

**Minutes of Meeting
SATS TECHNICAL COMMITTEE
January 6, 2011**

ATTENDANCE

Technical Committee Voting Members

<input checked="" type="checkbox"/>	Chairman Mike Williamsen	Village of Chatham
<input checked="" type="checkbox"/>	Vice-Chairperson Linda Tisdale	Springfield Mass Transit District
<input checked="" type="checkbox"/>	Tim Sheehan	City of Springfield
<input checked="" type="checkbox"/>	Tim Zahn	Sangamon County
<input checked="" type="checkbox"/>	Norm Sims	Springfield-Sangamon County Regional Planning Commission
<input checked="" type="checkbox"/>	Laura Mlacnik*	Illinois Department of Transportation: Region 4, District 6

* Represented by Sal Madonia

Technical Committee Advisors – Non-Voting

<input checked="" type="checkbox"/>	Curtis Jones	IDOT: Urban Program Planning
<input checked="" type="checkbox"/>	JD Stevenson	Federal Highway Administration: Illinois Division Office
<input checked="" type="checkbox"/>	Mike Stead	Illinois Commerce Commission
<input checked="" type="checkbox"/>	Terry Fountain*	IDOT: District 6: Local Roads and Streets
<input type="checkbox"/>		IDOT: Division of Public and Intermodal Transportation
<input checked="" type="checkbox"/>	Mark Hanna	Springfield Airport Authority

* Represented by Kim Cummins

Others

Neha Soni Agarwal – Regional Planning Commission
 Chris Benson – Regional Planning Commission
 Bill Davidson – Hoelscher Engineering
 Brian Davis – Sangamon County Highway Dept.
 Jeff Fulgenzi – Regional Planning Commission
 Stan Hansen – Crawford, Murphy & Tilly
 Phil Koeberlein – Cummins Engineering
 Mike Norris – City of Springfield
 Kyle Phillips – Regional Planning Commission
 Dale Schultz – Regional Planning Commission
 Linda Wheeland – Regional Planning Commission

I. CALL TO ORDER

Chairman Mike Williamsen called the meeting of the SATS Technical Committee to order.

II. APPROVAL OF MINUTES – 11/04/10 SATS Technical Committee Meeting

Williamsen asked if there were any additions or corrections to the minutes of the November 4, 2010 SATS Technical Committee meeting. Sal Madonia stated that page 4, section E, 3rd bullet point should read, ‘IL-29 from Springfield to Rochester patching has been completed. Milling, resurfacing and striping will begin in the Spring.’ Norm Sims made a motion to approve the minutes as corrected. Tim Zahn seconded the motion and the vote was unanimous.

III. 2035 LONG RANGE TRANSPORTATION PLAN

A. Complete Streets

Linda Wheeland stated that creating a Complete Streets policy is Goal 5 Objective 1 of the 2035

LRTP. The Technical Committee members had asked that the Quad Cities area Complete Streets policy be provided to them as a basis for members to submit their suggestions. Staff was directed to combine the suggestions into a Policy Statement which had been sent to Technical Committee members prior to today's meeting.

After discussion the Technical Committee settled on the following Complete Streets policy statement:

“Complete Streets” refers to public rights-of-way that are designed and operated to provide a safe and accessible transportation network for all users, including pedestrians, bicyclists, and transit riders, regardless of age or ability. This context-sensitive approach considers all transportation projects as potential opportunities to improve safety, access, and mobility for all travelers.

The Springfield Area Transportation Study supports Complete Streets and its members will consider the following criteria when designing transportation projects as opportunity and funding permit:

- types of users of the transportation system, including pedestrians, bicyclists, transit users, motor vehicles, and freight interests;
- project surroundings in context with how the facility will be used and who will be using it to determine what accommodations will be provided; and
- service levels for all users anticipated by adopted comprehensive or systemwide plans.

Norm Sims made a motion to recommend approval of SATS Complete Streets Policy to the Policy Committee. Linda Tisdale seconded the motion and the vote to recommend approval was unanimous.

B. Roads and Bridges Central to the Distribution of Agricultural Products

Wheeland stated that this project is Goal 1 Objective 3 in the 2035 LRTP. Wheeland, Kyle Phillips and Jim Birge of the Sangamon County Farm Bureau worked to construct the map displayed.

