

**Minutes of Meeting**  
**SATS TECHNICAL COMMITTEE**  
**March 3, 2016**

**ATTENDANCE**

## Technical Committee Voting Members

<input checked="" type="checkbox"/>	Tim Zahrn, Chair	Sangamon County
<input type="checkbox"/>	Patrick McCarthy, Vice Chair	Village of Chatham
<input checked="" type="checkbox"/>	Nathan Bottom	City of Springfield
<input checked="" type="checkbox"/>	Shoun Reese	Springfield Mass Transit District
<input checked="" type="checkbox"/>	Norm Sims	Springfield-Sangamon County Regional Planning Commission
<input checked="" type="checkbox"/>	Jeff Myers*	Illinois Dept. of Transportation (IDOT): Region 4, District 6

\* Represented by Wes Clark

## Technical Committee Advisors – Non-Voting Members

<input checked="" type="checkbox"/>	Tom Kelso	IDOT: Urban Program Planning
<input checked="" type="checkbox"/>	JD Stevenson	Federal Highway Administration: Illinois Division Office
<input type="checkbox"/>	Sue Graham	IDOT: District 6: Local Roads & Streets
<input checked="" type="checkbox"/>	Mike Stead	Illinois Commerce Commission
<input checked="" type="checkbox"/>	Mark Hanna*	Springfield Airport Authority
<input checked="" type="checkbox"/>	Francesco Bedini-Jacobini	IDOT: Office of Intermodal Project Implementation

\* Represented by Roger Blickensderfer

**Others**

Micah Loesch – FHWA: Illinois Division Office  
 Bill Donels – Springfield Bicycle Advisory Council  
 Stan Hansen – Crawford, Murphy, and Tilly  
 Dale Lael – Village of Jerome  
 Bill Davison – Knight Engineering  
 Kim Cummins – Cummins Engineering Corporation  
 Tim Landis – State Journal-Register  
 Linda Wheeland – Regional Planning Commission  
 Neha Soni – Regional Planning Commission  
 Brian Sheehan – Regional Planning Commission  
 Peter Jordet – Regional Planning Commission  
 Jason Sass – Regional Planning Commission

**I. CALL TO ORDER**

Chair Tim Zahrn called the meeting of the SATS Technical Committee to order at 8:30 AM.

**II. APPROVAL OF MEETING MINUTES: February 4, 2016**

Chairman Zahrn asked if there were any additions or corrections to the minutes of the February 4, 2016 Technical Committee meeting.

Wes Clark made a motion to approve the minutes as submitted. Shoun Reese seconded the motion. The vote to approve was unanimous.

### **III. 2040 Long Range Transportation Plan (LRTP)**

#### **A. One Year Progress Report**

Linda Wheeland told the committee that a link to the One-Year Progress report for the 2040 Long Range Transportation Plan was sent to members with the agenda. She told the committee that SSCRPC reported progress every six months on goals and strategies outlined in the LRTP. The annual report addressed performance targets as well. She said that the inclusion of performance targets had a positive impact on the implementation and utility of the LRTP, and that they showed concrete examples of progress as it was made. She told the committee that the LRTP had 14 performance targets. Some examples:

- Reduce rolling five-year average of traffic fatalities by 2% per year. Last year's five year average was a reduction of 1.4%.
- Reduce rolling five year average of serious injuries by 2% per year. Last year's five year average was a reduction of 5.0%.
- Increase SMTD ridership by 10% from 2014 to 2020. 2015 saw a 4.5% increase in ridership from 2014.
- Reduce the number of structurally deficient bridges 10% from 2014 to 2020. One bridge was repaired, resulting in a 7.7% decrease in structurally deficient bridges, and five more structurally deficient bridges are included in the 2016-2019 Transportation Improvement Program.

Ms. Wheeland told the Committee that the progress report was updated to include events that were planned or have happened that would affect the performance target. As an example, she said that SMTD had increased its paratransit boundary to 1.5 miles outside its fixed routes, which should raise ridership.

