

COURT SERVICES COMMITTEE
MINUTES
MAY 4, 2017
5:00 PM

PRESENT: Vice Chairman- Abe Forsyth, Tony DelGiorno, Pam Deppe, & Catie Sheehan
MEMBERS NOT PRESENT: John O'Neill, Clyde Bunch & Todd Smith
OTHERS: Paul Palazzolo, David Durall, Bob Scherschligt, Brian McFadden, Mike Torchia, Craig Hall & Mary Carter (secretary)

Brian McFadden was present to let the committee know that until Chairman John O'Neill is back, Catie Sheehan will be the temporary chairman of the Court Services committee.

Temporary Chairman Sheehan called the meeting to order at 5:03 pm. Deppe made a motion to approve the minutes from April 6th. DelGiorno seconded. Motion carried (4-0)

New Business:

Department Updates:

Court Administration – no report

Public Defender: Bob Scherschligt presented:

- Approval to hire TBD at an annual salary of \$45,000 effective 6/5/17. Previous employee will leave the payroll on 4/28/17 (**Tabled 4/6/17**) *Tabled again this month*
- Pre-Travel request for Stephanie Hammer, Asst Public Defender to attend the National Association of Drug Court Professionals Annual Training Conference in National Harbor, MD from Sunday, July 9th through Wednesday, July 12th @ a cost of \$1,221.60. *DelGiorno made a motion to approve and Forsyth seconded. Motion carried (4-0)*

Circuit Clerk: Paul Palazzolo & David Durall presented:

- Approval to hire three (3) seasonal employees at an hourly salary of \$10.00 effective May 15, 2017. *Deppe made a motion to approve and Forsyth seconded. Motion carried (4-0)*
- Approval to hire a Civil Family Front Counter Clerk at an annual salary of \$26,691.22 effective June 24, 2017. Previous employee will leave the payroll on May 24, 2017. *DelGiorno made a motion to approve and Deppe seconded. Motion carried (4-0)*
- Approval for service agreement with Brinks. Durall says that Dwayne Gab is still working on the contract. *DelGiorno made a motion to approve and Deppe seconded. Motion carried (4-0)*
- Approval for renewal of intergovernmental agreement with the Illinois Department of Healthcare and Family Services. Deppe asked if there was a change from last year. Durall said that the Governor says if the money isn't there, they won't honor the agreement. Hall wants to know why we would go into that kind of agreement. Durall says all circuit clerk offices make that agreement. If we don't sign it, we won't get any money at all. Durall says we will still have to do the work. This resolution will go to the County Board on Tuesday, May 9th if approved. *Forsyth made a motion to approve and Deppe seconded. Motion carried (4-0)*

Palazzolo let the committee know that they had a meeting today with the judges to let them know what's coming in the way of digital files. The target date is October 1st but we have to be all digital by January 1.

Court Services: Mike Torchia presented:

