

**Minutes of Meeting
SATS POLICY COMMITTEE
May 15, 2014**

ATTENDANCE**Policy Committee Voting Members**

<input checked="" type="checkbox"/>	Frank Squires, Chair	Springfield Mass Transit District
<input checked="" type="checkbox"/>	Willis Logan, Vice Chair	City of Springfield
<input type="checkbox"/>	Tom Gray	Village of Chatham
<input checked="" type="checkbox"/>	Brian McFadden	Sangamon County
<input checked="" type="checkbox"/>	Brad Mills*	Springfield-Sangamon County Regional Planning Commission
<input checked="" type="checkbox"/>	Roger Driskell**	Illinois Dept. of Transportation (IDOT): Region 4, District 6

* Represented by Norm Sims ** Represented by Sal Madonia

Policy Committee Non-Voting Members

<input type="checkbox"/>	Thomas Caldwell	IDOT: Urban Program Planning
<input type="checkbox"/>	JD Stevenson	Federal Highway Administration (FHWA): Illinois Div. Office
<input type="checkbox"/>		Federal Transit Administration

Others

Mike Williamsen – Village of Chatham
 Neha Soni – Regional Planning Commission
 Jeff Meyers – Illinois Dept. of Transportation (IDOT): Region 4, District 6
 Wes Clark – Illinois Dept. of Transportation (IDOT): Region 4, District 6
 Dale Schultz – Regional Planning Commission
 Linda Wheeland – Regional Planning Commission
 Gail Weiskopf – Regional Planning Commission

I. CALL TO ORDER

Chair Frank Squires called the meeting of the SATS Policy Committee to order at 12:00 PM.

II. APPROVAL OF MINUTES

Squires asked if there were any additions or corrections to the minutes of the April 10, 2014 SATS Policy Committee meeting. Brian McFadden made a motion to approve the minutes as submitted. Norm Sims seconded the motion. The vote to approve was unanimous.

III. TECHNICAL COMMITTEE REPORT

There was no report.

IV. 2035 LONG RANGE TRANSPORTATION PLAN (LRTP)**A. 2040 Update**

Linda Wheeland reported the completion of the Citizen's survey and noted that 523 responses had surpassed the 185 from the last survey. The data is currently being analyzed to report the findings and will be sent out prior to the next meeting.

V. FY 2014-2017 TRANSPORTATION IMPROVEMENT PROGRAM

A. Amendment 13 – SMTD SMART Paratransit Vans

Squires announced SMTD was applying for a SMART Paratransit Van and requested approval of the amendment. Wheeland explained that although SMTD had submitted an application for one vehicle, they will eventually need up to six new vehicles for the urban portion of the planned Sangamon-Menard Area Regional Transit service. Because the FTA requires formal action by SATS to indicate support for project applications and for the projects to be in the Transportation Improvement Program, this amendment will add six paratransit vans for SMART to the “Other Illustrative Projects List”. When SMTD is awarded grant approval for van purchases the vehicles will be moved into the appropriate annual element of the TIP.

**RESOLUTION TO RECOMMEND APPROVAL OF
THE THIRTEENTH AMENDMENT TO THE
FY/2014-2017 TRANSPORTATION IMPROVEMENT PROGRAM**

WHEREAS, the Springfield Area Transportation Study (SATS), in cooperation with the Illinois Department of Transportation, has a comprehensive, cooperative, and continuing (3C) planning process for transportation planning in compliance with Federal regulations for the metropolitan planning area; and

WHEREAS, the Springfield Area Transportation Study approved the Transportation Improvement Program (TIP) for FY 2014-2017 on October 17, 2013; and

WHEREAS, the Springfield Mass Transit District (SMTD) has contracted with Senior Services of Central Illinois, Inc. to provide demand-response transit service in the urbanized area of Sangamon County outside of the SMTD boundaries through the Sangamon-Menard Area Regional Transportation (SMART) system; and

WHEREAS, accessible vehicles must be acquired to provide this transit service; and

WHEREAS, the Springfield Mass Transit District is actively seeking funding for the purchase of these vehicles and requests the following project be added to the “Other Illustrative Projects” list of the FY 2014-2017 Transportation Improvement Program; and

Project Description:

Project/Jurisdiction/ Class		Description	Action/Comments	Total Cost	Anticipated Year
A13	Paratransit Vans	Description: 6 Paratransit vans	Purchase 6 paratransit vans for the Sangamon-Menard Area Regional Transportation (SMART) urbanized service	\$378,000	
	SMTD				
	Urban Transit				

Norm Sims made a motion to recommend approval of Amendment 13. Sal Madonia seconded the motion. The vote to recommend approve was unanimous.