Mr. Sims noted that there was a "lot of good discussion around this table" regarding performance targets. He further noted that, considering funding uncertainty and other factors, he was satisfied with progress to date.

#### **B. Overpasses and Underpasses on Bike & Ped Routes**

Ms. Wheeland told the Committee that one of the strategies in the Long Range Transportation Plan was to identify the location of overpasses and underpasses on the Bicycle and Pedestrian Networks and to identify which of these did not provide accessibility to bicycles or pedestrians. Mr. Brian Sheehan, SSCRPC provided maps of these locations at the previous Technical Committee meeting. At the time, it was requested that Mr. Sheehan create a map of locations with accessibility issues that were also project locations identified in the LRTP. These maps had been sent to Committee members with that month's agenda. Ms. Wheeland said the next step, after identification, was to create a plan that would address these deficiencies. She asked Chairman Zahn if he wanted to form a sub-committee to address these issues.

Mr. Zahrn asked Ms. Wheeland to identify the best way to incorporate these accessibility issues into the LRTP. Ms. Wheeland said that projects in the LRTP that include bicycle and pedestrian accessibility issues have already been identified and should be addressed through normal processes. Ms. Wheeland suggested that staff could send a list of projects to each jurisdiction and ask if the jurisdictions have plans to address accessibility issues. Mr. Zahrn said that the current list was a good tool to have in planning future projects. He suggested that the list and maps be added to the LRTP as an appendix item for later use.

Mr. Clark clarified that the map shows locations where a project is listed in the LRTP, but it is not specified whether accessibility on the pedestrian or bicycle networks are included in project parameters. He said that sending the list to separate jurisdictions was a good idea.

Mr. Sims said that he agreed with Mr. Zahrn and that prioritizing accessibility on the Pedestrian and Bicycle networks could be done through the Project Prioritization Application process. Mr. Zahrn believed that although the application did not score projects based on a specific list of priority projects, the goals of accessibility could be added to the application for scoring purposes.

#### **IV. 2016-2019 Transportation Improvement Program**

##### **A. ST-U Projects Update**

##### **I. Stanford Avenue (TIP # 02-2010-09)**

##### **i. 11th to Fox Bridge**

Nathan Bottom told the Committee that the City was working on the drainage report and continued the process of land acquisition.

##### **ii. Fox Bridge to Taylor**

Bottom told the Committee that the project was currently scheduled for an April, 2016 letting.

##### **II. Archer Elevator Road/Iles Avenue (TIP # 02-2013-03)**

Bottom announced that the Springfield City Council would vote on the land acquisition agreement on April 5, 2016. If approved, the City looked toward a June, 2016 letting.

##### **III. Bradfordton Road (TIP # 03-2009-01)**

Tim Zahrn reported that the draft Project Development Report (PDR) had been submitted to IDOT for comments.

##### **IV. Woodside Road (TIP # 03-2009-05)**

Mr. Zahrn told the Committee that Sangamon County had received comments regarding the project's plans and the Project Report. The Final Project Report was being prepared for submission to IDOT. The land acquisition process was underway. The County looks toward a June, 2016 letting for the project.

**A. Amendment 5 – SMTD Construction Project**

Shoun Reese introduced Amendment #5:

**RESOLUTION TO RECOMMEND APPROVAL OF  
THE FIFTH AMENDMENT TO THE  
FY/2016-2019 TRANSPORTATION IMPROVEMENT PROGRAM**

**WHEREAS**, the Springfield Area Transportation Study (SATS), in cooperation with the Illinois Department of Transportation, has a comprehensive, cooperative, and continuing (3C) planning process for transportation planning in compliance with Federal regulations for the urbanized area; and

**WHEREAS**, the Springfield Area Transportation Study approved the Transportation Improvement Program (TIP) for FY/2016-2019 on September 10, 2015; and

