

**Minutes of Meeting
CITIZENS' EFFICIENCY COMMISSION
October 12, 2011**

ATTENDANCE

Citizens' Efficiency Commissioners

	Jeff Adkisson	×	Jim Fulgenzi, Jr.
	Mike Aiello	×	Bob Gray
	Daniel Cadigan	×	Karen Hasara
	Mike Chamness	×	Marilyn Kushak
×	Patrick Coburn		Frank McNeil
×	Josh Collins	×	Mike Murphy
×	Jerry Crabtree	×	Robert Plunk
×	Gary Crompton	×	Kent Redfield
×	James Donelan	×	J. D. Sudeth
×	Kevin Dorsey	×	Kenley Wade, Sr.
×	Cliff Erwin		Joan Walters
	Lee Fields, Jr.		

Others

Norm Sims- SSCRPC
Jeff Fulgenzi- SSCRPC
Amy Uden- SSCRPC

Linda Tisdale- SMTD
Gregg Humphrey- SMSD
Sheila Stocks-Smith- community

I. CALL TO ORDER

Chairperson Karen Hasara called the meeting of the Citizens' Efficiency Commission to order and welcomed commissioners.

II. REPORTS ON VARIOUS JURISDICTIONS

Mr. Patrick Coburn welcomed guest speaker Ms. Linda Tisdale for a presentation on the Springfield Mass Transit District. Ms. Tisdale serves as the SMTD's Managing Director. She provided information on the structure of the SMTD, its legal authority and governance, operations and ridership, rolling stock, budget and upcoming capital costs, and existing and potential cost savings measures. Some cost savings measures included an employee run bid board, vehicle maintenance, AVL applications, and a regional maintenance center. Several Commissioners asked questions of Ms. Tisdale concerning matters such as annexation processes, fuel procurement, vehicle types, intergovernmental agreements, and other cost savings measures being taken by the SMTD.

Chairperson Hasara then welcomed Mr. Gregg Humphrey for a report on the Springfield Metropolitan Sanitary District. He explained the background, functions, administration, budget, and upcoming facilities projects of the SMSD. He also provided detail on facilities' capacities, customer bases, and associated tax rates. He noted that given EPA capacity requirement, SMSD has had to develop plans for

facility improvements, and construction is underway for these plans. The Commissioners asked Mr. Humphrey questions concerning the SMSD's fiscal year, relationships with other governmental bodies, and sewer system maintenance.

III. APPROVAL OF MINUTES

Chairperson Hasara asked for any additions or amendments to the minutes. There were none. Mr. Gary Crompton made a motion to approve the minutes. Mr. Mike Murphy seconded the motion and the minutes were approved.

IV. DISCUSSION OF PUBLIC MEETINGS SCHEDULE

Mr. Murphy confirmed the availability of the Riverton Auditorium as a meeting space for public meetings. SSCRPC staff indicated dates that Mr. Jeff Adkisson had provided for the Chatham Library's availability, as well as available dates for the County Board Chambers. Commissioners agreed to hold public meetings on Tuesday, October 25th at the Chatham Library at 7:00 pm, Wednesday, November 2nd at the Riverton High School Auditorium at 7:00 pm, and Monday, November 7th at the County Board Chambers at 5:00 pm.

Commissioners discussed the purpose of the meeting, and how to facilitate a meeting that would involve broad-based public input but remain focused on suggestions for local efficiencies. Commissioners agreed to sign up for meeting attendance electronically, and to notify the Chairperson if interested in chairing a meeting.

Ms. Marilyn Kushak and Mr. Patrick Coburn agreed to draft language for a public handout describing the purpose of the CEC and the objectives of the public meetings. Discussion occurred regarding the content of this handout. Commissioners also suggested the importance of providing this document to media for public notification purposes in advance of meetings. Mr. Norm Sims commented that SSCRPC staff would draft a letter inviting jurisdictions and elected officials to public meetings.

Commissioners discussed the need for a feedback avenue following the meetings. Mr. Gary Crompton suggested the creation of a general-purpose email account for the Commission, so that public input can be directed to a general location after it is solicited at the public meetings. Commissioners also discussed logistics for audio recording of public meetings.

V. APPROVAL OF BYLAWS

Chairperson Hasara noted several important details in the Commission's draft by-laws, and entertained questions and suggestions for amendment to the by-laws. The Commission agreed to amend the by-laws to read that the Vice Chair or "a person he or she shall designate" shall act as FOI officer (Article II Section 4).

Chairperson Hasara brought certain provisions of the by-laws to commissioners' attention, including terms of appointment (Article II Section 3), the qualifications committee (Article II Section 5), permissive language regarding the future appointment of taskforces (Article V), regular meeting dates (Article V Section 2), and the attendance and absence policy (Article V Section 5).

Mr. Kenley Wade moved to accept the by-laws as amended. Ms. Kushak seconded the motion, and the CEC by-laws were adopted as amended.

VI. OTHER BUSINESS

Chairperson Hasara will not be in attendance at the next meeting. Since appointment of a vice-chair at the current meeting was not possible under CEC by-laws and OMA restrictions, she noted that she would instead entertain nominations for a temporary chair for the next meeting under Article III Section 2 of CEC by-laws.

Commissioners then agreed to hold elections for a Vice-Chairperson at the next meeting, under provisions of the CEC by-laws. The Chairperson advised that, given her ties to the City, a Commissioner tied to the County may be advisable.

Chairperson Hasara suggested that she would entertain nominations for a temporary chair. Mr. Coburn nominated Mr. Murphy as temporary chair for the next meeting. Mr. Robert Plunk seconded the motion. Mr. Bob Gray moved that nominations be closed. Through two voice votes, Commissioners closed nominations and appointed Mr. Murphy as temporary chair for the next meeting.

Next meeting date—October 26, 2011 at 3:00 PM Location to be the Hoogland Center for the Arts.

VII. PUBLIC COMMENT

Chairperson Hasara extended the opportunity for the Commission to hear public comment. None was provided.

VIII. ADJOURNMENT

Mr. Jim Donelan moved to adjourn the meeting. Mr. Crompton seconded the motion. There being no further business, the meeting was adjourned.

Respectfully Submitted,

Amy Uden
Acting as Recording Secretary