B. Modification 6 – I-72

Linda Wheeland explained Modifications 6 and 7. The status of federal funding for both of these projects had been changed from “Advanced Construction” back to “Current.” Modification 6 was for I-72 resurfacing and bridge repair from East of I-55 to East of Overpass Road and Modification 7 was for the widening of Dirksen Parkway from N. of Ridge Avenue to N. of Clear Lake Avenue. No action was required by the committee.

I-72 From East Of I-55 To East Of Overpass Road

Status of this project has changed from “Advanced Construction” to “Current” with a slight change in total cost and funding source dollar amounts, based on the actual bid. The FY 2014-2017 Transportation Improvement Program has been modified to remove AC from the federal funding source and change the dollar amounts to those shown below.

Project/Jurisdiction/Class	Description	Action/Comments	Map #	Funding Source	Total Cost
I-72 State Interstate	Termini: E. of I-55 in Springfield to E. of Overpass Rd.	Resurfacing, Bridge Repairs	60	NHPP-State	13,128,079
	Contract# 72C90			State	1,458,676
	TIP# 04-2014-01				
					\$14,586,755

C. Modification 7 – Dirksen Parkway

Dirksen Parkway from N. of Ridge Avenue to N. of Clear Lake Avenue

Status of this project has changed from “Advanced Construction” to “Current”. The FY 2014 Annual Element of the FY 2014-2017 Transportation Improvement Program has been modified to remove AC from the federal funding source as shown below.

Project/Jurisdiction/Class	Location	Action/Comments	Map #	Funding Source	Total Cost
1 M7 State Principal Arterial	Termini: N. of Ridge Ave. to N. of Clear Lake Ave. in Springfield	Construction Add 2 lanes, bi-directional turn lane, sidewalks, bike lanes	8	NHPP-State	7,200,000
	Contract# 72501			State	1,652,000
	TIP# 04-2012-09			Springfield	148,000
					\$9,000,000

VI. TECHNICAL ADVISOR UPDATES

A. Illinois Dept. of Transportation: Central Bureau of Urban Program Planning

No report was given.

B. Federal Highway Administration: Illinois Division Office

No report was given.

VII. AGENCY UPDATES

A. Springfield-Sangamon County Regional Planning Commission

Norm Sims briefly discussed the new transportation legislation, Grow America Act, sent to Congress by the administration to replace MAP-21. A fact sheet from the National Association of Regional Councils provided information on this proposal that raises some concerns regarding a reduction in funding for MPOs between 50,000 to 200,000. Staff is working to get further information on this issue. MAP-21 is due to expire on October 1st. A Senate bill reauthorizing MAP-21 for one year has also been introduced.

Sims also spoke of a proposal announced by Congressman Davis and Transportation for America in Normal earlier in the week called the Innovation and Service Transportation Act. This legislation would carve out a share of the state’s transportation funding for local governments (approximately \$218 million in Illinois) that would be distributed through a state board comprised of representatives from IDOT and local entities. At

least three members of the board would have to represent local governments.