Williamsen asked where the IL-4 route termini are through Chatham. Wheeland stated that the map displayed main routes used by farmers to get their products to grain elevators and in turn to market. Sims suggested that there are several interesting uses for a map of this scope including wind farm projects. Williamsen asked what the goal in adopting this map would be. Wheeland stated that the second part of the 2035 LRTP objective is to then identify structural deficiencies along the routes. An idea behind this concept is to evaluate projects in the future. In addition, Objective 4 is to seek improvements to 20% of the routes with structural deficiencies identified in Goal 1 Objective 3 by 2015. Madonia asked by whom are the structural deficiencies defined. Wheeland stated that the LRTP identified bridges that are eligible for BRRP Funds while deficiencies on other road segments will need to be identified by SATS members.

There was a motion by Linda Tisdale and a second by Norm Sims to recommend approve of the map to the Policy Committee. Tim Zahn stated that he would like to present a copy of the map to an oversight committee of the county board to insure that all the routes are appropriate. The item was tabled until the next meeting of the Technical Committee.

C. Website Update

Dale Schultz stated that Goal 8 Objective 3, create electronic format for SATS members to submit information on transportation related events/meetings/projects for posting on the SATS website or for

dissemination to SATS members, of the 2035 LRTP has been completed. A special section has been designated on the website for members' notices. Schultz requested that members send emails regarding events, meeting and projects to him for posting on the website.

IV. 2011-2014 TRANSPORTATION IMPROVEMENT PROGRAM CHANGES

A. Amendment #6

Tim Sheehan introduced TIP Amendment #6 to the SATS Technical Committee members.

WHEREAS, the City of Springfield recognizes that the ADT in 2007 along this section of Chatham Road was reported at 19,000 so it is prudent that PE I and II are initiated utilizing both city and federal funds; and

WHEREAS, the City requests that the FY-2011 Annual Element of the FY/2011-2014 TIP be amended by adding the project listed below; and

Project Description and Funding:

Project/ Jurisdiction/ Class	Location	Action/Comments	Funding Source		Total Cost
A6 Chatham Road (FAU 8006)	Termini:	Structure No. 084-3041 0.3 miles north of Wabash Avenue	PE I and II for bridge superstructure and substructure	Springfield	41,000
				HBP	164,000
Springfield Minor Arterial	Contract#				
	TIP#	02-2011-05			\$205,000

WHEREAS, the funding used for this project will not affect any other project in the TIP.

Linda Tisdale made a motion to recommend approval of TIP Amendment #6 to the FY 2011-2014 Transportation Improvement Program to the Policy Committee. Tim Zahn seconded the motion and the vote to recommend approval was unanimous.

B. Amendment #7

Tim Zahn introduced TIP Amendment #7 to the SATS Technical Committee members.

WHEREAS, the Villages of Sherman and Williamsville intend to conduct preliminary engineering for a multi-use trail from Williamsville to Sherman along a 4.5 miles section of abandoned Illinois Terminal Company railroad using local and Illinois Transportation Enhancement Program funds; and

WHEREAS, the Villages request that the FY-2011 Annual Element of the FY/2011-2014 TIP be amended by adding the project listed below; and

Project Description and Funding:

Project/ Jurisdiction/ Class	Location	Action/Comments	Funding Source	Total Cost
Williamsville to Sherman Trail	Termini: 4.5 mile multi-use trail from Williamsville to Sherman	PE to design a multi- use trail from Williamsville to Sherman along the abandoned Illinois Terminal Company railroad (4.5 miles)	Sherman	33,000
Sherman/Williamsville	Contract#		Williamsville	33,000
Multi-use trail	TIP# 05-2011-01		ITEP	264,000
			\$330,000	

WHEREAS, the funding used for this project will not affect any other project in the TIP.

Tim Sheehan made a motion to recommend approval of TIP Amendment #7 to the FY 2011-2014 Transportation Improvement Program to the Policy Committee. Sal Madonia seconded the motion and the vote to recommend approval was unanimous.

V. TECHNICAL ADVISOR UPDATES

A. Illinois Department of Transportation: Central Bureau of Urban Program Planning

No report was given.