- Approval for Court Services to apply for a grant in the amount of \$222,477 from the Adult Redeploy Illinois/Illinois Criminal Justice Information Authority. This grant supports our Drug Court Program. No matching funds are required. (just information for the committee)
- Approval for Court Services to apply for a grant not to exceed \$35,000 from the Illinois Department of Human Services/Illinois Juvenile Justice Commission. This grant supports our Juvenile Justice Council. No matching funds are required. (just information for the committee)
- Approval to hire a Treatment Specialist at an annual salary of \$41,190 effective June 5, 2017. Previous employee will be leaving the payroll on May 5, 2017. Approval to hire another Treatment Specialist at an annual salary of \$41,190 effective June 5, 2017. One of the forms had a typo with the salary amount. *Deppe made a motion to amend the paperwork and DelGiorno seconded. Motion carried (4-0) DelGiorno made a motion to approve and Forsyth seconded. Motion carried (4-0)*
- Approval to travel for Michael Torchia from Court Services to attend the Adult Redeploy Illinois All-Sites Meeting in Bloomington, IL from May 17-18, 2017. Total cost is \$170.40 which is being paid out of the Adult Redeploy Illinois grant.
- Approval to travel for Captain Cheryllyn Williams from the Sheriff's Office to attend the Adult Redeploy Illinois All-Sites Meeting in Bloomington, IL from May 17-18, 2017. Total cost is \$170.40 which is being paid out of the Adult Redeploy Illinois grant.
- Approval to travel for Corrine Briscoe from Macoupin County to attend the Adult Redeploy Illinois All-Sites Meeting in Bloomington, IL from May 17-18, 2017. Total cost is \$219.40 which is being paid out of the Adult Redeploy Illinois grant.
- Approval to travel for Suzann Maxheimer from the 7th Judicial Circuit to attend the Adult Redeploy Illinois All-Sites Meeting in Bloomington, IL from May 17-18, 2017. Total cost is \$105.40 which is being paid out of the Adult Redeploy Illinois grant.
- Approval to travel for Rebecca Sanders from Veterans Affairs to attend the Adult Redeploy Illinois All-Sites Meeting in Bloomington, IL from May 17-18, 2017. Total cost is \$155.40 which is being paid out of the Adult Redeploy Illinois grant.
- Approval to travel for Judge Ryan Cadagin from the 7th Judicial Circuit to attend the Adult Redeploy Illinois All-Sites Meeting in Bloomington, IL from May 17-18, 2017. Total cost is \$105.40 which is being paid out of the Adult Redeploy Illinois grant.
- Approval to travel for Kent Holsopple from the 7th Judicial Circuit to attend the Adult Redeploy Illinois All-Sites Meeting in Bloomington, IL from May 17-18, 2017. Total cost is \$170.40 which is being paid out of the Adult Redeploy Illinois grant.
- Approval to travel for Tod Dillard from Morgan County to attend the Adult Redeploy Illinois All-Sites Meeting in Bloomington, IL from May 17-18, 2017. Total cost is \$207.40 which is being paid out of the Adult Redeploy Illinois grant. *All 8 approvals were made by DelGiorno and seconded by Deppe. Motion carried (4-0)*
- Approval to travel for Michael Torchia to attend the American Probation and Parole Association's 42nd Annual Training Institute in New York, NY from August 23-30, 2017. Total cost is \$1726.00 which is being paid out of the Probation Fee Fund. *DelGiorno made a motion to approve and Forsyth seconded. Motion carried (4-0)*
- Approval to travel for Tawnya Frioli from the Public Defender's Office to attend the National Association Drug Court Professional Conference in Washington, DC from July 8-12, 2017. Total cost is \$1598.00 which is being paid out of the Probation Fee Fund.

