

**Minutes of Meeting
SATS POLICY COMMITTEE
April 4, 2013**

ATTENDANCE

Policy Committee Voting Members

<input checked="" type="checkbox"/>	Chair Tom Gray	Village of Chatham
<input checked="" type="checkbox"/>	Vice-Chair Frank Squires	Springfield Mass Transit District
<input checked="" type="checkbox"/>	Brian McFadden*	Sangamon County
<input checked="" type="checkbox"/>	Willis Logan	City of Springfield
<input checked="" type="checkbox"/>	Eric Hansen	Springfield-Sangamon County Regional Planning Commission
<input checked="" type="checkbox"/>	Roger Driskell**	Illinois Dept. of Transportation (IDOT): Region 4, District 6

* Represented by Brian Davis

** Represented by Laura Mlacnik

Policy Committee Non-Voting Members

<input checked="" type="checkbox"/>	Thomas Caldwell	IDOT: Urban Program Planning
<input checked="" type="checkbox"/>	JD Stevenson	Federal Highway Administration (FHWA): Illinois Div. Office
<input type="checkbox"/>		Federal Transit Administration

Others

Mike Williamsen – Village of Chatham
Linda Wheeland – Regional Planning Commission
Brian Sheehan – Regional Planning Commission
Neha Soni – Regional Planning Commission
Dale Schultz – Regional Planning Commission

I. CALL TO ORDER

Chair Tom Gray called the meeting of the SATS Policy Committee to order at 12:00 PM.

II. APPROVAL OF MINUTES

Gray asked if there were any additions or corrections to the minutes of the March 14, 2013 SATS Policy Committee meeting. Frank Squires made a motion to approve the minutes as submitted. Willis Logan seconded the motion and the vote to approve was unanimous.

III. TECHNICAL COMMITTEE REPORT

No report was given.

IV. 2035 LONG RANGE TRANSPORTATION PLAN (LRTP)

A. Emergency Services Route Map

Wheeland announced that staff had completed a map showing roadway facilities of critical importance to emergency response vehicles. Critical facilities ranging from municipal halls, police departments, and schools to fire departments, hospitals, medical clinics, and other hazardous facilities are included in order to show the justification of various roads' designation as such. Wheeland said that the Technical Committee had wanted more time to review said map, so she would be following up at a later date with the Policy Committee.

B. Amendment

Linda Wheeland introduced the LRTP Amendment to the Policy Committee (below).

WHEREAS, the Springfield Area Transportation Study (SATS), in cooperation with the Illinois Department of Transportation, has a comprehensive, cooperative, and continuing (3C) planning process for transportation planning in compliance with Federal regulations for the urbanized area; and

WHEREAS, the SATS Long Range Transportation Plan takes a long-term (25-year) look at transportation needs in the Springfield Metropolitan Planning Area; envisions an efficient, interconnected, multi-modal travel network; and identifies projects to make that vision a reality; and

WHEREAS, the Long Range Transportation Plan is updated every five years and was most recently updated on March 11, 2010 as the SATS 2035 Long Range Transportation Plan which was amended on August 11, 2011, January 12, 2012, and September 13, 2012; and

WHEREAS, all projects with identified funding sources and anticipated to be completed during the period July 2010 – June 2015 are listed as Committed Projects in the 2035 Long Range Transportation Plan; and

WHEREAS, funding has become available for several state projects not previously shown in the 2035 Long Range Transportation Plan including: resurfacing of IL 4 from Church St. in Chatham to Auburn corporate limits; intersection improvements at Baker Drive and Stevenson Drive, reconfiguration of the connection of Baker Drive, 6th Street Frontage Road, and Octavus Via, along with pavement improvement along this corridor; new signage along I-55 and I-72; improved signage and pavement markings on I-55 and I-72 interchange ramps; safety lighting at three intersections along IL 97; and

WHEREAS, the details for these amendments are shown on the next page; and (below).

