

COMMUNITY RESOURCES COMMITTEE MEETING  
MINUTES  
May 23, 2018

**Members Present:** Linda Fulgenzi, Jason Ratts, Rose Ruzic, Vera Small, Todd Smith, Lori Williams

**Members Absent:**

**Others Present:** Sharmin Doering, Anne Schneider, Charlie Stratton, Denise E. McCrady (Secretary)

Chair Fulgenzi called the meeting to order at 5:00 p.m.

Fulgenzi requested a motion to approve the minutes from March 28, 2018. A motion to approve the minutes was made by Ruzic and seconded by Small. Motion carried (6-0).

Anne Schneider, LLWA, and Charlie Stratton, Human Resources, addressed the Committee requesting approval of a temporary assignment pay for Michelle Griebler, Program Compliance Specialist, with an increase in annual salary from \$57,360.11 to \$62,684.78 and for Carmen Flynn, Program Assistant, with an increase in annual salary from \$32,226 to \$37,327.50, with both being effective April 2, 2018. Both employees have been assigned additional duties of a key employee being on a leave of absence. This request is in line with the County's policy. A motion to approve the request was made by Small and seconded by Ruzic. Motion carried (6-0).

Schneider requested approval to enter into a contract with Fishes and Loaves for CNA training, remedial education, tutoring and work based learning to serve 25 youth. The amount of this contract is \$184,200, which may be modified due to program negotiations or funding availability. A motion to approve the request was made by Williams and seconded by Ratts. Motion carried (6-0).

Schneider requested approval to modify the WIOA formula grant by moving up to \$40,000 in funding from Dislocated Worker to Adult, approval to enter into an Incumbent Worker Training agreement with Kathy's Kitchens in the amount of \$900 to train workers on food service regulations, and approval to enter into a contract for Youth Fiscal Monitoring for three programs at a cost of up to \$8,000. A motion to approve all three requests was made by Smith and seconded by Williams. Motion carried (6-0).

Schneider presented to the Committee her monthly report. A complete copy of the Executive Director Report is on file in the County Board Office.

Sharmin Doering, Community Resources, addressed the Committee requesting approval of the Ameren Illinois Participating CAA Agreement. Funds in the amount of \$162,119 will be provided by Ameren and will be used to provide financial assistance to approximately five new homes to install eligible energy efficient measures. A motion to approve the request and forward to the County Board was made by Small and seconded by Ratts. Motion carried (6-0).

Doering requested approval of the Kings Daughter's Fund Utility Assistance Grant in the amount of \$12,000. These funds will be distributed in \$200 increments to 60 senior citizens who are slightly over the income level to qualify for LIHEAP. A motion to approve the request was made by Williams and seconded by Ruzic. Motion carried (6-0).

Doering requested approval of a Memorandum of Understanding with Ameren Illinois Company for a summer energy efficiency-related internship, where Sangamon County Community Resources would employ an intern between the months of May-August 2018. This employee would work 10-12 weeks, at 30-37.5 hours per week, at a rate of \$12 an hour. Ameren agrees to reimburse the County a total amount of \$6,650 for wages and overhead and other incidental costs. A motion to approve the request was made by Ratts and seconded by Small. Motion carried (6-0).

Doering requested approval of a travel request for her to attend the CCAP Commission meeting held in Washington, DC on June 25-28. Travel expenses total \$1,637, but will be paid/reimbursed by the National Community Action Partnership. A motion to approve the request was made by Ratts and seconded by Ruzic. Motion carried (6-0).

Doering presented the Committee with her monthly report. A complete copy of the Executive Director Report is on file in the County Board Office.

Fulgenzi requested a motion to accept both Executive Director reports. A motion was made by Williams and seconded by Small. Motion carried (6-0).

There was no old business or public comment.

Fulgenzi requested a motion to approve the requisitions. A motion to approve the requisitions was made by Smith and seconded by Ruzic. Motion carried (6-0).

A motion to adjourn was made by Ratts and seconded by Smith. Motion carried (6-0). Meeting adjourned.

APPROVED