Dale Schultz reminded everyone that May 19 - 24 was Curb Your Car week, when Sangamon County residents would be encouraged to bike, walk, run, or take the bus to work. Schultz noted the following activities associated with the event:

- Group commute bike ride Wednesday the 21st departing at 7:30 am from Washington Park to the Old Capitol Farmers Market
- Group night ride on Saturday the 24th in tandem with a bike light giveaway at 8pm at the Capitol Complex parking lot at College and Edwards. The ride itself, which will require lights, will follow at 9pm.
- From May 21th to October 31st, Maldaner's Restaurant will be offering 10 percent off on the bill for all guests who park a bicycle out front.
- Traveling trophies for the winning businesses with the highest percentage of their employees "curbing their car."
- A "passport" system allowing participants to receive a free meal at Café Moxo by visiting Curb Your Car business sponsors.
- Free bus rides for passengers bringing their bikes
- Prizes awarded to individual participants through a drawing

He also stated Curb Your Car posters were available.

B. Springfield Mass Transit District (SMTD)

Frank Squires stated that Curb Your Car Week signs were placed on the front ad space on SMTD buses. He also noted that in the next couple of months SMTD would be replacing their Compressed Natural Gas (CNG) station.

C. City of Springfield

No report was given.

D. Sangamon County

No report was given.

E. Illinois Department of Transportation: Region 4, District 6

Sal Madonia introduced Wes Clark who will be the Acting Programming Engineer and Jeff Meyers who will be the Acting Programming Development Engineer. They will be representing District 6 on the SATS committees.

Madonia stated IDOT is currently planning an I-55 Six Lane Public Information Meeting at the Route 66 Hotel tentatively for June 3rd. He would be sending a public notice for posting on the SATS web-site.

Madonia also gave a summary of IDOT construction projects: 1) the paving and milling work on Wabash Avenue from Koke Mill Road to Park Avenue is occurring in the night to minimize traffic delays. 2) work is being done on two bridges in the vicinity of Riverton as part of the Interstate 72 project east of town 3) the Dirksen Parkway project is in the early stages of utility relocation with heavy work to start in another month and 4) the widening of Wabash Avenue from Koke Mill to Curran was let on April 25th with construction anticipated to start this summer.

F. Village of Chatham

Mike Williamsen noted the village has a TIF funded project on West Walnut Street involving widening, resurfacing, curb and gutter, sidewalks, new storm sewer, and a new water main that has started this week.

VIII. PUBLIC COMMENTS

There were no public comments

IX. UNFINISHED BUSINESS

There was no unfinished business.

X. NEW BUSINESS

A. ST-U Project Prioritization Application

Linda Wheeland stated that the updated ST-U Project Prioritization Application (attached as Exhibit A) prepared by the Technical Committee had been sent to the Policy Committee members along with a list of changes from the last application. Wheeland asked if there were any questions or comments.

Brian McFadden made a motion to adopt the application. Bill Logan seconded the motion. The vote to approve was unanimous.

Linda Wheeland said the Technical Committee recommended the application deadline should be August 1st. Brian McFadden made a motion to set the application deadline as August 1st, 2014. Bill Logan seconded the motion. The vote to approve was unanimous.

B. Next Meeting Date – June 12th

The next Policy Committee meeting is scheduled for June 12, 2014 at 12:00 PM.

XI. ADJOURNMENT

There being no further business, Chair Squires called to adjourn. Sal Madonia made a motion to adjourn. Brian McFadden seconded the motion. The vote to adjourn was unanimous.

The regular meeting was adjourned at 12:14 PM.

Respectfully Submitted,

Gail Weiskopf
Recording Secretary

Exhibit A



Submission Date: _____

Project Name: _____

2014 APPLICATION for ST-U Funds Project Prioritization Review

The Springfield Area Transportation Study has established review criteria to prioritize projects for inclusion in the Transportation Improvement Program (TIP) using federal Surface Transportation Program-Urban (ST-U) funding.

- All eligible projects are considered using the same review criteria.
- The application form must be completed by the lead agency and must include attachments as required.
- The identification of a specific project, rather than the identification of a general need, is required for review.
- Eligible projects: Road, Bicycle, Pedestrian, Transit.
- Approximate total ST-U funding available is \$6 million. (This is an aggregate of carryover funds plus FY 16, FY 17, FY 18, and FY 19 estimated funding.)
- A minimum 20% local match is required.
- Throughout the application are links (highlighted in blue) to documents that might help support a project proposal for ST-U funding.