**WHEREAS**, the Springfield Mass Transit District has purchased property on 9<sup>th</sup> street to the south of their facility for the purpose of constructing a parking lot and storage building; and

**WHEREAS**, the Springfield Mass Transit District intends to redirect \$300,000 of SAFETEA-LU funding previously designated for bus washer replacement to this project for a total of \$534,800 and requests that the first part of the project be added to the FY- 2016 Annual Element of the FY 2016-2019 TIP as shown below; and

**Project Description and Funding:**

<b>8</b>	Parking lot and Storage building	<b>Description:</b>	Construction of parking lot and storage building	Construction of parking lot and storage building to the south of SMTD building	IDOT TDC		
	SMTD	<b>Project#</b>	Transit Priority 6		FTA 5307	534,800	
	Urban Transit	<b>TIP#</b>	06-2016-13				

**WHEREAS**, additional funding to complete this project made available through MAP-21 and FAST will also be added to the FY 2016 Annual Element as shown below; and

**Project Description and Funding:**

<b>9</b>	Parking lot and Storage building	<b>Description:</b>	Construction of parking lot and storage building	Construction of parking lot and storage building to the south of SMTD building	IDOT TDC		
	SMTD	<b>Project#</b>	Transit Priority 6		FTA 5307	296,713	
	Urban Transit	<b>TIP#</b>	06-2016-13				
<b>10</b>	Parking lot and Storage building	<b>Description:</b>	Construction of parking lot and storage building	Construction of parking lot and storage building to the south of SMTD building			
	SMTD	<b>Project#</b>	Transit Priority 6		FTA 5307	943,057	
	Urban Transit	<b>TIP#</b>	06-2016-13				

Chairman Zahrn accepted Ms. Reese’s introduction as a motion to recommend approval of the amendment to the Policy Committee. Nathan Bottom seconded the motion. The vote to approve was unanimous.

**B. Amendment 6 – SMTD ITS Hardware**

Shoun Reese introduced Amendment #6:

**RESOLUTION TO RECOMMEND APPROVAL OF  
THE SIXTH AMENDMENT TO THE  
FY/2016-2019 TRANSPORTATION IMPROVEMENT PROGRAM**

**WHEREAS**, the Springfield Area Transportation Study (SATS), in cooperation with the Illinois Department of Transportation, has a comprehensive, cooperative, and continuing (3C) planning process for transportation planning in compliance with Federal regulations for the urbanized area; and

**WHEREAS**, the Springfield Area Transportation Study approved the Transportation Improvement Program (TIP) for FY/2016-2019 on September 10, 2015; and

**WHEREAS**, priorities of the Springfield Mass Transit District have changed and they desire to utilize the funding originally designated for ITS Radio Hardware and Software to purchase an on-board camera system upgrade; and

**WHEREAS**, the Springfield Mass Transit District requests that the FY- 2016 Annual Element of the FY 2016-2019 TIP be amended by adding the project as shown below; and

**Project Description and Funding:**

11	Intelligent Transportation Systems Hardware	<b>Description:</b> On-Board Camera System Upgrade	Replacement of On-Board Camera System for both Fixed-Route and Paratransit	IDOT TDC		<b>\$95,000</b>
	SMTD	<b>Project#</b> Transit Priority 7		FTA 5307	95,000	
	Urban Transit	<b>TIP#</b> 06-2016-14				

Mr. Sims asked Ms. Reese if the funding that would have gone to radios is going directly to new cameras. Ms. Reese confirmed that the funding would be a direct like-for-like switch from radios to cameras.

Chairman Zahrn accepted Ms. Reese’s introduction as a motion to recommend approval of the amendment to the Policy Committee. Nathan Bottom seconded the motion. The vote to approve was unanimous.

