

Minutes of Meeting
SATS TECHNICAL COMMITTEE
October 6, 2016

ATTENDANCE

Technical Committee Voting Members

<input checked="" type="checkbox"/>	Tim Zahrn, Chair*	Sangamon County
<input type="checkbox"/>	Patrick McCarthy, Vice Chair	Village of Chatham
<input checked="" type="checkbox"/>	Nathan Bottom	City of Springfield
<input checked="" type="checkbox"/>	Shoun Reese**	Springfield Mass Transit District
<input checked="" type="checkbox"/>	Norm Sims	Springfield-Sangamon County Regional Planning Commission
<input checked="" type="checkbox"/>	Jeff Myers***	Illinois Dept. of Transportation (IDOT): Region 4, District 6

* Represented by Brian Davis

** Represented by Erin Appenzeller

*** Represented by Wes Clark

Technical Committee Advisors – Non-Voting Members

<input type="checkbox"/>	Tom Kelso	IDOT: Urban Program Planning
<input type="checkbox"/>	JD Stevenson	Federal Highway Administration: Illinois Division Office
<input checked="" type="checkbox"/>	Chris Isbell	IDOT: District 6: Local Roads & Streets
<input checked="" type="checkbox"/>	Mike Stead	Illinois Commerce Commission
<input checked="" type="checkbox"/>	Mark Hanna*	Springfield Airport Authority
<input type="checkbox"/>	Francesco Bedini-Jacobini	IDOT: Office of Intermodal Project Implementation

* Represented by Roger Blickensderfer

Others

Kristin Timmons – Crawford, Murphy, & Tilly

Bill Davison – Knight Engineering

Kim Cummins – Cummins Engineering

Jim Moll – Hanson Engineers

Bill Donels – Springfield Bicycle Advisory Council

Mike Lopez – Village of Jerome

Tim Landis – State Journal-Register

Sue Graham – IDOT Dist. 6 Local Roads & Streets

Neha Soni – Regional Planning Commission

Brian Sheehan – Regional Planning Commission

Jason Sass – Regional Planning Commission

Jordan Leaf – Regional Planning Commission

I. CALL TO ORDER

Mr. Davis called the meeting of the SATS Technical Committee to order at 8:33 AM.

II. APPROVAL OF MEETING MINUTES: September 1, 2016

Mr. Davis asked if there were any additions or corrections to the minutes of the September 1, 2016 Technical Committee meeting.

Norm Sims made a motion to approve the minutes as submitted. Nate Bottom seconded the motion. The vote to approve was unanimous.

III. 2040 Long Range Transportation Plan (L RTP)

A. Amendment 10 – SMTD Demolition Project

Erin Appenzeller introduced Amendment 10:

RESOLUTION TO RECOMMEND APPROVAL OF AMENDMENT TEN TO THE 2040 LONG RANGE TRANSPORTATION PLAN

WHEREAS, the Springfield Area Transportation Study (SATS), in cooperation with the Illinois Department of Transportation, has a comprehensive, cooperative, and continuing (3C) planning process for transportation planning in compliance with Federal regulations for the urbanized area; and

WHEREAS, the SATS Long Range Transportation Plan takes a long-term (25-year) look at transportation needs in the Springfield Metropolitan Planning Area; envisions an efficient, interconnected, multi-modal travel network; and identifies projects to make this vision a reality; and

WHEREAS, the Long Range Transportation Plan is updated every five years and was most recently updated on March 12, 2015 as the SATS 2040 Long Range Transportation Plan; and

WHEREAS, the Springfield Mass Transit District has requested that part of the demolition portion of the Off-Street Transfer Center project be moved from the Planned Illustrative Transit Projects List to the Committed Transit Projects as shown below since funding has become available to demolish the buildings at 901 – 917 East Adams Street; and

PROJECT #	PROJECT DESCRIPTION <i>(listed alphabetically)</i>	TYPE OF IMPROVEMENT	JURISDICTION	COST
15	Off-Street Transfer Center	Demolition of the Structures at 901-917 East Adams	SMTD	654,270

Norm Sims made a motion to recommend approval of Amendment 10 to the Policy Committee. Nate Bottom seconded the motion. The vote to recommend approval was unanimous.

