

**Minutes of Meeting  
SATS TECHNICAL COMMITTEE  
April 2, 2015**

**ATTENDANCE**

## Technical Committee Voting Members

<input checked="" type="checkbox"/>	Nathan Bottom, Chair	City of Springfield
<input checked="" type="checkbox"/>	Tim Zahn, Vice Chair	Sangamon County
<input checked="" type="checkbox"/>	Mike Williamsen	Village of Chatham
<input checked="" type="checkbox"/>	Frank Squires	Springfield Mass Transit District
<input checked="" type="checkbox"/>	Norm Sims	Springfield-Sangamon County Regional Planning Commission
<input checked="" type="checkbox"/>	Jeff Myers*	Illinois Dept. of Transportation (IDOT): Region 4, District 6

\* Represented by Wes Clark

## Technical Committee Advisors – Non-Voting Members

<input type="checkbox"/>	Thomas Caldwell	IDOT: Urban Program Planning
<input type="checkbox"/>	JD Stevenson	Federal Highway Administration: Illinois Division Office
<input type="checkbox"/>	Sue Graham	IDOT: District 6: Local Roads & Streets
<input checked="" type="checkbox"/>	Mike Stead	Illinois Commerce Commission
<input type="checkbox"/>	Mark Hanna	Springfield Airport Authority
<input checked="" type="checkbox"/>	Francesco Bedini-Jacobini	IDOT: Division of Public & Intermodal Transportation

**Others**

Stan Hansen – Crawford, Murphy, and Tilly

Bill Davison – Knight E/A

Dale Lael – Village of Jerome

Linda Wheeland – Regional Planning Commission

Jason Sass – Regional Planning Commission

Brian Sheehan – Regional Planning Commission

**I. CALL TO ORDER**

Chair Nathan Bottom called the meeting of the SATS Technical Committee to order at 8:30 AM.

**II. APPROVAL OF MEETING MINUTES –SATS Technical Committee Meeting**

Chairman Bottom asked if there were any additions or corrections to the minutes of the March 5, 2015 Technical Committee meeting. Mike Williamsen made a motion to approve the minutes as submitted. Tim Zahn seconded the motion. The vote to approve was unanimous.

**III. 2040 Long Range Transportation Plan (LRTP)**

Linda Wheeland announced that there had been a glitch in printing final copies of the LRTP, so they were not ready at the moment, but will be sent to SATS members shortly.

**IV. Transportation Improvement Program: FY 2015-2018****A. ST-U Projects Update****I. Stanford Avenue (TIP # 02-2010-09)****i. 11th to Fox Bridge**

Nathan Bottom stated that Phase I design is underway and that a relocation plan for the owner of the house at the SE corner of Stanford and 11<sup>th</sup> is underway.

**ii. Fox Bridge to Taylor**

Land acquisition is underway and adjustments are being made to finish up the final plans for the site.

**II. Bradfordton Road (TIP # 03-2009-01)**

Tim Zahrn stated that a meeting had been set up with property owners concerned about the noise wall in order to complete the Phase I study.

**III. Woodside Road (TIP # 03-2009-05)**

Zarhn announced that consultants are still working on drainage and the Intersection Design Study (IDS).

**IV. Archer Elevator Road/Iles Avenue (TIP # 02-2013-03)**

Nathan Bottom announced that the IDS had been approved by IDOT.

**V. TECHNICAL ADVISOR UPDATES****A. Illinois Dept. of Transportation (IDOT): Central Bureau of Urban Program Planning**

No report was given.

**B. Federal Highway Administration: IL Division Office**

No report was given.

**C. IDOT District 6: Local Roads and Streets (LRS)**

No report was given.

**D. Illinois Commerce Commission (ICC)**

Mike Stead announced that the FY16-FY20 Crossing Safety Improvement Program had been approved by the ICC a couple weeks back, and was published on that day. Two projects in the SATS MPA were in this document, the underpasses at the 10<sup>th</sup> Street corridor and Ash Street (TIP # 02-2018-05), and Woodside Road (TIP # 03-2009-05).