**C. Amendment 7 – HSR Goldenrod**

Wes Clark introduced Amendment #7:

**RESOLUTION TO RECOMMEND APPROVAL OF  
THE SEVENTH AMENDMENT TO THE  
FY/2016-2019 TRANSPORTATION IMPROVEMENT PROGRAM**

**WHEREAS**, the Springfield Area Transportation Study (SATS), in cooperation with the Illinois Department of Transportation, has a comprehensive, cooperative, and continuing (3C) planning process for transportation planning in compliance with Federal regulations for the urbanized area; and

**WHEREAS**, the Springfield Area Transportation Study approved the Transportation Improvement Program (TIP) for FY/2016-2019 on September 10, 2015; and

**WHEREAS**, an essential element of the high speed rail project between Chicago and St. Louis is improved safety at rail crossings; and

**WHEREAS**, the current Union Pacific rail line crossing on Spruce Street in Chatham is located too close to the intersection with IL 4 causing traffic to back up on that major road; and

**WHEREAS**, it has been determined that for safety concerns the rail crossing on Spruce Street should be closed and relocated to Goldenrod Drive, extended; and

**WHEREAS**, the Illinois Department of Transportation, Region 4 District 6 requests that the following project be added to the FY 2016 Annual Element of the FY 2016-2019 TIP in two phases as shown below; and

**Project Description and Funding:**

Project/Jurisdiction/Class	Location	Action/Comments	Map #	Funding Source	Total Cost	
A7 Goldenrod Dr. and IL 4 (in Chatham)	<b>Termini:</b> Planned extension of Goldenrod Dr. west and Polecat Creek Road	Construction of IL 4 Intersection with planned Goldenrod Dr. extension and Polecat Creek Rd including turning lanes, drainage, and traffic signal installation	R37	ARRA	2,508,000	
				State	132,000	
	IDOT - DPIT			<b>Contract#</b> 72G95	Chatham	560,000
	Principal Arterial			<b>TIP#</b> 21-2016-12	<b>\$3,200,000</b>	
A7 Goldenrod Dr. (in Chatham)	<b>Termini:</b> IL 4 to Main Street	Construct Goldenrod Dr. from IL 4 to Main St.; Close Spruce between IL 4 and Main St.	R37	ARRA	950,000	
				State	50,000	
	IDOT - DPIT			<b>Contract#</b> 72I11	Chatham	90,000
	Local Road			<b>TIP#</b> 21-2016-12	<b>\$1,090,000</b>	

Chairman Zahrn accepted Mr. Clark’s introduction as a motion to recommend approval of the amendment to the Policy Committee. Nathan Bottom seconded the motion. The vote to approve was unanimous.

**D. Amendment 8 – HSR Andrew Road**

Wes Clark introduced Amendment #8:

**RESOLUTION TO RECOMMEND APPROVAL OF  
THE EIGHTH AMENDMENT TO THE  
FY/2016-2019 TRANSPORTATION IMPROVEMENT PROGRAM**

**WHEREAS**, the Springfield Area Transportation Study (SATS), in cooperation with the Illinois Department of Transportation, has a comprehensive, cooperative, and continuing (3C) planning process for transportation planning in compliance with Federal regulations for the urbanized area; and

**WHEREAS**, the Springfield Area Transportation Study approved the Transportation Improvement Program (TIP) for FY/2016-2019 on September 10, 2015; and

**WHEREAS**, an essential element of the high speed rail project between Chicago and St. Louis is improved safety at rail crossings; and

**WHEREAS**, the interconnection of the traffic signals at the intersection of Andrew Road and BL 55 with the rail crossing signals at the Union Pacific rail line on Andrew Road is a needed improvement; and

**WHEREAS**, the Illinois Department of Transportation, Region 4 District 6 requests that the following project be added to the FY 2016 Annual Element of the FY 2016-2019 TIP; and

**Project Description and Funding:**

Project/Jurisdiction/Class	Location		Action/Comments	Map #	Funding Source		Total Cost
A8 Andrew Road (in Sherman)	Termini:	BL 55 to Union Pacific Rail Line	Interconnection of traffic signals and rail crossing signals	R35	ARRA	143,000	
					State	7,000	
	IDOT - DPIT	Contract# 72G96					
Minor Arterial	TIP#	21-2016-13					\$150,000

Chairman Zahrn accepted Mr. Clark’s introduction as a motion to recommend approval of the amendment to the Policy Committee. Nathan Bottom seconded the motion. The vote to approve was unanimous.

