

COURT SERVICES COMMITTEE
MINUTES
MARCH 1, 2018
5:00 PM

PRESENT: Chairman – John O’Neill, Vice Chairman- Abe Forsyth, Clyde Bunch, Tony DelGiorno, Pam Deppe, Catie Sheehan & Todd Smith

MEMBERS NOT PRESENT: none

OTHERS: Paul Palazzolo, Mike Torchia, Suzann Maxheimer, Lindsay Evans& Mary Carter (secretary)

Chairman O’Neill called the meeting to order at 5:00pm. ***Bunch made a motion to approve the minutes from February 1st and Sheehan seconded. Motion carried (7-0)***

New Business:

Department Updates:

Court Administration: – Suzann Maxheimer

Suzann reported that Judge Cavanagh has left the County & is now an Appellate Judge.

Court Services: - Mike Torchia

- Approval to hire a Probation Officer at an annual salary of \$38,870.00, effective April 9, 2018. Previous employee left the payroll on March 2, 2018.
- Approval to hire a Detention Officer at an annual salary of \$42,689.00, effective April 9, 2018. Current employee will leave the payroll on March 4, 2018. ***Bunch made a motion to consolidate & approve both approvals and Sheehan seconded. Motion carried (7-0)***

The Juvenile Detention report: average daily population is 11.46 for February. Average for the year is 13.49. Capacity is 16. We are running at 84.31% capacity rate. As of 5pm this evening, the count was 5.

Circuit Clerk: -David Durall/Paul Palazzolo

- Approval to Hire a Front Counter Clerk-Traffic at an annual salary of \$27,385.19 effective 3/14/18. Previous employee left the payroll on 2/1/18. ***Smith made a motion to approve & Bunch seconded. Motion carried (7-0)***
DelGiorno asked the Circuit Clerk’s office if they are caught up on the e-filing. He said that they are getting there and are in good shape.

Public Defender:-Bob Scherschligt-Lindsay Evans present for the Public Defender’s Office

- Approval to hire an Assistant Public Defender (part time) at an annual salary of \$33,718.00 effective 4/9/18. Previous employee will leave the payroll on 3/2/18.
- Pre-travel request for Andrew Albrecht to attend the Jamie Kuntz Trial Advocacy Program at the IIT Chicago-Kent College of Law from Monday, March 12, 2018 through Friday, March 16, 2018. All expenses are paid by the Office of State Appellate Defender. There is NO COST to Sangamon County. ***Bunch made a motion to approve both approvals and Delgiorno seconded. Motion carried (7-0)***

The requisitions were reviewed and signed. *DelGiorno made a motion to approve and Forsyth seconded. Motion carried (7-0).*

There was no old business or public comment.

Bunch made a motion to adjourn, seconded by Depepe. The motion carried (7-0) and the meeting was adjourned at 508pm.

APPROVED