

**Minutes of Meeting
SATS POLICY COMMITTEE
September 8, 2011**

ATTENDANCE

Policy Committee Voting Members

<input checked="" type="checkbox"/>	Chair Tom Gray	Village of Chatham
<input checked="" type="checkbox"/>	Vice-Chair Willis Logan*	City of Springfield
<input checked="" type="checkbox"/>	Brian McFadden	Sangamon County
<input checked="" type="checkbox"/>	Linda Tisdale**	Springfield Mass Transit District
<input checked="" type="checkbox"/>	Brad Mills	Springfield-Sangamon County Regional Planning Commission
<input checked="" type="checkbox"/>	Roger Driskell***	Illinois Department of Transportation: Region 4, District 6

* Represented by Timothy Sheehan

** Represented by Karen Hasara

*** Represented by Laura Mlacnik

Policy Committee Non-Voting Members

<input checked="" type="checkbox"/>	Thomas Caldwell	IDOT: Urban Program Planning
<input type="checkbox"/>	JD Stevenson	Federal Highway Administration: Illinois Division Office
<input type="checkbox"/>		Federal Transit Administration

Others

Neha Soni Agarwal – Regional Planning Commission

Chris Benson – Regional Planning Commission

Jeff Fulgenzi – Regional Planning Commission

Sal Madonia – IDOT District 6

Kyle Phillips – Regional Planning Commission

Norm Sims – Regional Planning Commission

Linda Wheeland – Regional Planning Commission

I. CALL TO ORDER

Chair Tom Gray called the meeting of the SATS Policy Committee to order.

II. APPROVAL OF MINUTES

Gray asked if there were any additions or corrections to the minutes of the August 11, 2011 SATS Policy Committee meeting. There were none. Brian McFadden made a motion to approve the minutes. Karen Hasara seconded the motion and the vote was unanimous.

III. TECHNICAL COMMITTEE REPORT

Linda Wheeland stated that the Bicycle and Pedestrian Way Plan draft will be sent to the Steering Committee this month. A public meeting will follow shortly after the plan is finalized by the Steering Committee. The Technical Committee has tabled the discussion regarding smaller community representation in SATS until next month.

IV. 2035 LONG RANGE TRANSPORTATION PLAN

A. Missing Links

Wheeland stated that determining the missing links within the road network is an objective in the LRTP. A Missing Links map was created showing new road segments to be constructed as proposed in the LRTP. The Technical Committee has recommended approval of the Missing Links map.

McFadden asked what it means to be labeled a ‘missing link’? Wheeland answered it means that the road does not currently exist, but is an important link in the road network.

Brian McFadden made a motion to approve the Missing Links map. Karen Hasara seconded the motion and the vote to approve was unanimous.

B. LRTP Progress Report

Wheeland stated that the 18 Month LRTP Progress Report had been sent to SATS members with the meeting agenda. Objectives were color-coded by status, to indicate those that have been met, those on which work has begun, and those intended to be met by the end of 2011 but on which work has not begun. Those falling in the last category are:

Goal 1 Objective 3 ‘Identify the network Essential for the Distribution of Agricultural Products’ step 1 is complete and step 2 will be made possible with the assistance of the various jurisdictions represented by SATS. Step 2 involves identifying structural deficiencies in the network. SATS Technical Committee members will send a list of bridges or road segments on the agricultural road network that have deficiencies to staff by September 23 for review at the October Technical Committee meeting. (Another Objective is to implement necessary improvements in 20% of the deficient structures by 2015.)

Goal 2 Objective 1 ‘Prioritize the locations with high numbers of crashes.’ A map showing the crash locations was produced. These locations now must be prioritized. IDOT’s Traffic Safety Department has plans to create Crash maps at the local street level sometime in the near future.

Goal 6 Objective 2 ‘Develop a policy statement supporting the coordination of development with the Long Range Transportation Plan’. Research is currently underway to see if other areas have such a policy statement.

Goal 9 Objective 3 is to create a format for maintaining the Travel Demand Model. Work will begin on this goal soon.

V. 2012-2015 TRANSPORTATION IMPROVEMENT PROGRAM CHANGES

A. TIP Amendment #1

Wheeland reported that this amendment adds a 30-foot heavy duty, low floor transit bus and operating funding for expanded service to Dirksen Parkway. Funding was made possible through JARC (FTA 5316) and State Toll Development Credit funds.