IV. 2016-2019 Transportation Improvement Program

A. ST-U Projects Update

i. Stanford Avenue (TIP # 02-2010-09)

a. 11th to Fox Bridge

Nathan Bottom told the Committee the City is continuing design, engineering and land acquisition.

b. Fox Bridge to Taylor

Construction is continuing with work progressing on curb and gutter, as well as culverts.

ii. Archer Elevator Road/Iles Avenue (TIP # 02-2013-03)

The project is scheduled for a January, 2017 letting.

- iii. **Bradfordton Road (TIP # 03-2009-01)**
The Project Development Report was approved and land acquisition was moving forward.
- iv. **Woodside Road (TIP # 03-2009-05)**
Mr. Davis told the Committee that land acquisition was progressing with the final parcels in the process closing.

B. Amendment 14 – SMTD Demolition Project

Neha Soni introduced Amendment 14:

**RESOLUTION TO RECOMMEND APPROVAL OF
THE FOURTEENTH AMENDMENT TO THE
FY/2016-2019 TRANSPORTATION IMPROVEMENT PROGRAM**

WHEREAS, the Springfield Area Transportation Study (SATS), in cooperation with the Illinois Department of Transportation, has a comprehensive, cooperative, and continuing (3C) planning process for transportation planning in compliance with Federal regulations for the urbanized area; and

WHEREAS, the Springfield Area Transportation Study approved the Transportation Improvement Program (TIP) for FY/2016-2019 on September 10, 2015; and

WHEREAS, the Springfield Mass Transit District has requested that part of the demolition portion of the Off-Street Transfer Center project be moved from the Illustrative Projects List to the FY 2017 Annual Element in the FY 2016-2019 Transportation Improvement Program as shown below since funding has become available to demolish the buildings at 901 – 917 East Adams Street; and

Project Description and Funding:

Project/Jurisdiction/Class	Description	Action/Comments	Funding Source	Total Cost
5 Off-Street Transfer Center SMTD Urban Transit	Description: 901-917 East Adams	Demolition of Structures	SMTD	314,670
	Project#		FTA 5309	339,600
	TIP# 06-2012-08			
				\$654,270

Nate Bottom made a motion to recommend approval of Amendment 14 to the Policy Committee. Wes Clark seconded the motion.

Mr. Sims asked Ms. Appenzeller if the “Transfer Center” was part of a larger, planned multi-modal center. Ms. Appenzeller confirmed that the Transfer Center was planned as part of a larger multi-modal transportation center to be built in the future.

The vote to recommend approval was unanimous.

C. Modification 15 – I-72 to I-55 Ramp AC to Current

Neha Soni introduced Modification 15:

**Administrative Modification 15 to the
FY 2016 – 2019 Transportation Improvement Program
September 9, 2016**

I-72 WB to I-55 BUS/NB Ramp to Current

Status of this project has changed from “Advanced Construction” to “Current” because the Illinois Department of Transportation considers specific apportionment or state contract ceiling sufficient to meet project specifications and the project is financially active; and the FY 2016 Annual Element of the FY 2016-2019 Transportation Improvement Program has been modified to remove AC from the federal funding source as shown below.

Project/Jurisdiction/Class	Location	Action/Comments	Map #	Funding Source		Total Cost
3 I-72	Termini: I-72 (WB) to I-55 BUS (NB) Ramp in the NE Quadrant of the Sixth Street Interchange	Resurfacing, Patching, High Friction Surface Treatment, Radar Speed Sign, Signing, Striping	41	HSIP	270,000	
	Contract# 72J03			NHPP	90,000	
	TIP# 04-2016-03			State	40,000	
	Interstate					
						\$400,000

And the Advance Construction Projects table in the FY 2016-2019 Transportation Improvement Program has been modified to indicate the change to this project as shown below.