**E. Modification 5 – IL 54 AC to Current**

Linda Wheeland introduced Administrative Modification #5:

**Administrative Modification 5 to the  
FY 2016 – 2019 Transportation Improvement Program  
January 29, 2016**

**IL 54 from Bissell Road to Camp Butler Road in Springfield**

Status of this project has changed from “Advanced Construction” to “Current” and the Advance Construction Projects table in the FY 2016-2019 Transportation Improvement Program has been modified to indicate the change to this project as shown below.

AM 10 (FY 2015-2018 TIP)	2015	IL 54	Termini:	Bissell Road to Camp Butler Road	Shoulder Reconstruction, Resurfacing, Milled Rumble Strips & Lighting	A7	HSIP (State) (AC)	1,350,000	4/6/2015	1/29/2016
		State	Contract#	72G91			State	150,000		
		Principal Arterial	TIP#	04-2015-08						
								\$1,500,000		

**F. Modification 6 – Downtown Streetscape AC to Current**

Linda Wheeland introduced Administrative Modification #6:

**Administrative Modification 6 to the  
FY 2016 – 2019 Transportation Improvement Program  
February 5, 2016**

**Various Locations Downtown Streetscape Springfield**

Status of this project has changed from “Advanced Construction” to “Current” and the FY 2016 Annual Element of the FY 2016-2019 Transportation Improvement Program has been modified to remove AC from the federal funding source as shown below.

7	Downtown Streetscape	<b>Termini:</b>	Downtown TIF District	Sidewalk, curb ramp, curb and gutter removal replacement & streetscaping	N/A	Springfield	400,000	
	City of Springfield	<b>Contract#:</b>				ITEP	1,000,000	
	Minor Arterial	<b>TIP#:</b>	02-2013-09			<b>\$1,400,000</b>		

And the Advance Construction Projects table in the FY 2016-2019 Transportation Improvement Program has been modified to indicate the change to this project as shown below.

AM 16 (FY 2015-2018 TIP)	2016	Downtown Streetscape	<b>Termini:</b>	Downtown TIF District	Sidewalk, curb ramp, curb and gutter removal replacement & streetscaping	N/A	Springfield	400,000		8/14/2015	2/5/2016
		City of Springfield	<b>Contract#:</b>				ITEP (AC)	1,000,000			
		Minor Arterial	<b>TIP#:</b>	02-2013-09			<b>\$1,400,000</b>				

Mr. Sims asked Mr. Bottom what the City of Springfield planned to do as part of its streetscaping project. Mr. Bottom said that the project would add brick, trees, lighting, and other improvements to a stretch of 4<sup>th</sup> Street North of Capitol Avenue to Madison Street. Ms. Reese asked Mr. Bottom if the streetscaping would affect the SMTD Transfer Center at 4<sup>th</sup> Street and Capitol Avenue. Mr. Bottom told Ms. Reese that the project would not affect the Transfer Center.

**V. TECHNICAL ADVISOR UPDATES**

**A. Illinois Dept. of Transportation (IDOT): Central Bureau of Urban Program Planning**

Tom Kelso reported that IDOT was working internally to develop documents that allow MPOs to carry over funds allocated in FY2016 to FY2017. He indicated that the documents will be complete within a couple months of the Committee meeting.

Mr. Sims told the Committee that Mr. Kelso was speaking about the situation where SATS received Federal funds through IDOT late in FY2016 due to the budget impasse. The postponed funding led to projects being postponed. Carrying over funding from FY2016 to FY2017 would enable SATS to fund those postponed projects without losing the FY2016 funding allocation. The carryover funds from FY2016 would not count against allocated funding for FY2017.

