

**Minutes of Meeting
SATS POLICY COMMITTEE
February 20, 2014**

ATTENDANCE**Policy Committee Voting Members**

<input checked="" type="checkbox"/>	Frank Squires, Chair	Springfield Mass Transit District
<input checked="" type="checkbox"/>	Willis Logan, Vice Chair	City of Springfield
<input type="checkbox"/>	Tom Gray	Village of Chatham
<input type="checkbox"/>	Brian McFadden	Sangamon County
<input checked="" type="checkbox"/>	Brad Mills*	Springfield-Sangamon County Regional Planning Commission
<input checked="" type="checkbox"/>	Roger Driskell**	Illinois Dept. of Transportation (IDOT): Region 4, District 6

* Represented by Norm Sims

** Represented by Sal Madonia

Policy Committee Non-Voting Members

<input type="checkbox"/>	Thomas Caldwell	IDOT: Urban Program Planning
<input checked="" type="checkbox"/>	JD Stevenson	Federal Highway Administration (FHWA): Illinois Div. Office
<input type="checkbox"/>		Federal Transit Administration

Others

Mike Williamsen – Village of Chatham
 Jeff Fulgenzi – Regional Planning Commission
 Dale Schultz – Regional Planning Commission
 Linda Wheeland – Regional Planning Commission
 Brian Sheehan – Regional Planning Commission
 Neha Soni – Regional Planning Commission

I. CALL TO ORDER

Chair Frank Squires called the meeting of the SATS Policy Committee to order at 12:01 PM.

II. APPROVAL OF MINUTES

Squires asked if there were any additions or corrections to the minutes of the January 16, 2013 SATS Policy Committee meeting. Norm Sims made a motion to approve the minutes as submitted. Bill Logan seconded the motion. The vote to approve was unanimous.

III. TECHNICAL COMMITTEE REPORT

Linda Wheeland reported Priscilla Tobias from IDOT's Bureau of Safety Engineering (BSE) made a presentation two weeks prior at the Technical Committee meeting regarding the Sangamon County Strategic Highway Safety Plan draft produced by IDOT-BSE. Wheeland explained the document contains plentiful data about crashes throughout the entirety of Sangamon County, which ranked #8 statewide in crashes resulting in fatalities or serious injuries, over the 5 year period from 2007 to 2011. Tobias encouraged SATS to form a countywide safety committee to finalize details of the plan

The transportation planning money SATS receives from IDOT can only be used in the SATS Metropolitan Planning Area (MPA), not for areas of the county outside the MPA. Wheeland stated she sent Tobias an email regarding this issue but did not get a clear response. Thomas Caldwell indicated there are potential funding sources for these projects outside the MPA, but they require a 20 percent local match. Wheeland added SATS will address safety in the update of the LRTP, but likely not turn BSE's plan draft into a full-fledged highway safety plan.

Mike Williamsen asked how much the area outside the MPA boundary contributes to the number of crashes in the county, based on BSE's draft plan. Norm Sims guessed this area contributed very little to the problem. He believed most of the problems were in areas along state routes, not local roads and streets. Sims stated he thinks the data that was put together is interesting, but as it stands would not directly address any of the

problems. Wheeland added the plan does go into driver behavior issues. She stated BSE would like to get law enforcement representatives on the safety committees recommended for each county, so the focus goes beyond planning and engineering solutions for roads.

Sims stated part of the problem with crashes in Sangamon County could be due to the high proportion of drivers visiting from outside the area, due to the presence of state government and local tourism. Given the disproportionate concentration of crash-prone areas along state routes within the MPA boundaries, Sims stated he believed it would be best to focus on the MPA. Williamsen added this would avoid funding issues for work related to areas outside the MPA. Wheeland added the Sangamon County Strategic Highway Safety Plan had been sent out to SATS members for their review.

Wheeland also announced the Technical Committee decided to form a subcommittee to start the process of updating SATS' project prioritization method for Surface Transportation – Urban (ST-U) funds. The subcommittee will be meeting to look at the current prioritization process developed in 2009 to determine if any changes may need to be made, possibly due to changes in resource availability.

IV. 2035 LONG RANGE TRANSPORTATION PLAN (LRTP)

A. 2040 Update

Linda Wheeland announced the first Community Advisory Committee meeting took place the previous evening, and the first Citizens' Advisory Committee would be taking place in just a few hours, later that evening. The Community Advisory Committee includes representatives from all MPA municipalities except Spaulding and Clear Lake. It also includes a representative each from the Springfield Park District, Ball Township, and Rochester Township.

