (6-0)***

The Juvenile Detention report: average daily population is 6.55 for March. Average for the year is 11.10. Capacity is 16. We are running at 69.38% capacity rate.

The requisitions were reviewed and signed. ***Bunch made a motion to approve and Deppe seconded. Motion carried (6-0).***

There was no old business or public comment.

***Bunch made a motion to adjourn, seconded by Forsyth. The motion carried (6-0) and the meeting was adjourned at 510pm.***

APPROVED