AD MOD #	TIP Year	Project/Jurisdiction/Class	Location	Action/Comments	Map #	Funding Source		Total Cost	Date On AC List	Date Off AC List
AM 10 (FY 2016-2019 TIP)	2016	I-72	Termini: I-72 (WB) to I-55 BUS (NB) Ramp in the NE Quadrant of the Sixth Street Interchange	Resurfacing, Patching, High Friction Surface Treatment, Radar Speed Sign, Signing, Striping	41	HSIP (AC)	270,000		4/15/2016	9/9/2016
			Contract# 72J03			NHPP (AC)	90,000			
			TIP# 04-2016-03			State	40,000			
			Interstate							
						\$400,000				

D. Modification 16 – IDOT-Flashing Beacons/Signing AC to Current

Neha Soni introduced Modification 16:

**Administrative Modification 16 to the
FY 2016 – 2019 Transportation Improvement Program
September 23, 2016**

IDOT – Flashing Beacons/Signing AC to Current

Status of this project has changed from “Advanced Construction” to “Current” because the Illinois Department of Transportation considers specific apportionment or state contract ceiling sufficient to meet project specifications and the project is financially active; and the FY 2016 Annual Element of the FY 2016-2019 Transportation Improvement Program has been modified to remove AC from the federal funding source as shown below.

Project/Jurisdiction/Class		Location		Action/Comments	Map #	Funding Source		Total Cost	
2	Flashing Beacons/Signing	Termini:	IL 124 @ IL 124/Andrew Rd., Old US 36 & CH 15 (Farmingdale Rd.), & Recreation Drive just West of MacArthur Blvd	Installation of flashing beacons and signage	42	HSIP	22,500		
		State	Contract#			72108	State		2,500
		Various	TIP#			04-2017-01	\$25,000		

And the Advance Construction Projects table in the FY 2016-2019 Transportation Improvement Program has been modified to indicate the change to this project as shown below.

AD MOD #	TIP Year	Project/Jurisdiction/Class	Location		Action/Comments	Map #	Funding Source		Total Cost	Date On AC List	Date Off AC List	
AM 13 (FY 2016-2019 TIP)	2016	Flashing Beacons / Signing	Termini:	IL 124 @ IL 124/Andrew Rd., Old US 36 & CH 15 (Farmingdale Rd.), & Recreation Drive just West of MacArthur Blvd	Installation of flashing beacons and signing	42	HSIP (AC)	22,500		6/3/2016	9/23/2016	
			State	Contract#			72108	State				2,500
			Various	TIP#			04-2017-01	\$25,000				

Mr. Sims asked Mr. Clark if the updated beacons had flashing yellow turn arrows. Mr. Clark confirmed that the updated beacons would have flashing yellow arrows for left turns. The beacons were part of a larger statewide contract made by IDOT. He was not sure of the location of intersections that would get upgraded beacons.

E. Modification 17 – Pavement Management Lake Shore Drive AC to Current

Neha Soni introduced Modification 17:

**Administrative Modification 17 to the
FY 2016 – 2019 Transportation Improvement Program
September 23, 2016**

Pavement Management Lake Shore Drive AC to Current

Status of this project has changed from “Advanced Construction” to “Current” because the Illinois Department of Transportation considers specific apportionment or state contract ceiling sufficient to meet project specifications and the project is financially active; and the FY 2016 Annual Element of the FY 2016-2019 Transportation Improvement Program has been modified to remove AC from the federal funding source as shown below.

Project/Jurisdiction/Class		Location		Action/Comments	Map #	Funding Source		Total Cost
4	Pavement Management System	Termini:	County Highway 43 Begin Mile 1.362 to End Mile 5.405	Construction & Construction Engineering	N/A	County	440,000	
	Sangamon County	Contract#:				County (Engineering)	35,000	
		TIP#:	03-2016-01			ST-R	1,725,000	
								\$2,200,000

And the Advance Construction Projects table in the FY 2016-2019 Transportation Improvement Program has been modified to indicate the change to this project as shown below.

