

COURT SERVICES COMMITTEE
MINUTES
OCTOBER 4, 2017
5:00 PM

PRESENT: Temporary Chairman – Catie Sheehan, Vice Chairman- Abe Forsyth, Tony DelGiorno, Pam Deppe & Todd Smith

MEMBERS NOT PRESENT: Clyde Bunch & John O’Neill

OTHERS: David Durall, Paul Palazzolo, Mike Torchia, Bob Scherschligt, Suzann Maxheimer, Michelle Lomelino & Mary Carter (secretary)

Temporary Chairman Sheehan called the meeting to order at 5:00pm. *DelGiorno made a motion to approve the minutes from September 7th seconded. Motion carried (5-0)*

New Business:

Department Updates:

Court Administration: – Suzann Maxheimer

- approval for contract – M Juror purchase; *M Juror is a way of communicating with potential jurors via smartphone. They can register when they get the summons and then they can communicate instead of calling in. It will be faster and more efficient. Smith made a motion to approve and DelGiorno seconded. Motion carried (5-0)*

Maxheimer reported that the budget isn't too different from last year's. She handed out paperwork to the committee.

Court Services: - Mike Torchia

- Approval to hire a Probation Officer at an annual salary of \$37,506 effective 11/6/17. Previous employee left the payroll on 9/19/17.
- Approval to hire a Shift Supervisor (Juvenile Center) at an annual salary of \$54,189 effective 11/20/17. Previous employee left the payroll on 10/2/17.
- *Smith made a motion to approve both items for Court Services. Forsyth seconded. Motion carried (5-0)*

Torchia reported that both the court & juvenile sides of the budget should be able to meet the target budgets that they were presented. They are still negotiating a collective bargaining agreement right now and there will be retro pay. They are getting quotes for replacing their security system in 2018. (will probably be paid out of the building & grounds budget or the county's capital budget)

The Juvenile Detention report: average daily population is 17.47 for September. Average for the year is 15.05. Capacity is 16. We are running at 94.10% capacity rate.

Circuit Clerk: -David Durall/Paul Palazzolo

- Approval to hire a Court Operations Asst at an annual salary of \$30,360 effective 10/30/17. Previous employee left the payroll on 9/29/17.

- Approval to hire a Court Operations Asst at an annual salary of \$26,691.22 effective 10/23/17. Previous employee left the payroll on 9/14/17.
- Approval –resolution for an IGA between the County & the Pleasant Plains municipality for digiTICKET. ***DelGiorno made a motion to approve all items for the Circuit Clerk's office. Forsyth seconded. Motion carried (5-0)***

Durall reported that they should meet target budgets. The only thing different from last year's is the DigiTicket that will begin in 2018 and will come out of their electronic funds. Palazzolo says it's been building since 2011.

Public Defender:

- Approval to hire an Asst. Public Defender at an annual salary of \$48,000 effective 11/06/17. Previous employee left the payroll on 9/29/17. ***DelGiorno made a motion to approve and Forsyth seconded. Motion carried (5-0)***

Scherschligt reported to the committee that he expects to come under budget for 2017 and right at budget for 2018.

The requisitions were reviewed and signed. ***Smith made a motion for requisition approval and DelGiorno seconded. Motion carried (5-0).***

There was no old business or public comment.

Deppe made a motion to adjourn, seconded by DelGiorno. The motion carried (5-0) and the meeting was adjourned at 518pm.