PROJECTS ADDED TO "COMMITTED PROJECTS"				
PROJECT DESCRIPTION	TYPE OF IMPROVEMENT	JURISDICTION	COST	BIKE/PED ACCOMODATIONS
IL 4: Church St. in Chatham to Auburn city limits	Resurfacing	IDOT - District 6	1,800,000	None
Baker Drive (6th Street Frontage Road)	Stevenson Drive Intersection Improvement, Octavus Via Intersection Reconfiguration, Resurfacing	IDOT - District 6	1,000,000	Wide Shoulders on 6th St. Road/Sidewalks on Stevenson
I-55 and I-72 (several counties)	New signage	IDOT - District 6	100,000	None
I-55 and I-72 (several counties)	Safety signage and pavement markings on ramps	IDOT - District 6	130,000	None
IL 97 at Moore Rd, Hazlett Ln, Koke Mill Rd	Safety Lighting	IDOT - District 6	100,000	None

Willis Logan made a motion to approve the LRTP amendment. Brian Davis seconded the motion which passed unanimously.

V. FY 2013-2016 TRANSPORTATION IMPROVEMENT PROGRAM

A. Amendment #12 (SMTD Operations and Capital Funding)

Frank Squires introduced Amendment #12 to the SATS Policy Committee (below).

WHEREAS, the Springfield Area Transportation Study (SATS), in cooperation with the Illinois Department of Transportation, has a comprehensive, cooperative, and continuing (3C) planning process for transportation planning in compliance with Federal regulations for the urbanized area; and

WHEREAS, the Springfield Area Transportation Study approved the Transportation Improvement Program (TIP) for FY/2013-2016 on October 11, 2012; and

WHEREAS, the Springfield Mass Transit District requests that the FY 2013-2016 TIP be amended to reflect a change in its allocation of FTA 5307 funds in the FY 2013 Annual Element; and

WHEREAS, funds will be reallocated from the Bio-metric Entry Systems project, which will be removed from the FY 2013 Annual Element, to cover increased costs of the alternative fuel bus, bus vacuum, and operating expenses associated with potential expanded service; and

WHEREAS, the changes to the FY 2013-2016 Transportation Improvement Program, are shown in the attached tables; and

Project Description and Funding:**FY-2013: SMTD**

Project/Jurisdiction/Class	Description	Action/Comments	Funding Source	Total Cost
1 35-ft. Transit Buses (Alternative fuel) SMTD Urban Transit	Description: Purchase one (1) replacement bus alternative fuel	Delivery of vehicle will take 36 months from date of award.	IDOT TDC	
	Project#: Transit Priority 1		FTA 5307 460,000	
	TIP#: 06-2013-01			
				\$460,000
2 Bus Vacuum SMTD Urban Transit	Description: Bus Vacuum System	Replace existing bus vacuum system.	IDOT TDC	
	Project#: Transit Priority 2		FTA 5307 225,000	
	TIP#: 06-2013-09			
				\$225,000
3 Bio-metric Entry Systems SMTD Urban Transit	Description: Begin Bio-metric Entry Systems	Multi-year funding to install bio-metric entry systems on exterior and interior doors.	IDOT TDC	
	Project#: Transit Priority 3		FTA 5307 0	
	TIP#: 06-2013-08			
				\$0
3 Continue Demolition for future parking lot SMTD Urban Transit	Description: Continue Demolition of existing structures on future parking lot	Multi-year funding accumulation for demolition of existing structures on future parking lot.	IDOT TDC	
	Project#: Transit Priority 3		FTA 5307 65,000	
	TIP#: 06-2012-03			
				\$65,000
4 Construction of parking lot SMTD Urban Transit	Description: Begin construction of parking lot	Multi-year funding accumulation for construction of employee parking lot.	IDOT TDC	
	Project#: Transit Priority 4		FTA 5307 95,208	
	TIP#: 06-2012-03			
				\$95,208
5 Off-street Multi-Modal Transfer Center SMTD Urban Transit	Description: Continue A&E for off-street, Multi-Modal Transfer Center	Continue A&E services for an off-street, Multi-Modal Transfer Center.	IDOT TDC	
	Project#: Transit Priority 5		FTA 5309 3,000,000	
	TIP#: 06-2012-08			
				\$3,000,000
6 35-ft. Transit Buses (Alternative fuel) SMTD Urban Transit	Description: Purchase six (6) replacement alternative fuel buses.	Delivery of vehicles will take 36 months from date of award.	IDOT TDC	
	Project#: Transit Priority 6		FTA 5309 2,580,000	
	TIP#: 06-2013-02			
				\$2,580,000
7 Paratransit Van SMTD Paratransit	Description: Medium-duty Paratransit Van with Lift	Purchase one (1) replacement-eligible van	IDOT TDC	
	Project#: Paratransit Priority 1		FTA 5310 105,575	
	TIP#: 06-2013-03			
				\$105,575