B. Federal Highway Administration: Illinois Division Office

JD Stevenson reported that FHWA will be conducting a Planning Review of SATS in the spring. This will mainly involve meeting with Planning Commission staff although SATS members are welcome to sit in. This is done to insure that all the applicable planning regulations, rules and laws are being followed. Stevenson stated that SAFETEA-LU has been extended under continuing resolution until the early part of March.

C. Illinois Department of Transportation: Local Roads and Streets

Kim Cummins stated that programming meetings for FY12- FY15 are underway within the district. This includes BRRP, HBP, ST-R and ST-U funds. Cummins asked how the committee would like to program the ST-U funds in the near future. Cummins stated that for the start of FY12, there will be approximately \$600,000 available. The balanced allotment for ST-U funds for FY12 appears to be about \$500,000 more than last year.

Sheehan suggested that the Stanford Ave. extension project be recommended for the remaining balance of funding. Williamsen suggested that a sub-committee be formed to discuss this issue once the actual amount of ST-U funds has been determined.

D. Illinois Commerce Commission

Mike Stead reported that project selection for the 5 year plan dealing with crossing closures and improvements is beginning soon.

E. Springfield Airport Authority

Mark Hanna reported that projects are on hold due to the continuing resolution supporting the FAA.

VI. AGENCY UPDATES

A. Springfield-Sangamon County Regional Planning Commission

Sims stated that there is concern regarding the possible cut in transportation funding at the federal level. Sims remarked that there are a lot of comments in the air regarding funding and suggested that the Urban Program Planning section of IDOT may help sift through the rhetoric.

B. Springfield Mass Transit District

Linda Tisdale reported that the initial decline in ridership after the new route changes went into effect has now reversed and ridership numbers have risen. A trend SMTD hopes will continue.

C. City of Springfield

Tim Sheehan stated that all projects save the traffic light installation project on IL-4, Old Jacksonville Road/Monroe are shut down for the winter. In January, three events are going on: There is a public meeting regarding the Stanford Ave extension project at Little Flower on January 13th from 4-6pm, the Meadowbrook Rd extension project is on the IDOT January 21 letting and the Chatham Rd Bridge project will begin PEI & PEII later this month.

D. Sangamon County

Tim Zahn reported that the Sangamon Valley Trail is the only project underway within the MPA. Most of the bridge work is complete. Paving from Centennial Park to Archer Elevator Rd is completed along with shoulder work.

E. Illinois Department of Transportation: Region 4, District 6

Sal Madonia reported on the status of the following projects:

- IL-4 in Chatham over Polecat Creek work is continuing over the winter and is about 10% complete.
- Clear Lake Ave and Dirksen Pkwy project; the contractor is performing minimal work and is awaiting spring for major work to start.
- I-72 bridge project over southbound I-55 at the 6th Street interchange; pre-job meeting is scheduled for January 11th.
- Wabash drainage project the drainage portion is complete. The contractor is finishing miscellaneous work such as fencing and signing.

F. Village of Chatham

Mike Williamsen reported the Village has received ITEP funds for a bike trail along Plummer Blvd. An amendment addressing this will be before the committee next meeting.

VII. PUBLIC COMMENTS

There were no public comments.

VIII. UNFINISHED BUSINESS**A. Bicycle/Pedestrian Way Plan**

Wheeland stated that the Steering Committee will be meeting on January 18th at the Jerome Civic Center at 6:30pm. A draft of the vision statement, goals and objectives, will be reviewed at this upcoming meeting. A meeting for the volunteers to help with field work will be conducted on January 19th.

Wheeland reported that a draft of the 2011 Public Participation Plan has been formulated and will be sent to the members. The PPP will be on the agenda for the next Technical Committee meeting.

IX. NEW BUSINESS

A. PY 2012 Unified Planning Work Program

Wheeland stated the UPWP is being worked on for next year and asked members to let her know if there are any activities that they would like to see included. Wheeland asked Curtis Jones when the PL and Transit planning funding figures would be available to the MPOs. Jones answered that they should become available sometime in February.

B. Next Meeting Date – Thursday, February 3, 2010 at 8:30 AM

X. ADJOURNMENT

There being no further business, the regular meeting was adjourned.

Respectfully Submitted,

Kyle Phillips
Recording Secretary