

**Minutes of Meeting
SATS POLICY COMMITTEE
October 11, 2012**

ATTENDANCE

Policy Committee Voting Members

<input checked="" type="checkbox"/>	Chair Tom Gray	Village of Chatham
<input checked="" type="checkbox"/>	Vice-Chair Frank Squires	Springfield Mass Transit District
<input checked="" type="checkbox"/>	Brian McFadden*	Sangamon County
<input checked="" type="checkbox"/>	Willis Logan	City of Springfield
<input checked="" type="checkbox"/>	Eric Hansen**	Springfield-Sangamon County Regional Planning Commission
<input type="checkbox"/>	Roger Driskell	Illinois Department of Transportation: Region 4, District 6

* Represented by Brian Davis

** Represented by Norm Sims

Policy Committee Non-Voting Members

<input type="checkbox"/>	Thomas Caldwell	IDOT: Urban Program Planning
<input checked="" type="checkbox"/>	JD Stevenson	Federal Highway Administration: Illinois Division Office
<input type="checkbox"/>		Federal Transit Administration

Others

Mike Williamsen – Village of Chatham
Elliott McKinley – Springfield Park District
Neha Soni – Regional Planning Commission
Daniel Begert – Regional Planning Commission
Linda Wheeland – Regional Planning Commission
Dale Schultz – Regional Planning Commission

I. CALL TO ORDER

Tom Gray called the meeting of the SATS Policy Committee to order at 12:00 PM.

II. APPROVAL OF MINUTES

Gray asked if there were any additions or corrections to the minutes of the September 13, 2012 SATS Policy Committee meeting. Norm Sims made a motion to approve the minutes as submitted. Willis Logan seconded the motion and the vote to approve was unanimous.

III. TECHNICAL COMMITTEE REPORT

No report was given.

IV. 2035 LONG RANGE TRANSPORTATION PLAN

No report was given.

V. 2012-2015 TRANSPORTATION IMPROVEMENT PROGRAM

A. Frank Squires introduced Amendment #16 to the SATS Policy Committee (below). Squires made a motion to approve the amendment. Norm Sims seconded the motion and the vote to approve was unanimous.

WHEREAS, the Springfield Mass Transit District's paratransit service, Access Springfield, has a need to accommodate passengers using wheelchairs with a combined weight of up to 1,000 pounds; and

WHEREAS, SMTD applied for and was awarded a New Freedom Grant to purchase a medium-duty vehicle with a heavy-duty lift; and

WHEREAS, the Springfield Mass Transit District requests an amendment to the FY/2012-2015 Transportation Improvement Program to add the following project to the FY 2013 Annual Element; and

Project Description and Funding:

Project/Jurisdiction/Class	Description	Action/Comments	Funding Source	Total Cost	
A16 Paratransit Vehicle	Description: Add vehicle with 1,000 pound lift capacity	New medium-duty vehicle to be modified with heavy-duty 1,000 lb. lift	IDOT TDC		
SMTD	Project#: Paratransit Priority 2		FTA 5307		150,000
Urban Paratransit	TIP#: 06-2013-05				
				\$150,000	

WHEREAS, the funding used for this project will not affect any other project in the TIP; and

NOW, THEREFORE, BE IT RESOLVED, that the Technical Committee has voted to recommend approval of the Sixteenth Amendment to the FY/2012-2015 Transportation Improvement Program to the Policy Committee.

- B.** Squires next introduced Amendment #17 to the SATS Policy Committee (below). Willis Logan made a motion to approve the amendment. Norm Sims seconded the motion and the vote to approve was unanimous.

