

BUILDING & GROUNDS COMMITTEE MEETING
MINUTES
March 27, 2017

Members Present: Pam Deppe, Brad Miller, Jason Ratts, Vera Small

Members Absent: Jeff Thomas

Others Present: Patty Meyer, Todd Smith, Denise E. McCrady (Secretary)

Chair Ratts called the meeting to order at 5:00 p.m.

Ratts requested a motion to approve the February 27, 2017 minutes. A motion to approve the minutes was made by Small and seconded Deppe. Motion carried (4-0).

Patty Meyer, Facilities Manager, presented to the Committee her monthly report. Items included the removal and replacement of piping on the cooling tower, painting and carpeting of the County Clerk's Office, the installation of a door in the Circuit Clerk's Office, the hiring of Brad Ruyle as Plumber, the planting of tulips in the front of the building, summer projects, and the request for quotes to add a handicap entrance to the front of the building and to the second set of wood doors on the Adams Street entrance. Meyer also discussed with the Committee regarding the purchase of a safety ladder for the Cooling Tower. Meyer was asked to seek additional bids for the ladder.

There was no old business or public comment.

Ratts requested a motion to approve the requisitions. A motion to approve the requisitions was made by Miller and seconded by Small. Motion carried (4-0).

A motion to adjourn was made by Miller and seconded by Small. Motion carried (4-0). Meeting adjourned.