**B. Federal Highway Administration: IL Division Office**

No report was given.

**C. IDOT District 6: Local Roads and Streets (LRS)**

No report was given.

**D. Illinois Commerce Commission (ICC)**

No report was given.

**E. Springfield Airport Authority**

Mr. Blickensderfer told the Committee that the media have reported increased passenger counts for flights from Abraham Lincoln Capital Airport from 2014 to 2015. The total passengers that got on and off airplanes at the Airport were 183,830, a 5.4% increase from the previous year. Combined with positive passenger growth from 2013 to 2014, a positive trend was developing for air travel in Springfield.

**F. IDOT: Division of Intermodal Project Implementation**

Mr. Jacobini reported that IDOT: Division of Public and Intermodal Transportation (DPIT) had changed its name to IDOT: Division of Intermodal Project Implementation (IPI). The division incorporates transit, rail, and aeronautics

**VI. AGENCY UPDATES**

**A. Springfield-Sangamon County Regional Planning Commission (SSCRPC)**

Norm Sims told the Committee that SSCRPC had received emails regarding the TIGER Grant program and that other members of the Committee had received similar emails. He said that the emails outlined online training and miscellaneous items that could help potential grant recipients. Mr. Jacobini said that TIGER and other transportation grant programs had received a large infusion of funding under the FAST Act, and that the emails were to ensure potential grant recipients had as much information as possible. Mr. Zahrn told the Committee that he had attended the TIGER grant webinar the previous day and was scheduled to attend the FASTLane webinar the day after the Technical Committee meeting.

Mr. Sims told the Committee that SSCRPC had received multiple requests for information from IDOT regarding its state-wide transportation plan. He asked Mr. Kelso if someone from IDOT would be available to come to a SATS Technical Committee meeting to brief the Committee as to the plan's timeline, methods, and goals. Mr. Kelso confirmed that he will ask someone from the appropriate department to attend a future meeting.

Ms. Wheeland told the Committee that one of the strategies in the Long Range Transportation Plan (LRTP) was to create informational transportation videos for the public. She said that SSCRPC is working with Julia Frevert, Communications Director, City of Springfield, about producing information videos for SATS. The first video topics will be about using SMTD. The goal is to produce short videos that users can share through social media and online. Currently seventeen videos are scheduled for production.

Mr. Peter Jordet, SSCRPC, shared a new web mapping application with the Committee. The app

showed amenities available on multi-use trails within the SATS planning area. The app is scaled to be used on PCs and mobile devices, such as tablets and smartphones. The application can be reached at the map room, [sscrpc.com](http://sscrpc.com). Mr. Zahrn asked if location on the application is tied to mile marker designations along the trail. He added that it would be useful to add mileage markers to location services on the app in order to enhance the 911 service on the trails. Ms. Wheeland and Mr. Jordet confirmed that the Multi-Use Trails Jurisdictions Committee continue to work on mileage marker designations and that they would be added to the app when they are adopted and become available. Mr. Sims told the Committee that this application is a step toward treating SATS' multi-use trails as part of a larger transportation system, and not solely as recreational facilities. People can use the trails as a means of commuting to work, and that the facilities and amenities near the trails are similar to those near roadways. Mr. Sims also noted that the scalability of the application to mobile devices was part of SSCRPC's strategy to make planning available on the "retail" level; giving the public information and tools to make individual decisions and customize the way they use the transportation system. He asked the Committee to tell SSCRPC if they have any ideas for applications they would like to see created. He said that SSCRPC staff has proven very adaptable in creating useful, informational applications, despite technical and monetary limits.