Submit completed application and project location map by _____, 2014 to:

Senior Planner, Transportation Planning
Springfield-Sangamon County Regional Planning Commission
200 South 9th Street, Room 212
Springfield, IL 62701
OR

Electronically to: LindaW@co.sangamon.il.us

PART I: PROJECT DESCRIPTION

Project Name: _____

Lead Agency: _____

Joint Participating Agency: _____

Proposed TIP Year (year project will be let, example: July 1, 2015 – June 30, 2016 is TIP Year 2016)

FY 2016 FY 2017 FY 2018 FY 2019

Proposed Funding:

Local Amount		State Amount		Federal ST-U Amount		Total Project Cost	
\$	%	\$	%	\$	%	\$	100%

Contact Person

Name: _____

Title: _____

Address: _____

City: _____ **State:** IL **Zip Code:** _____

Phone: _____ **E-mail:** _____

**To be considered for ST-U funding a project must meet the following criteria.
Check and explain all that apply to this project.**

- All Projects** – Must be located within the Metropolitan Planning Area. ([MPA Map](#))
Specific Location Description: _____
(Attach location map)
- All Projects** – Must be consistent with the SATS Long-Range Transportation Plan and any other transportation plans adopted by the sponsoring jurisdiction.
(See [SATS 2035 Long Range Transportation Plan](#))
Explain consistency with LRTP and other local plans: _____
- Road Element** – Must be functionally classified by FHWA as a major collector, minor collector, minor arterial, or principal arterial in the urbanized area or as a major collector, minor arterial, or principal arterial in the non-urbanized area. ([ST-U Eligible Roadways Map](#))
Functional class: _____
- Bicycle Element** – Must be identified as part of the SATS Envisioned Bicycle Network or be part of a road, pedestrian, or transit project. ([Envisioned Bicycle Network Map](#))
Explain: _____
- Pedestrian element** – Must be identified as part of the SATS Priority Pedestrian Network or be part of a road, bicycle, or transit project.
([Priority Pedestrian Network Map](#))
Explain: _____
- Transit Element** – Must demonstrate that the capital needs of the area's public transit system cannot be adequately met from other more direct or traditional transit funding sources, or be part of a road, bicycle, or pedestrian project. ([SMTD Route Map](#))
Explain: _____

Detailed Description of Project: _____

PART II: PROJECT SCORING CRITERIA

Eligible projects are prioritized based on two sets of criteria.

1. **Significance criteria** are intended to assess the project's ability to address existing and potential transportation problems and to assess project readiness. Each of the six significance criteria is worth up to 30 points, for a possible total of 180 points.
2. **Efficiency/Enhancement criteria** are intended to assess cost sharing and ability to strengthen and improve aspects of the transportation system. Each of the five efficiency/enhancement criteria is worth up to 15 points, for a possible total of 75 points.

The grand total possible is 255 points.

An explanation of how the project addresses each of the criteria should be provided below.
The point scale is included for applicant information only and
will be used by the reviewers to rate the project.

Significance Criteria:

Regional Significance. The project will be scored based on its ability to:

- Provide an important connection between two or more municipalities.
- Serve a regionally significant employment center, transportation facility, or other critical public facility.
- Demonstrate positive cooperation and communication between two or more jurisdictions.

For all roads in project indicate Current IDOT ADT _____ and 20-year projected ADT _____.

How does this project demonstrate regional significance based upon the above criteria? _____

Following is the point scale to be used by the reviewers only.

Highly Significant	Largely Significant	Significant	Not Significant
30	20	10	0

Safety Improvement Significance. The project will be scored based upon its ability to:

- Address an area with high average crash frequency rate or severity.
- Provide grade separation at the intersection of roads/railroads/pedestrian- or bike-ways.
- Have safety improvement as a major objective.

[\(SATS Intersection Safety List\)](#)

How does this project improve safety based upon the above criteria? _____

Following is the point scale to be used by the reviewers only.