FY-2013: SMTD

Project/Jurisdiction/Class	Description	Action/Comments	Funding Source	Total Cost	
8	Paratransit Vehicle	Description: Add vehicle with 1,000 pound lift capacity	New medium-duty vehicle to be modified with heavy-duty 1,000 lb. lift	IDOT TDC FTA 5307 150,000	\$150,000
SMTD	Project# Paratransit Priority 2				
Urban Paratransit	TIP# 06-2013-05				
9	35-foot Transit Buses	Description: Purchase seven CNG powered replacement buses and associated capital items	It is expected that the purchase and delivery schedule will be thirty-six months	IDOT TDC FTA 5308 3,075,000	\$3,075,000
SMTD	Project# Transit Priority 7				
Urban Transit	TIP# 06-2013-06				
A3	35-foot Transit Buses	Description: Purchase two (2) replacement buses	If funding is approved for FY 2012, it is anticipated that the purchase and delivery schedule will take thirty-six (36) months.	IDOT TDC FTA 5307 770,245	\$770,245
SMTD	Project# Transit Priority 8				
Urban Transit	TIP# 06-2012-01				
A4	Construction of parking lot	Description: Land acquisition for parking lot	Multi-year funding to construct parking lot.	IDOT TDC FTA 5307 290,000	\$290,000
SMTD	Project# Transit Priority 9				
Urban Transit	TIP# 06-2013-07				
A5	Relocation assistance for land acquisition	Description: Relocation assistance for current tenants affected by land acquisition	Relocation assistance for residents as part of a multi-year project to construct a parking lot.	IDOT TDC FTA 5307 37,007	\$37,007
SMTD	Project# Transit Priority 10				
Urban Transit	TIP# 06-2013-07				
A6	Intelligent Transportation Systems	Description: Integrate technology into mainline operations	For mainline operations: Computer Aided Dispatch/Automatic Vehicle Location System (CAD/AVL); Automatic Voice Announcement	IDOT TDC FTA 5307 FTA 5309 201,828 866,000	\$1,067,828
SMTD	Project# Transit Priority 11				
Urban Transit	TIP# 06-2012-02				
				2013 SMTD Total	\$10,526,028
Operating Revenue	Description: Overview of Operations Revenue	General breakdown of revenue projections for the fiscal year	Route Revenue Tax Revenue Other State Assistance FTA 5307 FTA 5316 / TDC	1,193,250 2,455,060 101,550 9,022,375 1,249,792 109,160	\$14,131,187
SMTD	Project# Operations				
Operations	TIP# 06-2013-04				

WHEREAS, the funding used for this project will not affect any other project in the TIP; and

Frank Squires made a motion to recommend approval of the amendment. Willis Logan seconded the motion and the vote to recommend approval was unanimous.

B. Amendment #13 (IL 4 Resurfacing)

Laura Mlacnik introduced Amendment #13 to the SATS Policy Committee (below).

WHEREAS, the Springfield Area Transportation Study (SATS), in cooperation with the Illinois Department of Transportation, has a comprehensive, cooperative, and continuing (3C) planning process for transportation planning in compliance with Federal regulations for the urbanized area; and

WHEREAS, the Springfield Area Transportation Study approved the Transportation Improvement Program (TIP) for FY/2013-2016 on October 11, 2012; and

WHEREAS, due to a low Condition Rating Survey (CRS) of the pavement, resurfacing is necessary on IL 4 from near Church Street in Chatham, IL south to Auburn, IL; and

WHEREAS, the Illinois Department of Transportation District 6 requests that the FY-2013 Annual Element of the FY/2013-2016 TIP be amended by adding the project listed below; and