Mr. Blickensderfer asked if the rollout of applications in the SSCRPC eMap room could be marketed as an "App of the Month" program. He noted that a monthly rollout of new applications could be promoted to local media as a means of informing the greater public that the applications are available and inform them of improvements and changes to the transportation system. Mr. Sims said that SSCRPC does not notify the press when new applications are released, but can increase outreach to the public through media, social networking channels, and the SSCRPC website. He said that the applications are better marketed directly to individual groups, and told the Committee that SSCRPC staff had met with a group of local Realtors who were extremely interested in the applications as tools they could use to enhance property marketing and economic development. Ms. Reese said that SMTD could use its Twitter account to reach its followers and announce new applications as they became available. Mr. Jordet said that videos are also uploadable on mapping web applications and could be used in future app releases. Mr. Sims noted that opportunities exist to share media across platforms and jurisdictions to give the public more complete information about transportation and transit. He gave the examples, such as PocketGov, a cross-platform initiative from the City of Denver, CO, and a commuter route planner from DuPage County, IL.

**B. Springfield Mass Transit District (SMTD)**

No report was given.

**C. City of Springfield**

Nathan Bottom announced updates to the following projects:

**11<sup>th</sup> Street Extension (TIP # 02-2009-03):**

A June letting was being targeted for this project, which would extend 11<sup>th</sup> Street from Lincolnshire Boulevard to Stevenson Drive.

**8<sup>th</sup> Street Beautification (TIP # 02-2011-09):**

A June letting was anticipated for the project, which would add streetscape, benches, and trees to a section of 8<sup>th</sup> Street between Edwards St. and Cook St. and Edwards Street from 7<sup>th</sup> St. to 9<sup>th</sup> St.

**D. Sangamon County**

Tim Zahn updated the following projects:

**East Lake Shore Drive: Old Route 66 to Long Bay Drive (TIP # 03-2016-01):**

Project had been let and awarded in the fall, and construction will be starting in the spring.

**Wesley Chapel Road Bridge at Lick Creek (TIP # 03-2014-04):**

The section of road containing this bridge had been closed because the bridge is in poor condition. The bridge replacement project will be let this summer.

**Old Salem Lane (TIP # 03-2010-02):**

The bridge replacement project will begin shortly.

**E. Illinois Department of Transportation: Region 4, District 6**

Wes Clark announced updates to the following projects:

**IL-97 – East of IL-125 to East of Koke Mill Road (TIP # 04-2016-02):**

IDOT anticipates an April 22<sup>nd</sup> letting.

**Dirksen: Clear Lake Avenue to Ridge (TIP # 04-2012-09):**

The project will resume construction in April, 2016.

**Wabash: Koke Mill to Curran (TIP # 04-2011-07):**

Construction has resumed after a winter hiatus. Work is being done on the storm sewer along the new Hollis Drive alignment. Asphalt operations will resume when weather permits.

**IL-54 from Bissell Rd. to Camp Butler Rd. (TIP #04-2015-08):**

The project is complete.

**Sam's Place/Dirksen Pkwy Signal Replacement (TIP # 04-2015-04):**

Traffic signal replacement is complete. Striping will commence when weather permits. After striping is finished, the signals will be activated.

**Wabash Ave at Robbins Rd and Wabash Ave at W. White Oaks Dr. (TIP #04-2015-06):**

Construction is expected to begin spring, 2016.

**Interstate 55 over IL-29 (TIP # 04-2016-01):**

This project had been let on January 15<sup>th</sup>. The project has been awarded and executed. Construction is set to begin in spring, 2016.

**IL-29/ J. David Jones Pkwy to North Grand Ave. (state funded only):**

The lighting project construction is expected to begin spring, 2016.

**F. Village of Chatham**

No report was given.

**VII. Committee Updates**

**A. Communities Committee**

No Report was given.

**B. Multi-Use Trails Jurisdictions Committee**

Ms. Wheeland reported that every jurisdiction, except Sangamon County, had adopted the Emergency Response Signage Plan. Mr. Zahrn told Ms. Wheeland that Sangamon County was in the process of reviewing the plan. Ms. Wheeland also reported that the Committee was working on the Advertising and Sponsorship Signage Plan. Mr. Bottom said that somebody called the City of Springfield about an "Adopt a Trail" program. Ms. Wheeland said that a similar program would be outlined in the Advertising and Sponsorship Plan.