Highly Significant	Largely Significant	Significant	Not Significant
30	20	10	0

Multimodal Significance. The project will be scored based upon its ability to:

- Provide or enhance public transit service, facilities or amenities
- Provide or enhance pedestrian-ways, bike-ways, equestrian-ways, or waterways
- Connect one or more modal nodes
- Lead to enhanced multimodal connectivity

What are the multimodal characteristics of this project? _____

Following is the point scale to be used by the reviewers only.

Significant anticipated benefits	Large anticipated benefits	Some anticipated benefits	No anticipated benefit
30	20	10	0

Congestion Reduction and/or Travel Time Improvement Significance. The project will be scored based on its ability to:

- o Provide congestion reduction.
- o Provide travel time reduction.
- o Enhance the Level of Service (LOS) of the roadway.

How does this project address congestion reduction and/or travel time improvement based upon the above criteria: _____

Following is the point scale to be used by the reviewers only.

Highly Significant	Largely Significant	Significant	Not Significant
30	20	10	0

Existing Facility Preservation Significance. The project will be scored based on its ability to:

- o Meet transportation needs by using existing transportation facilities more efficiently.
- o Demonstrate the ability to reduce the need for costly future transportation infrastructure investments.
- o Expand existing transportation infrastructure.
([SATS Missing Road Links Map](#))

How does this project demonstrate the preservation of an existing facility based upon the above criteria? _____

Following is the point scale to be used by the reviewers only.

Highly Significant	Largely Significant	Significant	Not Significant
30	20	10	0

Timeliness/Readiness. The project will be scored based upon its readiness for construction.

What is the time frame for construction of this project? _____
([Project Milestones](#))

Following is the point scale to be used by the reviewers only.

Ready for Construction Letting	Ready for Letting within 1 year	Ready for Letting within 2 years	Ready for Letting in 3 years or more
30	20	10	0

Efficiency/Enhancement Criteria

Match Ratio Indicate the percent of cost participation by the local jurisdiction.

What is the proposed percentage of the local match for this project? _____

Following is the point scale to be used by the reviewers only.

>30% Local Match	26-30% Local Match	21-25% Local Match	20% Local Match
15	10	5	0

Anticipated Economic Benefits. The project will be scored based upon its ability to benefit economic development or neighborhood revitalization.

[\(SATS Key Economic Corridors Map\)](#)

[\(SATS Agricultural Routes Map\)](#)

How does this project contribute to economic development or neighborhood revitalization? _____

Following is the point scale to be used by the reviewers only.

Significant anticipated benefits	Large anticipated benefits	Some anticipated benefits	No anticipated benefit
15	10	5	0

Security Improvements. The project will be scored based upon its ability to provide benefits through:

- o Improving the National Highway System
- o Improving an emergency route or accessibility to emergency vehicles
- o Addressing security vulnerabilities in the transportation network

[\(National Highway System Map\)](#)

[\(SATS Emergency Routes Map\)](#)

How does this project improve security based upon the above criteria? _____

Following is the point scale to be used by the reviewers only.

Significant anticipated benefits	Large anticipated benefits	Some anticipated benefits	No anticipated benefit
15	10	5	0

Promotion/Preservation of Environmental Quality or Community Livability. The project will be scored based upon its ability to provide a public benefit by:

- o Improving air or water quality
- o Providing wildlife corridors, habitats, or greenways
- o Linking public recreational areas.
- o Serving a location within or abutting an area with intense floor-area ratio, residential density, or both.

How does the project promote or preserve environmental quality or community livability based upon the above criteria? _____

Following is the point scale to be used by the reviewers only.

Significant anticipated benefits	Large anticipated benefits	Some anticipated benefits	No anticipated benefit
15	10	5	0

Serves Previously or Traditionally Underserved or Under-represented Populations. The project will be scored based upon its ability to demonstrate that it would be beneficial to the special transportation needs of traditionally underserved populations or those that are traditionally under-represented in the development of transportation systems.

How does this project address the special transportation needs of previously or traditionally underserved or

under-represented populations? _____

Following is the point scale to be used by the reviewers only.

Significant anticipated benefits	Large anticipated benefits	Some anticipated benefits	No anticipated benefit
15	10	5	0

TOTAL SCORE _____