Project Description and Funding:

Project/Jurisdiction/Class	Description	Action/Comments	Funding Source	Total Cost
A13 IL 4 State Minor Arterial	Termini: N of Church St in Chatham to Auburn north corporate limits	Resurfacing	STP-Rural-State	1,125,000
	Project#: 72F72		STP-URB	315,000
			State	360,000
			TIP#: 04-2013-11	

WHEREAS, the funding used for this project will not affect any other project in the TIP; and

C. Amendment #14 (Baker Drive/6th Street Road Reconfiguration/Resurfacing)

Laura Mlacnik introduced Amendment #13 to the to the SATS Policy Committee (below).

WHEREAS, the Springfield Area Transportation Study (SATS), in cooperation with the Illinois Department of Transportation, has a comprehensive, cooperative, and continuing (3C) planning process for transportation planning in compliance with Federal regulations for the urbanized area; and

WHEREAS, the Springfield Area Transportation Study approved the Transportation Improvement Program (TIP) for FY/2013-2016 on October 11, 2012; and

WHEREAS, Baker Drive (6th Street Road) requires resurfacing due to the deteriorating condition of the pavement; the addition of a right turn lane in the NE quadrant due to a substandard turning radii; and traffic signal modernization. Additionally, to the south, the intersection of Baker Dr and the 6th Street frontage road requires a reconfiguration to better connect to Octavus Via; and

WHEREAS, the Illinois Department of Transportation District 6 requests that the FY-2013 Annual Element of the FY/2013-2016 TIP be amended by adding the project listed below; and

Project Description and Funding:

Project/Jurisdiction/Class	Description	Action/Comments	Funding Source	Total Cost
A14 Baker Dr (6th Street Road) State Local Road	Termini: Stevenson and frontage road connecting to Octavus Via	Resurfacing due to low Condition Rating Survey (CRS) and deteriorating condition of pavement; Stevenson intersection improvements include traffic signal modernization and addition of right turn lane; frontage road intersection reconfiguration with improved geometrics to improve connection to Octavus Via.	STP-URB	800,000
	Project#: 72F74		State	190,000
			Springfield	10,000
			TIP#: 04-2013-12	

WHEREAS, the funding used for this project will not affect any other project in the TIP; and

D. Amendment #15 (I-55 & I-72 Signage)

Laura Mlacnik introduced Amendment #15 to the SATS Policy Committee (below).

WHEREAS, the Springfield Area Transportation Study (SATS), in cooperation with the Illinois Department of Transportation, has a comprehensive, cooperative, and continuing (3C) planning process for transportation planning in compliance with Federal regulations for the urbanized area; and

WHEREAS, the Springfield Area Transportation Study approved the Transportation Improvement Program (TIP) for FY/2013-2016 on October 11, 2012; and

WHEREAS, as part of a larger overall project covering Pike, Morgan, Logan, Montgomery, and Sangamon Counties, new signage is to be installed in the region at various locations along I-55, I-72, I-172, and US 67; and

WHEREAS, the Illinois Department of Transportation District 6 requests that the FY-2013 Annual Element of the FY/2013-2016 TIP be amended by adding the project listed below; and

Project Description and Funding:

Project/Jurisdiction/Class	Description	Action/Comments	Funding Source	Total Cost
A15 I-55 and I-72	Termini: Various, along I-55 and I-72	New signage at various locations along I-55, I-72, I-172, and US 67; part of a larger overall contract covering Pike, Morgan, Logan, Montgomery, and Sangamon Counties	HSIP	90,000
	Project# 72F05		State	10,000
	TIP# 04-2013-13			

WHEREAS, the funding used for this project will not affect any other project in the TIP; and

E. Amendment #16 (I-55 & I-72 Interchange Signage/Markings)

Laura Mlacnik introduced Amendment #16 to the SATS Policy Committee (below).

