

BUILDING & GROUNDS COMMITTEE MEETING
MINUTES
April 22, 2019

Members Present: Pam Deppe, Brad Miller, Jason Ratts

Members Absent: Vera Small, Jeff Thomas

Others Present: Byron Deaner, Wayne Rovey, Denise McCrady (Secretary)

Chair Ratts called the meeting to order at 5:00 p.m.

A motion to approve the minutes from March 25, 2019 was made Deppe and seconded by Miller. Motion carried (3-0).

Byron Deaner, Interim Facilities Manager, presented to the Committee his monthly Building Highlight Report. Deaner reported on working with Court Administration staff on the Minimum Courtroom Standards in the State of Illinois regarding making updates to the building to be compliant with ADA.

Wayne Rovey, Information Systems, addressed the Committee requesting approval of Purchase Order ISD 2019-019 for web helpdesk software from Solarwinds in the amount of \$25,000 and approval of a travel request for Rovey to attend the ICIMA Spring Conference that will be held in Rockford on May 16-17. A motion to consolidate both requests was made by Miller and seconded by Deppe. Motion carried (3-0).

Under old business, Deaner also reported on an Emergency Procurement for a digital elevator drive purchased through Kone at a cost of \$30,174.

A motion to approve the purchase reports was made by Deppe and seconded by Miller. Motion carried (3-0).

There was no public comment.

A motion to adjourn was made by Miller and seconded by Deppe. Motion carried (3-0). Meeting adjourned.