**E. Springfield Airport Authority**

No report was given.

**F. IDOT: Division of Public and Intermodal Transportation (DPIT)**

Francesco Bedini-Jacobini announced that the High Speed Rail project review is underway by the governor's office and DPIT is waiting on guidance. Bedini-Jacobini is hoping that this guidance is received soon, in order that the project can be completed on time.

**VI. AGENCY UPDATES****A. Springfield-Sangamon County Regional Planning Commission (SSCRPC)**

Norm Sims announced that staff had received a Title VI Questionnaire from IDOT and notification that the questionnaire would need to be completed and submitted to IDOT before the annual intergovernmental agreement would be finalized with SATS. Williamsen asked what the purpose of the questionnaire was. Sims stated that Title VI compliance had come up during federal review of IDOT.

Sims noted that staff was in the middle of attending an FHWA workshop on indirect cost allocation. The SSCRPC uses an indirect cost rate when billing for various planning projects, including SATS work. Staff had been informed that the MPOs would need to create an indirect cost allocation plan (ICAP) and have it approved by IDOT before a Unified Planning Work Program and intergovernmental

agreement would be approved. Workshop presenters estimated that it would take a full year to create an ICAP. Sims stated that IDOT staff had informally indicated that an ICAP would be required before a PY 2016 intergovernmental agreement would be approved. Given the combination of this and the fact that although IDOT is looking for a Unified Planning Work Program (UPWP) that assumes funding for 12 months, only 8 months of funding is available, it is unclear at the moment where transportation planning funding for the next planning year stands.

Linda Wheeland added that the workshop is being conducted by FHWA, so there has been little direction from IDOT with regards to this. Wheeland stated she hoped that by the end of the training she will be informed on what SATS needs to do regarding an ICAP. She stated her willingness to do whatever it would take to develop an indirect rate cost allocation plan in an expedited manner if that becomes necessary.

Mike Williamsen asked if this was something all states are dealing with or just Illinois. Sims stated that the requirement for MPOs to have an approved ICAP was not particular to Illinois; it just hadn't been enforced by IDOT in the past. If an MPO received funding directly from the federal government they already have an ICAP through a federal cognizant agency, which is the case for three MPOs. The cognizant agency for the other MPOs is IDOT.

Mike Williamsen asked what the consequences for SATS would be if an ICAP was suddenly required for PY 2016. Sims stated that potentially there would be no federal funding for SATS for the following Planning Year.

Wheeland announced that Curb Your Car Commute Challenge week (May 11-16) event planning was underway and announced that the Planning Commission has a new partner this year, the SIU School of Medicine. She stated that SIU would be giving some marketing support with doctors participating in interviews to talk about the importance of people being more active in their travel. In addition, there would be new prizes. Details will be forthcoming as soon as they are finalized.

## **B. Springfield Mass Transit District (SMTD)**

No report was given.

## **C. City of Springfield**

Nathan Bottom stated that work had begun on two overlay projects (TIP # 02-2015-08), the first one on the East Side at North Lake Shore and Franklin Park subdivisions. This will include work done on curbs and curb ramps. Asphalt paving was to begin on 11<sup>th</sup> Street toward Toronto Road later this month.

Additionally, the sidewalk program work (TIP # 02-2015-09) was to begin shortly on Franklin, Bond, and Elliott streets just south of North Grand Avenue, and on Cook Street in preparation for the Lincoln Funeral reenactment. Bottom stated that the brick street program would be starting soon, specifically in the 600 block of English.

Regarding the Carpenter Street underpass (TIP # 02-2014-09), a railroad embankment south of Carpenter to Reynolds will be built. Work has been held off on that part of the project due to archaeological excavations in the immediate vicinity. Sheet piles are being driven and excavation is occurring as part of constructing the east abutment of the Fayette Avenue Bridge (TIP #02-2011-08). Drainage work would start soon on Inverness Road and Oakmont Dr, with Inverness being reconstructed as well.