- Approval to travel for Rachel Ritzer from the State's Attorney's Office to attend the National Association Drug Court Professional Conference in Washington, DC from July 8-12, 2017. Total cost is \$1598.00 which is being paid out of the Probation Fee Fund.
- Approval to travel for Judge Ryan Cadagin from the 7th Judicial Circuit to attend the National Association Drug Court Professional Conference in Washington, DC from July 8-12, 2017. Total cost is \$1598.00 which is being paid out of the Probation Fee Fund.
- Approval to travel for Captain Cheryllynn Williams from the Sheriff's Office to attend the National Association Drug Court Professional Conference in Washington, DC from July 8-12, 2017. Total cost is \$1598.00 which is being paid out of the Probation Fee Fund. *All four travel requests to DC approvals were made by DelGiorno and seconded by Forsyth. Motion carried (4-0)*
- Approval to Travel for a stakeholder from the Adult Redeploy Illinois Veterans Court Planning Grant to attend Lake County, IL Veterans Court in Lake County, IL from June 1-2, 2017. Total cost is \$601.60 which is being paid out of the Adult Redeploy Illinois grant.
- Approval to Travel for a stakeholder from the Adult Redeploy Illinois Veterans Court Planning Grant to attend Lake County, IL Veterans Court in Lake County, IL from June 1-2, 2017. Total cost is \$601.60 which is being paid out of the Adult Redeploy Illinois grant.
- Approval to Travel for a stakeholder from the Adult Redeploy Illinois Veterans Court Planning Grant to attend Lake County, IL Veterans Court in Lake County, IL from June 1-2, 2017. Total cost is \$139.60 which is being paid out of the Adult Redeploy Illinois grant.
- Approval to Travel for a stakeholder from the Adult Redeploy Illinois Veterans Court Planning Grant to attend Lake County, IL Veterans Court in Lake County, IL from June 1-2, 2017. Total cost is \$139.60 which is being paid out of the Adult Redeploy Illinois grant.
- Approval to Travel for a stakeholder from the Adult Redeploy Illinois Veterans Court Planning Grant to attend Lake County, IL Veterans Court in Lake County, IL from June 1-2, 2017. Total cost is \$139.60 which is being paid out of the Adult Redeploy Illinois grant.
- Approval to Travel for a stakeholder from the Adult Redeploy Illinois Veterans Court Planning Grant to attend Lake County, IL Veterans Court in Lake County, IL from June 1-2, 2017. Total cost is \$139.60 which is being paid out of the Adult Redeploy Illinois grant. *All six travel requests to Lake County approvals were made by DelGiorno and seconded by Forsyth. Motion carried (4-0)*
- Approval to Travel for a stakeholder from the Adult Redeploy Illinois Veterans Court Planning Grant to attend Winnebago, IL Veterans Court in Winnebago County, IL from June 4-5, 2017. Total cost is \$524.40 which is being paid out of the Adult Redeploy Illinois grant.
- Approval to Travel for a stakeholder from the Adult Redeploy Illinois Veterans Court Planning Grant to attend Winnebago, IL Veterans Court in Winnebago County, IL from June 4-5, 2017. Total cost is \$524.40 which is being paid out of the Adult Redeploy Illinois grant.
- Approval to Travel for a stakeholder from the Adult Redeploy Illinois Veterans Court Planning Grant to attend Winnebago, IL Veterans Court in Winnebago County, IL from June 4-5, 2017. Total cost is \$524.40 which is being paid out of the Adult Redeploy Illinois grant.
- Approval to Travel for a stakeholder from the Adult Redeploy Illinois Veterans Court Planning Grant to attend Winnebago, IL Veterans Court in Winnebago County, IL from June 4-5, 2017. Total cost is \$128.40 which is being paid out of the Adult Redeploy Illinois grant.
- Approval to Travel for a stakeholder from the Adult Redeploy Illinois Veterans Court Planning Grant to attend Winnebago, IL Veterans Court in Winnebago County, IL from June 4-5, 2017. Total cost is \$128.40 which is being paid out of the Adult Redeploy Illinois grant.
- Approval to Travel for a stakeholder from the Adult Redeploy Illinois Veterans Court Planning Grant to attend Winnebago, IL Veterans Court in Winnebago County, IL from June 4-5, 2017. Total cost is \$128.40 which is being paid out of the Adult Redeploy Illinois grant.

- Approval to Travel for a stakeholder from the Adult Redeploy Illinois Veterans Court Planning Grant to attend Winnebago, IL Veterans Court in Winnebago County, IL from June 4-5, 2017. Total cost is \$128.40 which is being paid out of the Adult Redeploy Illinois grant. *All seven travel requests to Winnebago County approvals were made by DelGiorno and seconded by Forsyth. Motion carried (4-0)*

Torchia presented the Juvenile Detention report. April was 14.83. Average for the year is 12.29. We are running at a 76.8% capacity rate.

The requisitions were reviewed and signed. Deppe made a motion for requisition approval and Forsyth seconded. Motion carried (4-0).

There was no old business or public comment. Forsyth made the motion to adjourn, seconded by Deppe. The motion carried (4-0) and the meeting was adjourned at 526pm.

APPROVED