WHEREAS, the Springfield Mass Transit District has been awarded a grant through the Clean Fuels Grant Program, to acquire seven 35-ft CNG powered transit buses and associated capital items to replace seven CNG powered buses; and

WHEREAS, the Springfield Mass Transit District requests the FY 2013 Annual Element of the FY 2012-2015 TIP be amended to include the project shown below; and

Project Description and Funding:

Project/Jurisdiction/Class	Description	Action/Comments	Funding Source	Total Cost	
A17 35-foot Transit Buses	Description: Purchase seven CNG powered replacement buses and associated capital items	It is expected that the purchase and delivery schedule will be thirty-six months	IDOT TDC		
SMTD	Project#: Transit Priority 1		FTA 5308		3,075,000
Urban Transit	TIP#: 06-2013-06				
				\$3,075,000	

WHEREAS, the funding used for this project will not affect any other project in the TIP; and

NOW, THEREFORE, BE IT RESOLVED, that the Technical Committee has voted to recommend approval of the Seventeenth Amendment to the FY/2012-2015 Transportation Improvement Program to the Policy Committee.

VI. DRAFT 2013-2016 TRANSPORTATION IMPROVEMENT PROGRAM

Wheeland announced that the Technical Committee had approved the Draft 2013-2016 Transportation Improvement Program and that it had been released for public review. The comment period for the document

lasted through October 9, 2012, with a public information meeting held on October 4, 2012 during the regular session of the Technical Committee meeting.

Wheeland noted that one commenter had pointed out a lack of information about high speed rail projects that are planned for the area. Wheeland informed the Policy Committee that she had investigated the comment and inquired about the possibility of including some rail projects. Currently, as the high speed rail project is in only its first phase and a route through Springfield has not yet been selected, funding obligations for specific rail-related projects in the area are not yet available. Once new funds begin to be obligated for individual projects, it will be possible to include information about those projects in the TIP at that time.

The Technical Committee had recommended approval of the 2013-2016 TIP with the addition of the two most recent SMTD projects that were approved as amendments to the 2012-2015 TIP. Frank Squires made a motion to approve the 2013-2016 TIP with these amendments. Willis Logan seconded the motion and the vote to approve was unanimous.

VII. TECHNICAL ADVISOR UPDATES

A. Illinois Dept. of Transportation: Central Bureau of Urban Program Planning

No report was given.

B. Federal Highway Administration: Illinois Division Office

JD Stevenson commented that the MAP-21 funding authorization bill includes some changes as to the evaluation of state and metropolitan level planning, with a greater emphasis now on performance-based planning. FHWA will be working with states and MPOs to set standards and will keep planning agencies up-to-date on them as that work progresses. Stevenson directed the attention of the Policy Committee to the FHWA website (fhwa.dot.gov/map21) for information on MAP-21 and guidance on these new measures.

VIII. AGENCY UPDATES

A. Springfield-Sangamon County Regional Planning Commission

Norm Sims reminded the Policy Committee of the Open Meetings Act training requirement. Sims pointed out that committee members as well as their surrogates must complete the training.

Linda Wheeland reported that she had attended the Route 66 Bike Trail Executive Council meeting organized by the Department of Natural Resources and learned that a number of Route 66 Bike Trail signs were available for communities wishing to highlight the path of the trail through their area. Because the SATS Bicycle and Pedestrian Plan identifies the Route 66 Bike Trail signage as an objective, IDNR is interested in having the limited number of trail signs available placed in the MPA. The trail goes through Sherman, Chatham, and Springfield, so Wheeland notified the Policy Committee that she would be contacting those communities to give them additional details on potentially acquiring the signs.

B. Springfield Mass Transit District

Frank Squires noted that SMTD had opened a Twitter account to keep riders updated on route schedules.

C. City of Springfield

No report was given.

D. Sangamon County

No report was given.

E. Illinois Department of Transportation: Region 4, District 6

No report was given.

F. Village of Chatham

No report was given.

IX. PUBLIC COMMENTS

There were no public comments.

X. UNFINISHED BUSINESS

There was no unfinished business.

XI. NEW BUSINESS

A. Annual Listing of Federally Obligated Projects

Linda Wheeland announced that the Annual Listing of Federally Obligated Projects has been submitted to FHWA, and that the document is available on the SSCRPC website for viewing.

B. Next Meeting Date – Thursday, November 8, 2012 at 12:00 PM

XII. ADJOURNMENT

There being no further business, the meeting was adjourned at 12:11 PM.

Respectfully Submitted,

Dan Begert
Recording Secretary