AD MOD #	TIP Year	Project/Jurisdiction/Class	Location		Action/Comments	Map #	Funding Source		Total Cost	Date On AC List	Date Off AC List
AM 11 (FY 2015-2018 TIP)	2016	Pavement Management System	Termini:	C. H. 43 Begin Mile 1.362 to End Mile	Construction & Construction Engineering	N/A	County	440,000		5/7/2015	9/23/2016
		County	Contract#:				Engineering	35,000			
		Minor Arterial	TIP#:	03-2016-01			ST-R (AC)	1,725,000			
								\$2,200,000			

F. Annual Listing of Federally Obligated Projects FY 2016

Ms. Soni told the Committee that SSCRPC completed the Annual Listing of Federally Obligated Projects for FY 2016. The document was required by the Federal government and was due September 30, 2016.

V. TECHNICAL ADVISOR UPDATES**A. Illinois Dept. of Transportation (IDOT): Central Bureau of Urban Program Planning**

No report was given.

B. Federal Highway Administration: IL Division Office

No report was given.

C. IDOT District 6: Local Roads and Streets (LRS)

Mr. Isbell told the Committee that the Highway Safety Improvement Program (HSIP) applications were submitted and that approved grant applications would be announced in October, 2016.

ITEP major bridge project applications had been submitted. He told the Committee that a few of the submitted projects were within the SATS Metropolitan Planning Area.

Mr. Sims asked if there were any submitted HSIP applications from the SATS MPA. Mr. Isbell confirmed that there were two applications from the City of Springfield. Mr. Davis noted that the submitted projects did not have to be placed into the Transportation Improvement Program. Mr. Sims acknowledged this, saying that the projects would not be placed into the TIP until they were announced as funded.

D. Illinois Commerce Commission (ICC)

No report was given.

E. Springfield Airport Authority

No report was given.

F. IDOT: Office of Intermodal Project Implementation

No report was given.

VI. AGENCY UPDATES

A. Springfield-Sangamon County Regional Planning Commission (SSCRPC)

Mr. Sims announced that Shannan Karrick had been hired for the position of Senior Transportation Planner at SSCRPC, starting October, 19, 2016. Her background in freight, regulatory law, and data analysis at the Illinois Commerce Commission made her an ideal candidate for the position. He looked forward to working in a collaborative environment with Ms. Karrick in the future.

Mr. Sims also told the Committee that due to new GATA requirements SATS will have to submit new quarterly performance measures that are different from Federal performance measures and the performance measures SATS collect at the present time. He said that SSCRPC is putting together a group to examine the new performance measures.

Mr. Jordan Leaf, SSCRPC, demonstrated a web application for Springfield citizens to make suggestions regarding future development and growth. By using the U-Plan It application, people can make suggestions for future commercial, transportation, and residential enhancements to Springfield. The tool was another means for people in Springfield to have input into the Comprehensive Plan being developed.

Mr. Brian Sheehan, SSCRPC, demonstrated a web application that locates bicycle parking facilities in the Downtown Springfield area. Users can use the app to find covered, uncovered, public, and private locations where people can park their bicycles Downtown.

All apps are available in the eMap room on the SSCRPC website, sscrpc.com.

B. Springfield Mass Transit District

No report was given.

C. City of Springfield

Nathan Bottom announced updates to the following projects:

Ash Street and Laurel Street Underpass (TIP # 02-2018-05):

The City had begun land acquisition and design engineering for the project.

Sidewalks/Pedestrian Network (TIP # 02-2016-04)

Sidewalks were being placed along Old Jacksonville Road.

Downtown Streetscape (TIP # 02-2013-09):

The project was wrapping up for the construction season.