For the Citizens' Advisory Committee, Wheeland stated various organizations were contacted that staff felt would be able to provide further input and represent a wide variety of stakeholders. These included the Faith Coalition for the Common Good, Springfield Center for Independent Living, Greater Springfield Chamber of Commerce, Inner City Older Neighborhoods Association, Midwest Truckers Association, Area Agency on Aging for Lincolnland, Springfield Bicycle Club, Sangamon County Local Emergency Planning Committee, and citizen members of the Regional Planning Commission.

Wheeland announced a copy of the Citizens' Survey from the previous update of the LRTP was sent out to SATS members for review. She stated staff thought it would be a good idea to use the same questions, so as to allow comparison of the results from the previous survey to that of the current survey, to determine how/if perceptions of the transportation system in the SATS area have changed in the last five years. New questions were also welcome. Wheeland suggested any additional questions committee members would like to include should be sent to staff no later than the Thursday of the following week, in order that enough time be allowed to prepare for their distribution prior to the March 6 Technical Committee meeting.

Wheeland also informed SATS members Dale Schultz is working on a web page for the update of the LRTP. Schultz stated it has the same format as all of the other pages on the website of the SSCRPC. Information to be on the page will include meeting dates and important documents. The only other information currently on the site includes the current LRTP, plus its amendments and progress reports. The page is linked to the main SATS transportation planning web page. Wheeland added other information regarding public engagement will be posted on the site as well.

V. FY 2014-2017 TRANSPORTATION IMPROVEMENT PROGRAM

A. Administrative Modification #2 (Business 55 in Sherman)

Linda Wheeland introduced Administrative Modification #2:

Administrative Modification 2 to the FY 2014 – 2017 Transportation Improvement Program January 21, 2014

Business 55 North of Andrew Road

Status of this project has changed to “Advanced Construction” and the FY 2014-2017 Transportation Improvement Program has been modified to add AC to the federal funding sources as shown below.

Project/Jurisdiction/Class		Description	Action/Comments	Funding Source		Total Cost
3 A3 M2	I-55 Bus.	Termini: N. of Andrew Road to I-55 Merging ramp in Sherman	Resurfacing (SMART), Turn lanes to Sudduth Road	NHPP-State (AC)	1,120,000	
	State	Project# 72F50		HSIP (AC)	360,000	
	Principal Arterial	TIP# 04-2014-04		State	320,000	
						\$1,800,000

B. Amendment #7 (IDOT Update Crosswalks)

Sal Madonia introduced Amendment #7:

RESOLUTION TO ENDORSE THE SEVENTH AMENDMENT TO THE FY/2014-2017 TRANSPORTATION IMPROVEMENT PROGRAM

WHEREAS, the Springfield Area Transportation Study (SATS), in cooperation with the Illinois Department of Transportation, has a comprehensive, cooperative, and continuing (3C) planning process for transportation planning in compliance with Federal regulations for the urbanized area; and

WHEREAS, the Springfield Area Transportation Study approved the Transportation Improvement Program (TIP) for FY/2014-2017 on October 17, 2013; and

WHEREAS, pedestrian safety is a high priority; and

WHEREAS, the Illinois Department of Transportation District 6 requests that the FY-2014 Annual Element of the FY/2014-2017 TIP be amended by adding the project as shown below; and

Project Description and Funding:

Project/Jurisdiction/Class		Description	Action/Comments	Funding Source		Total Cost
A7	Lincoln St. IL 29 IL 97	Termini: Riverton: Lincoln at 9th & west of Stanton Ave. Rochester: IL 29/Illinois at Taft Springfield: IL 29/Walnut at Elliot, Calhoun, Miller, & Reynolds Springfield: IL 97/Madison at Rutledge & Klein Springfield: IL 97/Jefferson east of 7th	Update uncontrolled crosswalks at 10 locations by adding appropriate advanced warning signing and install high visibility markings			
	State Collector Principal Arterial	Project# 72G76		HSIP	45,000	
		TIP# 04-2014-09		State	5,000	
						\$50,000

WHEREAS, the funding used for this project will not affect any other project in the TIP; and

Norm Sims made a motion to approve Amendment #7. Bill Logan seconded the motion. The vote to approve was unanimous.