**VIII. PUBLIC COMMENTS**

There were no Public Comments

**IX. UNFINISHED BUSINESS**

There was no Unfinished Business

**X. NEW BUSINESS**

**A. SATS PY2017 Unified Planning Work Program**

Ms. Wheeland told the Committee that the PY2017 Unified Planning Work Program was sent to the Committee for review. She told the Committee that one item not in the PY2017 plan was the Parking Survey. She said it should be added to the program.

Mr. Zahrn asked for a motion to recommend approval of the PY2017 Unified Planning Work Program, with the 2017 Parking Survey included, to the Policy Committee. Shoun Reese made a motion to recommend approval of the program with the inclusion of the 2017 Parking Survey. Wes Clark seconded the motion. The vote to approve was unanimous.

**B. FY2017-FY2020 Transportation Improvement Program**

Ms. Neha Soni, SSCRPC, told Committee members that project sheets have been sent out to each SATS Committee member. The deadline for project submittal was March 3, 2016; no listed had yet been returned. Mr. Clark said that there was a change in leadership at IDOT, and that it was still too early for IDOT to submit its project information. Chairman Zahrn asked the other members to submit their projects by the end of March, 2016 so the Technical Committee could discuss them, if necessary, at the April, 2016 meeting. Mr. Zahrn asked if it were possible to approve the TIP at the April, 2016 meeting. Ms. Wheeland told the Chairman that it was not possible to approve the document without all projects being included. She said that submitting the project list as soon as possible allowed SSCRPC staff to incorporate the projects and create maps and supporting materials in a timely manner.

Mr. Clark asked if adding State-only funded projects, without Federal funds, would require an amendment or modification to the TIP. He said that language in the TIP requires an amendment in order to add a State-only funded project. He asked that the Committee look at the TIP and modify the document so State-only funded projects do not require an amendment, but can be added to the TIP through a modification. Mr. Zahrn said that it should be discussed at the next meeting. He noted that due to the absence of Federal funds, it should be easier to add State-only funded projects to the TIP. Mr. Sims concurred and said that, from a planning point of view, these State-only funded projects should be shown on the TIP. He said that he has received feedback from others that there is not a unified document that shows all the projects in the SATS planning area. Adding State-only funded projects to the TIP would help mitigate this shortcoming, and would be useful to the planning process.

Mr. Bottom asked Mr. Clark to clarify why it is important to add projects to the TIP via Amendment or Modification. Mr. Clark said that there are times where there are leftover State funds from a project that IDOT would like to use for another project. Sometimes these projects need a speedy letting and approval. If a State-only funded project needed approval as an amendment, there is a possibility the window of opportunity could close by the time both Technical Committee and Policy Committee approvals are obtained. A TIP modification, which does not need Committee approval, would allow IDOT to move on State-only funded projects and document the project in the TIP. Ms. Wheeland noted this would also apply to any other locally-funded project. Mr. Zahrn asked staff to prepare wording to address this issue for the next TIP.

**C. Curb Your Car Commute Challenge**

Mr. Jason Sass, SSCRPC, told the Committee that the Curb Your Car Commute Challenge would be held May 14-21, 2016. Events will include a Farmers' Market Neighborhood Ride on May 14, Weekday Morning Bike Commute from Washington Park to Downtown on May 18, and an Evening Ride on Saturday, May 21. Participation is open to all places of employment in Sangamon County and prizes will be awarded to participating teams and individuals.

**D. Next Meeting Date – Thursday, April 7th, 2016 at 8:30 AM**

**XI. ADJOURNMENT**

There being no further business, Chairman Zahrn asked for a motion to adjourn. Shoun Reese made a motion to adjourn. Wes Clark seconded the motion. The vote to adjourn was unanimous.

Respectfully Submitted,

Jason Sass  
Recording Secretary