

## WORKPLACE SAFETY BOARD MINUTES

February 28, 2012

**Members Present:** Clyde Bunch, Brad Burnett, Mark Kinnaman, Mike Long, Paul Palazzolo, Robert Salmon, Colleen Swaim

**Members Absent:** Tim Krell, Dave Mendenhall

**Others Present:** Denise McCrady, James Stone, Charlie Stratton, Angela Williamson

The Committee interviewed the supervisor in Case 60. The supervisor explained the incident to the Committee. James Stone and Colleen Swaim did state that SCDPH has a written policy that states that while completing an inspection, the County employee is to be an observer, not an engager, and to let the staff at the business being inspected do the work. The Committee's recommendation to the supervisor is to remind inspectors of the Department's policies on how to conduct inspections.

The Committee interviewed the supervisor in Case 62. The supervisor explained the incident to the Committee. It was noted that this employee has completed 50+ Form 45s on file. Due to the daily schedule and time constraints, employees at Animal Control are on a tight schedule. The Committee's recommendations to the supervisor are for employees to ask for assistance when needed, review lifting techniques, check to see if APL could come at a scheduled time, and to possibly move the opening to the public back 30 to 60 minutes. J. Stone suggested that members of the Committee visit the Animal Control Center and other building sites in order to get an idea on how different departments operate. J. Stone also indicated that if the public hours are shortened, it could cause fewer adoptions to take place. A two-month pilot program will be considered. It was noted that there is one camera in the area, but it was not functioning. Discussion was held on eligible expenses that would be covered by the IPRF Grant.

The Committee interviewed the supervisor in Case 63. The supervisor explained the incident. It was determined that this is a rare occurrence and is considered to be "a nature of the job". No recommendations were given.

The Committee interviewed the employee and supervisor in Case 65. The employee explained how the incident happened. It was noted that officers are hesitant to use a taser due to possible disciplinary action. Recommendation is to speak with the States Attorney's Office to see if charges could be automatically filed when an inmate touches a correctional officer.

The Committee interviewed the employee and supervisor in Case 70. The employee explained how the incident happened. The employee stated that the incident did not cause an injury, but aggravated an previous injury. The employee also stated that he learned not to place property bags on a chair, but to place the bags on the floor along the wall. The Committee determined that extra storage space is needed.

A motion to approve the minutes from the January 31, 2012 was made by Brad Burnett and seconded by Mike Long. Motion carried.

A motion to adjourn the meeting was made by Mike Long and seconded by Robert Salmon. Meeting adjourned.