WHEREAS, the Springfield Mass Transit District has been awarded Federal Job Access Reverse Commute (FTA 5316) and Illinois State Toll Development Credit funds to acquire a 30-ft heavy duty low floor transit bus to provide service for an expansion of an existing Dirksen Parkway tripper route into an all-day route along Dirksen Parkway; and

WHEREAS, the Springfield Mass Transit District has been granted Federal Job Access Reverse Commute (FTA 5316) and Illinois State Toll Development Credit funds for operation of this expanded service for FY's 2012-2014; and

WHEREAS, the Springfield Mass Transit District requests the FY 2012-2015 TIP be amended to reflect the bus acquisition in 2012, and the operating revenue additions (highlighted below) for FY 2012, 2013, and 2014, as follows; and

Project Description and Funding:

FY 2012

A1	30-ft Transit Bus	Description:	Purchase Bus to serve expansion of Dirksen Parkway tripper route to an all-day route along Dirksen Parkway.	Purchase one (1) heavy duty low floor bus for expansion	IDOT TDC	FTA 5316	360,000	\$360,000
	SMTD	Project#	Transit Priority 2					
	Transit	TIP#	06-2012-12					

A1	Operating Revenue	Description:	Overview of Operations Revenue	General breakdown of revenue projections for the fiscal year	Route Revenue	916,000	\$13,348,735
					Tax Revenue	2,384,840	
					Other	447,712	
					State Assistance	8,491,153	
					FTA 5307	1,002,800	
	FTA 5316 / TDC	106,230					
SMTD	Project#	Operations					
Operations	TIP#	06-2012-12					

FY 2013

A1	Operating Revenue	Description:	Overview of Operations Revenue	General breakdown of revenue projections for the fiscal year	Route Revenue	1,000,822	\$14,709,160
					Tax Revenue	2,461,386	
					Other	540,000	
					State Assistance	9,490,000	
					FTA 5307	1,107,792	
	FTA 5316 / TDC	109,160					
SMTD	Project#	Operations					
Operations	TIP#	06-2013-04					

FY 2014

A1	Operating Revenue	Description:	Overview of Operations Revenue	General breakdown of revenue projections for the fiscal year	Route Revenue	1,050,863	\$16,173,860
					Tax Revenue	2,535,227	
					Other	550,800	
					State Assistance	10,439,000	
					FTA 5307	1,484,110	
	FTA 5316 / TDC	113,860					
SMTD	Project#	Operations					
Operations	TIP#	06-2014-04					

WHEREAS, the funding used for this project will not affect any other project in the TIP

Tim Sheehan made a motion to adopt the first amendment to the 2012-2015 Transportation Improvement Program. Laura Mlacnik seconded the motion and the vote to adopt was unanimous.

VI. TECHNICAL ADVISOR UPDATES

A. Illinois Dept. of Transportation: Central Bureau of Urban Program Planning

Tom Caldwell reported that the administration has withdrawn its consideration to change ozone level standards. This topic is to be looked at again in 2013.

Wheeland stated that Secretary LaHood had made an announcement regarding sign retroreflectivity standards. Caldwell stated that there had been a general announcement and that an email will be forthcoming with more details.

B. Federal Highway Administration: Illinois Division Office

No report was given.

VII. AGENCY UPDATES**A. Springfield-Sangamon County Regional Planning Commission**

Sims stated that comprehensive regional planning funds (CRPF) and federal planning (PL) funds will be used to create mini grants to aide transportation planning efforts in smaller communities. These grants will need to be PL funding eligible and advance goals in the LRTP. The area outside the MPA will be eligible.

B. Springfield Mass Transit District

No report was given.

C. City of Springfield

Sheehan reported on the status of the following projects:

- The Streetscape/Beautification Project on Capitol Avenue from 11th Street to MLK Jr Drive continues. Artistic elements are being added to the 5th Street to 7th Street section of Capitol Avenue.
- Meadowbrook Road from Iles Avenue to Greenbriar Drive is now open.

D. Sangamon County

No report was given.

E. Illinois Department of Transportation: Region 4, District 6

Mlacnik reported that the Multi-Year Program Outreach meeting will be held at Lincoln Library on October 6th from 4-6PM.

Mlacnik stated that the Clear Lake Ave and Dirksen Pkwy project is progressing nicely.

Sal Madonia reported on the status of the following projects:

- The Polecat Creek Project in Chatham has resurfacing complete south of the Village. Bridge approach work is currently underway. Work should be complete this Fall.

- The Palm Road Bridge Project in Glenarm has a bridge deck pour scheduled for September 12th.
- I-55/I-72/6th Street Interchange is fully open to traffic and clean up is underway.

F. Village of Chatham

No report was given.

VIII. PUBLIC COMMENTS

There were no public comments.

IX. UNFINISHED BUSINESS

There was no unfinished business.

X. NEW BUSINESS

A. Revised Unified Planning Work Program

Wheeland stated that additional PL funding was received and that additional work will be taken on by the Planning Commission including some design work and the small community mini grants.

Brian McFadden made a motion to adopt the revised Unified Planning Work Program. Tim Sheehan seconded the motion and the vote to adopt was unanimous.

B. Next Meeting Date – Thursday, October 13, 2011 at 12:00 PM

XI. ADJOURNMENT

There being no further business, the meeting was adjourned.

Respectfully Submitted,

Kyle Phillips
Recording Secretary