Finally, concrete patching would be taking place on East Cook Street from Eastdale to Dirksen, as part of the annual street maintenance program (TIP # 02-2015-02).

## **D. Sangamon County**

Tim Zahrn announced two projects coming up on the June IDOT letting, the first being the rehabilitation of East Lake Shore Drive from Long Bay to old Route 66 including 4 foot shoulders. The other project was the Oak Crest Road bridge replacement (TIP # 03-2013-06). Zahrn stated that a couple more parcels were in land acquisition for the project.

## **E. Illinois Department of Transportation: Region 4, District 6**

Wes Clark reported on the following projects:

Dirksen Parkway, Ridge to Clear Lake – Stage I storm sewer and utility relocation was underway, hope was for a May completion date (TIP # 04-2012-09).

Wabash Avenue, Koke Mill to Curran – Storm sewer work was soon to start and the relocation of other utilities was already underway (TIP # 04-2011-07).

I-55, Lake Springfield Bridge to Southwind Road – Patching operations had begun and paving was to begin the following week (TIP # 04-2015-02).

I-72, Chatham Road to New Berlin – Bridge repairs had begun, and patching was expected to begin in a couple weeks (TIP # 04-2015-01).

Veterans Parkway, north of Jefferson to SW of Irwin Road – Patching had begun, with paving and turn lane work to follow shortly thereafter.

I-55, Sherman Interchange bridge deck replacement – Construction was scheduled to begin on April 15<sup>th</sup> (TIP # 04-2012-08).

## **F. Village of Chatham**

Mike Williamsen announced that work on the Plummer Boulevard Trail (TIP # 01-2013-01), which was set to have begun as soon as weather would allow, was being delayed until after school lets out for the summer in June.

## **VII. PUBLIC COMMENTS**

There were no public comments.

## **VIII. UNFINISHED BUSINESS**

### **A. PY 2016 Unified Planning Work Program**

Linda Wheeland announced that the draft UPWP had been sent out to SATS members. Wheeland stated that there was an item she wanted to discuss with committee members, the Downtown Parking Survey. Since recently there had been no significant changes to parking from year to year, she suggested conducting the survey every two years. Sims stated that there had been talk about this in the past, but that there had been opposition from some downtown interests.

Mike Williamsen asked who used the Parking Survey, and for what purpose it exists. Sims stated that it is often used by downtown businesses to justify a need for more parking or to justify that there is enough. Williamsen asked what type of resources were used to complete this project. Linda Wheeland stated that it takes 3 months for one staff member.

Mike Williamsen moved to recommend to the Policy Committee that staff do the Parking

Survey on a two-year cycle. Frank Squires seconded the motion and the vote to recommend approval was unanimous.

With the above change, Tim Zahrn moved to recommend approval of the UPWP to the Policy Committee. Nathan Bottom seconded the motion and the vote to recommend approval was unanimous.

**B. FY 2016 - 2019 Transportation Improvement Program**

Linda Wheeland stated that most of the necessary information for the TIP had been received by staff. Wes Clark responded that IDOT was still waiting on changes that are expected to be made to the State's Multi-Year Program. He stated that he will send the information over as quickly as possible as soon as he sees it.

**C. Draft 2015 Public Participation Plan**

Wheeland stated that the draft PPP is still out for public review, as a 45 day review period, lasting through April 24<sup>th</sup>, is required. Wheeland stated that she will submit any comments received regarding the Public Participation Plan to SATS members prior to the next SATS Technical Committee meeting.

**IX. NEW BUSINESS**

**A. Next Meeting Date – Thursday, May 7, 2015 at 8:30 AM**

**X. ADJOURNMENT**

There being no further business, Chairman Bottom called to adjourn. Mike Williamsen made a motion to adjourn. Tim Zahrn seconded the motion. The vote to adjourn was unanimous.

There being no further business, the regular meeting was adjourned at 8:49 AM.

Respectfully Submitted,  
Brian Sheehan  
Recording Secretary