C. Amendment #8 (IDOT Signing Improvements)

Sal Madonia introduced Amendment #8:

**RESOLUTION TO ENDORSE
THE EIGHTH AMENDMENT TO THE
FY/2014-2017 TRANSPORTATION IMPROVEMENT PROGRAM**

WHEREAS, the Springfield Area Transportation Study (SATS), in cooperation with the Illinois Department of Transportation, has a comprehensive, cooperative, and continuing (3C) planning process for transportation planning in compliance with Federal regulations for the urbanized area; and

WHEREAS, the Springfield Area Transportation Study approved the Transportation Improvement Program (TIP) for FY/2014-2017 on October 17, 2013; and

WHEREAS, safety is a high priority and IDOT District 6 has identified five locations for signing improvements at horizontal curves and intersections; and

WHEREAS, the Illinois Department of Transportation District 6 requests that the FY-2014 Annual Element of the FY/2014-2017 TIP be amended by adding the project as shown below; and

Project Description and Funding:

Project/Jurisdiction/Class	Description	Action/Comments	Funding Source	Total Cost
A8 I-55 I-55 BL Old US 36/54 East Lake Shore Drive	Termini: I-55 S. of Mile Post 92 to I-72 merger I-55/I-72 S. of Mile Post 94 to Stevenson Drive Interchange I-55 BL/6th Street and Stanford Avenue Intersection Old US 36/54 and Moffett Street Intersection in Curran East Lake Shore Drive to E of I-55	Addition of advanced curve and intersection on curve warning signs and/or beacons, advisory speed signs, chevron signs, reflectorized panels on existing chevron posts, existing speed limit signing relocation, flexible delineators and signal ahead and stop ahead signs	HSIP	18,000
	Project# 72G77		State	2,000
State Interstate Principal Arterial Minor Arterial	TIP# 04-2014-10			\$20,000

WHEREAS, the funding used for this project will not affect any other project in the TIP; and

Norm Sims made a motion to approve Amendment #8. Bill Logan seconded the motion. The vote to approve was unanimous.

D. Amendment #9 (SMTD Bus Washer)

Frank Squires introduced Amendment #9:

**RESOLUTION TO ENDORSE
THE NINTH AMENDMENT TO THE
FY/2014-2017 TRANSPORTATION IMPROVEMENT PROGRAM**

WHEREAS, the Springfield Area Transportation Study (SATS), in cooperation with the Illinois Department of Transportation, has a comprehensive, cooperative, and continuing (3C) planning process for transportation planning in compliance with Federal regulations for the urbanized area; and

WHEREAS, the Springfield Area Transportation Study approved the Transportation Improvement Program (TIP) for FY/2014-2017 on October 17, 2013; and

WHEREAS, the FY/2014-2017 TIP includes a project for the purchase of a bus washer indicated in two phases in fiscal years 2014 and 2015 as shown below; and

Current FY 2014 Annual Element Project Description and Funding:

Project/Jurisdiction/Class	Description	Action/Comments	Funding Source	Total Cost
3	Bus Washer	Multi-year funding to purchase and install a bus washer.		
	Description: Begin Bus Washer Purchase		IDOT TDC	
SMTD	Project# Transit Priority 3		FTA 5307	113,408
Urban Transit	TIP# 06-2014-05			\$113,408

Current FY 2015 Annual Element Project Description and Funding:

Project/Jurisdiction/Class	Description	Action/Comments	Funding Source	Total Cost
2	Bus Washer	Multi-year funding to purchase and install a bus washer.		
	Description: Continue Bus Washer Purchase		IDOT TDC	
SMTD	Project# Transit Priority 2		FTA 5307	186,592
Urban Transit	TIP# 06-2014-05			\$186,592

WHEREAS, the Springfield Mass Transit District requests that the FY/2014-2017 TIP be amended to combine the project into the FY 2014 Annual Element as shown below; and

Project Description and Funding as Amended to Combine Both Phases into FY 2014:

Project/Jurisdiction/Class	Description	Action/Comments	Funding Source	Total Cost
3	Bus Washer	Purchase and install a bus washer.		
A9	Description: Bus Washer Purchase		IDOT TDC	
SMTD	Project# Transit Priority 3		FTA 5307	300,000
Urban Transit	TIP# 06-2014-05			\$300,000

WHEREAS, the funding used for this project will not affect any other project in the TIP; and

Norm Sims made a motion to approve Amendment #9. Bill Logan seconded the motion. The vote to approve was unanimous.