Road and Street Maintenance Program (TIP # 02-2016-02):

The City was wrapping up the overlay program for the construction season. Overlay work continued on W. White Oaks Dr. and Bluff Subdivision. Concrete patching began in Pine Creek and Twin Lakes Subdivisions.

D. Sangamon County

Tim Zahrn updated the following projects:

Pavement Management System (TIP # 03-2014-01):

Pavement recycling on East Lake Dr. had been completed. The county had microsurfaced the pavement on Toronto Road and Browning Road.

Sangamon Valley Trail (TIP # 03-2012-13):

Construction has begun on the Northern portion of the trail.

Mr. Isbell asked where the northern terminus of the trail would be located. Mr. Davis said that terminus would be at Irwin Bridge Rd. in Sangamon County. Mr. Isbell asked if the County planned to extend the trail to the south of its current terminus. Mr. Davis said that the trail had been planned to extend the entire length of Sangamon County from North to South. At the time of the meeting, however, there were no clear funding sources for southward extension.

E. Illinois Department of Transportation: Region 4, District 6

Wes Clark announced updates to the following projects:

Dirksen Parkway: Elm St. to Clear Lake Ave (TIP # 04-2015-04):

The project was nearing completion with final striping and landscaping underway.

Wabash Ave Five-Lane Expansion (TIP # 04-2011-07):

Work continued at Hollis and Cockrell Lanes. Utilities had been moved. IDOT anticipated November completion of the intersection. Paving was scheduled to begin from Hamlin Dr. east to Koke Mill.

Wabash Ave at Robbins Rd and Wabash Ave at West White Oaks Dr. (TIP #04-2015-06):

Work was completed in August, 2016.

Interstate 55 over IL-29 (TIP # 04-2016-01):

Project was completed.

IL-97 – East of IL-125 to East of Koke Mill Road (TIP # 04-2016-02):

Project was completed with some drainage projects necessary.

J. David Jones Lighting Project (IDOT funded):

Project was waiting for equipment delivery.

I-72 Westbound – Business Loop 55 Northbound Ramp (TIP # 04-2016-03)

Resurfacing was completed and the friction surface was scheduled to be installed in October, 2016.

F. Village of Chatham

No report was given.

VII. Committee Updates

A. Communities Committee

Jason Sass, SSCRPC, told the Committee that the next Communities Committee was October 26, 2016 and that Amy Madigan, IDNR would address the committee regarding the application and grant process for the Recreational Trails Program (RTP).

B. Multi-Use Trails Jurisdictions Committee

Neha Soni told the Committee that they MUTJC met in September, 2016 and would amend the Trailheads, Access, and Amenities plan with an Introduction that was adopted by the Committee. Elliot McKinley, Springfield Park District, would submit and estimated budget for the joint signage project outlined in the inter-governmental agreement.

VIII. PUBLIC COMMENTS

No public comment.

IX. UNFINISHED BUSINESS**A. FY 2017-2020 Transportation Improvement Program**

Ms. Soni asked the Committee to vote to recommend approval of the FY 2017-2020 Transportation Improvement Program (TIP) to the Policy Committee. The Policy Committee would meet on October 13, 2016 to vote for final approval. She said there were no public comments submitted to SSCRPC regarding the TIP. She said there was a minor change to the table outlining ST-U funding amounts, due to a spreadsheet formula change.

Nate Bottom made a motion to recommend approval of the FY 2017-2020 Transportation Improvement Program to the Policy Committee. Erin Appenzeller seconded the motion.

The vote to approve was unanimous.

X. NEW BUSINESS**A. Programming of FY 2020 ST-U Funding**

The Federal Highway Administration (FHWA) had recommended to SATS that unprogrammed funding for FY 2020 ST-U funds be programmed in advance. Ms. Soni showed the Committee the Illustrative Projects list that was outlined in the FY 2016-2019 TIP. She said there were two ways to determine which projects would be placed in the FY2017-2020 TIP for ST-U funding. The Committee could choose a project from the Illustrative Projects list or could open up a project application process to determine which projects were best suited for programming.

