

BUILDING & GROUNDS COMMITTEE MEETING
MINUTES
August 27, 2018

Members Present: Pam Deppe, Brad Miller, Jason Ratts, Vera Small, Jeff Thomas

Members Absent:

Others Present: Byron Deaner, Craig Hall, Josh Langfelder, Wayne Rovey, James Stone, Denise E. McCrady (Secretary)

Chair Ratts called the meeting to order at 5:00 p.m.

Ratts requested a motion to approve the July 23, 2018 minutes. A motion to approve the minutes was made by Deppe and seconded by Small. Motion carried (5-0).

Josh Langfelder, Recorder, addressed the Committee requesting approval of a resolution that requests that the County adopts a predictable fee schedule that would become effective November 12, 2018. A motion to approve the request and forward the Resolution to the Finance Committee was made by Thomas and seconded by Deppe. Motion carried (5-0).

Langfelder requested approval to hire a Part time-Seasonal employee at a rate of \$10 an hour effective September 3, 2018. This employee will be utilized to finish a scanning project of deed record books. A motion to approve the request was made by Small and seconded by Deppe. Motion carried (5-0).

Byron Deaner, Building & Grounds, addressed the Committee requesting approval to dispose of a 1998 Ford Crown Victoria and a 1999 GMC Van. Both vehicles will be disposed of through the Sheriff's Sale. A motion to approve the request was made by Small and seconded by Miller. Motion carried (5-0).

Deaner requested approval to purchase a 2014 Ford F150 Pickup truck from the State's Attorney's Office at a cost of \$10,000. A motion to approve the request was made by Thomas and seconded by Miller. Motion carried (5-0).

Deaner requested approval of a resolution that authorizes Deaner to solicit and accept quotes for various projects, all at a cost that will be below \$15,000 for building improvements at the Child Advocacy Center at 1101 E. Monroe Street. Improvements will include demolition work, concrete, carpentry, roofing, doors and frames, etc. A motion to approve the request was made by Thomas and seconded by Miller. Motion carried (5-0).

Jim Stone, Public Health, addressed the Committee requesting approval for SIU Medicine signage that will be purchased and installed by SIU Medicine. The signage will be approximately 10' X 2' and will be LED. A motion to approve the request was made by Thomas and seconded by Deppe. Motion carried (5-0).

Wayne Rovey, Information Systems, addressed the Committee requesting approval of a travel request for himself to attend the Illinois Count Information Management Association annual meeting held in Starved Rock Lodge in Utica, IL on October 4-5. A motion to approve the request was made by Small and seconded by Deppe. Motion carried (5-0).

Rovey requested approval to send Pam Rodgers to the 13 User Conference held in Elgin, IL on October 1-2. This conference is for the regional user group for Tyler's Public Safety Software. A motion to approve the request was made by Miller and seconded by Small. Motion carried (5-0).

Rovey requested that the Intergovernmental Agreement between Sangamon County and Capital Township for a new Tax and Appraisal System be tabled. A motion to table the item was made by Small and seconded by Miller. Motion carried (5-0).

There was no old business or public comment.

Ratts requested a motion to approve the requisitions. A motion to approve the requisitions was made by Thomas and seconded by Small. Motion carried (5-0).

A motion to adjourn was made by Thomas and seconded by Small. Motion carried (5-0). Meeting adjourned.

APPROVED