WHEREAS, the Springfield Area Transportation Study (SATS), in cooperation with the Illinois Department of Transportation, has a comprehensive, cooperative, and continuing (3C) planning process for transportation planning in compliance with Federal regulations for the urbanized area; and

WHEREAS, the Springfield Area Transportation Study approved the Transportation Improvement Program (TIP) for FY/2013-2016 on October 11, 2012; and

WHEREAS, as part of a larger overall project covering Logan, Macoupin, Montgomery, and Sangamon Counties, improved signing and pavement markings are to be installed at diamond and clover leaf interchanges to discourage wrong way driving onto ramps; and

WHEREAS, the Illinois Department of Transportation District 6 requests that the FY-2013 Annual Element of the FY/2013-2016 TIP be amended by adding the project listed below; and

Project Description and Funding:

Project/Jurisdiction/Class	Description	Action/Comments	Funding Source	Total Cost
A16 I-55 & I-72	Termini: Various interchanges	Improved signing and pavement markings (part of a larger overall project covering Logan, Macoupin, Montgomery, and Sangamon Counties)	HSIP	117,000
	Project# 72G10		State	13,000
	TIP# 04-2013-14			

WHEREAS, the funding used for this project will not affect any other project in the TIP; and

F. Amendment #17 (IL 97 Intersections Lighting)

Laura Mlacnik introduced Amendment #17 to the SATS Policy Committee (below).

WHEREAS, the Springfield Area Transportation Study (SATS), in cooperation with the Illinois Department of Transportation, has a comprehensive, cooperative, and continuing (3C) planning process for

transportation planning in compliance with Federal regulations for the urbanized area; and

WHEREAS, the Springfield Area Transportation Study approved the Transportation Improvement Program (TIP) for FY/2013-2016 on October 11, 2012; and

WHEREAS, to enhance nighttime visibility of stop controlled intersections on a heavily traveled corridor of IL 97, safety lighting is recommended for the Moore Road, Hazlett Lane, and Koke Mill Road intersections, each of which has experienced a severe nighttime crash dating back to 2002; and

WHEREAS, the Illinois Department of Transportation District 6 requests that the FY-2013 Annual Element of the FY/2013-2016 TIP be amended by adding the project listed below; and

Project Description and Funding:

Project/Jurisdiction/Class	Description	Action/Comments	Funding Source	Total Cost
A17 IL 97 State Other Principal Arterial	Termini: Moore Rd, Hazlett Ln, & Koke Mill Rd intersections	Safety lighting	HSIP	90,000
	Project# 72G04		State	10,000
	TIP# 04-2013-15			
				\$100,000

WHEREAS, the funding used for this project will not affect any other project in the TIP; and

Willis Logan made a motion to consolidate TIP amendments 13 through 17. Frank Squires seconded the motion which passed unanimously.

Frank Squires made a motion to approve amendments 13 through 17. Willis Logan seconded the motion and the vote to recommend approval was unanimous.

VI. TECHNICAL ADVISOR UPDATES

A. Illinois Department of Transportation: Central Bureau of Urban Program Planning

No report was given.

B. Federal Highway Administration: Illinois Division Office

No report was given.

VII. AGENCY UPDATES

A. Springfield-Sangamon County Regional Planning Commission

No report was given.

B. Springfield Mass Transit District

Frank Squires mentioned that the SMTD Board has approved public hearings regarding upcoming changes in service due in part to organization of the rural Sangamon and rural Menard County transit service.

C. City of Springfield

No report was given.

D. Sangamon County

No report was given.

E. Illinois Department of Transportation: Region 4, District 6

Laura Mlacnik said that IDOT is gearing up for construction season.

F. Village of Chatham

No report was given.

VIII. PUBLIC COMMENTS

There were no public comments.

IX. UNFINISHED BUSINESS

A. Public Participation Plan Update

Linda Wheeland stated that the Public Participation Plan Draft is still out for public review through April 15th. No comments have yet been made, but Wheeland announced that if any are, they would be forwarded to SATS members before the May meeting.

X. NEW BUSINESS

A. Next Meeting Date – Thursday, May 9, 2013 at 12:00 PM

XI. ADJOURNMENT

There being no further business, Vice Chair Squires called to adjourn. Frank Squires made a motion to adjourn. Laura Mlacnik seconded the motion and the vote to adjourn was unanimous.

The regular meeting was adjourned at 12:06 PM.

Respectfully Submitted,

Brian Sheehan
Recording Secretary