Mr. Bottom said that the Committee usually opened a new application period for projects when new funding becomes available. Mr. Sims reminded the Committee that assurances were made to the Village of Jerome that leftover funding from previous ST-U projects would be applied toward a project to expand Iles Avenue through Jerome. He said that the ST-U funds were unprogrammed, but not left over from other projects. Mr. Davis asked how much funding was left unprogrammed for FY2020. Ms. Soni said the amount was approximately \$2.0 Million.

Mr. Sims said that it was his understanding that these funds did not have to be programmed immediately. Mr. Davis said that programming meetings with IDOT were scheduled to begin within a couple months and asked if an application process could be completed in time for the programming meetings. Mr. Sims said that it was his opinion that it could not be done in time. Sue Graham, IDOT, said that meetings were not scheduled, but were usually held at the end of November or the beginning of December.

Mr. Davis asked if it was the Committee's opinion that an application process be opened for the project funding. Mr. Mike Lopez, Village of Jerome, asked if the process would require the Village to re-apply for ST-U funding or if the 2013 application would stand. Mr. Sims said that it would be a matter for the Policy Committee to decide. He reiterated that the funding was unprogrammed funding and not funds left over from previous projects, which were to be used to fund the Jerome project. Mr. Bottom said that he believed the Village should reapply for funding. If the project was the same scope, the application would not have to be updated. He said other jurisdictions may have updated projects that could be prioritized higher than previously thought.

Mr. Sims said any determinations made by the Technical Committee would be a recommendation to the Policy Committee for a final decision. He said that he had received conflicting guidance from FHWA and expressed a desire to discuss the matter with FHWA before recommending a course of action.

Mr. Clark noted that there were previous years where there were unprogrammed funds available. He asked what SATS did with those funds previously. Mr. Sims said that it was an option to commit projects for future years, but there were difficulties with timeframes and promises of future funding. Mr. Bottom noted that whatever project was chosen for the program would not have funding until FY2020 and that it would be easier to choose the best project when it was closer to the programming year.

Mr. Bottom agreed that the Technical Committee should seek further guidance from FHWA. Mr. Sims said there would be a risk in waiting to program the funding, but it would be easier to wait until it was closer to the programming year. Mr. Davis noted that projects on the Illustrative Projects list had cost estimates and scopes that were a couple years old and that it may be better to have newer cost estimates and project designs. Mr. Sims concurred and said that project cost overages would have to be made whole by the municipality. Mr. Davis said he believed that jurisdictions should update their project costs before the funds could be programmed.

Mr. Davis asked Mr. Isbell if it would be detrimental to not have the funds programmed immediately. Mr. Isbell said that IDOT believes projects in the future are “moving targets” and that any programming decisions for FY2020 would not be final. Mr. Davis said it was his opinion to table the discussion until the Technical Committee could speak with FHWA. Mr. Bottom and Mr. Sims agreed. Mr. Isbell said that he believed that cost figures on the Illustrative Projects list should be updated before any funds can be programmed.

Mr. Davis said that the discussion would be moved to Unfinished Business for the November, 2016 Technical Committee meeting. The Committee agreed.

B. 2017 SATS Meeting Dates

Mr. Davis presented the 2017 SATS Technical and Policy Committee meeting dates. As in previous years, the Technical Committee would meet the first Thursday of each month and the Policy Committee would meet the second Thursday of each month.

Norm Sims made a motion to recommend approval of the 2017 Schedule of SATS Meeting Dates to the Policy Committee. Nate Bottom seconded the motion.

The vote to approve was unanimous.

C. Next Meeting Date – Thursday, November 3rd, 2016 at 8:30 AM

XI. ADJOURNMENT

There being no further business, Chairman Zahrn asked for a motion to adjourn. Norm Sims made a motion to adjourn. Wes Clark seconded the motion. The vote to adjourn was unanimous.

Respectfully Submitted,

Jason Sass
Recording Secretary