E. Amendment #10 (SMTD Bus Shelters)

Frank Squires introduced Amendment #10:

RESOLUTION TO ENDORSE THE TENTH AMENDMENT TO THE FY/2014-2017 TRANSPORTATION IMPROVEMENT PROGRAM

WHEREAS, the Springfield Area Transportation Study (SATS), in cooperation with the Illinois Department of Transportation, has a comprehensive, cooperative, and continuing (3C) planning process for transportation planning in compliance with Federal regulations for the urbanized area; and

WHEREAS, the Springfield Area Transportation Study approved the Transportation Improvement Program (TIP) for FY/2014-2017 on October 17, 2013; and

WHEREAS, the FY/2014-2017 TIP includes a project for the purchase of solar powered passenger shelters in the FY 2016 Annual Element as shown below; and

Current FY 2016 Annual Element Project Description and Funding:

Project/Jurisdiction/Class	Description	Action/Comments	Funding Source	Total Cost
2	Solar Powered Passenger Shelters	Delivery of shelters will take 12 months from date of award.		
	Description: Purchase 20 replacement passenger shelters - Shelters upgraded to solar		IDOT TDC	
SMTD	Project# Transit Priority 2		FTA 5307	150,000
Urban Transit	TIP# 06-2016-05			\$150,000

WHEREAS, the Springfield Mass Transit District requests that the FY/2014-2017 TIP be amended to

move this project to the FY 2015 Annual Element as priority 3 and move TIP # 06-2015-05, the purchase of emergency generators, to priority 2 (replacing the second phase of the bus washer purchase which was consolidated with the first phase in FY 2014 through Amendment 9 and had been priority 2 in FY 2015) as shown below; and

Project Description, Funding and Priority # as Amended in the FY 2015 Annual Element:

Project/Jurisdiction/Class	Description	Action/Comments	Funding Source	Total Cost
2 A10	Emergency Generators	Purchase and install emergency generators for Administration and Maintenance facilities.		
	SMTD		IDOT TDC	
	Urban Transit		FTA 5307	140,000
	Description: Purchase Emergency Generators			
	Project# Transit Priority 2			
	TIP# 06-2015-05			\$140,000
3 A10	Solar Powered Passenger Shelters	Delivery of shelters will take 12 months from date of award.		
	SMTD		IDOT TDC	
	Urban Transit		FTA 5307	150,000
	Description: Purchase 20 replacement passenger shelters - Shelters upgraded to solar			
	Project# Transit Priority 3			
	TIP# 06-2016-05			\$150,000

WHEREAS, the funding used for this project will not affect any other project in the TIP; and

Norm Sims made a motion to approve Amendment #10. Sal Madonia seconded the motion. The vote to approve was unanimous.

VI. TECHNICAL ADVISOR UPDATES

A. Illinois Department of Transportation: Central Bureau of Urban Program Planning

No report was given.

B. Federal Highway Administration: Illinois Division Office

No report was given.

VII. AGENCY UPDATES

A. Springfield-Sangamon County Regional Planning Commission

Norm Sims announced work on the draft of the Sangamon County Regional Strategic Plan is completed. An electronic copy of the plan may be found on the Planning Commission website. Also, a hard copy was sent out to all SATS members. One hearing on the draft plan took place in the Springfield City Council chambers. Two more hearings are scheduled. Sims stated he mentioned this given that the plan in part deals with transportation. Sims recommended contacting Jeff Fulgenzi for any additional questions regarding the plan

In addition, Sims announced the staff is in the process of updating, with the assistance of the Survey Research Center at UIS, the Neighborhood Survey, originally done by the Planning Commission in 1976. The questions in the survey, to be done county-wide, focus on residents' current perceptions of their own neighborhoods, as well as questions on what their ideal neighborhood would look like. Some questions in the survey will be relevant to transportation issues. Results will be shared with the SATS committees upon the survey's completion.

B. Springfield Mass Transit District (SMTD)

Frank Squires announced SMTD recently put some new buses into regular service operations. In addition, SMTD will be getting some replacement shelters. Some of these shelters may be used for advertising purposes, pending some upcoming discussion with the City of Springfield.

C. City of Springfield

No report was given.

D. Sangamon County

No report was given.

E. Illinois Department of Transportation: Region 4, District 6

No report was given.

F. Village of Chatham

No report was given.

VIII. PUBLIC COMMENTS

There were no public comments

IX. UNFINISHED BUSINESS

There was no unfinished business.

X. NEW BUSINESS

A. Next Meeting Date – Thursday, March 13, 2014 at 12:00 PM

XI. ADJOURNMENT

There being no further business, Chair Squires called to adjourn. Bill Logan made a motion to adjourn. Sal Madonia seconded the motion. The vote to adjourn was unanimous.

The regular meeting was adjourned at 12:19 PM.

Respectfully Submitted,

Brian Sheehan
Recording Secretary